

West Plains Transit Center

Kick-Off Meeting

Thursday, August 7, 2014 / 10:00 a.m.- 12:00 p.m.

Spokane Transit Authority – Southside

1229 W. Boone Ave. Spokane, WA 99201

Meeting Purpose:

- Introduce Core Stakeholder Group and Technical Committee Members
- Discuss the Purpose of the Project
- Review the Purpose of Each Committee
- Discuss the Scope and Schedule

Agenda

Time	Item	Lead
15 min.	Introductions and Review of Agenda	Susan/Karl
20 min.	Purpose of the Project <ul style="list-style-type: none"> ○ Project History, Description, Status ○ Purpose & Need Document 	Karl/Steve
20 min.	Purpose of Each Committee <ul style="list-style-type: none"> ○ Core Stakeholder Group ○ Technical Committee ○ Charter Agreement 	Steve
30 min.	Open Discussion <ul style="list-style-type: none"> ○ What are the opportunities for the project? ○ What are the major hurdles for the project? ○ How do you define success of the project? 	Karl
20 min.	Scope of Current Work Program <ul style="list-style-type: none"> ○ Interchange Justification Report ○ Methods & Assumptions Document ○ Milestone Schedule 	Steve
15 min.	Next Steps <ul style="list-style-type: none"> ○ Final Questions ○ Review Committee Meeting Schedule ○ Meeting time and place 	Karl/Steve
	Adjourn	