Spokane Transit Authority
1230 West Boone Avenue
Spokane, WA 99201-2686
(509) 325-6000

BOARD MEETING

Wednesday, September 21, 2011 5:30 p.m.
City Council Chambers
808 West Spokane Falls Blvd., Spokane, Washington

AGENDA

Estimated meeting time: 99 minutes

1. Call to Order and Roll Call

2. Approve Board Agenda *(Amber Waldref) – 3 minutes*

3. Recognitions and Presentations: *15 minutes*

   A. 2010 State Audit Report *(Jim Plaster/Debbie Pennick, Program Manager, State Auditor's Office)*
   B. Pam Stockton – Retirement *(Steve Blaska)*
   C. Jim Plaster – Retirement *(E. Susan Meyer)*

4. Public Expressions – *3 minutes per person*

5. Public Hearing: *3 minutes per person*

   A. Draft 2012 – 2017 Capital Improvement Plan *(Karl Otterstrom) (Action at October 19, 2011 Board meeting)*

   We encourage citizens to submit comments to Molly Myers, Communications Manager, or through the STA website at www.spokanetransit.com.

6. Board Discussion: Draft 2012-2017 Capital Improvement Plan *(Amber Waldref) - 5 minutes*

7. Board Action: Consent Agenda – *5 minutes*

   A. Minutes of July 20, 2011 Board Meeting – Corrections/Approval *(Jan Watson)*
   B. July and August 2011 Vouchers *(Jim Plaster)*
   C. Approval for Board Member Travel to APTA Annual Meeting *(E. Susan Meyer)*

8. Board Action: Other Items – *15 minutes*

   A. Board Governance Plan – Resolution *(Amber Waldref) – 15 minutes*

9. Staff Reports – *20 minutes*

   A. Community Perception Survey *(E. Susan Meyer) – 10 minutes*
   B. Service Change Implementation *(Karl Otterstrom) - 10 minutes*

10. CEO Report – *10 minutes*

11. New Business - *None*

12. Board Members' Expressions – *5 minutes*

13. Board Information – *No action or discussion*

    A. Committee Minutes *(Jan Watson)*
    B. Miscellaneous Correspondence *(Jan Watson)*
    C. Second Quarter 2011 Travel Report *(E. Susan Meyer)*
    D. June and July 2011 Financial Results Summary *(Jim Plaster)*
    E. Second Quarter 2011 Capital Budget Status Report *(Jim Plaster)*
    F. Second Quarter 2011 Statement of Net Assets and Federal Grants *(Jim Plaster)*
    G. July 2011 Financial Highlights *(Jim Plaster)*
    H. Second Quarter 2011 Operating Indicators *(Steve Blaska)*
    I. June and July 2011 Operating Indicators *(Steve Blaska)*
    J. Second Quarter 2011 Performance Measures *(Steve Blaska)*
    K. System Ridership Analysis: Six Month Assessment *(Steve Blaska)*
    L. August 2011 Ridership Highlights *(Steve Blaska)*

14. Executive Session *(K & L Gates) – 15 minutes*

15. Cable 5 Broadcast Dates and Times of September 21, 2011 Board Meeting:

Saturday, September 24, 2011	4:00 p.m.
Monday, September 26, 2011	10:00 a.m.
Tuesday, September 27, 2011	8:00 p.m.

16. Next Committee Meetings (STA Southside Conference Room, 1229 West Boone Avenue, Spokane, Washington):

Operations & Customer Service	October 5, 2011, 1:30 p.m.
Citizen Advisory Committee	October 12, 2011, 5:00 p.m.

17. Next Board Workshop (STA Southside Conference Room, 1229 West Boone Avenue, Spokane, Washington):
    Board Budget Workshop **November 2, 2011, 3:00 p.m. to 5:00 p.m.**

18. Next Board Meeting: Wednesday, October 19, 2011, 5:30 p.m., City Council Chambers, 808 West Spokane Falls Blvd., Spokane, Washington.

19. Adjourn

Agendas of Committee and Board meetings are available the Friday afternoon preceding each meeting at the STA Administrative Office, 1230 West Boone Avenue, Spokane, Washington. Discussions concerning matters to be brought to the Board are held in Committee meetings. Committees are composed of citizens, STA union representatives, and Board members. The public is welcome to attend and participate.

Anyone wishing to address the Board of Directors on a specific subject at a Board meeting may do so by submitting written comments to the STA Chairperson of the Board (1230 West Boone Avenue, Spokane, WA 99201-2686) 24 hours prior to the Board meeting. Mail addressed to the Board of Directors will be distributed by STA at its next meeting. Mail addressed to a named Board Member will be forwarded to the Board Member, unopened. Upon request, alternative formats of this document will be produced for people with disabilities. The facility is accessible for people who use wheelchairs. For these and other accommodations, please call 325-6094 or TTY (509) 232-6555 or email smillbank@spokanetransit.com at least forty-eight (48) hours in advance.