

Spokane Transit Authority
1230 West Boone Avenue
Spokane, Washington 99201-2686
(509) 325-6000

CITIZEN ADVISORY COMMITTEE MEETING (CAC)
Meeting Minutes for March 14, 2018
Southside Conference Room

MEMBERS PRESENT

Dennis Anderson
Ann Campeau
Victor Frazier
Charles Hansen
Brian Kamp
Larry Lapidus
Larry Luton

STAFF PRESENT

Emily Arneson, Community Ombudsman and Accessibility
Officer
Beth Bousley, Director of Communications & Customer
Service
Stacia Bowers, Executive Assistant
Karl Otterstrom, Director of Planning and Development

MEMBERS ABSENT

Dick Denenny
Resa Hayes
Charles Howell, Committee Chair
Madison Leonard
Michelle Rasmussen

GUESTS

1. CALL TO ORDER AND ROLL CALL

Victor Frazier called the meeting to order at 5:00 p.m. and conducted roll call.

2. PUBLIC EXPRESSIONS

Members of the committee shared various perspectives on existing Fixed Route and Paratransit operations.

Stacia Bowers offered to send out the link again to STA questions with a reminder of the proper forum for complaints.

3. COMMITTEE ACTION

a. Minutes of the Citizen Advisory Committee - Corrections or Approval

Victor Frazier asked the Committee to address the minutes of the February 7, 2018 meeting. The minutes were approved.

4. COMMITTEE REPORTS:

a. Legislative Update:

Karl Otterstrom reported on notable bills that passed including SB 6414, HB 2822 and the Transportation Supplemental budget. The effect of SB 6414 will be to require the STA Board's composition to better represent the population of the public transportation benefit area (PTBA). The most notable change will be the City of Spokane who only had two seats but made up 52% will go to four seats. This change will take effect in 2019.

Mr. Otterstrom reported that the Central City Line (CCL) received a medium rating but, as was anticipated, did receive a funding recommendation in the President's FY 2019 budget. Mr. Otterstrom pointed out that the current trend is that Congress continues to appropriate funds for Small Starts despite no projects receiving recommendations in President Trump's budget proposals. For instance, Congress appropriated over \$400 million in FY 2017 for Small Starts projects despite a zero-funding recommendation from the President. Mr. Otterstrom is going to the APTA Legislative conference next week in Washington DC and will be meeting with congressional members, staff and the Federal Transit Administration to provide updates on the CCL project.

b. STA Moving Forward Implementation Update:

Karl Otterstrom relayed the following schedule changes for CAC:

- Postpone overview of Upriver Transit Center and SFCC Transit Station to May
- Consolidate West Plains Transit Center tour with Monroe-Regal Corridor (June)
- Postpone September 2019 changes check-in to align with public survey which will be available in October

c. Recap of 2017 Communications Results and Review of 2018 Communications Objectives:

Beth Bousley shared the organizational chart for the Communications Department and the 2017 Priorities. Ms. Bousley reviewed the priorities which were:

- Ridership
- STA Moving Forward (STAMF)
- Strategic Communications
- Community Relations
- Media Relations
- Internal Communications
- Customer Service

Ms. Bousley recounted the extensive list of items the Communications Department is working on and added STAMF and New Employee recruitment to their 2018 goals.

d. Recruitment/Orientation Update:

Stacia Bowers stated that she sent out links in late February to the application and charter to two people interested in the CAC. Members leaving in June are Victor Frazier, Charles Hansen and Resa Hayes.

e. PMER Observations:

Charles Hansen informed the committee of items covered at the last PMER meetings. PMER discussed new fare collection system, award of contract for two energy saving contracts (paint shop and Plaza HVAC controls) and a legislative update. Mr. Hansen conveyed the Plaza would save 30-40% energy with the new HVAC controls along with an Avista rebate which will pay itself back in three to four years.

5. GENERAL BUSINESS:

Dennis Anderson reported that he has an office downtown and received certified mail regarding CCL from the City regarding the remodel of riverside, parking and drop off for bus with a turnaround of two days. Beth Bousley gave a brief explanation regarding that mailing.

6. SET MEETING SCHEDULE & AGENDA ITEMS:

- Minutes of the April 11, 2018, Committee meeting – *Corrections/Approval*
- CAC Charter Review
- May 2018 Service Change Summary
- Community Perception Survey Results
- Mobility Update
- Recruitment/Orientation
- PMER Observations\

7. ADJOURN

Respectfully submitted,



Stacia Bowers

Executive Assistant to the Director of Communication & Customer Service