

Spokane Transit Authority
1230 West Boone Avenue
Spokane, WA 99201-2686
(509) 325-6000

BOARD OPERATIONS COMMITTEE MEETING
Wednesday, July 17, 2019, 1:30 p.m.

Spokane Transit Authority, Northside Conference Room
1230 West Boone Avenue, Spokane, Washington

AGENDA

Estimated Meeting Time: 65 Minutes

1. Call to Order and Roll Call
2. Approve Committee Agenda (*Mumm*)
3. Chair's Comments (*Mumm*) (*5 minutes*)
4. Committee Action/Discussion: (*5 minutes*)
 - a. June 12, 2019, Committee Meeting Minutes – Corrections/Approval
5. Committee Chair reports: (*20 minutes*)
 - a. Chris Grover, Planning & Development
 - b. Lori Kinnear, Performance Monitoring & External Relations
6. Board Attendance – Information (*Mumm*) (*10 minutes*)
7. Board of Directors Draft July 25, 2019, Meeting Agenda – Corrections/Approval (*5 minutes*)
8. CEO Report (*10 minutes*)
9. New Business
10. Executive Session (*10 minutes*)
11. Adjourn

Next Committee Meeting: Wednesday, September 11, 2019, 1:30 p.m. (**Note: No Meeting in August**)
(STA Northside Conference Rooms, 1230 West Boone Avenue, Spokane, WA)

Agendas of regular Committee and Board meetings are posted the Friday afternoon preceding each meeting on STA's website: www.spokanetransit.com. Discussions concerning matters to be brought to the Board are held in Committee meetings. The public is welcome to attend.

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SPOKANE TRANSIT AUTHORITY
BOARD OPERATIONS COMMITTEE MEETING

July 17, 2019

AGENDA ITEM 2 : APPROVE COMMITTEE AGENDA

REFERRAL COMMITTEE: N/A

SUBMITTED BY: Candace Mumm, Committee Chair

SUMMARY

At this time, the Board Operations Committee will review the meeting agenda with any revisions enclosed in the blue folders.

RECOMMENDATION TO COMMITTEE: Approve agenda.

FINAL REVIEW FOR COMMITTEE BY:

Division Head _____ Chief Executive Officer _____ Legal Counsel _____

SPOKANE TRANSIT AUTHORITY
BOARD OPERATIONS COMMITTEE MEETING

July 17, 2019

AGENDA ITEM 3 : BOARD OPERATIONS COMMITTEE CHAIR'S REPORT

REFERRAL COMMITTEE: N/A

SUBMITTED BY: Candace Mumm, Committee Chair

SUMMARY

Ms. Mumm will take this opportunity to discuss topics of interest regarding Spokane Transit.

RECOMMENDATION TO COMMITTEE: Receive report.

FINAL REVIEW FOR COMMITTEE BY:

Division Head _____ Chief Executive Officer _____ Legal Counsel _____

SPOKANE TRANSIT AUTHORITY
BOARD OPERATIONS COMMITTEE MEETING

July 17, 2019

AGENDA ITEM 4a : MINUTES OF THE JUNE 12, 2019, COMMITTEE MEETING -
CORRECTIONS AND/OR APPROVAL

REFERRAL COMMITTEE: N/A

SUBMITTED BY: Kathleen Roberson
Executive Assistant to the Director of Finance & Information Services

SUMMARY

The June 12, 2019, meeting minutes are attached for your information, correction and/or approval.

RECOMMENDATION TO COMMITTEE: Corrections and / or approval.

FINAL REVIEW FOR BOARD BY:

Division Head _____ Chief Executive Officer _____ Legal Counsel _____

BOARD OPERATIONS COMMITTEE MEETING

Draft Minutes of the June 12, 2019 Meeting
Spokane Transit Northside Conference Room

MEMBERS PRESENT

Candace Mumm, City of Spokane, *Chair*
Al French, Spokane County, *Chair Pro Tempore*
Chris Grover, Small Cities Representative (Cheney),
Planning & Development Committee Chair
Pamela Haley, City of Spokane Valley

STAFF PRESENT

Emily Arneson, *Ombudsman & Accessibility Officer*
Dana Infalt, *Clerk of the Authority*
Karl Otterstrom, *Director of Planning & Development*
Lynda Warren, *Chief Financial Officer*
Roger Watkins, *Chief Operations Officer*
Nancy Williams, *Director of Human Resources*

MEMBERS ABSENT

Lori Kinnear, City of Spokane, *Performance Monitoring
& External Relations Committee Chair, Ex-officio*
E. Susan Meyer, Chief Executive Officer, *Ex-officio*

PROVIDING LEGAL COUNSEL

Laura McAloon, McAloon Law PLLC

1. CALL TO ORDER AND ROLL CALL

Mr. French called the meeting to order at 1:33 p.m. and conducted roll call.

2. APPROVE COMMITTEE AGENDA

Mr. Grover moved to approve the agenda, Ms. Haley seconded and the motion passed unanimously.

3. CHAIR'S COMMENTS

No comments.

4. COMMITTEE ACTION/DISCUSSION

a. May 8, 2019 Committee Minutes

Ms. Haley moved to approve the May 8, 2019, committee meeting minutes as submitted, Mr. Grover seconded and the motion passed unanimously.

5. COMMITTEE CHAIR REPORTS

a. Chris Grover, Chair, Planning & Development (P&D)

The Committee approved the Scope of Work for the Central City Line Telecommunications Infrastructure project that will connect up to 33 stations and the Boone Campus. Mr. Otterstrom presented the draft 2019 Transit Development Plan in preparation for the Public Hearing being held at the June 20, 2019, Board meeting. The Committee received reports on upcoming Board actions for the Central City Line, East Sprague Transit Signal Priority, and the Zero Emission Technology Fleet Transition Evaluation.

Ms. Mumm arrived at 1:35 p.m.

b. Lori Kinnear, Chair, Performance Monitoring & External Relations (PMER)

Mr. Watkins reported for Ms. Kinnear. The Committee approved and forwarded to the Board consent agenda an Award of Contract and Budget Adjustment for the Moran Station Park and Ride and the 2021 Service Revisions Public Outreach Plan. Heather Peterson of the State Auditor's Office presented the 2018 audit results; STA received a clean audit. The Committee received reports on the Disadvantaged Business Enterprise Program and Proposed Goals and the Income-Based Transit Access research. Ms. Mumm asked if there was discussion regarding other models for an Income-Based Transit Access program. Ms. Arneson said different options were reviewed and general information was presented to the committee in February.

Mr. French noted that the Federal Transit Administration's (FTA) initial approval for the Central City Line (CCL) included a review of current revenue streams. The FTA cautioned against making operational changes while the CCL is under review. He gave an overview of how STA established the current farebox recovery rate of 20 percent for operational expenses, which included extensive community outreach and input. Ms. Kinnear will report on the Income-Based Transit Access research at the Board meeting.

6. BOARD GOVERNING COMMITTEE OPERATING GUIDELINES

Ms. McAloon presented draft amendments to the Board Governing Committee Operating Guidelines that will allow alternates to serve on the Planning and Development and the Performance Monitoring and External Relations committees. The amended Guidelines are on the Board agenda for approval at the June meeting.

7. BOARD OF DIRECTORS AGENDA JUNE 20, 2019

Committee members reviewed and discussed the agenda.

Ms. Haley moved to approve the Board agenda as presented, Mr. French seconded and the motion passed unanimously.

9. CEO REPORT

Mr. Otterstrom reported on Ms. Meyer's behalf. The State Department of Ecology announced the final grant awards from the Volkswagen Settlement fund. STA received \$600,000 for two battery electric buses to replace two older diesel vehicles. In total, STA received just over \$1.1 million from the Settlement to replace three diesel buses with electric battery buses.

The Spokane Youth Card will launch on June 13, 2019. It is a pilot program with the City of Spokane for a Universal Transit Access Pass for all K-12 youth inside the city limits. It provides a bus pass, free roller skate rental, and Skyride admission at Riverfront Park. The card is available at any of the City's six library branches and is valid through September.

The Boone Northwest Garage Ribbon Cutting is scheduled for Thursday, June 20, at 12:30 p.m. Parking will be available in the new parking lot adjacent to the garage.

Ms. Mumm said she attended the Groundbreaking Ceremony for the Spokane Falls Station at Spokane Falls Community College. It was a great turnout with many students attending. Mr. French said the Groundbreaking Ceremony at the Spokane Community College Transit Center was well attended.

8. NEW BUSINESS

None

9. ADJOURN

With no further business to come before the Committee, Chair Mumm adjourned the meeting at 2:13 p.m.

Respectfully submitted,



Kathleen Roberson
Executive Assistant to the Chief Financial Officer

SPOKANE TRANSIT AUTHORITY
BOARD OPERATIONS COMMITTEE MEETING

July 17, 2019

AGENDA ITEM 5a : PLANNING & DEVELOPMENT COMMITTEE CHAIR REPORT

REFERRAL COMMITTEE: N/A

SUBMITTED BY: Chris Grover, Chair, Planning & Development

SUMMARY

Mr. Grover will review the July 10, 2019, and September 4, 2019, committee meeting agendas as part of his report. Agendas are attached.

RECOMMENDATION TO COMMITTEE: For information & discussion.

FINAL REVIEW FOR COMMITTEE BY:

Division Head _____ Chief Executive Officer _____ Legal Counsel _____

Spokane Transit Authority
1230 West Boone Avenue
Spokane, WA 99201-2686
(509) 325-6000

PLANNING & DEVELOPMENT COMMITTEE MEETING

Wednesday, July 10, 2019, 10:00 a.m.
Spokane Transit Southside Conference Room

AGENDA

Estimated meeting time: 90 minutes

1. Call to Order and Roll Call
2. Public Expressions
3. Committee Chair Report *(10 minutes)*
4. Committee Action *(10 minutes)*
 - A. Minutes of the June 5, 2019 Committee Meeting -- *Corrections/Approval*
5. Committee Action
 - A. Board Consent Agenda *(40 minutes)*
 1. 2019 Transit Development Plan: Finalize and Approve – *(Otterstrom/Tresidder)*
 2. Central City Line: Development Agreement with the City of Spokane – *(Otterstrom/Wells)*
 3. Central City Line: Gonzaga University Construction Reimbursement Agreement – *(Otterstrom/Wells)*
 4. Central City Line: Washington State University Agreements – *(Otterstrom/Wells)*
 - B. Board Discussion Agenda
(No items being presented this month.)
6. Reports to Committee *(10 minutes)*
 - A. Central City Line: Actions Road Map – *(Otterstrom/Wells)*
 - B. Shared Mobility Project Criteria – *(Otterstrom/Tresidder)*
7. CEO Report *(E. Susan Meyer) (10 minutes)*
8. Committee Information
(No information included this month.)
9. Review September 4, 2019 Committee Meeting Agenda
10. New Business
11. Committee Members' Expressions *(10 minutes)*
12. Adjourn
13. Next Committee Meeting: Wednesday, September 4, 2019 at 10:00 a.m.
(STA Southside Conference Room, 1230 West Boone Avenue, Spokane, WA)

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PLANNING & DEVELOPMENT COMMITTEE MEETING

Wednesday, September 4, 2019, 10:00 a.m.
Spokane Transit Southside Conference Room

DRAFT AGENDA

Estimated meeting time: 90 minutes

1. Call to Order and Roll Call
2. Public Expressions
3. Committee Chair Report *(10 minutes)*
4. Committee Action *(10 minutes)*
 - A. Minutes of the July 10, 2019 Committee Meeting -- *Corrections/Approval*
 - B. Scope of Work: Central City Line Construction – *(Otterstrom/Skillingstad)*
5. Committee Action
 - A. Board Consent Agenda *(40 minutes)*
 1. Award of Contract: Central City Line Telecommunications Provider – *(Otterstrom/Hanson)*
 2. Central City Line: Battery Electric Bus Purchase Order Authorization – *(Otterstrom/Watkins)*
 3. FTA Section 5310 Funding Awards Recommendation – *(Otterstrom/Howell/Zeigler)*
 - B. Board Discussion Agenda
(No items being presented this month.)
6. Reports to Committee *(10 minutes)*
 - A. Draft 2020 Operating and Capital Budgets – *(Palmer)*
 - B. Draft 2020 Annual Strategic Plan – *(Meyer/Otterstrom)*
 - C. Division Line High Performance Transit (HPT) Study Overview – *(Otterstrom/Tresidder)*
 - D. Zero Emission Technology Fleet Transition Evaluation Update – *(Watkins)*
7. CEO Report *(E. Susan Meyer) (10 minutes)*
8. Committee Information
(No information included this month.)
9. Review October 2, 2019 Committee Meeting Agenda
10. New Business
11. Committee Members' Expressions *(10 minutes)*
12. Adjourn
13. Next Committee Meeting: Wednesday, October 2, 2019 at 10:00 a.m.
(STA Southside Conference Room, 1230 West Boone Avenue, Spokane, WA)

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SPOKANE TRANSIT AUTHORITY
BOARD OPERATIONS COMMITTEE MEETING

July 17, 2019

AGENDA ITEM 5b : PERFORMANCE MONITORING & EXTERNAL RELATIONS
COMMITTEE CHAIR REPORT

REFERRAL COMMITTEE: N/A

SUBMITTED BY: Lori Kinnear, Chair, Performance Monitoring & External Relations

SUMMARY

Ms. Kinnear will review the July 10, 2019, and September 4, 2019, committee meeting agendas as part of her report. Agendas are attached.

RECOMMENDATION TO COMMITTEE: For information and discussion.

FINAL REVIEW FOR COMMITTEE BY:

Division Head _____ Chief Executive Officer _____ Legal Counsel _____

Spokane Transit Authority
1230 West Boone Avenue
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PERFORMANCE MONITORING AND EXTERNAL RELATIONS COMMITTEE MEETING

Wednesday, July 10, 2019, 1:30 p.m.
Spokane Transit Southside Conference Room

AGENDA

Estimated meeting time: 60 minutes

1. Call to Order and Roll Call
2. Public Expressions
3. Committee Chair Report *(5 minutes)*
4. Committee Action *(5 minutes)*
 - A. Minutes of the June 5, 2019, Committee Meeting – *Corrections/Approval*
5. **Committee Action** *(30 minutes)*
 - A. Board Consent Agenda
 1. West Plains Transit Center Construction Contract Acceptance *(Otterstrom)*
 2. Disadvantaged Business Enterprise: Adoption of Proposed 3-Year Goal *(Palmer)*
 3. Award of Contract: Paratransit Purchased Transportation *(Watkins)*
 - B. Board Discussion Agenda
 1. *(No items being presented this month)*
6. **Reports to Committee**
 - A. *(No items being presented this month)*
7. CEO Report *(10 minutes)*
8. Committee Information – *no discussion/staff available for questions*
 - A. May 2019 Operating Indicators *(Watkins)*
 - B. May 2019 Financial Results Summary *(Palmer)*
 - C. June 2019 Sales Tax Revenue Information *(Palmer)*
9. September 4, 2019, Committee Packet Draft Agenda Review
10. New Business *(5 minutes)*
11. Committee Members' Expressions *(5 minutes)*
12. Adjourn
13. Next Committee Meeting: September 4, 2019, 1:30 p.m.

(STA Southside Conference Room, 1230 West Boone Avenue, Spokane, Washington)

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PERFORMANCE MONITORING AND EXTERNAL RELATIONS COMMITTEE MEETING

Wednesday, September 4, 2019, 1:30 p.m.
Spokane Transit Southside Conference Room

AGENDA

Estimated meeting time: 70 minutes

1. Call to Order and Roll Call
2. Public Expressions
3. Committee Chair Report (*5 minutes*)
4. Committee Action (*5 minutes*)
 - A. Minutes of the July 10, 2019, Committee Meeting – *Corrections/Approval*
5. **Committee Action** (*40 minutes*)
 - A. Board Consent Agenda
 1. Equal Employment Opportunity Policy and Affirmative Action Plans – Resolution (*Williams*)
 2. Award of Contract: High Performance Transit (HPT) Stations (*Otterstrom*)
 3. Request for Approval of 2020 Special Community Events Fare Structure (*Rapez-Betty*)
 - B. Board Discussion Agenda
 1. (*No items being presented this month*)
6. **Reports to Committee**
 - A. 2nd Quarter 2019 Performance Measures (*Watkins*)
 - B. Income-Based Transit Access Update (*Arneson*)
7. CEO Report (*10 minutes*)
8. Committee Information – *no discussion/staff available for questions*
 - A. July 2019 Operating Indicators (*Watkins*)
 - B. July 2019 Financial Results Summary (*Palmer*)
 - C. August 2019 Sales Tax Revenue Information (*Palmer*)
 - D. June 2019 Semi-Annual Financial Reports (*Palmer*)
 - E. 2nd Quarter 2019 Service Planning Input Report (*Otterstrom*)
9. September 4, 2019, Committee Packet Draft Agenda Review
10. New Business (*5 minutes*)
11. Committee Members' Expressions (*5 minutes*)
12. Adjourn
13. Next Committee Meeting: October 2, 2019, 1:30 p.m.

(STA Southside Conference Room, 1230 West Boone Avenue, Spokane, Washington)

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SPOKANE TRANSIT AUTHORITY
BOARD OPERATIONS COMMITTEE MEETING

July 17, 2019

AGENDA ITEM 6 : BOARD ATTENDANCE – INFORMATION

REFERRAL COMMITTEE: N/A

SUBMITTED BY: Candace Mumm, Chair

SUMMARY

Board member attendance is tracked at both Board and Committee meetings. Per the STA Bylaws, a Board member is considered present if an alternate attends or if the member attends via telephone. The attendance records from January 1, 2019 through June 2019 will be reviewed at the meeting.

RECOMMENDATION TO COMMITTEE: Information only.

FINAL REVIEW FOR BOARD BY:

Division Head _____ Chief Executive Officer _____ Legal Counsel _____

STA BOARD MEMBER ATTENDANCE

JANUARY - JUNE 2019

	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
BOARD MEETING						
Council Member Candace Mumm / City	Present	Present	Present	Present	Present	Present
Council Member Lori Kinnear / City	Present	Present	Present	Present	Present	Present
Council Member Kate Burke / City	Present	Present	Present	Present	Present	Present
Mayor David Condon / City	Present (Alternate)	Present	Absent	Present	Present (Alternate)	Present (Alternate)
Commissioner Al French / County	Absent	Present	Present	Present	Present	Present
Commissioner Josh Kerns / County	Present	Present	Present	Present	Present	Present
Deputy Mayor Pamela Haley / Spokane Valley	Present	Present	Absent	Present	Absent	Present
Council Member Sam Wood / Spokane Valley	Present	Present	Present	Present	Absent	Present
Mayor Chris Grover / Cheney	Absent	Present	Present	Present	Absent	Present
Council Member Veronica Messing / Airway Heights (Ex-Officio)	Present	Present	Present	Present	Present	Present
Council Member Mike Kennedy / Liberty Lake (Ex-Officio)	Present	Present	Present	Present	Present	Absent
Mayor Kevin Freeman / Millwood (Ex-Officio)	Absent	Present	Present	Present	Absent	Absent
Rhonda Bowers / Labor (Non-Voting)	Present	Present	Present	Present	Present	Present

Planning & Development Committee

Mayor Chris Grover	No meeting	Absent	Present	Present	Present	Present
Commissioner Al French	No meeting	Present	Absent	Present	Present	Present
Mayor David Condon	No meeting	Absent	Absent	Absent	Absent	Absent
Council Member Pamela Haley	No meeting	Present	Present	Present	Present	Present
Council Member Kevin Freeman (Ex-Officio)	No meeting	Present	Present	Present	Absent	Absent

Performance Monitoring & External Relations

Council Member Lori Kinnear	No meeting	Present	Present	Present	Present	Present
Commissioner Josh Kerns	No meeting	Present	Present	Present	Present	Present
Council Member Kate Burke	No meeting	Present	Present	Present	Present	Present
Council Member Sam Wood	No meeting	Present	Absent	Present	Present	Present
Council Member Veronica Messing (Ex-Officio)	No meeting	Present	Present	Absent	Present	Present
Council Member Mike Kennedy (Ex-Officio)	No meeting	Present	Present	Present	Present	Absent
Rhonda Bowers, Labor (Non-Voting)	No meeting	Present	Present	Present	Present	Present

Board Operations

Council Member Candace Mumm	Present	Present	Present (Phone)	Present	Present	Present
Commissioner Al French	Present (Phone)	Present	Present	Absent	Present (Phone)	Present
Deputy Mayor Pamela Haley	Present	Absent	Present	Present	Absent	Present
Mayor Chris Grover	N/A	Present	Present	Present	Present	Present
Council Member Lori Kinnear (Ex-Officio)	N/A	Present	Present	Present	Present	Absent

SPOKANE TRANSIT AUTHORITY
BOARD OPERATIONS COMMITTEE MEETING

July 17, 2019

AGENDA ITEM 7 : BOARD OF DIRECTORS MEETING AGENDA JULY 25, 2019 –
CORRECTIONS AND/OR APPROVAL

REFERRAL COMMITTEE: N/A

SUBMITTED BY: E. Susan Meyer, CEO

SUMMARY

The Board of Directors meeting agenda for July 25, 2019, is attached for your information, correction and/or approval.

RECOMMENDATION TO COMMITTEE: Corrections and / or approval

FINAL REVIEW FOR BOARD BY:

Division Head _____ Chief Executive Officer _____ Legal Counsel _____

Spokane Transit Authority
1230 West Boone Avenue
Spokane, WA 99201-2686
(509) 325-6000

BOARD MEETING

Thursday, July 25, 2019, at 1:30 p.m.
Spokane Transit Authority Boardroom
1230 West Boone Avenue, Spokane, Washington

DRAFT AGENDA

Estimated meeting time: 90 minutes

1. Call to Order and Roll Call
2. Approve Board Agenda (*Candace Mumm*)
3. Public Expressions
4. Recognitions and Presentations: *25 minutes*
 - A. Fred Nelson, Senior Transportation Manager – Retirement (*Roger Watkins*)
 - B. Dave Pffner, Coach Operator - Retirement (*Roger Watkins*)
 - C. Doug Brown, Coach Operator - Retirement (*Roger Watkins*)
 - D. Wayne Hansen, Coach Operator – Retirement (*Roger Watkins*)
 - E. Second Quarter 2019 Years of Service Awards (*Nancy Williams*)
 - F. Second Quarter 2019 Employee Recognition Winners (*Nancy Williams*)
5. Board Action - Consent Agenda: *10 minutes*
 - A. Minutes of the June 20, 2019, Board Meeting – Corrections/Approval
 - B. June 2019 Vouchers – Approval (*Lynda Palmer*)
 - C. Disadvantaged Business Enterprise adoption of Proposed 3-Year Goal (*Lynda Palmer*)
 - D. Award of Contract: Paratransit Purchased Transportation (*Roger Watkins*)
 - E. 2019 Transit Development Plan: Finalize and Approve (*Karl Otterstrom*)
 - F. Central City Line: Washington State University Agreements (*Karl Otterstrom*)
 - G. Central City Line: City of Spokane Interlocal Agreement (*Karl Otterstrom*)
 - H. Central City Line: Gonzaga University Construction Reimbursement Agreement (*Karl Otterstrom*)
 - I. FTA Section 5310 Funding Awards Recommendation (*Karl Otterstrom*)
 - J. West Plains Transit Center Construction Contract Acceptance (*Karl Otterstrom*)
 - K. City of Spokane Project Order: Francis and Alberta Radius Improvements (*Karl Otterstrom*)
6. Board Action – Committee Recommendations: (*None*)
7. Board Action – Other: (*None*)
8. Board Operations Committee: *10 minutes*
 - A. Chair Report (*Candace Mumm*)
9. Planning & Development Committee: *10 minutes*
 - A. Chair Report (*Chris Grover*)
10. Performance Monitoring & External Relations Committee: *10 minutes*
 - A. Chair Report (*Lori Kinnear*)

11. CEO Report: *15 minutes*
12. Board Information – *no action or discussion*
 - A. Committee Minutes
 - B. June 2019 Sales Tax Revenue Information (*Lynda Palmer*)
 - C. May 2019 Financial Results Summary (*Lynda Palmer*)
 - D. May 2019 Operating Indicators (*Roger Watkins*)
 - E. Shared Mobility Project Criteria (*Roger Watkins*)
13. New Business: *5 minutes*
14. Board Members' Expressions: *5 minutes*
15. Executive Session (*McAloon Law PLLC*): *15 minutes*
16. Adjourn

Cable 5 Broadcast Dates and Times of July 25, 2019, Board Meeting:

Saturday, July 27, 2019	4:00 p.m.
Monday, July 29, 2019	10:00 a.m.
Tuesday, July 30, 2019	8:00 p.m.

Next Committee Meetings (STA Conference Rooms, West Boone Avenue, Spokane, Washington):

Planning & Development	Sept. 4, 2019, 10:00 a.m. (Southside) 1229 West Boone
Performance Monitoring & External Relations	Sept. 4, 2019, 1:30 p.m. (Southside) 1229 West Boone
Board Operations	Sept. 11, 2019, 1:30 p.m. (Northside) 1230 West Boone

Next Board Meeting:

Thursday, September 19, 2019, 1:30 p.m., STA Boardroom, 1229 West Boone Avenue, Spokane, Washington.

**** NOTE: No Board or Committee Meetings are scheduled for August ****

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SPOKANE TRANSIT AUTHORITY
BOARD OPERATIONS COMMITTEE MEETING

July 17, 2019

AGENDA ITEM 8 : CEO REPORT

REFERRAL COMMITTEE: N/A

SUBMITTED BY: E. Susan Meyer, Chief Executive Officer

SUMMARY

At this time, Ms. Meyer, CEO, will have an opportunity to comment on various topics of interest regarding Spokane Transit.

RECOMMENDATION TO COMMITTEE: N/A

FINAL REVIEW FOR COMMITTEE BY:

Division Head _____ Chief Executive Officer _____ Legal Counsel _____

10

EXECUTIVE SESSION

At this time, the STA Board Operations Committee will adjourn to an executive session for the purpose of:

To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price. (RCW 42.30.110(1)(b))

The STA Board Operations Committee will reconvene in open session at approximately ___ p.m. If it becomes necessary to extend the executive session, a member of the staff will return to announce the time at which the Committee will reconvene.

If any action is to be taken as a result of discussions in the executive session, that action will occur at the open public session.

Estimated time - 10 minutes