

Smart Card Registration Form

Please circle:

NEW

RENEWAL

REPLACEMENT

****ID REQUIRED****

First Name

Initial

Last Name

Group Number

Address line 1

Address line 2

City

State

Zip Code

Phone number

Extension

Email Address

I have read the statement below and agree to abide by the rules.

Signature: _____ **DATE:** _____

By signing this document, you agree that the use of the Smartcard bus pass is for your use only. It is not intended to be used by any other person but yourself. If you abuse this privilege, you may lose your bus privileges and possibly removed from the Vanpool program. In addition, you may be required to pay restitution for the rides on the bus.

STA information only

Smart Card Number

Expiration Date

Cashier Initials

Today's Date

Sequence Number

Participant retains

Instructions and policy

Upon request, STA provides a bus pass to all Vanpool participants. This is a personalized pass valid for unlimited use of Spokane Transit services by Vanpool members.

You must be an active Vanpool participant with a signed “ Volunteer Vanpool Participant Agreement” on file and complete a “Smart Card Registration Form”.

To obtain your personalized card:

- 1) Complete ahead of time, the “Vanpool Smart Card Registration Form”
- 2) Visit STA Customer Service at the STA Plaza -701 W. Riverside between the hours of 7:00 AM – 6:00 PM Monday through Friday. A Customer Service representative will take your picture and give you your personalized Smart Card.
- 3) RENEWAL - All Vanpool Smart Cards have an annual expiration date of May 31st each year. Simply visit the Plaza, sign a renewal agreement and have your card re-loaded. (no picture is necessary)
- 4) LOST CARDS - STA accounts for all bus rides associated with vanpool users and tracks as an overall program administrative expense. To prevent unauthorized usage of your Smart Card, please report a lost card to 326-POOL and we will de-activate the card immediately.
- 5) REPLACEMENT - You may have your card reissued at the STA Plaza for a \$5 fee. (no picture is necessary)

Policy: The use of a Smart Card bus pass is for your use only. It is not intended to be used by any other person but yourself. If you abuse this privilege, you may lose your bus privileges and possibly removed from the Vanpool Program. In addition, you may be required to pay restitution for the rides on the bus. When a participant leaves a vanpool, they must relinquish their Smart Card. Smart Cards are not transferable and use by an inactive Vanpool participant is prohibited.

If you have any questions, please contact us at the number below. Thank you for using the Vanpool Program!

Spokane Transit Vanpool
1212 W Sharp Ave.
Spokane, WA 99201

326-POOL (7665)