

Spokane Transit Authority  
1230 West Boone Avenue  
Spokane, WA 99201-2686  
(509) 325-6000

**PERFORMANCE MONITORING & EXTERNAL RELATIONS COMMITTEE**  
**SPECIAL MEETING**

Wednesday, September 3, 2014, **2:00** p.m.  
Spokane Transit Southside Conference Room

**AGENDA**

*Estimated meeting time: 70 minutes*

1. Call to Order and Roll Call
2. Public Expressions
3. Committee Chair Report *(5 minutes)*
4. Committee Action *(5 minutes)*
  - A. Minutes of the June 4, 2014, Committee meeting – *Corrections/Approval*
5. **Committee Action** *(20 minutes)*
  - A. Board Consent Agenda
    1. Acceptance of Project and Approval to Pay Retainage for 1212 Sharp Tenant Improvement *(Karl Otterstrom)*
    2. STA Lifetime Achievement Award: William “Bill” Luke *(E. Susan Meyer/Beth Bousley)*
    3. Request for “Free Ride Day” – November 28, 2014 *(Beth Bousley)*
  - B. Board Discussion Agenda  
*(No items being presented this month.)*
6. **Committee Reports** *(20 minutes)*
  - A. Second Quarter 2014 Performance Measures *(Steve Blaska)*
  - B. Fixed Route System Ridership Analysis – 2014 Six Month Summary *(Steve Blaska/Karl Otterstrom)*
7. CEO Report *(10 minutes)*
8. Committee Information – *no discussion/staff available for questions*
  - A. July 2014 Semi-Annual Financial Reports *(Lynda Warren)*
  - B. July 2014 Financial Results Summary *(Lynda Warren)*
  - C. August 2014 Sales Tax Revenue Information *(Lynda Warren)*
  - D. Second Quarter 2014 Safety and Loss Summary *(Steve Doolittle/Mike Toole)*
  - E. June 2014 Operating Indicators *(Steve Blaska)*
  - F. July 2014 Operating Indicators *(Steve Blaska)*
  - G. Community Outreach and Involvement *(Beth Bousley)*
  - H. September 2014 Minor Service Change Update *(Karl Otterstrom)*
9. October 2014 Committee Packet Agenda Review
10. New Business *(5 minutes)*
11. Committee Members' Expressions *(5 minutes)*
12. Adjourn
13. Next Committee Meeting: October 1, 2014, 1:30 p.m.  
(STA Southside Conference Room, 1230 West Boone Avenue, Spokane, Washington)

Agendas of regular Committee and Board meetings are available the Friday afternoon preceding each meeting at the STA Administrative Office, 1230 West Boone Avenue, Spokane, Washington. Discussions concerning matters to be brought to the Board are held in Committee meetings. The public is welcome to attend and participate.

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