		Please return to:
		Spokane Transit E. Susan Meyer
STANDARD CLAIM FORM		Chief Executive Officer
PLEASE TYPE OR PRINT IN INK		1230 West Boone Ave.
	Spokane, WA 99201	
PERSONAL INFORMATION		Business Hours: 9:00am - 5:00pm
1.	CLAIMANT'S NAME:	
	Last Name First Middle	Date of Birth (month/day/year)
2.	RESIDENCE ADDRESS (at time of incident):	
Ζ.	RESIDENCE ADDRESS (at time of incident).	
3.	MAILING ADDRESS (IF DIFFERENT):	
4.	LAIMANT'S DAYTIME TELEPHONE: ( ) ( )	
ч.		me Business
INCIDENT INFORMATION		
5.	DATE OF INCIDENT:// month day year	
6.	TIME OF INCIDENT: A.M. / P.M. (CIRCLE ONE)	
_		
7.	LOCATION OF INCIDENT:	
	address city	
		county
8.	NAMES, ADDRESSES, AND TELEPHONE NUMBERS OF ALL PERSONS INVOLVED, OR WITNESS, TO THIS INCIDENT:	
9.	NAMES, ADDRESSES, AND TELEPHONE NUMBERS OF ALL TRANSIT MEMBER EMPLOYEES HAVING KNOWLEDGE ABOUT THIS INCIDENT:	

- 10. TRANSIT AGENCY ALLEGED RESPONSIBLE FOR DAMAGES/INJURY:\_\_\_\_\_
- 11. DESCRIBE CONDUCT AND CIRCUMSTANCES CAUSING INJURY OR DAMAGES:
- 12. DESCRIBE THE INJURY AND THE NATURE OF THE DAMAGES EXPLAINING EXTENT OF MEDICAL, PHYSICAL, OR MENTAL INJURIES: (attach additional pages, if needed)
- 13. NAME, ADDRESS, AND TELEPHONE NUMBER OF TREATING PHYSICIAN(S) AND ATTACH COPIES OF MEDICAL REPORTS AND BILLINGS:

\_\_\_\_\_

14. I / WE DO HEREBY CLAIM DAMAGES FROM \_\_\_\_\_\_ IN THE SUM OF \$\_\_\_\_\_.

CLAIMANT, CLAIMANT'S ATTORNEY, OR CLAIMANT'S LEGAL GUARDIAN MUST SIGN THIS CLAIM FORM

I certify or declare under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

Signature of Claimant

Date and Place (address, city and county)

If the claimant is incapacitated from verifying, presenting, and filing the claim or if the claimant is a minor, or is a nonresident of this state, the claim may be verified, presented, and filed on behalf of the claimant by any relative, attorney, or agent representing the claimant. All claims for the damages against Washington State Transit Insurance Pool Members arising out of tortious conduct shall be presented to and filed with the appropriate transit property.