

Spokane Transit Authority
1230 West Boone Avenue
Spokane, WA 99201-2686
(509) 325-6000

BOARD MEETING

Wednesday, October 19, 2011 5:30 p.m.
City Council Chambers
808 West Spokane Falls Blvd., Spokane, Washington

AGENDA

Estimated meeting time: 98 minutes

1. Call to Order and Roll Call
2. Approve Board Agenda (*Amber Waldref*) – 3 minutes
3. Recognitions and Presentations: 9 minutes
 - A. Richard Swinkels – Retirement (*Steve Blaska*) – 3 minutes
 - B. Timothy Nix – Recognition (*Steve Blaska*) – 3 minutes
 - C. Years of Service Awards (*Steve Doolittle*) – 3 minutes
 - D. Third Quarter 2011 Employee Recognition Winners (*Steve Doolittle*) – 3 minutes
4. Public Expressions – 3 minutes per person
5. Board Action: Consent Agenda – 5 minutes
 - A. Minutes of September 21, 2011 Board Work Session – Corrections/Approval (*Jan Watson*)
 - B. Minutes of September 21, 2011 Board Meeting – Corrections/Approval (*Jan Watson*)
 - C. September 2011 Vouchers (*Lynda Warren*)
 - D. 2012 Special Community Events Fare Structure (*Molly Myers*)
 - E. Scope of Work for ADA Paratransit Supplemental Transportation Service (*Steve Blaska*)
 - F. 2012 – 2017 Capital Improvement Plan (*Karl Otterstrom*)

Note: Items D, E and F are recommended for Board approval by the Operations and Customer Service Committee
6. Board Action: Other Items – 10 minutes
 - A. Request Approval for One-time Funding Request from Spokane Regional Transportation Council (*E. Susan Meyer*) – 10 minutes
7. Staff Reports – 40 minutes
 - A. Draft 2012 Annual Strategic Plan (*E. Susan Meyer*) – 15 minutes
 - B. Draft 2012 Operating and Capital Budgets (*Lynda Warren*) – 15 minutes
 - C. August 2011 Financial Highlights (*Lynda Warren*) – 5 minutes
 - D. September 2011 Ridership Report (*Steve Blaska*) – 5 minutes
8. CEO Report – 10 minutes

9. New Business - *None*
10. Board Members' Expressions – *5 minutes*
11. Board Information – *No action or discussion*
 - A. Committee Minutes (*Jan Watson*)
 - B. Miscellaneous Correspondence (*Jan Watson*)
 - C. August 2011 Financial Results Summary (*Lynda Warren*)
 - D. Quarterly Procurement Report (*Lynda Warren*)
 - E. August 2011 Operating Indicators (*Steve Blaska*)
 - F. Third Quarter 2011 Travel Report (*E. Susan Meyer*)
12. Executive Session (*K & L Gates*) – *20 minutes*
13. Cable 5 Broadcast Dates and Times of October 19, 2011 Board Meeting:

Saturday, October 22, 2011	4:00 p.m.
Monday, October 24, 2011	10:00 a.m.
Tuesday, October 25, 2011	8:00 p.m.
14. Next Committee Meetings (STA Southside Conference Room, 1229 West Boone Avenue, Spokane, Washington):

Operations & Customer Service	November 2, 2011, 1:30 p.m.
Citizen Advisory Committee	November 9, 2011, 5:00 p.m.
15. Next Board Workshop (STA Southside Conference Room, 1229 West Boone Avenue, Spokane, Washington):

Board Budget Workshop	November 2, 2011, 3:00 p.m. to 5:00 p.m.
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16. Next Board Meeting: Wednesday, November 16, 2011, 5:30 p.m., City Council Chambers, 808 West Spokane Falls Blvd., Spokane, Washington.
17. Next Public Hearing: Wednesday, November 16, 2011, 5:30 p.m., City Council Chambers, 808 West Spokane Falls Blvd., Spokane, Washington, to discuss:

Draft 2012 Operating and Capital Budgets
18. Adjourn

Agendas of Committee and Board meetings are available the Friday afternoon preceding each meeting at the STA Administrative Office, 1230 West Boone Avenue, Spokane, Washington. Discussions concerning matters to be brought to the Board are held in Committee meetings. Committees are composed of citizens, STA union representatives, and Board members. The public is welcome to attend and participate.

Anyone wishing to address the Board of Directors on a specific subject at a Board meeting may do so by submitting written comments to the STA Chairperson of the Board (1230 West Boone Avenue, Spokane, WA 99201-2686) 24 hours prior to the Board meeting. Mail addressed to the Board of Directors will be distributed by STA at its next meeting. Mail addressed to a named Board Member will be forwarded to the Board Member, unopened. Upon request, alternative formats of this document will be produced for people with disabilities. The facility is accessible for people who use wheelchairs. For these and other accommodations, please call 325-6094 or TTY (509) 232-6555 or email smillbank@spokanetransit.com at least forty-eight (48) hours in advance.