



Position Description

General Repair Vehicle Technician

Nature of Work

Perform skilled mechanical diagnosis and repair work on diesel, gas, hybrid, and full electric vehicle equipment owned and operated by Spokane Transit. Work requires the use of effective problem solving and analysis skills, and concentrated attention to prevent errors which if not detected can result in service interruptions, and significant losses of time and/or money. Work performed by the incumbent is subject to inspection by the Foreman Specialist, the on-duty Foreman or a Journeyman Vehicle Technician for quality and conformity with specifications. This position is subject to inside and outside environmental conditions which includes, but not limited to noise, dust, fumes, hazardous materials and vibration.

Supervision Received

Position is under the general supervision of the Vehicle Maintenance Manager and receives immediate direction from the on-duty Foreman, Lead Person or Journeyman Vehicle Technician.

Essential Functions

- Perform mechanical repairs according to general instructions from the on-duty Foreman, Lead Person or Journeyman Vehicle Technician.
- Diagnose malfunctions and adjust diesel engine fuel, electrical and mechanical systems to specifications.
- Inspect, test, adjust, repair and replace complete or integral parts of diesel engines, transmissions, drive shafts, differentials, and lubrication of cooling, electrical, exhaust and air or hydraulic brake systems.
- Remove, rebuild and replace automatic transmissions.
- Test, repair and rebuild diesel engines and components, including injectors and carburetors.
- Inspect and adjust bus door operation, air-ride systems, and steering systems.
- Inform on-duty Foreman of any needed repairs that were not previously assigned.
- Record all time spent or parts used on the appropriate forms.
- Perform the above and other related duties and responsibilities as required, determined and/or assigned by the on-duty Foreman or Lead Person.
- Respond to road calls and exchange buses for operators when required.
- Perform general cleaning of work areas in the maintenance areas.
- Must be efficient and effective in performance of job duties.
- Assist other maintenance department staff in performing the duties necessary to assure the efficient and safe operations of the STA's diesel vehicles.
- Represent Spokane Transit in professional and positive light to the community.
- Must be punctual, reliable, and maintain regular attendance.
- Must be able to accurately and honestly represent STA in any legal proceedings that may result from the normal performance of the position.
- Other duties as assigned.



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Public Transit Agency Safety Plan

- Follow safety rules and safe practices described in accident prevention program, safety standards and training you receive.
- Promptly report unsafe conditions or actions to your supervisor or safety committee representative or the Safety Officer using the Safety Hazard Report Form.
- Ask for assistance if their physical capacities, skills and/or knowledge are not adequate to complete the task safely.
- Report all injuries to your supervisor promptly regardless of how serious.
- Report all near-miss incidents to your supervisor promptly.
- Always use personal protective equipment (PPE) in good working condition where it is required.
- Do not remove or disengage any safety device or safeguard provided for employee protection.
- Encourage co-workers by your words and example to use safe work practices on the job.
- Safeguard and look out for co-workers.
- Make suggestions to your supervisor, safety committee representative or management about changes you believe will improve employee safety and or eliminate hazards.

This job description in no way implies that the duties listed here are the only ones the employee can be required to perform. The employee is expected to perform other tasks, duties, and training as dictated by their Supervisor and/or Spokane Transit.

Minimum Requirements

Training and Experience

Two years of mechanical repair work experience involving the repair and maintenance of heavy duty diesel vehicles or a two year vocational degree in automotive or heavy diesel repair. Two years of any combination of related work experience, education or training, which clearly demonstrates the ability to meet the requirements of the position also acceptable. Must be able to pass the General Repair Vehicle Technician examination administered by STA.

Physical Requirements

The physical activity of the position requires the ability to sit, stand, walk, squat, stoop, waist bend, kneel, balance, twist, talk, grasp and finger. The sensory requirements of the position include visual acuity to determine color, depth and field of vision; and the ability to receive detailed information through oral communication and to make discriminations in sound. The physical requirements of the position require the ability to exert up to 50 pounds of force occasionally and/or up to 10 pounds of force frequently and a negligible amount of force constantly to move objects.

License

Must possess a valid driver's license from the state of residence, maintain a driving record free of violation and be capable of obtaining the required Commercial Driver's License, within a specified time, as determined by Spokane Transit.

Tools

Must possess a complete set of automotive tools.



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Computer Skills

Must possess basic computer skills.

Selection Factors

- Knowledge of the methods, materials, tools and standard practices related to the maintenance and repair of heavy duty vehicular equipment.
- Considerable knowledge of the principles of diesel engines. Knowledge of the hazards and safety precautions followed in heavy equipment repair shops.
- Ability to quickly learn the activities, policies and procedures related to the Maintenance Department.
- Ability to prioritize and complete tasks in a timely manner.
- Ability to safely operate motor vehicles; an assortment of hand and power tools; and other work related equipment
- Ability to maintain good attendance as demonstrated by current or past employment records.
- Ability to read and interpret written policies and instructions.
- Ability to communicate clearly and concisely, orally and in writing.
- Ability to effectively work with other employees and supervisory personnel.
- Attitude of neatness, pride, conscientiousness and care in work product.

Wage

As provided for General Repair Vehicle Technician in the labor agreement with ATU 1015.

AA/EEO Notice

All qualified applicants will receive consideration for employment and will not be discriminated against on the basis of age, disability, ethnicity/race, national origin, religion, gender, gender identity, sexual orientation or veteran status.

Acknowledgement

I acknowledge that I have read this job description, and I feel that I can perform the essential functions of the position with or without reasonable accommodations.

Employee Name Printed

Date

Employee Signature