

BOARD OPERATIONS COMMITTEE MEETING

Minutes of the February 13, 2019 Meeting
Spokane Transit Northside Conference Room

MEMBERS PRESENT

Candace Mumm, City of Spokane, *Chair*
Al French, Spokane County, *Chair Pro Tempore*
Chris Grover, Small Cities Representative (Cheney),
Planning & Development Committee Chair
Lori Kinnear, City of Spokane, *Performance Monitoring
& External Relations Committee Chair, Ex-officio*
E. Susan Meyer, Chief Executive Officer, *Ex-officio*

STAFF PRESENT

Emily Arneson, *Ombudsman & Accessibility Officer*
Dana Infalt, *Clerk of the Authority*
Karl Otterstrom, *Director of Planning & Development*
Brandon Rapez-Betty, *Director of Communications &
Customer Service*
Lynda Warren, *Director of Finance & Information Services*
Roger Watkins, *Chief Operations Officer*
Nancy Williams, *Director of Human Resources*

MEMBERS ABSENT

Pamela Haley, City of Spokane Valley

PROVIDING LEGAL COUNSEL

Laura McAloon, McAloon Law PLLC

1. CALL TO ORDER AND ROLL CALL

Chair Mumm called the meeting to order at 1:32 p.m. and conducted roll call.

2. APPROVE COMMITTEE AGENDA

Mr. French moved to approve the agenda, Mr. Grover seconded and the motion passed unanimously.

3. CHAIR'S COMMENTS

Ms. Mumm has heard from Board members riding the bus in response to her challenge at last month's Board meeting and is looking forward to hearing everyone's comments at the February Board meeting.

4. COMMITTEE ACTION/DISCUSSION

a. January 9, 2019 Committee Minutes

Mr. French moved to approve the January 9, 2019, committee meeting minutes, Mr. Grover seconded and the motion passed unanimously.

5. COMMITTEE CHAIR REPORTS

a. Chris Grover, Chair, Planning & Development (P&D)

The Committee discussed the 29th and Regal Budget Reallocation to better utilize resources, reviewed the 2019 P&D Committee Work Program, and the 2019 Transit Development Plan. It received an update regarding the Central City Line design and public outreach efforts. Mr. Watkins presented an update on the Zero Emission Technology Fleet Evaluation.

b. Lori Kinnear, Chair, Performance Monitoring & External Relations (PMER)

The Committee approved the reimbursement agreement between STA and the Spokane Regional Transportation Council (SRTC) for a Division Street study. The committee approved the STA Moving Forward Performance Matrix and the 2019 Performance Measures. It received a Legislative Report, as well as reports on September 2019 Service Revisions, the 2018 Paratransit Survey Findings, and the Low Income Pass Program.

6. BUS STOP LOCATIONS AT HELENA AND NAPA STREETS

STA received a letter dated January 24, 2019, from Scott Simmons, Director of Public Works for the City of Spokane. The letter is a request that STA discontinue using four existing in-lane bus stops on East Sprague at Helena and Napa Streets by spring of 2019. In 2018, ridership numbers indicate there were an estimated 67,000 boardings and 51,000 alightings at the four stops. Mr. Otterstrom presented background information regarding transit service in the East Sprague corridor, the planning discussions that occurred between the City and STA, and a recap of project expenses to-date. The Committee discussed possible alternatives to the existing stops at Helena and Napa. The Committee thought the letter from Mr. Simmons should be referred to the Planning and Development Committee for consideration.

Mr. French moved to recommend the Board refer the letter from the City of Spokane, Office of Public Works, dated January 24, 2019, to the Planning and Development Committee for consideration of the bus stop location alternatives requested in the letter. Mr. Grover seconded the motion and it passed unanimously.

7. BOARD OF DIRECTORS AGENDA FEBRUARY 21, 2019

Committee members reviewed the draft agenda.

Mr. Grover moved to approve the Board agenda, Mr. French seconded and the motion passed unanimously.

8. CEO REPORT

No report.

9. NEW BUSINESS

None

10. EXECUTIVE SESSION

At 2:55 p.m., Chair Mumm announced that the Committee would adjourn for an Executive Session for the purpose of:

Discussion with legal counsel representing STA in litigation or potential litigation to which STA, the STA Board of Directors, or STA employees are, or are likely to become, a party, when public knowledge regarding the discussion is likely to result in adverse legal or financial consequence to STA.

The Committee will reconvene in open session at approximately 3:15 p.m. If it becomes necessary to extend the Executive Session, Legal Counsel or a staff member will return to announce the time at which the Board will reconvene.

At 3:15 p.m., Ms. Warren announced the Board of Directors would reconvene at 3:25 p.m.

At 3:25 p.m., the Committee reconvened and Chair Mumm declared the meeting back in public session. No action was taken.

11. ADJOURN

With no further business to come before the Committee, Chair Mumm adjourned the meeting at 3:25 p.m.

Respectfully submitted,



Kathleen Roberson
Executive Assistant to the Director of Finance & Information Services