

Spokane Transit Authority
1230 West Boone Avenue
Spokane, Washington 99201-2686
(509) 325-6000

Approved at the
December 16, 2021
Board Meeting

BOARD OF DIRECTORS

Approved Minutes of the December 1, 2021, STA Board Workshop
Via WebEx Video Conference

MEMBERS PRESENT

Pamela Haley, City of Spokane Valley, *Chair*
Al French, Spokane County
Candace Mumm, City of Spokane
Chris Grover, Small Cities Representative (Airway Heights) *Chair Pro Tempore*
Josh Kerns, Spokane County
Karen Stratton, City of Spokane
Lori Kinnear, City of Spokane
Tim Hattenburg, City of Spokane Valley
Don Kennedy, Small Cities Representative (Medical Lake) *Ex Officio*
Dan Sander, Small Cities Representative (Millwood) *Ex Officio*
Veronica Messing, Small Cities Representative (Cheney) *Ex Officio*
Rhonda Bowers, Labor Representative, *Non-Voting*

MEMBERS ABSENT

Kate Burke, City of Spokane
Mike Kennedy, Small Cities Representative (Liberty Lake) *Ex Officio*

STAFF PRESENT

E. Susan Meyer, Chief Executive Officer
Monique Liard, Chief Financial Officer
Brandon Rapez-Betty, Director of Communications & Customer Service
Karl Otterstrom, Director of Planning & Development
Nancy Williams, Director of Human Resources & Labor Relations
Dana Infalt, Clerk of the Authority

PROVIDING LEGAL COUNSEL

Laura McAloon, McAloon Law PLLC

1. **CALL TO ORDER AND ROLL CALL -**

Chairwoman Haley called the meeting to order at 11:33 p.m. and conducted roll call.

2. **NEAR TERM INVESTMENT OPPORTUNITY**

Ms. Meyer introduced the objectives of the workshop:

- a. Review Project Scoring Results
- b. Discuss Alternative Preliminary Packaging of Projects
- c. Affirm or Refine Preferred Package of Projects
- d. Confirm Next Steps and Timeline

Mr. Otterstrom provided a recap of the June 30 and September 1 workshops and reviewed the Board engagement steps of near-term investments opportunities to date. He also guided members through the assessment framework and went into detail on the initial screening, evaluation, and packaging of the near-term investment opportunities identified.

He then advised on project-related notes and reviewed the proposed packages based on the evaluation criteria to Generate & Regain Ridership, the Impact to Improving Equity, Foundation to Long-term Strategic Opportunity, Quick Realization of Benefits, One-Time vs. Ongoing Expenditures, Leveraging External Funding Opportunities, and then showed the final combined scoring results. Based on the findings of the evaluation criteria, Mr. Otterstrom went into detail on the packaging considerations for Package A and Package B.

A Board discussion session was held in which board members were asked:

- Are there any projects that the Board would like to discuss in more detail?
- What further information would help make a near-term decision?

Mr. Otterstrom noted the next Steps include taking all the great information from the workshop discussions, finalizing the evaluation report to be distributed with the December Board Packet, he noted staff are available to review the packaging scenarios, and preparation for the December 16th Board meeting which will include approval for ordering ten additional battery-electric buses and the selection of other near-term projects from the evaluation framework.

Ms. Meyer thanked everyone for their input and advised it is the board's decision about which package STA invests. She advised that staff will review the costs for the programs discussed and that information will be available prior to the Board meeting on the 16th. She advised of the notes she had taken based on the Board's input today.

Chairwoman Haley thanked everyone for their participation and open, honest communications today. She also thanked STA staff for all their work in putting together the great presentation.

3. ADJOURNED

With no further business to come before the Board, Chairwoman Haley adjourned the meeting at 12:38 p.m.

Respectfully submitted,



Dana Infalt

Clerk of the Authority