

Spokane Transit Authority
1230 West Boone Avenue
Spokane, WA 99201-2686
(509) 325-6000

BOARD OPERATIONS COMMITTEE MEETING
Wednesday, January 13, 2021, 1:30 p.m.

Via Webex Video Conference

Committee Members: [Click here to join the meeting](#)

General Public: [Click here to view the meeting](#)

Audio Conference: Call the number below and enter the access code.
+1-408-418-9388 | Access code: 146 492 9060

AGENDA

Estimated Meeting Time: 60 Minutes

1. Call to Order and Roll Call
2. Approve Committee Agenda (*Haley*)
3. Chair's Comments (*Haley*) (*5 minutes*)
4. Committee Action/Discussion: (*5 minutes*)
 - A. December 9, 2020, Committee Meeting Minutes – Corrections/Approval
5. Board Member 2020 Attendance – Information (*Meyer*) (*5 minutes*)
6. 2021 Economic Situation Update – Information (*Liard / Meyer*) (*10 minutes*)
7. Approval for Board Member travel to 2021 APTA Meetings – Recommendation (*Meyer*) (*5 minutes*)
8. Appointment of Board Members and Chairs to the Planning & Development and Performance Monitoring & External Relations Committees for 2021 – Recommendation (*Haley*) (*10 minutes*)
9. Board of Directors Draft January 21, 2021 Meeting Agenda – Corrections/Approval (*Meyer*) (*5 minutes*)
10. Board Operations Committee Draft February 10, 2021, Meeting Agenda – Discussion (*Meyer*) (*5 minutes*)
11. CEO Report (*10 minutes*)
12. New Business
13. Adjourn

Next Committee Meeting: Wednesday, February 10, 2021, 1:30 p.m.
Via Webex Video Conference

Agendas of regular Committee and Board meetings are posted the Friday afternoon preceding each meeting on STA's website: www.spokanetransit.com. Discussions concerning matters to be brought to the Board are held in Committee meetings. The public is welcome to attend. Spokane Transit assures nondiscrimination in accordance with Title VI of the Civil Rights Act of 1964 and the Americans with Disabilities Act. For more information, see www.spokanetransit.com. Upon request, alternative formats of this information will be produced for people who are disabled. The meeting facility is accessible for people using wheelchairs. For other accommodations, please call 325-6094 (TTY Relay 711) at least forty-eight (48) hours in advance.

SPOKANE TRANSIT AUTHORITY
BOARD OPERATIONS COMMITTEE MEETING

January 13, 2021

AGENDA ITEM 2 : APPROVE COMMITTEE AGENDA

REFERRAL COMMITTEE: N/A

SUBMITTED BY: Pamela Haley, Committee Chair

SUMMARY

At this time, the Board Operations Committee will review the meeting agenda.

RECOMMENDATION TO COMMITTEE: Approve agenda.

SPOKANE TRANSIT AUTHORITY
BOARD OPERATIONS COMMITTEE MEETING

January 13, 2021

AGENDA ITEM 3 : BOARD OPERATIONS COMMITTEE CHAIR'S REPORT

REFERRAL COMMITTEE: N/A

SUBMITTED BY: Pamela Haley, Committee Chair

SUMMARY

Ms. Haley will take this opportunity to discuss topics of interest regarding Spokane Transit.

RECOMMENDATION TO COMMITTEE: Receive report.

SPOKANE TRANSIT AUTHORITY
BOARD OPERATIONS COMMITTEE MEETING

January 13, 2021

AGENDA ITEM 4A : MINUTES OF THE DECEMBER 9, 2020, COMMITTEE MEETING -
CORRECTIONS AND/OR APPROVAL

REFERRAL COMMITTEE: N/A

SUBMITTED BY: Kathleen Roberson
Executive Assistant to the Chief Financial Officer

SUMMARY

The December 9, 2020, meeting minutes are attached for your information, correction and/or approval.

RECOMMENDATION TO COMMITTEE: Corrections and / or approval.

BOARD OPERATIONS COMMITTEE MEETING

Draft Minutes of the December 9, 2020 Meeting
Via Webex Video Conference

MEMBERS PRESENT

Al French, Spokane County, *Chair*
Pamela Haley, City of Spokane Valley, *Chair Pro Tempore*
Chris Grover, Small Cities Representative (Cheney),
Planning & Development Committee Chair
E. Susan Meyer, Chief Executive Officer, *Ex-officio*

STAFF PRESENT

Emily Arneson, *Ombudsman & Accessibility Officer*
Dana Infalt, *Clerk of the Authority*
Monique Liard, *Chief Financial Officer*
Fred Nelson, *Interim Chief Operations Officer*
Karl Otterstrom, *Director of Planning & Development*
Brandon Rapez-Betty, *Director of Communications & Customer Service*
Nancy Williams, *Director of Human Resources & Labor Relations*

MEMBERS ABSENT

Lori Kinnear, City of Spokane, *Performance Monitoring & External Relations Committee Chair*

PROVIDING LEGAL COUNSEL

Laura McAloon, McAloon Law PLLC

1. CALL TO ORDER AND ROLL CALL

Chair French called the meeting to order at 1:30 p.m. and conducted roll call.

2. APPROVE COMMITTEE AGENDA

Ms. Haley moved to approve the agenda, Mr. Grover seconded and the motion passed unanimously.

3. CHAIR'S COMMENTS

Mr. French commented that we are living in interesting times and hopes that everyone stays safe.

4. COMMITTEE ACTION/DISCUSSION

a. November 11, 2020 Committee Minutes

Ms. Haley moved to approve the November 11, 2020, committee meeting minutes as presented, Mr. Grover seconded and the motion passed unanimously.

5. COMMITTEE CHAIR REPORTS

a. Chris Grover, Chair, Planning & Development (P&D)

Mr. Grover said the Committee finalized the 2021 P&D Committee Work Program. The Committee forwarded the City of Spokane Riverside Project Order Agreement to the Board consent agenda and a recommendation that the Board approve the Final Proposed 2021 Operating and Capital Budgets. Mr. Otterstrom presented an update on the DivisionConnects project. The next Committee meeting is scheduled for February 3, 2021.

b. Lori Kinnear, Chair, Performance Monitoring & External Relations (PMER)

Mr. Rapez-Betty said the Committee approved three new members to the Citizen Advisory Committee: Dan Brown, Linda Carroll, and Chris Fortensky. Their backgrounds include involvement in local community groups and extensive knowledge of STA's transit system. The Committee forwarded the 2021 Performance Measures to the Board consent agenda and a recommendation that the Board approve the 2021 Spokane Police Department Agreement renewal, as well as the 2021 State Legislative Priorities. Mr. Rapez-Betty presented a summary of the current STA Public Awareness Marketing Campaign – Community Essentials. The campaign spotlights how STA employees are caring for our transit system during the global pandemic.

6. PUBLIC TRANSPORTATION AGENCY SAFETY PLAN

The Federal Transit Administration (FTA) established a new requirement that all public transportation systems that receive financial assistance from the FTA develop and implement an Agency Safety Plan (ASP). The ASP documents processes used to identify and mitigate hazards posed to the public, employees, and property. Spokane Transit's ASP was vetted through the FTA Public Transportation Agency Safety Plan Technical Assistance Center to ensure all requirements were addressed in the Plan. The ASP is signed by the Chief Executive Officer, approved by STA Board, and reviewed annually. Mr. Grover commented that the Spokane Transit ASP was very detailed and well written.

Mr. Grover moved to forward to the Board consent agenda a recommendation to approve the Spokane Transit Public Transportation Agency Safety Plan. Ms. Haley seconded the motion and the motion passed unanimously.

7. 2021 BOARD AND COMMITTEE MEETING CALENDAR

The Committee reviewed the 2021 Board and Committee Meeting Schedule noting exceptions to traditional meeting dates for April, July, and August. The Board Operations Committee will meet on January 13, and the Board of Directors on January 21. The P&D and PMER Committees do not meet in January. The Board of Directors Strategic Planning and Budget Workshop will be held on June 30, 2021.

Mr. Grover moved to forward to the Board consent agenda a recommendation to approve the 2021 Board and Committee Meeting Calendar as presented. The motion was seconded by Ms. Haley and the motion passed unanimously.

8. BOARD OF DIRECTORS DRAFT DECEMBER 17, 2020 AGENDA

Committee members reviewed the agenda and amended the length of the Executive Session to ten minutes.

Mr. Grover moved to approve the December 17, 2020, Board of Directors agenda as amended, Ms. Haley seconded and the motion passed unanimously.

9. BOARD OPERATIONS COMMITTEE DRAFT JANUARY 13, 2021 AGENDA

No discussion.

10. CEO REPORT

November 2020 sales tax revenue, collected on September retail sales, was 4% above November 2019 (\$300,000). Sales tax revenue year-to-date is 1.7% above the 2020 budget (\$1.3 million).

Staff are developing contingency plans should COVID-19 affect a large number of employees. Currently, administrative staff are teleworking either full- or part-time. Staff who are involved in operating or maintaining vehicles are working on-site. Staff are reviewing options for bus service if full service is not viable because of staffing. Service Level 1 is full service, Level 2 does not include commuter service, and Level 3 is Saturday service. The intent is to develop a service option in between Level 2 and 3.

The Spokane Regional Transportation Council (SRTC) will meet on December 11, to discuss the process to extend an invitation to the two local tribes to join the SRTC. The executive director of the SRTC has resigned effective December 28, 2020. A search committee, including Mr. French and Ms. Meyer, will begin the process of recruiting for a new executive director. The intent is to extend an invitation for an interim executive director and then begin a search for the permanent executive director.

STA expects the first City Line battery electric bus to be delivered next week. It is the first of ten 60' battery electric buses that STA has purchased. There will be a public announcement and Board members will be invited to see and ride the bus once it arrives.

Chair French lost the online connection to the Committee meeting at 1:52 p.m. Ms. Haley, Chair Pro Tempore, chaired the meeting for the remaining time.

11. NEW BUSINESS

None.

12. EXECUTIVE SESSION

Cancelled.

13. ADJOURN

With no further business to come before the Committee, Ms. Haley adjourned the meeting at 1:57 p.m.

Respectfully submitted,



Kathleen Roberson
Executive Assistant to the Chief Financial Officer

SPOKANE TRANSIT AUTHORITY
BOARD OPERATIONS COMMITTEE MEETING

January 13, 2021

AGENDA ITEM 5 : BOARD MEMBER ATTENDANCE – INFORMATION

REFERRAL COMMITTEE: N/A

SUBMITTED BY: E. Susan Meyer, Chief Executive Officer

SUMMARY

Board member attendance is tracked at both Board and Committee meetings. Per the STA Bylaws, a Board member is considered present if an alternate attends or if the member attends via telephone. Board member attendance records from January 1, 2020 through December 31, 2020 will be reviewed at the meeting.

RECOMMENDATION TO COMMITTEE: Information only.

STA BOARD MEMBER ATTENDANCE

JANUARY - DECEMBER 2020

	JAN	FEB	MAR	APR WEBEX	APR SPECIAL MTG WEBEX	MAY WEBEX	JUN WEBEX	JUL WORKSHOP WEBEX	JUL WEBEX	SEP SPECIAL MTG WEBEX	SEP WEBEX	OCT WEBEX	NOV WEBEX	DEC WEBEX
Board of Directors Meeting														
Commissioner Al French / County - Chair	P	P	A	P	P	P	P	A	P	A	P	P	P	P
Council Member Pamela Haley / Spokane Valley	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Council Member Lori Kinnear / City	P	P	P (Alt)	P	P	P	P	P	P	P	P	P	P	P
Commissioner Josh Kerns / County	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Council Member Candace Mumm / City	P (Alt)	P	P	P	P	P	P	P	P	P	P	P	P	P
Council Member Tim Hattenburg / Spokane Valley	P	P	P	P	P	P	P	P	P	P	P	P	P	A
Mayor Chris Grover / Cheney	P	P	P	P	P	P	P (Alt)	P	P	P	P	P	P	P
Council Member Karen Stratton / City	P	P	P	P (Alt)	P	P	P	P	P	A	P	P	P	P
Council Member Kate Burke / City	P	P	P (Phone)	P	P	P	A	A	P	A	P	P	P	P
Mayor Kevin Freeman / Millwood (Ex-Officio)	P	P	A	P	P	P	P	A	P	A	P	A	A	P
Council Member Veronica Messing / Airway Heights (Ex-Officio)	P	P	P (Alt)	P	P	A	P	P	P	P	A	P	P	P
Council Member Mike Kennedy / Liberty Lake (Ex-Officio)	P	P	A	P	P	A	A	A	A	A	A	P	A	A
Rhonda Bowers / Labor (Non-Voting)	P	P	P	P	P	P	P	P	P	P	P	P	P	P

Planning & Development Committee

Mayor Chris Grover - Chair	N/A	A	P	N/A	N/A	N/A	N/A	N/A	P	N/A	P	P	P	P
Council Member Candace Mumm	N/A	P	P	N/A	N/A	N/A	N/A	N/A	P	N/A	P	P	P	P
Council Member Karen Stratton	N/A	A	P	N/A	N/A	N/A	N/A	N/A	P	N/A	A	P	P	P
Council Member Pamela Haley	N/A	P	P	N/A	N/A	N/A	N/A	N/A	P	N/A	P	P	P	P
Mayor Kevin Freeman (Ex-Officio)	N/A	P	A	N/A	N/A	N/A	N/A	N/A	A	N/A	A	P	A	P

Performance Monitoring & External Relations Committee

Council Member Lori Kinnear - Chair	N/A	P	P	N/A	N/A	N/A	N/A	N/A	P	N/A	P	P	P	A
Commissioner Josh Kerns	N/A	P	P	N/A	N/A	N/A	N/A	N/A	P	N/A	P	P	P	P
Council Member Kate Burke	N/A	P	A	N/A	N/A	N/A	N/A	N/A	A	N/A	P	P	A	P
Council Member Tim Hattenburg	N/A	P	P	N/A	N/A	N/A	N/A	N/A	P	N/A	P	P	P	P
Council Member Veronica Messing (Ex-Officio)	N/A	P	A	N/A	N/A	N/A	N/A	N/A	A	N/A	A	A	A	P
Council Member Mike Kennedy (Ex-Officio)	N/A	P	A	N/A	N/A	N/A	N/A	N/A	A	N/A	A	P	A	P
Rhonda Bowers, Labor (Non-Voting)	N/A	P	P	N/A	N/A	N/A	N/A	N/A	P	N/A	P	P	P	P

Board Operations Committee

Commissioner Al French - Chair	A	P	P	N/A	N/A	N/A	P	N/A	P	N/A	P	P	P	P
Council Member Pamela Haley - Chair Pro Tempore	P	P	A	N/A	N/A	N/A	P	N/A	P	N/A	P	P	P	P
Mayor Chris Grover	P	P	P	N/A	N/A	N/A	P	N/A	P	N/A	P	P	P	P
Council Member Lori Kinnear	P	P	A	N/A	N/A	N/A	A	N/A	A	N/A	A	P	A	A

Key:

P=Present | A = Absent | Alt = Alternate

Note: Meetings are not held in August

SPOKANE TRANSIT AUTHORITY
BOARD OPERATIONS COMMITTEE MEETING

January 13, 2021

AGENDA ITEM 6 : 2021 ECONOMIC SITUATION UPDATE – INFORMATION

REFERRAL COMMITTEE: N/A

SUBMITTED BY: Monique Liard, Chief Financial Officer
E. Susan Meyer, Chief Executive Officer

SUMMARY

Commensurate with the start to the new year and the recently approved Coronavirus Response and Relief Supplemental Appropriations Act of 2021, staff will provide a 2021 economic update for STA.

RECOMMENDATION TO COMMITTEE: Information only.

SPOKANE TRANSIT AUTHORITY

BOARD OPERATIONS COMMITTEE MEETING

January 13, 2021

AGENDA ITEM 7 : APPROVAL OF BOARD MEMBER TRAVEL TO 2021 AMERICAN PUBLIC TRANSPORTATION ASSOCIATION CONFERENCES – RECOMMENDATION

REFERRAL COMMITTEE: N/A

SUBMITTED BY: E. Susan Meyer, Chief Executive Officer

SUMMARY:

STA Bylaws require Board approval for Board member travel.

The American Public Transportation Association (APTA) is scheduled to hold its 2021 Legislative Conference in Washington, D.C., March 18-21, 2021. There will also be opportunities to meet with legislators and Federal Transit Administration (FTA) staff.

Of additional interest to Board Members is the APTA EXPO conference in Anaheim, California scheduled to be held September 1-3, 2021.

Up to eight Board members are budgeted to attend APTA conferences this year at an approximate cost of \$3,500 each.

RECOMMENDATION TO COMMITTEE: Recommend travel approval for up to eight Board members to attend APTA conferences in 2021, and forward to the Board consent agenda.

SPOKANE TRANSIT AUTHORITY

BOARD OPERATIONS COMMITTEE MEETING

January 13, 2021

AGENDA ITEM 8 : APPOINTMENT OF BOARD MEMBERS AND CHAIRS TO THE PLANNING & DEVELOPMENT AND THE PERFORMANCE MONITORING & EXTERNAL RELATIONS COMMITTEES FOR 2021 – RECOMMENDATION

REFERRAL COMMITTEE: N/A

SUBMITTED BY: Pamela Haley, STA Board Chair

SUMMARY:

The STA Board Chair appoints the Board members and Chairs of STA's Planning & Development and Performance Monitoring & External Relations committees for the coming year, subject to confirmation by the Board.

The Chief Executive Officer is an ex-officio non-voting member of all Board committees.

The proposed list of 2021 committee appointments is attached.

RECOMMENDATION TO COMMITTEE: Recommend confirmation of the Board Chair's appointment of members to the Planning & Development and Performance Monitoring & External Relations Committees, and confirmation of Commissioner Al French, Spokane County, Chair of the Planning & Development Committee and Mayor Chris Grover, Small Cities (Airway Heights), Chair of the Performance Monitoring & External Relations Committee for 2021.

2021 COMMITTEE MEMBER APPOINTMENTS

Planning & Development (P&D) Committee Members

Committee meets 1st Wednesday of the month at 10:00 a.m.

1. **Al French, Spokane County, Chair ***
2. Candace Mumm, City of Spokane
3. Karen Stratton, City of Spokane
4. Tim Hattenburg, City of Spokane Valley *
5. Kevin Freeman, Small Cities (Millwood) (Ex-Officio)
6. Mike Kennedy, Small Cities (Liberty Lake) (Ex-Officio)
7. E. Susan Meyer, CEO (Ex-Officio)

Performance Monitoring & External Relations (PMER) Committee Members

Committee meets 1st Wednesday of the month at 1:30 p.m.

1. **Chris Grover, Small Cities (Airway Heights), Chair ***
2. Josh Kerns, Spokane County *
3. Kate Burke, City of Spokane
4. Lori Kinnear, City of Spokane
5. Veronica Messing, Small Cities (Cheney) (Ex-Officio)
6. Don Kennedy, Small Cities (Medical Lake) (Ex-Officio) *
7. Rhonda Bowers (non-voting labor representative) *
8. E. Susan Meyer, CEO (Ex-Officio)

**Official appointment notification has been received by STA Clerk of the Authority*

BOARD MEMBER ROTATION effective January 1, 2021

Small Cities are: Airway Heights, Liberty Lake, Medical Lake, Millwood, Cheney

Each Small City is on the Board for a period of two years. Only one Small City has a voting representative (e.g. 2021 is Airway Heights) during each two year term

2021	Airway Heights
2022	Airway Heights *
2023	Liberty Lake
2024	Liberty Lake
2025	Medical Lake
2026	Medical Lake *
2027	Millwood
2028	Millwood
2029	Cheney
2030	Cheney *

* Chair

ROTATION:	BOARD CHAIR	/	CHAIR PRO TEMPORE
2021	City of Spokane Valley	/	Airway Heights (Small Cities)
2022	Airway Heights (Small Cities)	/	City of Spokane
2023	City of Spokane	/	Spokane County
2024	Spokane County	/	City of Spokane Valley
2025	City of Spokane Valley	/	Medical Lake (Small Cities)
2026	Medical Lake	/	City of Spokane
2027	City of Spokane	/	Spokane County
2028	Spokane County	/	City of Spokane Valley
2029	City of Spokane Valley	/	Cheney (Small Cities)
2030	Cheney	/	City of Spokane

STA Board Rotation

Jurisdiction	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
Spokane County			<i>Vice Chair</i>	Chair			<i>Vice Chair</i>	Chair		
Spokane Valley	Chair			<i>Vice Chair</i>	Chair			<i>Vice Chair</i>	Chair	
Small Cities	<i>Vice Chair (AH)</i>	Chair (AH)			<i>Vice Chair (ML)</i>	Chair (ML)			<i>Vice Chair (Cheney)</i>	Chair (Cheney)
City of Spokane		<i>Vice Chair</i>	Chair			<i>Vice Chair</i>	Chair			<i>Vice Chair</i>

SPOKANE TRANSIT AUTHORITY
BOARD OPERATIONS COMMITTEE MEETING

January 13, 2021

AGENDA ITEM 9 : BOARD OF DIRECTORS MEETING AGENDA JANUARY 21, 2021 –
CORRECTIONS AND/OR APPROVAL

REFERRAL COMMITTEE: N/A

SUBMITTED BY: E. Susan Meyer, Chief Executive Officer

SUMMARY

The Board of Directors meeting agenda for January 21, 2021, is attached for your information, correction and/or approval.

RECOMMENDATION TO COMMITTEE: Corrections and / or approval

Spokane Transit Authority
1230 West Boone Avenue
Spokane, WA 99201-2686
(509) 325-6000

BOARD MEETING

Thursday, January 21, 2021, at 1:30 p.m.
Spokane Transit Authority
Via Webex Video Conference

Board Members: Board Members Join [Here](#)
General Public: Public Attendees Join [Here](#)
Audio Conference: 1-408-418-9388; Event #: 146087607935 Password: 2021

DRAFT AGENDA

Estimated meeting time: 90 minutes

1. Call to Order and Roll Call
2. Approve Board Agenda (*Pamela Haley*)
3. Board Action - Consent Agenda: *5 minutes*
 - A. Approval of the Minutes of the December 17, 2020, Board Meeting – Corrections/Approval
 - B. Approval of the December 2020 Vouchers (*Monique Liard*)
 - C. Approval of Travel for Board Members to attend 2021 APTA Conferences (*E. Susan Meyer*)
4. Board Action – Committee Recommendations: *10 minutes*

Board Operations

 - A. Approval of Board Chair’s Appointment of Board Members and Chairs to the Planning & Development and the Performance Monitoring & External Relations Committees for 2021 (*Pamela Haley*)
5. Board Action – Other: *10 minutes*
 - A. Election of Chair Pro Tempore (*Pamela Haley*)
 - B. Confirmation of Board Members Appointed to Board Operations Committee for 2021 (*Pamela Haley*)

Note: Item 4A requires a majority of 5 votes
6. Board Operations Committee: *5 minutes*
 - A. Chair Report (*Pamela Haley*)
 - i. 2021 Economic Situation Update (*Monique Liard*)
7. Planning & Development Committee: *No January meeting*
8. Performance Monitoring & External Relations Committee: *No January meeting*
9. CEO Report: *10 minutes*

10. Board Information – *no action or discussion*
 - A. Committee Minutes
 - B. December 2020 Sales Tax Revenue (*Monique Liard*)
 - C. November 2020 Financial Results Summary (*Monique Liard*)
11. New Business
12. Board Members' Expressions
13. Executive Session (*McAloon Law PLLC*): *None*
14. Adjourn

Cable 5 Broadcast Dates and Times of January 21, 2021, Board Meeting:

Saturday, January 23, 2021	4:00 p.m.
Monday, January 25, 2021	10:00 a.m.
Tuesday, January 26, 2021	8:00 p.m.

Next Committee Meetings (Via WebEx Virtual Conference) Wednesday:

Planning & Development	February 3, 2021, 10:00 a.m.
Performance Monitoring & External Relations	February 3, 2021, 1:30 p.m.
Board Operations	February 10, 2021, 1:30 p.m.

Next Board Meeting (Via WebEx Virtual Conference):

Thursday, February 18, 2021, 1:30 p.m.

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SPOKANE TRANSIT AUTHORITY
BOARD OPERATIONS COMMITTEE MEETING

January 13, 2021

AGENDA ITEM **10** : BOARD OPERATIONS COMMITTEE DRAFT FEBRUARY 10, 2021,
MEETING AGENDA – DISCUSSION

REFERRAL COMMITTEE: N/A

SUBMITTED BY: E. Susan Meyer, Chief Executive Officer

SUMMARY

The draft Board Operations Committee meeting agenda for February 10, 2021, is attached for your review.

RECOMMENDATION TO COMMITTEE: For information and discussion.

Spokane Transit Authority
1230 West Boone Avenue
Spokane, WA 99201-2686
(509) 325-6000

BOARD OPERATIONS COMMITTEE MEETING
Wednesday, February 10, 2021, 1:30 p.m.

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DRAFT AGENDA

Estimated Meeting Time: 60 Minutes

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3. Chair's Comments (*Haley*) (*5 minutes*)
4. Committee Action/Discussion: (*5 minutes*)
 - A. January 13, 2021, Committee Meeting Minutes – Corrections/Approval
5. Committee Chair reports: (*20 minutes*)
 - A. 2021 Chair, Planning & Development
 - B. 2021 Chair, Performance Monitoring & External Relations
6. Jefferson Lot Cooperative Park & Ride Agreement – Recommendation (*Otterstrom*) (*10 minutes*)
7. Board of Directors Draft February 18, 2021 Meeting Agenda – Corrections/Approval (*Meyer*) (*5 minutes*)
8. Board Operations Committee Draft March 10, 2021 Meeting Agenda – Discussion (*Meyer*) (*5 minutes*)
9. CEO Report (*10 minutes*)
10. New Business
11. Adjourn

Next Committee Meeting: Wednesday, March 10, 2021, 1:30 p.m.
Via Webex Video Conference

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SPOKANE TRANSIT AUTHORITY
BOARD OPERATIONS COMMITTEE MEETING

January 13, 2021

AGENDA ITEM 11 : CEO REPORT

REFERRAL COMMITTEE: N/A

SUBMITTED BY: E. Susan Meyer, Chief Executive Officer

SUMMARY

At this time, Ms. Meyer, CEO, will have an opportunity to comment on various topics of interest regarding Spokane Transit.

RECOMMENDATION TO COMMITTEE: N/A