

Spokane Transit Authority
1230 West Boone Avenue
Spokane, WA 99201-2686
(509) 325-6000

BOARD OPERATIONS COMMITTEE MEETING
Wednesday, February 10, 2021, 1:30 p.m.

Via Webex Video Conference

Committee Members: [Click here to join the meeting](#)

General Public: [Click here to view the meeting](#)

Audio Conference: Call the number below and enter the access code.
+1-408-418-9388 | Access code: 146 365 6095

AGENDA

Estimated Meeting Time: 50 Minutes

1. Call to Order and Roll Call
2. Approve Committee Agenda (*Haley*)
3. Chair's Comments (*Haley*) (*5 minutes*)
4. Committee Action/Discussion: (*5 minutes*)
 - A. January 13, 2021, Committee Meeting Minutes – Corrections/Approval
5. Committee Chair reports: (*20 minutes*)
 - A. Al French, Planning & Development
 - B. Chris Grover, Performance Monitoring & External Relations
6. Board of Directors Draft February 18, 2021 Meeting Agenda – Corrections/Approval (*Meyer*) (*5 minutes*)
7. Board Operations Committee Draft March 10, 2021 Meeting Agenda – Discussion (*Meyer*) (*5 minutes*)
8. CEO Report (*10 minutes*)
9. New Business
10. Adjourn

Next Committee Meeting: Wednesday, March 10, 2021, 1:30 p.m.
Via Webex Video Conference

Agendas of regular Committee and Board meetings are posted the Friday afternoon preceding each meeting on STA's website: www.spokanetransit.com. Discussions concerning matters to be brought to the Board are held in Committee meetings. The public is welcome to attend. Spokane Transit assures nondiscrimination in accordance with Title VI of the Civil Rights Act of 1964 and the Americans with Disabilities Act. For more information, see www.spokanetransit.com. Upon request, alternative formats of this information will be produced for people who are disabled. The meeting facility is accessible for people using wheelchairs. For other accommodations, please call 325-6094 (TTY Relay 711) at least forty-eight (48) hours in advance.

SPOKANE TRANSIT AUTHORITY
BOARD OPERATIONS COMMITTEE MEETING

February 10, 2021

AGENDA ITEM 2 : APPROVE COMMITTEE AGENDA

REFERRAL COMMITTEE: N/A

SUBMITTED BY: Pamela Haley, Committee Chair

SUMMARY

At this time, the Board Operations Committee will review the meeting agenda.

RECOMMENDATION TO COMMITTEE: Approve agenda.

SPOKANE TRANSIT AUTHORITY
BOARD OPERATIONS COMMITTEE MEETING

February 10, 2021

AGENDA ITEM 3 : BOARD OPERATIONS COMMITTEE CHAIR'S REPORT

REFERRAL COMMITTEE: N/A

SUBMITTED BY: Pamela Haley, Committee Chair

SUMMARY

Ms. Haley will take this opportunity to discuss topics of interest regarding Spokane Transit.

RECOMMENDATION TO COMMITTEE: Receive report.

SPOKANE TRANSIT AUTHORITY
BOARD OPERATIONS COMMITTEE MEETING

February 10, 2021

AGENDA ITEM 4A : MINUTES OF THE JANUARY 13, 2021, COMMITTEE MEETING -
CORRECTIONS AND/OR APPROVAL

REFERRAL COMMITTEE: N/A

SUBMITTED BY: Kathleen Roberson
Executive Assistant to the Chief Financial Officer

SUMMARY

The January 13, 2021, meeting minutes are attached for your information, correction and/or approval.

RECOMMENDATION TO COMMITTEE: Corrections and / or approval.

BOARD OPERATIONS COMMITTEE MEETING

Draft Minutes of the January 13, 2021 Meeting
Via Webex Video Conference

MEMBERS PRESENT

Pamela Haley, City of Spokane Valley, Chair
Chris Grover, Small Cities Representative (Cheney),
Planning & Development Committee Chair
E. Susan Meyer, Chief Executive Officer, *Ex-officio*

MEMBERS ABSENT

Lori Kinnear, City of Spokane, *Performance Monitoring
& External Relations Committee Chair*

GUEST

Al French, Spokane County

STAFF PRESENT

Emily Arneson, *Ombudsman & Accessibility Officer*
Dana Infalt, *Clerk of the Authority*
Monique Liard, *Chief Financial Officer*
Fred Nelson, *Interim Chief Operations Officer*
Karl Otterstrom, *Director of Planning & Development*
Brandon Rapez-Betty, *Director of Communications &
Customer Service*
Nancy Williams, *Director of Human Resources & Labor
Relations*

PROVIDING LEGAL COUNSEL

Laura McAloon, McAloon Law PLLC

1. CALL TO ORDER AND ROLL CALL

Chair Haley called the meeting to order at 1:30 p.m. and conducted roll call.

2. APPROVE COMMITTEE AGENDA

Mr. Grover moved to approve the agenda, Chair Haley seconded and the motion passed unanimously.

3. CHAIR'S COMMENTS

Chair Haley welcomed everyone back for the New Year.

4. COMMITTEE ACTION/DISCUSSION

a. December 9, 2020 Committee Minutes

Mr. Grover moved to approve the December 9, 2020, committee meeting minutes as submitted, Chair Haley seconded and the motion passed unanimously.

5. BOARD MEMBER 2020 ATTENDANCE

The committee reviewed Board member attendance at Board and Committee meetings January through December 2020. The attendance record for 2020 was good.

6. 2021 ECONOMIC SITUATION UPDATE

During the Board Workshop in July 2020, staff presented information forecasting the possible impact of the pandemic on STA and its finances. STA expected the negative financial impact of the pandemic to be felt as early as 2020. As a result, with Board guidance, STA took a series of actions to address what was expected to be a potential loss of revenue for the next few years.

Fare revenue did experience a significant loss due to reduced ridership. However, actual sales tax collections exceeded 2020 budgeted levels. Additionally, Congress approved stimulus relief for transit agencies to mitigate the loss of ridership and local funding. In March 2020, STA was awarded \$23.4 million from the Coronavirus Aid, Relief, and Economic Security (CARES) Act. The CARES funding combined with actual sales tax collected resulted in a favorable cash balance over the 2020 budget. Additionally, in late December 2020, Congress approved a second round of stimulus relief for transit agencies. STA will receive \$23.9 million in 2021 from the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA).

A review of national and regional economic, health, and operating indicators are mixed with some encouraging trends. However, conditions are too unstable to be able to make a strong prediction of the future economic climate for STA. Committee members discussed the possibility of using this surplus funding and agreed on a conservative approach until the broader environment is more certain. Board members suggested another discussion at the beginning of the second quarter (April). Mr. Grover would like to discuss the possibility of funding some of the *STA Moving Forward* projects that were recently delayed to perhaps bring them back to their original schedule, or at least sooner than the current plan.

Based on today's discussion, staff will develop a presentation for the full Board at the January 21, 2021, Board of Directors meeting.

7. APPROVAL FOR BOARD MEMBER TRAVEL TO 2021 APTA MEETINGS

The American Public Transportation Association (APTA) will hold the 2021 Legislative Conference and CEO's Seminar in Washington, DC, May 18 – 21, 2021. The Transform Conference and EXPO will be held in Anaheim, CA, September 1 – 3, 2021. STA has budgeted for eight board members to attend the conferences.

Mr. Grover moved to forward to the Board consent agenda a recommendation to approve travel for up to eight board members to attend APTA conferences in 2021. Chair Haley seconded the motion and the motion passed unanimously.

8. APPOINTMENT OF BOARD MEMBERS & CHAIRS TO P&D AND PMER COMMITTEES FOR 2021

The Board Chair appoints Board members to chair and serve on the Planning & Development Committee and the Performance Monitoring & External Relations Committee, subject to confirmation by the STA Board. Ms. Haley submitted the following appointments:

Planning & Development (P&D) Committee

1. Chair – Al French, Spokane County
2. Candace Mumm, City of Spokane
3. Karen Stratton, City of Spokane
4. Tim Hattenburg, City of Spokane Valley
5. Kevin Freeman, Small Cities (*Millwood*) (*Ex-Officio*)
6. Mike Kennedy, Small Cities (*Liberty Lake*) (*Ex-Officio*)
7. E. Susan Meyer, CEO (*Ex-Officio*)

Performance Monitoring & External Relations (PMER) Committee

1. Chair – Chris Grover, Small Cities (*Airway Heights*)
2. Josh Kerns, Spokane County
3. Kate Burke, City of Spokane
4. Lori Kinnear, City of Spokane
5. Veronica Messing, Small Cities (*Cheney*) (*Ex-Officio*)
6. Don Kennedy, Small Cities (*Medical Lake*) (*Ex-Officio*)
7. Rhonda Bowers (non-voting labor representative)
8. E. Susan Meyer, CEO (*Ex-Officio*)

Mr. Grover moved to recommend the Board confirm the above-referenced Chair and Board member appointments to the Planning & Development and Performance Monitoring & External Relations committees for 2021. Chair Haley seconded the motion and the motion passed unanimously.

9. BOARD OF DIRECTORS AGENDA JANUARY 21, 2021

Mr. Grover moved to approve the Board of Directors agenda as presented, Chair Haley seconded and the motion passed unanimously.

10. BOARD OPERATIONS COMMITTEE DRAFT AGENDA FEBRUARY 10, 2021

No changes.

11. CEO REPORT

December 2020 sales tax revenue, collected on October retail sales, was 2.4% above December 2019 (\$200,000). Sales tax revenue year-to-date is 2.1% above the 2020 budget (\$1.8 million).

The Washington State Department of Health published its criteria for Washington's COVID-19 Vaccine Phases. Public transit workers 50 years or older are included in Group B2, which is projected to become eligible for a vaccine in February 2021. Public transit workers under 50 years old are included in Group B4, which is projected to become eligible for a vaccine in April 2021. These timelines are projections only, and subject to vaccine availability. This information has been shared with staff.

Ms. Meyer reviewed the Governor's Healthy Washington – Roadmap to Recovery plan that began January 11. Remote work is strongly encouraged for Professional Services staff and there is no change between Phase 1 and Phase 2 requirements. STA's administrative staff will continue to telework either full- or part-time until the requirement changes.

The Washington State Legislative Session convened January 11, 2021. The regular 105 day session will end on April 25, 2021.

The City Line bus introduction is deferred to mid- to late-February.

12. NEW BUSINESS

None

13. ADJOURN

With no further business to come before the Committee, Chair Haley adjourned the meeting at 2:34 p.m.

Respectfully submitted,



Kathleen Roberson

Executive Assistant to the Chief Financial Officer

SPOKANE TRANSIT AUTHORITY
BOARD OPERATIONS COMMITTEE MEETING

February 10, 2021

AGENDA ITEM 5A : PLANNING & DEVELOPMENT COMMITTEE CHAIR REPORT

REFERRAL COMMITTEE: N/A

SUBMITTED BY: Al French, Chair, Planning & Development

SUMMARY

Mr. French will review the February 3, 2021, and March 3, 2021, committee meeting agendas as part of his report. Agendas are attached.

RECOMMENDATION TO COMMITTEE: For information & discussion.

Spokane Transit Authority
1230 West Boone Avenue
Spokane, WA 99201-2686
(509) 325-6000

SPOKANE TRANSIT AUTHORITY

PLANNING & DEVELOPMENT COMMITTEE MEETING

Wednesday, February 3, 2021, 10:00 a.m.

Via Video Conference

Committee Members: [Click here to join the meeting](#)

General Public: [Click here to join the meeting](#)

Audio Conference: Call the number below and enter the access code.
+1-408-418-9388 | Access code: 146 318 5793

AGENDA

Estimated meeting time: 75 minutes

1. Call to Order and Roll Call
2. Committee Chair Report (5 minutes)
3. Committee Action (5 minutes)
 - A. Minutes of the December 2, 2020 Committee Meeting -- *Corrections/Approval*
4. Committee Action
 - A. Board Consent Agenda
(No items being presented this month.)
 - B. Board Discussion Agenda
(No items being presented this month.)
5. Reports to Committee (40 minutes)
 - A. Review 2021 Planning and Development Committee Work Program – (Otterstrom)
 - B. Transit Development Plan 2022-2027 Overview – (Otterstrom/Tresidder)
 - C. DivisionConnects: Draft Alternatives for Public Input – (Otterstrom)
 - D. Downtown Spokane Plan Development Update – (Otterstrom/Tresidder)
6. CEO Report (10 minutes)
7. Committee Information
(No items being presented this month.)
8. March 3, 2021 Committee Meeting Agenda (5 minutes)
9. New Business (5 minutes)
10. Committee Members' Expressions (5 minutes)
11. Adjourn

Next Committee Meeting: Wednesday, March 3, 2021, 10:00 a.m. via Webex.

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Spokane, WA 99201-2686
(509) 325-6000

SPOKANE TRANSIT AUTHORITY

PLANNING & DEVELOPMENT COMMITTEE MEETING

Wednesday, March 3, 2021, 10:00 a.m.

Via Video Conference

Committee Members: Click here to join the meeting

General Public: Click here to view the meeting

Audio Conference: Call the number below and enter the access code.
+1-408-418-9388 | Access code: XXX XXX XXXX

DRAFT AGENDA

Estimated meeting time: 85 minutes

1. Call to Order and Roll Call
2. Committee Chair Report (5 minutes)
3. Committee Action (15 minutes)
 - A. Minutes of the February 3, 2021 Committee Meeting -- Corrections/Approval
 - B. DivisionConnects: Recommend Locally Preferred Alternatives – (Otterstrom/Tresidder)
4. Committee Action
 - A. Board Consent Agenda (5 minutes)
 1. City Line: Approval of Scope of Work for Wall Street, Station 28 Construction – (Otterstrom/Bielaski)
 2. Cheney Line: Eagle Station Customization – (Otterstrom/Limon)
 - B. Board Discussion Agenda
(No items being presented this month.)
5. Reports to Committee (30 minutes)
 - A. 2022-2027 Transit Development Plan: Develop Mid-Range Planning Guidance – (Otterstrom/Tresidder)
 - B. Draft SRTC 2021-2022 Unified Planning Work Program (UPWP) – (Otterstrom/Tresidder)
 - C. I-90 / Valley Corridor Planning Update – (Otterstrom/Bielaski)
 - D. Connect Spokane Update – (Otterstrom/Tresidder)
6. CEO Report (10 minutes)
7. Committee Information
(No items being presented this month.)
8. March 31, 2021 Committee Meeting Agenda (5 minutes)
9. New Business (5 minutes)
10. Committee Members' Expressions (5 minutes)
11. Adjourn

Next Committee Meeting: Wednesday, March 31, 2021 (**April Meeting**), 10:00 a.m. via Webex.

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SPOKANE TRANSIT AUTHORITY
BOARD OPERATIONS COMMITTEE MEETING

February 10, 2021

AGENDA ITEM 5B : PERFORMANCE MONITORING & EXTERNAL RELATIONS
COMMITTEE CHAIR REPORT

REFERRAL COMMITTEE: N/A

SUBMITTED BY: Chris Grover, Chair, Performance Monitoring & External Relations

SUMMARY

Mr. Grover will review the February 3, 2021, and March 3, 2021, committee meeting agendas as part of his report. Agendas are attached.

RECOMMENDATION TO COMMITTEE: For information and discussion.

Spokane Transit Authority
1230 West Boone Avenue
Spokane, WA 99201-2686
(509) 325-6000

PERFORMANCE MONITORING AND EXTERNAL RELATIONS COMMITTEE MEETING

Wednesday, February 3, 2021, 1:30 p.m.

Via Video Conference

AGENDA

Committee Members: [Click here to join the meeting](#)

General Public: [Click here to view the meeting](#)

Audio Conference: Call the number below and enter the access code
+1-408-418-9388 | Access Code: 146 346 4352

Estimated meeting time: 65 minutes

1. Call to Order and Roll Call
2. Committee Chair Report
3. Committee Action (*5 minutes*)
 - A. Minutes of the December 2, 2020, Committee Meeting – *Corrections/Approval*
4. **Committee Action**
 - A. Board Consent Agenda (*40 minutes*)
 1. IRS Environmental Acceptance of Contract as Complete (*Nelson*)
 2. Scope of Work and Budget Approval - Non- Diesel Underground Storage Tank (UST) Replacement (*Nelson*)
 3. Spokane Falls Station Construction Final Acceptance (*Otterstrom*)
 4. Swiftly Software Contract Agreement (*Otterstrom*)
 - B. Board Discussion Agenda
 1. (*no items being presented this month*)
5. **Reports to Committee**
 - A. (*no items being presented this month*)
6. CEO Report (*10 minutes*)
7. Committee Information – *no discussion/staff available for questions*
 - A. December 2020 Operating Indicators (*Nelson*)
 - B. January 2021 Sales Tax Revenue Information (*Liard*)
 - C. 4th Quarter 2020 Service Planning Public Input Report (*Otterstrom*)
8. March 3, 2021, Committee Packet Draft Agenda Review
9. New Business (*5 minutes*)
10. Committee Members' Expressions (*5 minutes*)
11. Adjourn
12. Next Committee Meeting (Via WebEx Virtual Conference): March 3, 2021, 1:30 p.m.

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PERFORMANCE MONITORING AND EXTERNAL RELATIONS COMMITTEE MEETING

Wednesday, March 3, 2021, 1:30 p.m.

Via Video Conference

DRAFT AGENDA

Estimated meeting time: 60 minutes

1. Call to Order and Roll Call
2. Committee Chair Report
3. Committee Action (*5 minutes*)
 - A. Minutes of the February 3, 2021, Committee Meeting – *Corrections/Approval*
4. **Committee Action**
 - A. Board Consent Agenda (*10 minutes*)
 1. Spokane Community College Transit Center Construction Final Acceptance (*Otterstrom*)
 - B. Board Discussion Agenda
 1. (*no items being presented this month*)
5. **Reports to Committee** (*25 minutes*)
 - A. 2020 Year End Performance Measures (*Nelson*)
 - B. 2021 Unaudited Year-End Financial Report (*Liard*)
 - C. 2020 State Audit Timeline (*Liard*)
6. CEO Report (*10 minutes*)
7. Committee Information – *no discussion/staff available for questions*
 - A. January 2021 Operating Indicators (*Nelson*)
 - B. January 2021 Financial Results Summary (*Liard*)
 - C. February 2021 Sales Tax Revenue Information (*Liard*)
 - D. May 2021 Service Revisions: Draft Recommendation Report (*Otterstrom*)
8. March 31, 2021 (April meeting), Committee Packet Draft Agenda Review
9. New Business (*5 minutes*)
10. Committee Members' Expressions (*5 minutes*)
11. Adjourn
12. Next Committee Meeting (Via WebEx Virtual Conference): March 31, 2021 (April meeting), 1:30 p.m.

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SPOKANE TRANSIT AUTHORITY
BOARD OPERATIONS COMMITTEE MEETING

February 10, 2021

AGENDA ITEM 6 : BOARD OF DIRECTORS MEETING AGENDA FEBRUARY 18, 2021
– CORRECTIONS AND/OR APPROVAL

REFERRAL COMMITTEE: N/A

SUBMITTED BY: E. Susan Meyer, Chief Executive Officer

SUMMARY

The Board of Directors meeting agenda for February 18, 2021, is attached for your information, correction and/or approval.

RECOMMENDATION TO COMMITTEE: Corrections and / or approval

Spokane Transit Authority
1230 West Boone Avenue
Spokane, WA 99201-2686
(509) 325-6000

BOARD MEETING

Thursday, February 18, 2021, at 1:30 p.m.

Spokane Transit Authority
Via Webex Video Conference

Board Members: Board Members Join [here](#)
General Public: Public Attendees Join [here](#)
Audio Conference: 1-408-418-9388; Event #: 146 754 2543 Password: 2021

DRAFT AGENDA

Estimated meeting time: 90 minutes

1. Call to Order and Roll Call
2. Approve Board Agenda (*Pamela Haley*)
3. Public Expressions
4. Recognitions and Presentations: *5 minutes*
 - A. Fourth Quarter 2020 Years of Service Awards (*Nancy Williams*)
 - B. Fourth Quarter 2020 Employee Recognition Awards (*Nancy Williams*)
5. Board Action - Consent Agenda: *5 minutes*
 - A. Approval of the Minutes of the January 21, 2021, Board Meeting – Corrections/Approval
 - B. Approval of the January 2021 Vouchers (*Monique Liard*)
 - C. Spokane Falls Station Construction Final Acceptance (*Karl Otterstrom*)
 - D. Swiftly Software Contract Amendment (*Karl Otterstrom*)
 - E. IRS Environmental Acceptance of Contract as Complete (*Karl Otterstrom*)
 - F. Scope of Work & Budget Approval-Non-Diesel Underground Storage Tank Replacement (*Karl Otterstrom*)
6. Board Action – Other: *10 minutes*
 - A. Confirmation of Board Member Appointed to 2021 Board Operations Committee (*Pamela Haley*)
7. Board Operations Committee: *10 minutes*
 - A. Chair Report (*Pamela Haley*)
8. Planning & Development Committee: *10 minutes*
 - A. Chair Report (*Al French*)
9. Performance Monitoring & External Relations Committee: *10 minutes*
 - A. Chair Report (*Chris Grover*)
10. CEO Report: *10 minutes*

11. Board Information – *no action or discussion*
 - A. Committee Minutes
 - B. January 2021 Sales Tax Revenue (*Monique Liard*)
 - C. Review 2021 Planning & Development Committee Work Program (*Karl Otterstrom*)
 - D. Transit Development Plan 2022-2027 Overview (*Karl Otterstrom*)
 - E. December Operating Indicators (*Fred Nelson*)
 - F. 4th Quarter 2020 Service Planning Public Input Report (*Karl Otterstrom*)
 - G. DivisionConnects: Draft Alternatives for Public Input (*Karl Otterstrom*)
 - H. Downtown Spokane Plan Development Update (*Karl Otterstrom*)
12. New Business
13. Board Members' Expressions
14. Executive Session (*McAloon Law PLLC*): *None*
15. Adjourn

Cable 5 Broadcast Dates and Times of February 18, 2021, Board Meeting:

Saturday, February 20, 2021	4:00 p.m.
Monday, February 22, 2021	10:00 a.m.
Tuesday, February 23, 2021	8:00 p.m.

Next Committee Meetings (Via WebEx Virtual Conference) Wednesday:

Planning & Development	March 3, 2021, 10:00 a.m.
Performance Monitoring & External Relations	March 3, 2021, 1:30 p.m.
Board Operations	March 10, 2021, 1:30 p.m.

Next Board Meeting (Via WebEx Virtual Conference):

Thursday, March 18, 2021, 1:30 p.m.

Agendas of regular Committee and Board meetings are posted the Friday afternoon preceding each meeting on STA's website: www.spokanetransit.com. A video of the Board meeting may be viewed on the website the week after the meeting. Discussions concerning matters to be brought to the Board are held in Committee meetings. The public is welcome to attend and participate. Anyone wishing to address the Board of Directors on a specific subject at a Board meeting may do so by submitting written comments to the STA Chair of the Board (1230 West Boone Avenue, Spokane, WA 99201-2686) 24 hours prior to the Board meeting. Mail addressed to the Board of Directors will be distributed by STA at its next meeting. Mail addressed to a named Board Member will be forwarded to the Board Member, unopened. Spokane Transit assures nondiscrimination in accordance with Title VI of the Civil Rights Act of 1964. For more information, see www.spokanetransit.com. Upon request, alternative formats of this information will be produced for people who are disabled. The meeting facility is accessible for people using wheelchairs. For other accommodations, please call 325-6094 (TTY Relay 711) at least forty-eight (48) hours in advance.

SPOKANE TRANSIT AUTHORITY
BOARD OPERATIONS COMMITTEE MEETING

February 10, 2021

AGENDA ITEM 7 : BOARD OPERATIONS COMMITTEE DRAFT MARCH 10, 2021,
MEETING AGENDA – DISCUSSION

REFERRAL COMMITTEE: N/A

SUBMITTED BY: E. Susan Meyer, Chief Executive Officer

SUMMARY

The draft Board Operations Committee meeting agenda for March 10, 2021, is attached for your review.

RECOMMENDATION TO COMMITTEE: For information and discussion.

Spokane Transit Authority
1230 West Boone Avenue
Spokane, WA 99201-2686
(509) 325-6000

BOARD OPERATIONS COMMITTEE MEETING
Wednesday, March 10, 2021, 1:30 p.m.

Via Webex Video Conference

Committee Members: Click here to join the meeting

General Public: Click here to view the meeting

Audio Conference: Call the number below and enter the access code.
+1-408-418-9388 | Access code: ###

DRAFT AGENDA

Estimated Meeting Time: 60 Minutes

1. Call to Order and Roll Call
2. Approve Committee Agenda (*Haley*)
3. Chair's Comments (*Haley*) (*5 minutes*)
4. Committee Action/Discussion: (*5 minutes*)
 - A. February 10, 2021, Committee Meeting Minutes – Corrections/Approval
5. Committee Chair reports: (*20 minutes*)
 - A. Al French, Planning & Development
 - B. Chris Grover, Performance Monitoring & External Relations
6. Jefferson Lot Cooperative Park & Ride Agreement – Recommendation (*Otterstrom*) (*10 minutes*)
7. Board of Directors Draft March 18, 2021 Meeting Agenda – Corrections/Approval (*Meyer*) (*5 minutes*)
8. Board Operations Committee Draft April 7, 2021 Meeting Agenda – Discussion (*Meyer*) (*5 minutes*)
9. CEO Report (*10 minutes*)
10. New Business
11. Adjourn

Next Committee Meeting: Wednesday, April 7, 2021, 1:30 p.m. (*First Wednesday*)
Via Webex Video Conference

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SPOKANE TRANSIT AUTHORITY
BOARD OPERATIONS COMMITTEE MEETING

February 10, 2021

AGENDA ITEM 8 : CEO REPORT

REFERRAL COMMITTEE: N/A

SUBMITTED BY: E. Susan Meyer, Chief Executive Officer

SUMMARY

At this time, Ms. Meyer, CEO, will have an opportunity to comment on various topics of interest regarding Spokane Transit.

RECOMMENDATION TO COMMITTEE: N/A