

**PERFORMANCE MONITORING & EXTERNAL RELATIONS
COMMITTEE MEETING**

Wednesday, March 6, 2013, 10:00 a.m.
Spokane Transit Southside Conference Room

AGENDA

Estimated meeting time: 80 minutes

1. Call to Order and Roll Call
2. Public Expressions
3. Committee Chair Report *(5 minutes)*
4. Committee Action *(5 minutes)*
 - A. Approval of Minutes of the January 2, 2013, Committee meeting – *Corrections/Approval*
 - B. Approval of Minutes of the February 6, 2013, Committee meeting – *Corrections/Approval*
 - C. Approval of Summary Scope of Work for Bus Washer Replacement Project *(Steve Blaska/Jessica Charlton)*
5. **Committee Action** *(25 minutes)*
 - A. Board Consent Agenda
 1. Approval of Interlocal Agreement with Spokane Regional Transportation Council (SRTC) *(E. Susan Meyer)*
 2. Award of Contract for Emergency Generators *(Steve Blaska/Don Reimer/Jessica Charlton)*
 - B. Board Discussion Agenda
 1. Pedestrian Environment Surrounding The STA Plaza *(Steve Blaska)*
6. **Committee Reports** *(25 minutes)*
 - A. Year End 2012 Financial Results Summary *(Lynda Warren)*
 - B. Preliminary Proposal - September 2013 Service Revisions *(Karl Otterstrom)*
 - C. STA Moving Forward Corridor Advisory Panels Update *(Karl Otterstrom)*
 - D. Year End 2012 Performance Measures *(Steve Blaska)*
7. CEO Report *(10 minutes)*
8. Committee Information – no discussion/staff available for questions
 - A. January 2013 Financial Results Summary *(Lynda Warren)*
 - B. February 2013 Sales Tax Revenue Information *(Lynda Warren)*
 - C. Fourth Quarter/Year End 2012 Operating Indicators *(Steve Blaska)*
 - D. Fourth Quarter 2012 Safety and Loss Summary *(Steve Doolittle/Mike Toole)*
 - E. Year End 2012 Safety and Loss Summary *(Steve Doolittle/Mike Toole)*
 - F. Quality Counts! – Year End 2012 Program Review *(Steve Blaska/Patty Talbott)*
 - G. 2012 State Audit *(E. Susan Meyer/Lynda Warren)*
 - H. January 2013 Operating Indicators *(Steve Blaska)*
 - I. Annual Reporting – Passenger Facilities *(Karl Otterstrom)*
 - J. Phase II Wall Street/Plaza Block Exterior – Update *(Karl Otterstrom)*
 - K. Community Outreach and Involvement *(Molly Myers)*
9. April 2013 Committee Packet Agenda Review
10. New Business *(5 minutes)*
11. Committee Members' Expressions *(5 minutes)*
12. Adjourn
13. Next Committee Meeting: April 3, 2013, 10:00 a.m.
(STA Southside Conference Room, 1230 West Boone Avenue, Spokane, Washington)

Agendas of regular Committee and Board meetings are available the Friday afternoon preceding each meeting at the STA Administrative Office, 1230 West Boone Avenue, Spokane, Washington. Discussions concerning matters to be brought to the Board are held in Committee meetings. The public is welcome to attend and participate.

Upon request, alternative formats of this document will be produced for people with disabilities. The facility is accessible for people who use wheelchairs. For these and other accommodations, please call 325-6094 or TTY (509) 232-6555 or email smillbank@spokanetransit.com at least forty-eight (48) hours in advance.