

Spokane Transit Authority  
1230 West Boone Avenue  
Spokane, Washington 99201-2686  
(509) 325-6000

**CITIZEN ADVISORY COMMITTEE MEETING (CAC)**  
Meeting Minutes for June 12, 2019  
Southside Conference Room

**MEMBERS PRESENT**

Dennis Anderson  
Ann Campeau  
Susan Gray  
Charles Howell, Committee Chair  
Brian Kamp  
Larry Lapidus  
Larry Luton  
Michelle Rasmussen

**STAFF PRESENT**

Stacia Bowers, Executive Assistant  
Karl Otterstrom, Director of Planning and  
Development  
Lynda Warren, Director of Finance & Information  
Systems

**GUESTS**

Mikias Getnet

**MEMBERS ABSENT**

Dick Denenny

**1. CALL TO ORDER AND ROLL CALL**

Charlie Howell called the meeting to order at 5:01 p.m. and conducted roll call.

**2. PUBLIC EXPRESSIONS**

None.

**3. COMMITTEE ACTION**

**a. Minutes of the Citizen Advisory Committee - Corrections or Approval**

The Chair asked the committee to address the minutes of the May 8, 2019 meetings. The minutes were approved.

**b. Poll of Members**

The Chair asked if any committee member was leaving early before his or her term. Members in attendance will remain for their term.

**4. COMMITTEE REPORTS:**

**a. Transit Development Plan (TDP):**

Karl Otterstrom reported on the TDP, which is a six-year plan updated annually. The TDP falls between Connect Spokane and the Annual Strategic Plan/Budget. The process starts in February with the draft plan recommended to the Board in July and delivered to Spokane Regional Transportation Council (SRTC) in August and Washington State Department of Transportation (WSDOT) in September. There will be a Public Hearing the June 20<sup>th</sup> Board Meeting.

**b. Mobile Ticketing:**

Lynda Warren provided a review on mobile ticketing process to date. When STA went out for Request for Proposals (RFP), the fare technology was changing and there were only two responders and they were big fare collection companies. STA pulled out the portion on ticket vending machines and did a separate RFP for the

vending machines. The ticket vending machines should be ready this fall. STA wanted the ability for customers to go online and add money to their card. STA talked to seven different mobile ticketing vendors to discuss managing programs and they updated the RFP and specifications. STA will still have fare boxes for those who want to pay cash and it is very expensive to replace those. The biggest component is the validators that will use your phone and they will have to be installed on every bus and in every door as well as enforcement. The RFP should go out this month and to the Board in September.

**c. Recruitment/Orientation:**

Charlie Howell informed the committee one application was received and was awaiting an interview. The applicant Mikias Getnet arrived at the end of the meeting and was introduced to the committee as a guest.

**5. COMMITTEE INFORMATION:**

None.

**6. GENERAL BUSINESS:**

The CAC requested Roger Watkins report on the Fleet Transition Plan for the November meeting.

Karl Otterstrom invited committee to the Northwest Boone Garage (NWBG) ribbon cutting next Thursday, June 20, 2019 at 12:30 p.m.

**7. SET MEETING SCHEDULE & AGENDA ITEMS:**

- Minutes of the June 12, 2019, Committee meeting – *Corrections/Approval*
- STA Moving Forward (STAMF) Performance Tracking
- Central City Line (CCL) Update
- I-90/Valley HPT Line Field Trip
- 2021 Service Change: Public Participation Plan
- Recruitment/Orientation

**8. ADJOURN**

Respectfully submitted,



Stacia Bowers  
Executive Assistant to the Director of Communication & Customer Service