

CITIZEN ADVISORY COMMITTEE MEETING
Meeting Minutes for March 11, 2015
Northside Conference Room
DRAFT MINUTES

MEMBERS PRESENT

Victor Frazier, Chair
Fyrne Bemiller
Dean Lynch
David Driscoll
Brenda Smits
Larry Lapidus
Fran Papenleur

MEMBERS ABSENT

Ann Campeau
Mike Brewer
Charles Hansen
Margaret Jones
Philip Rudy
Resa Hayes

STAFF PRESENT

Beth Bousley, Director of Communications & Customer Service
Karl Otterstrom, Director of Planning

1. CALL TO ORDER AND ROLL CALL

Chair Frazier called the meeting to order at 5:00 p.m. and conducted roll call.

2. MINUTES OF THE CITIZEN ADVISORY COMMITTEE - Corrections or Approval

Mr. Frazier asked the Committee to address the meeting minutes of the February 11 2015.

Ms. Papenleur said there were two items brought up at the last meeting that were not in the minutes and feels they should be included in the minutes. Mr. Lynch needed clarification on what Ms. Meyer said about the preferred alternative for the CCL line. The minutes will be revised and reviewed for the April meeting.

3. PUBLIC EXPRESSIONS

There were no expressions at this time.

4. Bus Stop Policy Framework

Mr. Otterstrom gave an update on the Bus Stop Policy Framework. This is primarily a follow up from last month's meeting. Staff is looking for feedback. Mr. Otterstrom gave a brief review of the scope of work. First question asked of the committee was – What amenities and characteristics of the bus stop environment are important to riders and other stakeholders? Mr. Lynch ask what streets are being used for bulb out characteristics? Mr. Otterstrom said those applications are used where there is parking and where the bus would have to go in at an angle and then come back into traffic. This uses less parking space and provides more space for riders getting on and off the bus. This allows the bus better access to the lane also. Mr. Otterstrom said it doesn't matter if it's at a stop sign or signal. Mr. Otterstrom ask what are the goals for the placement of shelters and benches? Are they different than what is currently expressed in Connect Spokane? Should design considerations for shelters and benches be better defined? Mr. Lapidus asked if it is practical to talk about being able to electrify some of these shelters? Mr. Otterstrom said there are two different reasons to electrify, one is for lighting, which is practical with LED. The shelter at Monroe and Broadway has lighting and our policy reads that we will do that as much as possible. Mr. Lapidus said you can see riders using some kind of device while waiting for the bus, and many airline terminals offer that that for customers to charge their device, Mr. Otterstrom said that is available at the Plaza right now and is something that would be good to look at for some of the shelters, another reason to electrify

is for real time information and off board ticketing. A discussion ensued about solar power at the shelters. Mr. Frazier said that would be a nice feature at stops with no lighting at all. Ms. Papenleur said cleanliness and visibility is also very important when discussing shelters. Mr. Lynch said placement of the shelter is also an issue especially for the businesses. Mr. Otterstrom asked if STA should seek local zoning code changes to allow advertising on shelters? How important is information about neighboring attractions at bus stops? Mr. Lapidus said if it brings revenue into the system. Better at locations where there are tourists, not for STA to pay for. Mr. Frazier said so many people are carrying devices that will tell them where attractions are there is no need for STA to do that for them. Mr. Lapidus said maybe putting a QR code at shelters that are key to that location. Mr. Lynch agreed but doesn't think that STA should come up with that, maybe something for a university class or the city planning department. Ms. Bemiller said maybe something in the shelter with emergency numbers.

Mr. Otterstrom also said the goal is to make all the stops ADA compliant. Having a design standard for all the bus stops is also in the works for jurisdictions. Ms. Smits asked if ADA isn't met is it the city or STA's responsibility, Mr. Otterstrom said the responsibility belongs to both.

Mr. Otterstrom asked about the benches, staff is not proposing to change whose responsibility it belongs to, Mr. Lynch said leave it alone. Mr. Lapidus said it would be a great help if there was consistency, a brand. Mr. Otterstrom said being responsible to the look of each neighborhood is important but still says STA. Mr. Lynch said give each jurisdiction samples of what STA would recommend for shelters.

Mr. Otterstrom asked about advertising, Ms. Smits commented said she would rather not see advertising, not something STA should take on right now. Ms. Bemiller said have the shelters be a different color depending on route.

Mr. Otterstrom asked if there should be a periodic review of bus stop conditions, everyone agreed there should be. Mr. Lapidus said that staff should enlist local help with maintenance for the stops. Mr. Otterstrom said Metro lets people adopt a stop for passes, etc. Mr. Frazier would support that, good community involvement, could give out the free bus passes out for maintaining the stops.

5. Review New CAC Applicants

Ms. Bousley talked about the three new applicants for CAC membership.

Ms. Bousley will contact all current members to make sure they are still wanting to serve on the current committee. The committee is open to accepting all three applicants. Mr. Frazier asked if there was anything in the Charter that addresses attendance, he said that is something that should be looked at in the future. There should be a commitment to attending a certain amount of meetings in a calendar year. Mr. Lynch asked if there was an active effort in recruiting more members and was there outreach in the valley. There was a posting in the Spokesman and on the STA website. Mr. Lynch said there should be a posting in the valley paper to get representation from the valley.

6. GENERAL BUSINESS

7. ADJOURN

With there being no further business to come before the Committee, Chair Frazier adjourned the meeting at 6:35 p.m.

Respectfully submitted,

Terri Putney

Communications Assistant