

BOARD OPERATIONS COMMITTEE MEETING

Minutes of the December 11, 2019 Meeting
Spokane Transit Northside Conference Room

MEMBERS PRESENT

Candace Mumm, City of Spokane, *Chair*
Al French, Spokane County, *Chair Pro Tempore*
Chris Grover, Small Cities Representative (Cheney),
Planning & Development Committee Chair
Pamela Haley, City of Spokane Valley
Lori Kinnear, City of Spokane, *Performance Monitoring
& External Relations Committee Chair, Ex-officio*
E. Susan Meyer, Chief Executive Officer, *Ex-officio*

STAFF PRESENT

Emily Arneson, *Ombudsman & Accessibility Officer*
Dana Infalt, *Clerk of the Authority*
Monique Liard, *Chief Financial Officer*
Karl Otterstrom, *Director of Planning & Development*
Brandon Rapez-Betty, *Director of Communications &
Customer Service*
Roger Watkins, *Chief Operations Officer*
Nancy Williams, *Director of Human Resources & Labor
Relations*

MEMBERS ABSENT

PROVIDING LEGAL COUNSEL

Laura McAloon, McAloon Law PLLC

1. CALL TO ORDER AND ROLL CALL

Chair Mumm called the meeting to order at 1:30 p.m. and conducted roll call.

2. APPROVE COMMITTEE AGENDA

Mr. French moved to approve the agenda, Mr. Grover seconded and the motion passed unanimously.

3. CHAIR'S COMMENTS

No comments.

4. COMMITTEE ACTION/DISCUSSION

a. November 13, 2019 Committee Minutes

Ms. Haley moved to approve the November 13, 2019, committee meeting minutes as submitted, Mr. Grover seconded and the motion passed unanimously.

5. COMMITTEE CHAIR REPORTS

a. Chris Grover, Chair, Planning & Development (P&D)

Mr. Grover said the Committee approved the Committee's 2020 Work Program, the Central City Line (CCL) Scope of Work for Core Construction, and the Scope of Work for CCL Amenities Fabrication that includes stations and shelters. The Committee reviewed the Outreach Strategies for the 2020 Title VI Plan and forwarded a recommendation for approval to the Board consent agenda. Mr. Otterstrom provided information on a major update to *Connect Spokane* and a draft Scope of Work.

b. Lori Kinnear, Chair, Performance Monitoring & External Relations (PMER)

Ms. Kinnear said the Committee reviewed the 2020 Spokane Police Department (SPD) Agreement and forwarded a recommendation for approval to the Board consent agenda. The new agreement includes a designated full-time SPD Officer at the Plaza. Mr. Rapez-Betty provided information on the draft 2020 State Legislative Priorities. Mr. Watkins reported on the purchase of four battery electric replacement coaches for fixed route.

6. 2020 BOARD AND COMMITTEE MEETING CALENDAR

The Committee reviewed the 2020 Board and Committee Meeting Schedule noting exceptions to the traditional meeting dates in August and October. The Board Operations Committee will meet on January 8, and the Board on January 16. The P&D and PMER Committees do not meet in January. The Board Strategic Planning and Budget Workshop will be held on July 1, 2020.

Mr. French moved to recommend the Board approve the 2020 Board and Committee Meeting Schedule as presented and forward to the Board consent agenda. The motion was seconded by Mr. Grover and passed unanimously.

7. BOARD OF DIRECTORS AGENDA DECEMBER 19, 2019

Committee members reviewed the agenda.

Mr. French moved to approve the Board agenda as presented, Ms. Haley seconded and the motion passed unanimously.

8. CEO REPORT

Ms. Meyer said the Central City Line will go out to bid in late December. STA has provided the Federal Transit Administration (FTA) all of the requested information. STA anticipates signing the Small Starts Agreement with the FTA in January.

Construction has started on the building at the Moran Station that will support STA operations. The SCC Transit Center will open on December 15.

STA hosted the Washington State Department of Transportation, Secretary Millar and the Executive Team, on December 3.

Ms. Meyer attended the Tuba Christmas music performance at the Plaza on December 8. She estimated 100 people attended and said it was a fun event that filled the Plaza with music.

9. NEW BUSINESS

Ms. Mumm said the City of Spokane held a news conference today and it was announced that the Shadle Library will temporarily relocate to a space in the Northtown Mall while its current building is being renovated. Also mentioned at the news conference was the relocation of a police precinct downtown. Under consideration is a satellite/auxiliary smaller precinct until a location for a larger precinct is available.

Mr. French left at 1:45 p.m.

10. EXECUTIVE SESSION

At 1:50 p.m., Chair Mumm announced the Committee would adjourn for an Executive Session for the purpose of:

Reviewing the performance of a public employee.

The Committee will reconvene in open session at approximately 2:05 p.m. If it becomes necessary to extend the Executive Session, a member of the staff will return to announce the time at which the Committee will reconvene.

At 2:05 p.m., Ms. McAloon announced the Committee would reconvene at 2:15 p.m.

At 2:15 p.m., Ms. McAloon announced the Committee would reconvene at 2:25 p.m.

At 2:25 p.m., the Committee reconvened and Chair Mumm declared the meeting back in public session. No action was taken.

11. ADJOURN

With no further business to come before the Committee, Chair Mumm adjourned the meeting at 2:25 p.m.

Respectfully submitted,

Kathleen Roberson
Executive Assistant to the Chief Financial Officer