

Spokane Transit Authority
1230 West Boone Avenue
Spokane, WA 99201-2686
(509) 325-6000

BOARD OPERATIONS COMMITTEE MEETING
Wednesday, February 13, 2019, 1:30 p.m.

Spokane Transit Authority, Northside Conference Room
1230 West Boone Avenue, Spokane, Washington

AGENDA

Estimated Meeting Time: 65 Minutes

1. Call to Order and Roll Call
2. Approve Committee Agenda (*Candace Mumm*)
3. Chair's Comments (*Candace Mumm*) (*5 minutes*)
4. Committee Action/Discussion: (*5 minutes*)
 - a. Minutes of January 9, 2019 Committee Meeting – Corrections/Approval
5. Committee Chair reports: (*20 minutes*)
 - a. Chris Grover, Planning & Development
 - b. Lori Kinnear, Performance Monitoring & External Relations
6. Discuss Bus Stops at Helena and Napa Streets (*Susan Meyer*) (*10 minutes*)
7. Board of Directors Draft February 21, 2019 Meeting Agenda – Corrections/Approval (*5 minutes*)
8. CEO Report (*10 minutes*)
9. New Business
10. Executive Session (*10 minutes*)
11. Adjourn

Next Committee Meeting: Wednesday, March 13, 2019, 1:30 p.m.
(STA Northside Conference Rooms, 1230 West Boone Avenue, Spokane, WA)

Agendas of regular Committee and Board meetings are posted the Friday afternoon preceding each meeting on STA's website: www.spokanetransit.com. Discussions concerning matters to be brought to the Board are held in Committee meetings. The public is welcome to attend.

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SPOKANE TRANSIT AUTHORITY
BOARD OPERATIONS COMMITTEE MEETING

February 13, 2019

AGENDA ITEM 2 : APPROVE COMMITTEE AGENDA

REFERRAL COMMITTEE: N/A

SUBMITTED BY: Candace Mumm, Committee Chair

SUMMARY

At this time, the Board Operations Committee will review the meeting agenda with any revisions enclosed in the blue folders.

RECOMMENDATION TO COMMITTEE: Approve agenda.

FINAL REVIEW FOR COMMITTEE BY:

Division Head _____ Chief Executive Officer _____ Legal Counsel _____

SPOKANE TRANSIT AUTHORITY
BOARD OPERATIONS COMMITTEE MEETING

February 13, 2019

AGENDA ITEM 3 : BOARD OPERATIONS COMMITTEE CHAIR'S REPORT

REFERRAL COMMITTEE: N/A

SUBMITTED BY: Candace Mumm, Committee Chair

SUMMARY

Ms. Mumm will take this opportunity to discuss topics of interest regarding Spokane Transit.

RECOMMENDATION TO COMMITTEE: Receive report.

FINAL REVIEW FOR COMMITTEE BY:

Division Head _____ Chief Executive Officer _____ Legal Counsel _____

SPOKANE TRANSIT AUTHORITY
BOARD OPERATIONS COMMITTEE MEETING

February 13, 2019

AGENDA ITEM 4a: MINUTES OF THE JANUARY 9, 2019 COMMITTEE MEETING -
CORRECTIONS AND/OR APPROVAL

REFERRAL COMMITTEE: N/A

SUBMITTED BY: Kathleen Roberson
Executive Assistant to the Director of Finance & Information Services

SUMMARY

The January 9, 2019 meeting minutes are attached for your information, correction and/or approval.

RECOMMENDATION TO COMMITTEE: Corrections and / or approval.

FINAL REVIEW FOR BOARD BY:

Division Head _____ Chief Executive Officer _____ Legal Counsel _____

BOARD OPERATIONS COMMITTEE MEETING

Draft Minutes of the January 9, 2019 Meeting
Spokane Transit Northside Conference Room

MEMBERS PRESENT

Candace Mumm, City of Spokane, *Board Operations Committee Chair*
Al French, Spokane County, *Planning & Development Committee Chair (by phone)*
Pamela Haley, City of Spokane Valley, *Performance Monitoring & External Relations Committee Chair*
E. Susan Meyer, Chief Executive Officer, *Ex-officio*

STAFF PRESENT

Emily Arneson, *Ombudsman & Accessibility Officer*
Dana Infalt, *Clerk of the Authority*
Karl Otterstrom, *Director of Planning & Development*
Brandon Rapez-Betty, *Director of Communications & Customer Service*
Lynda Warren, *Director of Finance & Information Services*
Roger Watkins, *Chief Operations Officer*
Nancy Williams, *Director of Human Resources*

MEMBERS ABSENT

PROVIDING LEGAL COUNSEL

Laura McAloon, McAloon Law PLLC

1. CALL TO ORDER AND ROLL CALL

Chair Mumm called the meeting to order at 1:30 p.m. and roll call was conducted.

2. APPROVE COMMITTEE AGENDA

Ms. Haley moved to approve the agenda, Mr. French seconded and the motion passed unanimously.

3. CHAIR'S COMMENTS

Chair Mumm welcomed the committee. The Spokane City Council had a morning retreat and she asked the City of Spokane (COS) appointees to the STA Board of Directors to contact STA for onboarding. Ms. Meyer said STA would like to invite Councilwoman Burke and Mayor Condon to attend, as well as the other COS alternates. City Council members not appointed to the STA Board will be designated as alternates at a future Council meeting. Chair Mumm met with Ms. Meyer and staff to review the upcoming year. They discussed the possibility of holding one or two Board meetings in the community if an agenda item pertained to a specific community.

4. COMMITTEE ACTION/DISCUSSION

a. December 5, 2018 Committee Minutes

Ms. Haley moved to approve the December 5, 2018, committee meeting minutes, Mr. French seconded and the motion passed unanimously.

5. COMMITTEE CHAIR REPORTS

a. Planning & Development (P&D)

b. Performance Monitoring & External Relations (PMER)

No reports – the committees did not meet in January.

6. DESIGNATION OF PUBLIC RECORDS OFFICER FOR STA

The Executive Assistant to the CEO and Clerk of the Authority serves as the Public Records Officer for STA. With the retirement of Jan Watson, it is necessary to appoint her successor, Dana Infalt, as the new Public Records Officer.

Ms. Haley moved to forward to the Board consent agenda a recommendation to approve, by resolution, the appointment of Dana Infalt, Executive Assistant to CEO and Clerk of the Authority, as Public Records Officer for Spokane Transit Authority, Mr. French seconded and the motion passed unanimously.

Mr. French asked Ms. McAloon if, pursuant to the Public Records Act, the Board needed to adopt a resolution establishing fees for public records other than the standard amount allowed by statute. Ms. McAloon said STA's public records requests to-date have not warranted the need for an agency fee schedule. After discussion, Chair Mumm asked staff to research if other transit agencies have fee schedules and if STA would benefit from establishing a fee schedule for public records.

7. APPROVAL FOR BOARD MEMBER TRAVEL TO 2019 APTA MEETINGS

As part of Board development, STA has budgeted eight Board member trips to attend 2019 American Public Transportation Association (APTA) Conferences. The first is the 2019 Legislative Conference in Washington, D.C. and second is the Fall Annual Meeting in New York, New York. There will be opportunities to meet with legislators and Federal Transit Administration staff.

Ms. Haley moved to approve and forward to the Board consent agenda travel for up to eight board members to attend APTA conferences in 2019. Mr. French seconded the motion and the motion passed unanimously.

8. APPOINTMENT OF CHAIRS & BOARD MEMBERS TO P&D AND PMER COMMITTEES FOR 2019

Over the years, the STA Board of Directors has amended its resolutions regarding the three Board Governing Committees while keeping its initial 2011 Governance Mission intact. There have been changes to the agency Bylaws that affect committee composition and revisions to the Board Governing Committee Guidelines (applicable to all three committees) as well as changes to the Board Governing Committees' functions. The Committee reviewed and discussed amendments to the Board Operations Committee's Functional Description and the Board Governing Committee Operating Guidelines. The amendments clarify the intent of the guidelines, reflect current practice, and conform to the Bylaws.

Ms. Haley expressed concern that a jurisdiction with two members on the same committee could constitute a quorum of the committee. Mr. French suggested a way to address the concern is to stipulate that no committee chair can be from the same jurisdiction as the Board Chair or Chair Pro Tempore. Ms. McAloon said another solution is to stipulate that no jurisdiction can have two voting positions on the Board Operations Committee. Chair Mumm said the Board could discuss amendments to address those concerns at a future meeting. For this year, she recommended that the City of Spokane Valley be the voting member and the City of Spokane PMER Chair be ex-officio on the Board Operations Committee.

Chair Mumm moved forward a recommendation to the Board to adopt the language proposed by legal counsel for Exhibit A, Board Operations Committee's Functions, as presented, and Exhibit A, Board Governing Committee Operating Guidelines, with the change under item 1 to strike "chairs and."

Ms. Meyer noted in the past the Board Chair nominated the chairs and voting members. Ms. McAloon said that the Bylaws are silent on the nomination of committee chairs. After discussion, Chair Mumm amended her motion.

Chair Mumm moved to amend her motion and forward a recommendation to the Board to adopt the language proposed by legal counsel for Exhibit A, Board Operations Committee's Functions, and Exhibit A, Board Governing Committee Operating Guidelines, as presented. Ms. Haley moved to approve, Mr. French seconded and the motion pass unanimously.

Chair Mumm made the following nominations for chairs and voting members to serve on the Planning & Development Committee and the Performance Monitoring & External Relations Committee, subject to confirmation by the STA Board:

Planning & Development (P&D) Committee

1. Chair – Chris Grover, Small Cities (Cheney)
2. Al French, Spokane County
3. David Condon, City of Spokane
4. Pamela Haley, City of Spokane Valley
5. Kevin Freeman, Small Cities (Millwood) (Ex-Officio)
6. E. Susan Meyer, CEO (Ex-Officio)

Performance Monitoring & External Relations (PMER) Committee

1. Chair – Lori Kinnear, City of Spokane
2. Josh Kerns, Spokane County
3. Kate Burke, City of Spokane
4. Sam Wood, City of Spokane Valley
5. Veronica Messing, Small Cities (Airway Heights) (Ex-Officio)
6. Mike Kennedy, Small Cities (Liberty Lake) (Ex-Officio)
7. Rhonda Bowers (non-voting labor representative)
8. E. Susan Meyer, CEO (Ex-Officio)

Chair Mumm moved to forward to the Board for confirmation the above-referenced Chair and Board member nominations to the Planning & Development and Performance Monitoring & External Relations committees for 2019. Mr. French moved to approve, Ms. Haley seconded and the motion passed unanimously.

9. BOARD OF DIRECTORS AGENDA JANUARY 17, 2019

Committee members reviewed and amended the agenda to add recommendations to approve amendments to the Board Governing Committee Guidelines and the Board Operations Committee’s Functions.

Ms. Haley moved to approve the amended Board agenda, Mr. French seconded and the motion passed unanimously.

9. CEO REPORT

Ms. Meyer reported the launch of the STA Van Grant Program for 2019. She will send a link to the application to Board members. The announcement and link will be sent to more than 100 non-profit human services organizations and is on STA’s website. The application deadline is February 22.

STA employees are not directly impacted by the partial shutdown of the federal government; STA employees are being paid. However, there is a potential delay to the progress of the Central City Line because Federal Transit Administration (FTA) employees are furloughed.

STA hired Sean Nemecek as Chief of Security. He retired from the Spokane Police Department after 28 years.

Initiative 976 will go to the Washington State Legislature for consideration. The initiative would reduce car tabs to \$30. The Legislature will decide whether to approve the lower vehicle registration and renewal fee as written in the initiative, but if it declines, the initiative will go to voters in November 2019. Transit is funded by motor vehicle taxes and STA will be negatively impacted if the initiative passes.

8. NEW BUSINESS

None

9. ADJOURN

With no further business to come before the Committee, Chair Mumm adjourned the meeting at 2:48 p.m.

Respectfully submitted,



Kathleen Roberson
Executive Assistant to the Director of Finance & Information Services

SPOKANE TRANSIT AUTHORITY
BOARD OPERATIONS COMMITTEE MEETING

February 13, 2019

AGENDA ITEM 5a: PLANNING & DEVELOPMENT COMMITTEE CHAIR REPORT

REFERRAL COMMITTEE: N/A

SUBMITTED BY: Chris Grover, Chair, Planning & Development

SUMMARY

Mr. Grover will review the February 6, 2019 and March 6, 2019 committee meeting agendas as part of his report. Agendas are attached.

RECOMMENDATION TO COMMITTEE: For information & discussion.

FINAL REVIEW FOR COMMITTEE BY:

Division Head _____ Chief Executive Officer _____ Legal Counsel _____

Spokane Transit Authority
1230 West Boone Avenue
Spokane, WA 99201-2686
(509) 325-6000

PLANNING & DEVELOPMENT COMMITTEE MEETING

Wednesday, February 6, 2019, 10:00 a.m.
Spokane Transit Southside Conference Room

AGENDA

Estimated meeting time: 90 minutes

1. Call to Order and Roll Call
2. Public Expressions
3. Committee Chair Report (*10 minutes*)
4. Committee Action (*5 minutes*)
 - A. Minutes of the November 28, 2018 (**December**) Committee Meeting – *Corrections/Approval*
5. Committee Action (*15 minutes*)
 - A. Board Consent Agenda
 1. 29th and Regal Budget Reallocation – (*Otterstrom/Brodwater*)
6. Reports to Committee (*40 minutes*)
 - A. Review 2019 Planning & Development Committee Work Program – (*Otterstrom*)
 - B. 2019 Transit Development Plan Overview – (*Otterstrom/Tresidder*)
 - C. Central City Line: Design and Public Outreach Update – (*Otterstrom/Skillingstad*)
 - D. Zero Emission Technology Fleet Transition Evaluation – Update – (*Watkins*)
7. CEO Report (*E. Susan Meyer*) (*10 minutes*)
8. Committee Information
(*No information included this month*)
9. Review March 6, 2019 Committee Meeting Agenda
10. New Business
11. Committee Members' Expressions (*10 minutes*)
12. Adjourn
13. Next Committee Meeting: Wednesday, March 6, 2019 at 10:00 a.m.
(STA Southside Conference Room, 1230 West Boone Avenue, Spokane, WA)

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PLANNING & DEVELOPMENT COMMITTEE MEETING

Wednesday, March 6, 2019, 10:00 a.m.
Spokane Transit Southside Conference Room

DRAFT AGENDA

Estimated meeting time: 90 minutes

1. Call to Order and Roll Call
2. Public Expressions
3. Committee Chair Report (*10 minutes*)
4. Committee Action (*5 minutes*)
 - A. Minutes of the February 6, 2019 Committee Meeting -- *Corrections/Approval*
5. Committee Action
 - A. Board Consent Agenda
(No items being presented this month.)
6. Reports to Committee (*55 minutes*)
 - A. 2019 Transit Development Plan Board Guidance -- *(Otterstrom/Tresidder)*
 - B. Draft SRTC 2019-2020 Unified Planning Work Program (UPWP) -- *(Otterstrom/Tresidder)*
 - C. Central City Line: Third-party Agreement Status Review -- *(Otterstrom/Wells)*
 - D. Review FTA Annual Report on Capital Investment Grant Projects -- *(Otterstrom)*
 - E. *Connect Spokane*: Minor Update Scope of Work -- *(Otterstrom/Tresidder)*
 - F. I-90/Valley HPT Project Overview -- *(Otterstrom/Tresidder)*
7. CEO Report (*E. Susan Meyer*) (*10 minutes*)
8. Committee Information
(No information included this month)
9. Review April 3, 2019 Committee Meeting Agenda
10. New Business
11. Committee Members' Expressions (*10 minutes*)
12. Adjourn
13. Next Committee Meeting: Wednesday, April 3, 2019 at 10:00 a.m.
(STA Southside Conference Room, 1230 West Boone Avenue, Spokane, WA)

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SPOKANE TRANSIT AUTHORITY
BOARD OPERATIONS COMMITTEE MEETING

February 13, 2019

AGENDA ITEM 5b: PERFORMANCE MONITORING & EXTERNAL RELATIONS
COMMITTEE CHAIR REPORT

REFERRAL COMMITTEE: N/A

SUBMITTED BY: Lori Kinnear, Chair, Performance Monitoring & External Relations

SUMMARY

Ms. Kinnear will review the February 6, 2019 and March 6, 2019 committee meeting agendas as part of her report. Agendas are attached.

RECOMMENDATION TO COMMITTEE: For information and discussion.

FINAL REVIEW FOR COMMITTEE BY:

Division Head _____ Chief Executive Officer _____ Legal Counsel _____

Spokane Transit Authority
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PERFORMANCE MONITORING AND EXTERNAL RELATIONS COMMITTEE MEETING

Wednesday, February 6, 2019, 1:30 p.m.
Spokane Transit Southside Conference Room

AGENDA

Estimated meeting time: 90 minutes

1. Call to Order and Roll Call
2. Public Expressions
3. Committee Chair Report *(5 minutes)*
4. Committee Action *(10 minutes)*
 - A. Minutes of the November 28, 2018, (December) Committee Meeting – *Corrections/Approval*
5. **Committee Action** *(20 minutes)*
 - A. Board Consent Agenda
 1. Division Study – Reimbursement Agreement Between Spokane Transit Authority (STA) and Spokane Regional Transportation Council (SRTC) *(Otterstrom)*
 2. Spokane Transit Authority Moving Forward (STAMF) Performance Matrix and 2019 Performance Measures *(Watkins)*
 - B. Board Discussion Agenda
 1. *(No Items being presented this month)*
6. **Reports to Committee** *(35 minutes)*
 - A. September 2019 Service Revision (Draft Recommendation Public Hearing) *(Otterstrom)*
 - B. 2018 Paratransit Survey Findings *(Rapez-Betty)*
 - C. Legislative Report *(Meyer/Rapez-Betty)*
 - D. Low Income Pass Program Update *(Arneson)*
7. CEO Report *(10 minutes)*
8. Committee Information – *no discussion/staff available for questions*
 - A. January 2019 Sales Tax Revenue Information *(Warren)*
 - B. December 2018 Operating Indicators *(Watkins)*
 - C. 4th Quarter 2018 Service Planning Public Input Report *(Otterstrom)*
9. March 6, 2019, Committee Packet Draft Agenda Review
10. New Business *(5 minutes)*
11. Committee Members' Expressions *(5 minutes)*
12. Adjourn
13. Next Committee Meeting: March 6, 2019, 1:30 p.m.
(STA Southside Conference Room, 1230 West Boone Avenue, Spokane, Washington)

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PERFORMANCE MONITORING AND EXTERNAL RELATIONS COMMITTEE MEETING

Wednesday, March 6, 2019, 1:30 p.m.
Spokane Transit Southside Conference Room

DRAFT AGENDA

Estimated meeting time: 90 minutes

1. Call to Order and Roll Call
2. Public Expressions
3. Committee Chair Report *(5 minutes)*
4. Committee Action *(10 minutes)*
 - A. Minutes of the February 6, 2018, (December) Committee Meeting – *Corrections/Approval*
 - B. Approval of Monroe-Regal Line Scope of Work *(Otterstrom)*
 - C. Approval of Paratransit Purchased Transportation Scope of Work *(Watkins)*
5. **Committee Action** *(15 minutes)*
 - A. Board Consent Agenda
 1. September 2018 Service Revisions (Final Recommendation) *(Otterstrom)*
 2. Approval Interlocal Agreement Between Spokane County and Spokane Transit Authority (STA) for Moran Station Improvements *(Otterstrom)*
 - B. Board Discussion Agenda
 1. *(No Items being presented this month)*
6. **Reports to Committee** *(40 minutes)*
 - A. Year End 2018 Performance Measures *(Watkins)*
 - B. Fixed Route 2018 Passenger Survey Results *(Rapez-Betty)*
 - C. 2018 Communications Recap and 2019 Plan Review *(Rapez-Betty)*
 - D. Year End 2018 Unaudited Financial Report *(Warren)*
 - E. Legislative Report *(Meyer/Rapez-Betty)*
7. CEO Report *(10 minutes)*
8. Committee Information – *no discussion/staff available for questions*
 - A. January 2019 Operating Indicators *(Watkins)*
 - B. 2018 State Audit Timeline *(Warren)*
 - C. February 2019 Sales Tax Revenue Information *(Warren)*
 - D. 4th Quarter 2018 Safety and Loss Summary Report *(Williams)*
9. April 3, 2019, Committee Packet Draft Agenda Review
10. New Business *(5 minutes)*
11. Committee Members' Expressions *(5 minutes)*
12. Adjourn
13. Next Committee Meeting: April 3, 2019, 1:30 p.m.
(STA Southside Conference Room, 1230 West Boone Avenue, Spokane, Washington)

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SPOKANE TRANSIT AUTHORITY
BOARD OPERATIONS COMMITTEE MEETING

February 13, 2019

AGENDA ITEM 6 : DISCUSS BUS STOPS AT HELENA AND NAPA STREETS

REFERRAL COMMITTEE: N/A

SUBMITTED BY: E. Susan Meyer, CEO

SUMMARY

Discuss bus stop locations on East Sprague Avenue at Helena and Napa Streets.

RECOMMENDATION TO COMMITTEE: For discussion

FINAL REVIEW FOR BOARD BY:

Division Head _____ Chief Executive Officer _____ Legal Counsel _____

SPOKANE TRANSIT AUTHORITY
BOARD OPERATIONS COMMITTEE MEETING

February 13, 2019

AGENDA ITEM 7: BOARD OF DIRECTORS MEETING AGENDA FEBRUARY 21, 2019
– CORRECTIONS AND/OR APPROVAL

REFERRAL COMMITTEE: N/A

SUBMITTED BY: E. Susan Meyer, CEO

SUMMARY

The Board of Directors meeting agenda for February 21, 2019, is attached for your information, correction and/or approval.

RECOMMENDATION TO COMMITTEE: Corrections and / or approval

FINAL REVIEW FOR BOARD BY:

Division Head _____ Chief Executive Officer _____ Legal Counsel _____

Spokane Transit Authority
1230 West Boone Avenue
Spokane, WA 99201-2686
(509) 325-6000

BOARD MEETING

Thursday, February 21, 2019 at 1:30 p.m.
Spokane Transit Authority Boardroom
1230 West Boone Avenue, Spokane, Washington

DRAFT AGENDA

Estimated meeting time: 90 minutes

1. Call to Order and Roll Call
2. Approve Board Agenda (*Candace Mumm*)
3. Public Expressions
4. Recognitions and Presentations: *5 minutes*
 - A. Fourth Quarter 2018 Years of Service Awards (*Nancy Williams*)
 - B. Fourth Quarter 2018 Employee Recognition Awards (*Nancy Williams*)
5. Public Hearing: *10 minutes*
 - A. September 2019 Service Revisions - Draft Recommendation (*Karl Otterstrom*)
Comments should be addressed to Karl Otterstrom, STA's Director of Planning & Development:
kotterstrom@spokanetransit.com (*Action at March 16, 2018, Board meeting*)
6. Board Action - Consent Agenda: *10 minutes*
 - A. Minutes of the January 17, 2019, Board Meeting – Corrections/Approval
 - B. January 2018 Vouchers (*Lynda Warren*)
 - C. 29th and Regal Budget Reallocation – (*Karl Otterstrom*)
 - D. Division Study – Agreement for the Joint Management of Division Street Transportation Planning Study between Spokane Transit Authority (STA) and Spokane Regional Transportation Council (SRTC) (*Karl Otterstrom*)
7. Board Action – Committee Recommendations: *5 minutes*
Performance Monitoring & External Relations
 - A. STA Moving Forward Performance Matrix & 2019 Performance Measures (*Karl Otterstrom/Roger Watkins*)?
8. Board Action – Other: (*None*)
9. Board Operations Committee: *10 minutes*
 - A. Chair Report (*Candace Mumm*)
10. Planning & Development Committee: *10 minutes*
 - A. Chair Report (*Chris Grover*)
11. Performance Monitoring & External Relations Committee: *20 minutes*
 - A. Chair Report (*Lori Kinnear*)
 - i. Discuss Bus Stops at Helena and Napa Streets (*Susan Meyer*)

12. CEO Report: *10 minutes*
13. Board Information – *no action or discussion*
 - A. Committee Minutes
 - B. January 2019 Sales Tax Summary (*Lynda Warren*)
 - C. December 2018 Operating Indicators (*Roger Watkins*)
 - D. Zero Emissions Technology Fleet Transition Evaluation-Update (*Roger Watkins*)
 - E. 2019 Transit Development Plan (TDP) Overview – (*Karl Otterstrom*)
 - F. Central City Line (CCL): Design and Public Outreach Update – (*Karl Otterstrom*)
 - G. 4th Quarter 2018 Service Planning Public Input Report (*Karl Otterstrom*)
 - H. Low Income Pass Program – Update (*Emily Arneson*)
 - I. 2018 Paratransit Survey Findings (*Brandon Ropez-Betty*)
14. New Business (*5 minutes*)
15. Board Members' Expressions (*5 minutes*)
16. Executive Session (*McAloon Law PLLC*) *15 minutes*
17. Adjourn

Cable 5 Broadcast Dates and Times of February 21, 2019 Board Meeting:

Saturday, February 23, 2019	4:00 p.m.
Monday, February 25, 2019	10:00 a.m.
Tuesday, February 26, 2019	8:00 p.m.

Next Committee Meetings (STA Conference Rooms, West Boone Avenue, Spokane, Washington):

Planning & Development	March 6, 2019, 10:00 a.m. (Southside) 1229 West Boone
Performance Monitoring & External Relations	March 6, 2019, 1:30 p.m. (Southside) 1229 West Boone
Board Operations	March 13, 2019, 1:30 p.m. (Northside) 1230 West Boone

Next Board Meeting: Thursday, March 21, 2019, 1:30 p.m., STA Boardroom, 1229 West Boone Avenue, Spokane, Washington.

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SPOKANE TRANSIT AUTHORITY
BOARD OPERATIONS COMMITTEE MEETING

February 13, 2019

AGENDA ITEM 8 : CEO REPORT

REFERRAL COMMITTEE: N/A

SUBMITTED BY: E. Susan Meyer, Chief Executive Officer

SUMMARY

At this time, Ms. Meyer, CEO, will have an opportunity to comment on various topics of interest regarding Spokane Transit.

RECOMMENDATION TO COMMITTEE: N/A

FINAL REVIEW FOR COMMITTEE BY:

Division Head _____ Chief Executive Officer _____ Legal Counsel _____

10

EXECUTIVE SESSION

At this time, the STA Board Operations Committee will adjourn to an executive session for the purpose of:

Considering the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price. (RCW 42.30.110(1)(b))

The STA Board Operations Committee will reconvene in open session at approximately ___ p.m. If it becomes necessary to extend the executive session, a member of the staff will return to announce the time at which the Committee will reconvene.

If any action is to be taken as a result of discussions in the executive session, that action will occur at the open public session.

Estimated time - 10 minutes