

Spokane Transit Authority  
1230 West Boone Avenue  
Spokane, WA 99201-2686  
(509) 325-6000

## SPECIAL BOARD MEETING

**Wednesday, October 21, 2009 5:30 p.m.**  
City Council Chambers  
808 West Spokane Falls Blvd., Spokane, Washington

### AGENDA

1. Call to Order and Roll Call
2. Recognitions and Presentations
  - A. 2008 State Audit Report (*Jim Plaster*)
  - B. Years of Service Awards (*Steve Doolittle*)
  - C. Third Quarter 2009 Employee Recognition Winners (*Steve Doolittle*)
3. Public Expressions
4. Board Action: Consent Agenda
  - A. Minutes of the September 17, 2009 Board Meeting - Corrections/Approval
  - B. September 2009 Vouchers (*Jim Plaster*)
  - C. Proposed Revisions to Rules of Conduct - Resolution (*Laura McAloon*)
  - D. Proposed 2009 Board Meeting Calendar – Resolution (*E. Susan Meyer*)
  - E. Authorize Increase to Petty Cash Funds – Resolution (*Jim Plaster*)
5. Board Action: Other Items
  - A. Revised Citizen Advisory Committee (CAC) Charter – Resolution (*Brenda Smits, CAC Chairman*)
  - B. Proposed Citizen Advisory Committee (CAC) Project (*Brenda Smits, CAC Chairman*)
  - C. Financial Consulting Services – Retirement Plans (*Jim Plaster*)
  - D. Interlocal Agreement: Downtown Transit Alternatives Analysis (*Karl Otterstrom*)
6. Board Information
  - A. Committee Minutes
  - B. Miscellaneous Correspondence (*E. Susan Meyer*)
  - C. August 2009 Financial Results Summary (*Jim Plaster*)
  - D. August 2009 Financial Highlights (*Jim Plaster*)
  - E. August 2009 Operating Indicators (*Steve Blaska*)
  - F. 2009 Third Quarter Travel Report (*E. Susan Meyer*)
  - G. Proposed January 2010 Service Changes (*Karl Otterstrom*)
  - H. Draft Fixed Route Service Design Guidance: Principles, Policies and Performance Standards (*Karl Otterstrom*)
  - I. September Service Changes (*Karl Otterstrom*)
  - J. September 2009 Ridership Highlights (*Steve Blaska*)

7. Staff Reports
  - A. Draft 2010 Operating and Capital Budgets (*Jim Plaster*)
8. New Business
9. CEO Report
10. Board Members' Expressions
11. Executive Session (*K & L Gates*)
12. Cable 5 Broadcast Dates and Times of October 21, 2009 Board Meeting:

Saturday, October 24, 2009	4:00 p.m.
Monday, October 26, 2009	10:00 a.m.
Tuesday, October 27, 2009	8:00 p.m.
13. Next Committee Meetings (1230 West Boone Avenue, Spokane, Washington):

Operations and Customer Service Committee	November 4, 2009, 1:30 p.m. (Southside Conference Room)
Citizen Advisory Committee	November 11, 2009, 5:00 p.m. (Northside Conference Room)
14. Next Board Meeting: **Wednesday November 18**, 2009, 5:30 p.m., City Council Chambers, 808 West Spokane Falls Blvd., Spokane, Washington.
15. Next Public Hearing: **Wednesday November 18**, 2009, 5:30 p.m., City Council Chambers, 808 West Spokane Falls Blvd., Spokane, Washington to discuss:

Draft 2010 Operating and Capital Budgets

16. Adjourn

Agendas of Committee and Board meetings are available the Friday afternoon preceding each meeting at the STA Administrative Office, 1230 West Boone Avenue, Spokane, Washington. The public is welcome to attend and address Board or Committee members during the Public Expressions portion of the agenda.

Anyone wishing to address the Board of Directors on a specific subject at a Board meeting may do so by submitting written comments to the STA Chairperson of the Board (1230 West Boone Avenue, Spokane, WA 99201-2686) 24 hours prior to the Board meeting. Mail addressed to the Board of Directors will be distributed by STA at its next meeting. Mail addressed to a named Board Member will be forwarded to the Board Member, unopened. Upon request, alternative formats of this document will be produced for people with disabilities. The facility is accessible for people who use wheelchairs. For these and other accommodations, please call 325-6094 or TTY (509) 232-6555 or email [smillbank@spokanetransit.com](mailto:smillbank@spokanetransit.com) at least forty-eight (48) hours in advance.