

## **BOARD OPERATIONS COMMITTEE MEETING**

Minutes of the July 17, 2019 Meeting  
Spokane Transit Northside Conference Room

### **MEMBERS PRESENT**

Candace Mumm, City of Spokane, *Chair*  
Al French, Spokane County, *Chair Pro Tempore*  
Chris Grover, Small Cities Representative (Cheney),  
*Planning & Development Committee Chair*  
Pamela Haley, City of Spokane Valley  
Lori Kinnear, City of Spokane, *Performance Monitoring  
& External Relations Committee Chair, Ex-officio*  
E. Susan Meyer, Chief Executive Officer, *Ex-officio*

### **STAFF PRESENT**

Emily Arneson, *Ombudsman & Accessibility Officer*  
Dana Infalt, *Clerk of the Authority*  
Karl Otterstrom, *Director of Planning & Development*  
Brandon Rapez-Betty, *Director of Communications &  
Customer Service*  
Lynda Palmer (by telephone), *Chief Financial Officer*  
Roger Watkins, *Chief Operations Officer*

### **MEMBERS ABSENT**

### **PROVIDING LEGAL COUNSEL**

Laura McAloon, McAloon Law PLLC

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#### **1. CALL TO ORDER AND ROLL CALL**

Chair Mumm called the meeting to order at 1:31 p.m. and conducted roll call.

#### **2. APPROVE COMMITTEE AGENDA**

*Ms. Haley moved to approve the agenda, Mr. Grover seconded and the motion passed unanimously.*

#### **3. CHAIR'S COMMENTS**

No comments.

#### **4. COMMITTEE ACTION/DISCUSSION**

##### **a. June 12, 2019 Committee Minutes**

*Mr. Grover moved to approve the June 12, 2019, committee meeting minutes as submitted, Ms. Haley seconded and the motion passed unanimously.*

#### **5. COMMITTEE CHAIR REPORTS**

##### **a. Chris Grover, Chair, Planning & Development (P&D)**

The P&D Committee forwarded the 2019 Transit Development Plan, Central City Line (CCL) Development Agreement with the City of Spokane, CCL Gonzaga University Construction Reimbursement Agreement, and the CCL Washington State University Agreement to the Board consent agenda. Mr. Otterstrom reported on the CCL Actions Road Map regarding work completed to-date and project milestones through the second half of 2019. The Committee discussed the Shared Mobility Project including first and last mile options for ride sharing.

##### **b. Lori Kinnear, Chair, Performance Monitoring & External Relations (PMER)**

The PMER Committee forwarded the West Plains Transit Center Construction Contract Acceptance, the Disadvantaged Business Enterprise proposed three year goal, and the Paratransit Purchased Transportation Award of Contract to the Board consent agenda. One committee member expressed interest in providing the services in-house rather than contracting out, and one Board member voted against the motion to recommend approval of the Award of Contract. Ms. Meyer commented that the STA business model is to contract out about half of transportation services.

**6. BOARD ATTENDANCE**

The committee reviewed Board member attendance through June 2019. Mayor Condon, City of Spokane, resigned from the Board and will be replaced by council member Karen Stratton. All city council members are designated as alternates.

**7. BOARD OF DIRECTORS AGENDA JULY 25, 2019**

Committee members reviewed the draft agenda.

*Mr. French moved to add a resolution to authorize acceptance of the Central City Line grant agreement, Ms. Haley seconded and the motion passed unanimously.*

*Ms. Haley moved to approve the Board agenda as amended, Mr. French seconded and the motion passed unanimously.*

**8. CEO REPORT**

The Spokane Youth Card program has been very successful with 41,000 rides to date.

The groundbreaking ceremony for the Moran Station Park & Ride is scheduled for July 24 at 1:00 p.m. The station will include electric bus charging infrastructure, shelters, off-board ticketing, and 100 parking stalls.

Nathan Mauger is STA's new Communications and Marketing Manager. He has tremendous digital communications experience. He lived in Hong Kong for the past 20 years and most recently worked as the Assistant Vice President of Digital Communications for the Hong Kong Stock Exchange. Nathan is a WSU graduate and Spokane native who is excited to be back in Spokane and working for STA.

**9. NEW BUSINESS**

Committee members discussed the Low Income Pass motion that failed at the June 20, 2019, Board meeting. The intent of the motion was to table the research so that staff could focus on the tasks needed to finalize the Central City Line Small Starts Grant Award. Staff will give a research update to the Performance Monitoring & External Relations committee in September at which time the committee can decide if they want to act on the information.

**10. ADJOURN**

With no further business to come before the Committee, Chair Mumm adjourned the meeting at 2:21 p.m.

Respectfully submitted,

Kathleen Roberson  
Executive Assistant to the Chief Financial Officer