

To: All STA Employees  
From: Nancy Williams, Director of Human Resources and Labor Relations  
Date: December 15, 2021  
Subject: **Temperature Check Kiosks**

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As many of you have noticed, several temperature check kiosks have been installed around STA buildings. Beginning Monday, December 20, 2021, we will be asking all employees, contractors, and visitors to take their temperature at the beginning of their shift or arrival onto the premises.

The original temperature check requirement was eased in the summer of 2021 when COVID-19 cases were dramatically reduced, and the Governor lifted a number of restrictions. However, with new, easily transmissible variants and only 61% of our workforce at STA vaccinated, paired with the onset of regular cold and flu season, it is vital we do everything we can to ensure the health and safety of our employees.

The kiosks are “self-check,” which eliminates the burden previously carried by Supervisors, Forepersons, and other employees formerly tasked with start-of-day checks. To have your temperature taken, approach the kiosk until your face fills the green outline on the screen. Remain in that position for a few seconds while it takes your temperature. Once the process is complete, it will indicate “success” or “failed”. A mask must be properly worn in order to receive the “success” notification. If a temperature is high (above 100.4°F), an employee should report to their supervisor for a secondary temperature check. As has been the process from the beginning, if the secondary check also indicates a temperature at or above 100.4°F, the employee needs to leave the worksite immediately and contact Human Resources for further direction.

Thank you for helping keep our workforce strong and healthy during this holiday season. As always, if you have questions, please don't hesitate to reach out to me or anyone in the Human Resources department.

*Kiosks will be located at:*

- Boone North Reception
- Boone South Fixed Route Drivers' Room
- Boone South Foreperson Desk
- Sharp Drivers Room
- Plaza 2nd Floor Customer Service Area
- Valley Service Center Drivers' Room