Spokane Transit Employee Recognition Nomination Form

Employee Nominated:_____ **Date:**_____

Department:_____ **Position:**_____

Check the following STA Core Values that this person displays.

☐ **Teamwork** ☐ **Respect** ☐ **Accountability** ☐ **Neighborliness**

☐ **Service** ☐ **Innovation** ☐ **Trained Professionalism**

Check any additional attributes that this person displays.

☐ **Communication** ☐ **Leadership** ☐ **Safety** ☐ **Effort**

☐ **Problem Solving Skills** ☐ **Creativity** ☐ **Helpfulness**

Describe why you are nominating this person and how it personifies STA's Core Values:

Signature:_____ May we release your name to the nominee? ☐ Yes ☐ No

Nomination boxes are located in the Fixed Route Driver's Room, the Shop Foreman's Desk, the Southside Lunchroom, the Northside A Conference Room, the Paratransit Driver's Room, the Valley Transit Center and the Customer Service office in the Plaza.

The Employee Recognition Committee is made up of volunteer employees who understand the merits of recognition and the spirit of community it fosters. In order to participate in the group, members must forego participation in the awards and nominations. ERC members grade each nominee using a scoring system based on how the nominee demonstrates STA's core values. Scores are tabulated anonymously and those nominees with the most points are presented their Employee Recognition Award by the CEO or the nominee's supervisor.