

Art Vendor Application

Artist or Authorized Representative Name _____

Gallery Name _____

Address _____

City _____ State _____ Zip _____

Day Phone () _____ Evening Phone () _____ Email _____

Indicate the best way to contact you. _____ Please check the type of artwork you intend to sale.

- | | | | |
|-----------------------------------|------------------------------------|--------------------------------------|--------------------------------|
| <input type="checkbox"/> Ceramics | <input type="checkbox"/> Jewelry | <input type="checkbox"/> Photography | <input type="checkbox"/> Wood |
| <input type="checkbox"/> Drawing | <input type="checkbox"/> Leather | <input type="checkbox"/> Printmaking | <input type="checkbox"/> Other |
| <input type="checkbox"/> Fiber | <input type="checkbox"/> Metalwork | <input type="checkbox"/> Sculpture | Describe Other: _____ |
| <input type="checkbox"/> Glass | <input type="checkbox"/> Painting | <input type="checkbox"/> Toys | |

IMAGE LISTING (corresponding to numbers on images entered):

	Title	Date	Medium	Size
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				

By signing you have read the application instructions and agree to abide by the STA Art Vendor Agreement and Rules of Conduct if accepted to exhibit, and all state, federal, and municipal and civil laws.

Spokane Transit Authority

Artist or Authorized Representative

(Signature)

(Signature)

(Printed name and title)

(Printed name and title)

Date: _____

Date: _____

APPLICATION INSTRUCTIONS

Mail applications to:

The Plaza, ATTN: Intern Plaza Events Coordinator, 701 W. Riverside, Spokane WA. 99201

Applications can also be dropped off at the STA Customer Service office, located on the second floor at The Plaza. Customer Service is open: Monday-Friday 6am-6pm and Saturday Noon-5pm.

Applications must be received by October 10, 2009 Application instructions below.

1. A CD or photographs of images representing the work to be exhibited at the festival.
2. Completed application form.
3. Digital images must be Jpegs, minimum size of 4 x 6 inches at 300 dpi. Give each digital image or photograph a number matching with "Image Listing" on the application.
4. Please include two or more images from each artist, if there is going to be more than one artist's work at a booth.
5. A booth can be shared by four individual artists. If the booth includes more then two artists, an additional entry fee is required.
6. A booth includes, one 6'x30" table
7. Make sure you have read the art vendor agreement.

Fees

Entry Fee \$20 - Due upon acceptance

Booth Fee \$15 per table - Due upon acceptance

City of Spokane Temporary Business License \$35 or Business License \$60

(Business license information can be found at: <https://www.spokanecity.org/departments/finance/taxlicenses/faqs/> or call (509) 625-6070)

Dates to Remember

October 10, 2009, Applications must be received

October 16, 2009, Acceptance notification

November 5, 2009, Fee payment must be received, following acceptance

December 11-13, 2009, Art Festival

Festival Times

Friday Noon-9pm

Saturday Noon-8pm

Sunday Noon-6pm

*Checks can be made out to: **NAI Black** or you can pay in cash at the STA Customer Service office.*

Invited artists will be allowed to exhibit only the body of work accepted.

For more information: contact David Rossman-Robinson at (509) 456-7277 or drossman@spokanetransit.com.

Art Vendor Agreement and Rules of Conduct

1. This agreement shall be in effect as of December 11, 2009 and shall continue in full force and effect until December 13, 2009.
2. The Artist, including artist's personal representatives, successors in interest, and assigns, hereby agrees to indemnify, defend and hold harmless STA, sponsors of the event, and its officers, agents and employees from all suits, claims, actions and damages of whatsoever kind or nature arising out of or resulting from the artist use of the premises, except to the extent by the negligence of STA, sponsors and its officers, agents and employees.
3. The Artist, agrees that STA and sponsors of the event are not responsible for any damage or theft to the artwork and agrees to hold STA and sponsors harmless in the event that the artwork is stolen or suffers any damage from any cause whatsoever.
4. The Artist, including artist's personal representatives, successors in interest, and assigns, shall be liable to STA and sponsors of the event for the cost of repairing or replacing any STA and or sponsors' property damaged.
5. STA shall have no obligation for any federal, state, or local taxes payable or assessed for the use of the Plaza. Any such taxes shall be the exclusive responsibility of the Artist. The Artist is required to file with the Washington State Department of Revenue, even if gross sales do not require payment of the tax.
6. The Artist must have a valid and current City of Spokane Business license. The license must be immediately available upon request.
7. Overnight storage will be available at your booth and art must be placed in storage containers or covered. Security will be provided.
8. STA may choose to terminate this agreement at any time if the Artist chooses not to abide by this Agreement and Rules of Conduct.
9. The Artist acknowledges and understands that fees paid shall not be refunded in the event that the artist does not attend or if the event is cancelled due to fire, calamity, or another act of God.

_____ Signature