

Spokane Transit Authority  
1230 West Boone Avenue  
Spokane, WA 99201-2686  
(509) 325-6000

## BOARD MEETING

Wednesday, February 15, 2012 at 5:30 p.m.  
City Council Chambers  
808 West Spokane Falls Blvd., Spokane, Washington

### AGENDA

*Estimated meeting time: 136 minutes*

1. Call to Order and Roll Call
2. Public Expressions – *3 minutes*
3. Recognitions and Presentations – *5 minutes*
  - A. Years of Service Awards (*Steve Doolittle*)
  - B. Fourth Quarter 2011 Employee Recognition Winners (*Steve Doolittle*)
4. Board Action: Consent Agenda – *3 minutes*
  - A. Minutes of the January 13, 2012 Special Board Meeting – Corrections/Approval
  - B. January 2012 Vouchers (*Lynda Warren*)

*Recommended for Approval by Operations & Customer Service Committee:*

  - C. Award of Contract for Twelve Paratransit Vans (*Steve Blaska*)
  - D. Award of Contract for Eight Replacement 7-Passenger Vanpool Vehicles and Ten Expansion 12-Passenger Vans (*Steve Blaska*)
5. Public Hearing:
  - A. Amendment to Capital Improvement Plan: Fleet Replacement Schedule (*Steve Blaska*) - *10 minutes*

*Recommended for approval by Operations & Customer Service Committee*

  - B. Action: Amendment to Capital Improvement Plan: Fleet Replacement Schedule (*Steve Blaska*) – *5 minutes*
6. Board Operations Committee:
  - A. Chair’s Report (*Al French*) – *5 minutes*
7. Board Action: Other Items – *60 minutes*

*Recommended for approval by the Board Operations Committee (items A-E)*

  - A. Future of Executive Committee, Operations & Customer Service Committee and Citizen Advisory Committee (*Al French*) – *10 minutes*
  - B. Approval of 2012 Board and Committee Meeting Calendar (*Al French*) – *5 minutes*
  - C. Amendment to Board Governing Committees’ Functions: Resolution (*Al French*) – *5 minutes*

- D. Amendment to Board Governing Committees' Guidelines: Resolution (*Al French*)- 5 minutes
  - E. Approval of Board Member Performance Expectations (*Al French*)- 5 minutes
  - F. 2012 Federal Legislative Advocacy Agenda (*Susan Millbank*) – 10 minutes
  - G. Spokane Transit Travel Policy (*Lynda Warren*) – 10 minutes
  - H. Spokane Transit Credit and Purchasing Card Policy (*Lynda Warren*) – 10 minutes
8. Staff Reports – 25 minutes
- A. Fixed Route System Ridership Analysis – Year End 2011 Assessment (*Steve Blaska*) – 5 minutes
  - B. 2011 Year End Performance Measures (*Steve Blaska*) – 5 minutes
  - C. 2011 Year End Financial Highlights (*Lynda Warren*) – 5 minutes
  - D. 2012 State Legislative Update (*Susan Millbank*) – 10 minutes
9. CEO Report – *None*.
10. Board Information – *no action or discussion*
- A. Committee Minutes
  - B. December 2011 Operating Indicators (*Steve Blaska*)
  - C. December 2011 Financial Results Summary (*Lynda Warren*)
  - D. Fourth Quarter 2011 Capital Budget Status Report (*Lynda Warren*)
  - E. Fourth Quarter 2011 Statement of Net Assets and Federal Grants (*Lynda Warren*)
11. New Business
- A. Approval for Board Member Travel to APTA Legislative Conference and Congressional Appointments (*Steve Blaska*) – 5 minutes
12. Board Members' Expressions
13. Executive Session (*K & L Gates*) – 15 minutes  
(*Board Action is Anticipated*)
14. Adjourn

Cable 5 Broadcast Dates and Times of February 15, 2012 Board Meeting:

Saturday, February 18, 2012	4:00 p.m.
Monday, February 20, 2012	10:00 a.m.
Tuesday, February 21, 2012	8:00 p.m.

Next Committee Meetings (STA Conference Rooms, West Boone Avenue, Spokane, Washington):

Planning & Development	March 7, 2012, 10:00 a.m. (Southside) 1229 West Boone
Performance Monitoring & External Relations	March 7, 2012, 1:30 p.m. (Southside) 1229 West Boone
Board Operations	March 14, 12:30 p.m. (Northside) 1230 West Boone

Next Board Meeting: Wednesday, March 21, 2012, 5:30 p.m. City Council Chambers, 808 West Spokane Falls Blvd, Spokane, Washington.

Agendas of regular Committee and Board meetings are available the Friday afternoon preceding each meeting at the STA Administrative Office, 1230 West Boone Avenue, Spokane, Washington. Discussions concerning matters to be brought to the Board are held in Committee meetings. The public is welcome to attend and participate.

Anyone wishing to address the Board of Directors on a specific subject at a Board meeting may do so by submitting written comments to the STA Chairperson of the Board (1230 West Boone Avenue, Spokane, WA 99201-2686) 24 hours prior to the Board meeting. Mail addressed to the Board of Directors will be distributed by STA at its next meeting. Mail addressed to a named Board Member will be forwarded to the Board Member, unopened. Upon request, alternative formats of this document will be produced for people with disabilities. The facility is accessible for people who use wheelchairs. For these and other accommodations, please call 325-6094 or TTY (509) 232-6555 or email [smillbank@spokanetransit.com](mailto:smillbank@spokanetransit.com) at least forty-eight (48) hours in advance.