

Spokane Transit Authority
1230 West Boone Avenue
Spokane, WA 99201-2686
(509) 325-6000

PERFORMANCE MONITORING & EXTERNAL RELATIONS COMMITTEE MEETING

Wednesday, March 5, 2014, 1:30 p.m.
Spokane Transit Southside Conference Room

AGENDA

Estimated meeting time: 95 minutes

1. Call to Order and Roll Call
2. Public Expressions
3. Committee Chair Report *(5 minutes)*
4. Committee Action *(10 minutes)*
 - A. Approval of Minutes of the February 5, 2014, Committee meeting – *Corrections/Approval*
 - B. Approval of Scope of Work for Valley Transit Center Improvements Project *(Steve Blaska)*
5. **Committee Action** *(20 minutes)*
 - A. Board Consent Agenda
 1. Award of Contract for Design and Engineering Services for the West Plains Transit Center *(Karl Otterstrom/Steve Blaska/Jessica Charlton)*
 2. 2014 Title VI Program – Request for Adoption *(Karl Otterstrom)*
 - B. Board Discussion Agenda
(No items being presented this month.)
6. **Committee Reports** *(40minutes)*
 - A. Year End 2013 Unaudited Financial Report and Updated Forecast *(Lynda Warren)*
 - B. Year End 2013 Performance Measures *(Steve Blaska)*
 - C. Vanpool Program Review *(Steve Blaska)*
7. CEO Report *(10 minutes)*
8. Committee Information – *no discussion/staff available for questions*
 - A. January 2014 Financial Results Summary *(Lynda Warren)*
 - B. February 2014 Sales Tax Revenue Information *(Lynda Warren)*
 - C. 2013 State Audit (E. Susan Meyer/Lynda Warren)
 - D. Community Outreach and Involvement (Beth Bousley)
 - E. January 2014 Operating Indicators *(Steve Blaska)*
 - F. Fourth Quarter 2013 Safety and Loss Summary *(Steve Doolittle/Mike Toole)*
 - G. Year End 2013 Safety and Loss Summary *(Steve Doolittle/Mike Toole)*
9. April 2014 Committee Packet Agenda Review
10. New Business *(5 minutes)*
11. Committee Members' Expressions *(5 minutes)*
12. Adjourn
13. Next Committee Meeting: April 2, 2014, 1:30 p.m.
(STA Southside Conference Room, 1230 West Boone Avenue, Spokane, Washington)

Agendas of regular Committee and Board meetings are available the Friday afternoon preceding each meeting at the STA Administrative Office, 1230 West Boone Avenue, Spokane, Washington. Discussions concerning matters to be brought to the Board are held in Committee meetings. The public is welcome to attend and participate.

Upon request, alternative formats of this document will be produced for people with disabilities. The facility is accessible for people who use wheelchairs. For these and other accommodations, please call 325-6094 (TTY WA Relay 711) or email smillbank@spokanetransit.com at least forty-eight (48) hours in advance.