

Spokane Transit Authority
1230 West Boone Avenue
Spokane, WA 99201-2686
(509) 325-6000

PERFORMANCE MONITORING & EXTERNAL RELATIONS COMMITTEE MEETING

Wednesday, November 5, 2014, 1:30 p.m.
Spokane Transit Southside Conference Room

AGENDA

Estimated meeting time: 90 minutes

1. Call to Order and Roll Call
2. Public Expressions
3. Committee Chair Report *(5 minutes)*
4. Committee Action *(5 minutes)*
 - A. Minutes of the October 1, 2014, Committee meeting – *Corrections/Approval*
5. **Committee Action** *(20 minutes)*
 - A. Board Consent Agenda
 1. Bus Stop Signage Replacement Project Scope and Budget Modifications *(Karl Otterstrom)*
 2. Energy Saving Performance Contracting (ESPC) Project – Authorization to Enter into Contract and Amend the Existing Interagency Agreement *(Steve Blaska/Don Reimer)*
 3. Award of Contract for Seven (7) Paratransit Vans *(Steve Blaska)*
 4. Equal Employment Opportunity Policy and Affirmative Action Plans – Resolution *(Steve Doolittle)*
 - B. Board Discussion Agenda
(No items being presented this month.)
6. **Committee Reports** *(40 minutes)*
 - A. Fare Analysis – Update *(Lynda Warren/Steve Blaska)*
 - B. Draft Board Workshop Objectives – Discussion *(E. Susan Meyer)*
 - C. Smart Bus Update *(Steve Blaska)*
 - D. Emergency Snow Plan Review *(Steve Blaska)*
7. CEO Report *(10 minutes)*
8. Committee Information – *no discussion/staff available for questions*
 - A. September 2014 Financial Results Summary *(Lynda Warren)*
 - B. October 2014 Sales Tax Revenue Information *(Lynda Warren)*
 - C. Third Quarter 2014 Performance Measures *(Steve Blaska)*
 - D. Third Quarter 2014 Safety and Loss Summary Report *(Steve Doolittle/Mike Toole)*
 - E. September 2014 Operating Indicators *(Steve Blaska)*
 - F. Community Outreach and Involvement *(Beth Bousley)*
 - G. STA'S Holiday Services and Office Hours *(Jan Watson)*
9. December 2014 Draft Committee Packet Agenda Review
10. New Business *(5 minutes)*
11. Committee Members' Expressions *(5 minutes)*
12. Adjourn
13. Next Committee Meeting: December 3, 2014, 1:30 p.m.
(STA Southside Conference Room, 1230 West Boone Avenue, Spokane, Washington)

Agendas of regular Committee and Board meetings are available the Friday afternoon preceding each meeting at the STA Administrative Office, 1230 West Boone Avenue, Spokane, Washington. Discussions concerning matters to be brought to the Board are held in Committee meetings. The public is welcome to attend and participate.

Spokane Transit assures nondiscrimination in accordance with Title VI of the Civil Rights Act of 1964. For more information, see www.spokanetransit.com. Upon request, alternative formats of this information will be produced for people who are disabled. The meeting facility is accessible for people using wheelchairs. For other accommodations, please call 325-6094 (TTY Relay 711) at least forty-eight (48) hours in advance.