

Spokane Transit Authority
1230 West Boone Avenue
Spokane, WA 99201-2686
(509) 325-6000

BOARD OPERATIONS COMMITTEE MEETING
Wednesday, June 13, 2018, 1:30 p.m.

Spokane Transit Authority, Northside Conference Room
1230 West Boone Avenue, Spokane, Washington

AGENDA

Estimated Meeting Time: 60 Minutes

1. Call to Order and Roll Call
2. Approve Committee Agenda (*Kevin Freeman*)
3. Chair's Comments (*Kevin Freeman*) (5 minutes)
4. Committee Action/Discussion: (5 minutes)
 - a. Minutes of May 9, 2018 Committee Meeting – Corrections/Approval
5. Committee Chair reports: (20 minutes)
 - a. Al French, Planning & Development
 - b. Pam Haley, Performance Monitoring & External Relations
6. Quadrennial Review – STA Board Composition – Discussion (*Laura McAloon*) (20 minutes)
7. Board of Directors Draft June 21, 2018 Meeting Agenda – Corrections/Approval (5 minutes)
8. CEO Report (5 minutes)
9. New Business
10. Adjourn

Next Committee Meeting: Wednesday, July 18, 2018 at 1:30 p.m. (*Note: 3rd Wednesday due to holiday*)
(STA Northside Conference Rooms, 1230 W. Boone Avenue, Spokane, WA)

Agendas of regular Committee and Board meetings are posted the Friday afternoon preceding each meeting on STA's website: www.spokanetransit.com. Discussions concerning matters to be brought to the Board are held in Committee meetings. The public is welcome to attend and participate.

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SPOKANE TRANSIT AUTHORITY
BOARD OPERATIONS COMMITTEE MEETING

June 13, 2018

AGENDA ITEM 2: APPROVE COMMITTEE AGENDA

REFERRAL COMMITTEE: N/A

SUBMITTED BY: Kevin Freeman, Committee Chair

SUMMARY

At this time, the Board Operations Committee will review the meeting agenda with any revisions enclosed in the blue folders.

RECOMMENDATION TO COMMITTEE: Approve agenda.

FINAL REVIEW FOR COMMITTEE BY:

Division Head _____ Chief Executive Officer _____ Legal Counsel _____

SPOKANE TRANSIT AUTHORITY
BOARD OPERATIONS COMMITTEE MEETING

June 13, 2018

AGENDA ITEM 3: BOARD OPERATIONS COMMITTEE CHAIR'S REPORT

REFERRAL COMMITTEE: N/A

SUBMITTED BY: Kevin Freeman, Committee Chair

SUMMARY

Mr. Freeman will take this opportunity to discuss topics of interest regarding Spokane Transit.

RECOMMENDATION TO COMMITTEE: Receive report.

FINAL REVIEW FOR COMMITTEE BY:

Division Head _____ Chief Executive Officer _____ Legal Counsel _____

SPOKANE TRANSIT AUTHORITY
BOARD OPERATIONS COMMITTEE MEETING

June 13, 2018

AGENDA ITEM 4a: MINUTES OF THE MAY 9, 2018 COMMITTEE MEETING -
CORRECTIONS AND/OR APPROVAL

REFERRAL COMMITTEE: N/A

SUBMITTED BY: Kathleen Roberson
Executive Assistant to the Director of Finance & Information Services

SUMMARY

The May 9, 2018 meeting minutes are attached for your information, correction and/or approval.

RECOMMENDATION TO COMMITTEE: Corrections and / or approval.

FINAL REVIEW FOR BOARD BY:

Division Head _____ Chief Executive Officer _____ Legal Counsel _____

Spokane Transit Authority
1230 West Boone Avenue
Spokane, Washington 99201-2686
(509) 325-6000

BOARD OPERATIONS COMMITTEE MEETING

Draft Minutes of the May 9, 2018 Meeting
Spokane Transit Northside Conference Room

MEMBERS PRESENT

Kevin Freeman, Small Cities Representative (Millwood),
Board Operations Committee Chair
Candace Mumm, City of Spokane, *Chair Pro Tempore*
Pamela Haley, City of Spokane Valley, *Performance
Monitoring & External Relations Committee Chair*

MEMBERS ABSENT

Al French, Spokane County, *Planning & Development
Committee Chair*
E. Susan Meyer, Chief Executive Officer, *Ex-officio*

STAFF PRESENT

Emily Arneson, *Ombudsman & Accessibility Officer*
Beth Bousley, *Director of Communications & Customer
Service*
Karl Otterstrom, *Director of Planning & Development*
Lynda Warren, *Director of Finance & Information Services*
Roger Watkins, *Chief Operations Officer*
Jan Watson, *Clerk of the Authority*
Nancy Williams, *Director of Human Resources*

PROVIDING LEGAL COUNSEL

Laura McAloon, McAloon Law PLLC

GUESTS

None

1. CALL TO ORDER AND ROLL CALL

Ms. Mumm called the meeting to order at 1:39 p.m. Roll call was conducted.

2. APPROVE COMMITTEE AGENDA

Committee members reviewed the agenda.

Ms. Haley moved approval of the Committee agenda, Ms. Mumm seconded and the motion passed unanimously.

3. CHAIR'S COMMENTS

Ms. Mumm would like to continue a discussion of how STA could continue to be a leader in the region in creating less impact on the environment by partnering with school districts to look at ways to transport students safer either by use of STA's coach fleet or other ways.

4. COMMITTEE ACTION/DISCUSSION

a. April 11, 2018 Committee Minutes

Ms. Haley moved approval of the April 11, 2018 committee meeting minutes, Ms. Mumm seconded and the motion passed unanimously.

5. COMMITTEE CHAIR REPORTS

a. Al French, Chair, Planning & Development (P&D)

Ms. Mumm reported that the Committee discussed Revenue and Expenditure Forecast Assumptions which it approved unanimously. Mr. Otterstrom reported that the committee discussed the 2018 Transit Development Plan and future service improvements over the next three years, as well as the preliminary 2019-2024 Capital Improvement Program. The Committee recommended awarding grants to six different organizations for the Federal Transit Administration (FTA) Section 5310 Funding that will be used for enhanced mobility for seniors and people with disabilities. The Committee forwarded the recommendation to the Board consent agenda. Mr. Otterstrom noted that the FTA issued their final Apportionment Notice for Fiscal Year 2018

funds which is slightly higher than STA expected. The project grant awards will stay as approved; the remaining funds will be retained by STA for other service contracts or purchasing Paratransit vans.

b. Pamela Haley, Chair, Performance Monitoring & External Relations (PM&ER)

Ms. Haley reported the Committee discussed the Annual Route Report, the Monroe-Regal High Performance Transit (HPT) and South Hill Service Planning Outreach. The Monroe-Regal line is on a fast-track and outreach efforts will be in full swing this fall. The Committee also discussed the 2019 September Service Revisions. Ms. Mumm asked if the revisions included the Indian Trail service increases. Mr. Otterstrom replied that Indian Trail will have night and weekend service beginning September 2018. Ms. Mumm suggested that STA make a presentation to the Indian Trail Neighborhood Council at their September meeting. Mr. Otterstrom will contact the Council to get on the agenda. Ms. Mumm also suggested that STA create a content piece that can be emailed to the Neighborhood Council distribution list. Mr. Otterstrom noted that Communications has developed a format for sharing updates about STA Moving Forward (STAMF). As STA attends neighborhood council meetings, staff bring a tablet with an App that allows people to sign-up for specific email distribution lists regarding STA projects. Currently, there are almost 500 people signed-up for updates. The Committee also discussed the 2018 Van Grant Recipient Awards. Ms. Haley has heard from many recipients about the positive impact the Van Grant Program has for the agencies and their clients.

6. MORAN STATION PARK & RIDE, SPOKANE COUNTY SLOPE EASEMENT

STA recently acquired property at the northeast corner of Palouse Highway and 57th Avenue for the Moran Station Park & Ride. The County plans to install sidewalk improvements along Palouse Highway and a portion of 57th Avenue. This will be a cost benefit to STA, as these improvements will be funded by Spokane County but would otherwise be required of STA at the time of development of the park and ride. While the curb and sidewalk improvements are within the Spokane County right-of-way, portions of the fill will extend onto STA's property. In order for Spokane County to install and maintain these fill areas, STA will need to grant slope easements to Spokane County.

Ms. Haley moved to recommend the Board, by motion, approve the grant of three slope easements from STA to Spokane County for Spokane County parcel numbers 34031.9151, 34031.0303, and 034031.0483 and authorize CEO E. Susan Meyer to execute such easements on behalf of STA, together with all other related documents necessary to effect the granting and recording of such easements. Ms. Mumm seconded for discussion.

Ms. Mumm asked if the work was inside the Urban Growth Area (UGA) and what other plans the County had to control the intersection in the future. Mr. Otterstrom replied it is inside the UGA and currently there is a traffic signal at the intersection. He is not aware of any plans the County has to change that. STA will do a traffic study as part of the development of the park & ride. Ms. Mumm asked if there was enough room to provide a separated bike lane. Ms. McAloon responded that bike lanes already exist on both sides of 57th; they are not separated by a barrier. Ms. Mumm asked if STA would be obligated to install ADA accessible corners. Mr. Otterstrom replied that the County is responsible for the sidewalk installation/improvements as part of the project. Since this area is within the UGA, Ms. Mumm asked Mr. Otterstrom to check on whether or not the sidewalks are separated sidewalks which is the City standard.

Ms. Mumm added to her motion to place the recommendation on the Board consent agenda, Ms. Haley seconded and the amended motion passed unanimously.

Mayor Freeman arrived at 2:05 p.m.

7. BOARD OF DIRECTORS DRAFT AGENDA MAY 17, 2018

Ms. Mumm asked if other committees had reviewed the Moran Station Park & Ride, Spokane County Slope Easement agenda item. Ms. McAloon said no and Mr. Otterstrom noted that the Board Operations Committee is responsible for real estate items. Ms. Mumm asked Mayor Freeman's opinion of granting the easement to the County. Mr. Freeman concurred with the recommendation to move the item to the Board consent agenda. Ms. Mumm will mention the item to city council member Lori Kinnear ahead of the Board meeting.

Ms. Mumm suggested that the Monroe-Regal High Performance Transit and South Hill Service Planning Outreach and the September 2019 Service Revisions agenda items be moved to information only and all agreed.

Ms. Mumm moved approval of the draft Board agenda as revised, Mayor Freeman seconded and the motion passed unanimously.

8. CEO REPORT

Mr. Watkins reported for Ms. Meyer who is attending the American Public Transportation Association International Bus Roadeo. Despite the slight decrease in overall Bloomsday registrants and finishers from last year, STA increased its transportation of Bloomies by 13.2 percent. There were 16,378 total riders (9,059 going to the race and 7,319 returning home). Last year there were 14,471 total riders. Mayor Freeman asked if the numbers were broken down by boarding location. Ridership from the Valley Mall increased by almost 35 percent this year; ridership at most of the other locations was consistent with last year. Ms. Mumm asked if STA had adjusted marketing for this year's service. Ms. Bousley replied STA used a different approach and did not do a press release. Instead, STA did media pitches to television and radio stations. KPBX, KREM, and KXLY all ran stories about the service. There was also quite a bit of walkup traffic at the Trade Show. Ms. Mumm suggested STA may be able to get a Public Service Announcement (PSA) about the service next year. Ms. Bousley noted that the STA Annual Report was distributed this morning.

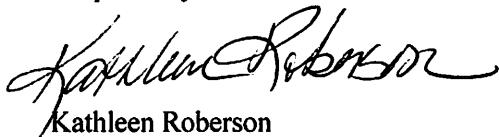
9. NEW BUSINESS

None

10. ADJOURN

With there being no further business to come before the Committee, Ms. Mumm adjourned the meeting at 2:16 p.m.

Respectfully submitted,



Kathleen Roberson

Executive Assistant to the Director of Finance & Information Services

SPOKANE TRANSIT AUTHORITY
BOARD OPERATIONS COMMITTEE MEETING

June 13, 2018

AGENDA ITEM 5a: PLANNING & DEVELOPMENT COMMITTEE CHAIR REPORT

REFERRAL COMMITTEE: N/A

SUBMITTED BY: Al French, Chair, Planning & Development

SUMMARY

Mr. French will review the June 6, 2018 and July 11, 2018 committee meeting agendas as part of his report. Agendas are attached.

RECOMMENDATION TO COMMITTEE: For information & discussion.

FINAL REVIEW FOR COMMITTEE BY:

Division Head _____ Chief Executive Officer _____ Legal Counsel _____

Spokane Transit Authority
1230 West Boone Avenue
Spokane, WA 99201-2686
(509) 325-6000

PLANNING & DEVELOPMENT COMMITTEE MEETING

Wednesday, June 6, 2018, 10:00 a.m.
Spokane Transit Southside Conference Room

AGENDA

Estimated meeting time: 70 minutes

1. Call to Order and Roll Call
2. Public Expressions
3. Committee Chair Report (*5 minutes*)
4. Committee Action (*5 minutes*)
 - A. Minutes of the May 2, 2018 Committee Meeting -- *Corrections/Approval*
5. Committee Action (*10 minutes*)
 - A. Board Consent Agenda
(No items being presented this month)
 - B. Board Discussion Agenda – Committee Recommendation Agenda
 1. 2018 Transit Development Plan: Revenue Forecast Assumptions – *(Warren)*
6. Reports to Committee (*30 minutes*)
 - A. Draft 2018 Transit Development Plan (Public Hearing at the June 21, 2018 Board Meeting) – *(Otterstrom/Tresidder)*
 - B. Central City Line Update: Design Update – *(Otterstrom/Wells)*
7. CEO Report (*E. Susan Meyer*) (*10 minutes*)
8. Committee Information
(No information included this month)
9. Review July 11, 2018 Committee Meeting Agenda
10. New Business
11. Committee Members' Expressions (*10 minutes*)
12. Adjourn
13. Next Committee Meeting: July 11, 2018 (**2nd Wednesday due to holiday**) at 10:00 a.m.
(STA Southside Conference Room, 1230 West Boone Avenue, Spokane, WA)

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PLANNING & DEVELOPMENT COMMITTEE MEETING

Wednesday, July 11, 2018, 10:00 a.m. (2nd Wednesday due to holiday)
Spokane Transit Southside Conference Room

DRAFT AGENDA

Estimated meeting time: 75 minutes

1. Call to Order and Roll Call
2. Public Expressions
3. Committee Chair Report (5 minutes)
4. Committee Action (5 minutes)
 - A. Minutes of the June 6, 2018 Committee Meeting -- Corrections/Approval
5. Committee Action (15 minutes)
 - A. Board Consent Agenda
(No items being presented this month)
 - B. Board Discussion Agenda – Committee Recommendation Agenda
 1. Adopt 2018 Transit Development Plan – (Otterstrom/Tresidder)
6. Reports to Committee (30 minutes)
 - A. Central City Line Update: 60% Design Constructability Review Results – (Otterstrom/Wells)
 - B. Monroe-Regal Line Implementation: Review HPT Station Locations –
(Otterstrom/Brodwater)
7. CEO Report (E. Susan Meyer) (10 minutes)
8. Committee Information
(No information included this month)
9. Review July 11, 2018 Committee Meeting Agenda
10. New Business
11. Committee Members' Expressions (10 minutes)
12. Adjourn
13. Next Committee Meeting: Wednesday, September 5 (**NO AUGUST MEETING**) at 10:00 a.m.
(STA Southside Conference Room, 1230 West Boone Avenue, Spokane, WA)

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SPOKANE TRANSIT AUTHORITY
BOARD OPERATIONS COMMITTEE MEETING

June 13, 2018

AGENDA ITEM 5b: PERFORMANCE MONITORING & EXTERNAL RELATIONS
COMMITTEE CHAIR REPORT

REFERRAL COMMITTEE: N/A

SUBMITTED BY: Pamela Haley, Chair, Performance Monitoring & External Relations

SUMMARY

Ms. Haley will review the June 6, 2018 and July 11, 2018 committee meeting agendas as part of her report. Agendas are attached.

RECOMMENDATION TO COMMITTEE: For information and discussion.

FINAL REVIEW FOR COMMITTEE BY:

Division Head _____ Chief Executive Officer _____ Legal Counsel _____

Spokane Transit Authority
1230 West Boone Avenue
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PERFORMANCE MONITORING AND EXTERNAL RELATIONS COMMITTEE MEETING

Wednesday, June 6, 2018, 1:30 p.m.
Spokane Transit Southside Conference Room

AGENDA

Estimated meeting time: 90 minutes

1. Call to Order and Roll Call
2. Public Expressions
3. Committee Chair Report *(5 minutes)*
4. Committee Action *(10 minutes)*
 - A. Minutes of the May 2, 2018, Committee Meeting – *Corrections/Approval*
 - B. Citizen Advisory Committee Charter Update *(Bousley)*
5. **Committee Action** *(25 minutes)*
 - A. Board Consent Agenda
 1. Custodial Plaza and 2nd Floor Boone - Award of Contract *(Bousley)*
 2. Equal Employment Opportunity Policy and Affirmative Action Plans-Resolution *(Williams)*
 - B. Board Discussion Agenda
 1. *(No Items being presented this month)*
6. **Reports to Committee** *(30 minutes)*
 - A. 1st Quarter 2018 Performance Measures *(Watkins/Otterstrom)*
 - B. 2018 New Fare – Phase 2 - Communications *(Bousley)*
 - C. 2018 Communications Plan Update *(Bousley)*
7. CEO Report *(10 minutes)*
8. Committee Information – *no discussion/staff available for questions*
 - A. April 2018 Financial Results Summary *(Warren)*
 - B. May 2018 Sales Tax Revenue Information *(Warren)*
 - C. April 2018 Operating Indicators *(Watkins)*
 - D. 1st Quarter Service Planning Input Report *(Otterstrom)*
 - E. 1st Quarter Safety & Loss Report *(Williams)*
 - F. STA Outreach Update *(Bousley)*
9. July 11, 2018, Committee Packet Draft Agenda Review
10. New Business *(5 minutes)*
11. Committee Members' Expressions *(5 minutes)*
12. Adjourn
13. Next Committee Meeting: July 11, 2018, 1:30 p.m.
(STA Southside Conference Room, 1230 West Boone Avenue, Spokane, Washington)

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SPOKANE TRANSIT AUTHORITY

PERFORMANCE MONITORING AND EXTERNAL RELATIONS COMMITTEE MEETING

June 6, 2018

AGENDA ITEM 9: JULY 11, 2018 DRAFT COMMITTEE PACKET AGENDA REVIEW

REFERRAL COMMITTEE: N/A

SUBMITTED BY: STA Staff

SUMMARY: At this time, members of the Performance Monitoring and External Relations Committee will have an opportunity to review and discuss the items proposed to be included on the agenda for the June meeting of June 6, 2018.

Committee Action:

- Approval of Minutes of June 6, 2018, Committee Meeting

Board Consent Agenda:

Reports to Committee:

- September 2019 Preliminary Proposal (*Otterstrom*)
- State Exit Conference (*Warren*)
- Low Income Grant (*Watkins*)
- STA Outreach Update (*Bousley*)

Committee Information:

- May 2018 Financial Results Summary (*Warren*)
- June 2018 Sales Tax Revenue Information (*Warren*)
- May 2018 Operating Indicators (*Watkins*)
- STA Outreach Update (*Bousley*)

RECOMMENDATION TO COMMITTEE: N/A

FINAL REVIEW FOR BOARD BY:

Division Head _____ Chief Executive Officer _____ Legal Counsel _____

SPOKANE TRANSIT AUTHORITY
BOARD OPERATIONS COMMITTEE MEETING

June 13, 2018

AGENDA ITEM 6 : QUADRENNIAL REVIEW – STA BOARD COMPOSITION

REFERRAL COMMITTEE: N/A

SUBMITTED BY: Laura McAloon, Legal Counsel

SUMMARY:

As discussed at the December 2017 Board Operations Committee meeting, STA is scheduled for a Quadrennial Review in 2018. The Quadrennial Review is a statutorily mandated process that must be followed every four years. By statute, the “members of the county legislative authority and the elected representative of each city within the boundaries” of STA meet to “review the composition” of the Board and “change the composition of the governing body if the change is deemed appropriate” every four years (RCW.36.57A.055).

The Board Operations Committee will discuss arrangements for the 2018 Quadrennial Review.

RECOMMENDATION TO COMMITTEE: Discussion.

FINAL REVIEW FOR COMMITTEE BY:

Division Head _____

Chief Executive Officer _____

Legal Counsel _____

SPOKANE TRANSIT AUTHORITY
BOARD OPERATIONS COMMITTEE MEETING

June 13, 2018

AGENDA ITEM 7: BOARD OF DIRECTORS MEETING AGENDA JUNE 21, 2018 –
CORRECTIONS AND/OR APPROVAL

REFERRAL COMMITTEE: N/A

SUBMITTED BY: E. Susan Meyer, CEO

SUMMARY

The Board of Directors meeting agenda for June 21, 2018 is attached for your information, correction and/or approval.

RECOMMENDATION TO COMMITTEE: Corrections and / or approval

FINAL REVIEW FOR BOARD BY:

Division Head _____ Chief Executive Officer _____ Legal Counsel _____

Spokane Transit Authority
1230 West Boone Avenue
Spokane, WA 99201-2686
(509) 325-6000

BOARD MEETING

Thursday, June 21, 2018 at 1:30 p.m.
Spokane Transit Authority Boardroom
1230 West Boone Avenue, Spokane, Washington

DRAFT AGENDA

Estimated meeting time: 75 minutes

1. Call to Order and Roll Call
2. Approve Board Agenda (*Kevin Freeman*)
3. Public Expressions
4. Recognitions and Presentations: *None*
5. Public Hearings: *20 minutes*
 - A. Draft 2018 Transit Development Plan (*Karl Otterstrom*)
Comments should be addressed to Karl Otterstrom, STA's Director of Planning & Development:
kotterstrom@spokanetransit.com
 - B. Equal Employment Opportunity Policy & Affirmative Action Plans (*Nancy Williams*)
Comments should be addressed to Nancy Williams, STA's Director of Human Resources:
nwilliams@spokanetransit.com
6. Board Action - Consent Agenda: *5 minutes*
 - A. Minutes of May 17, 2018 Board Meeting – Corrections/Approval
 - B. May 2018 Vouchers (*Lynda Warren*)
 - C. 2018 Transit Development Plan: Revenue Forecast Assumptions (*Lynda Warren*)
 - D. Award of Contract for Custodial Services at the Plaza & Boone Avenue 2nd Floor (*Beth Bousley*)
 - E. Employment Opportunity Policy & Affirmative Action Plans – Resolution (*Nancy Williams*)
7. Board Action – Committee Recommendations: *None*
8. Board Action – Other: *None*
9. Board Operations Committee: *20 minutes*
 - A. Chair Report (*Kevin Freeman*)
 - i. Quadrennial Review of STA Board Composition (*Laura McAloon*)
10. Planning & Development Committee: *5 minutes*
 - A. Chair Report (*Al French*)

11. Performance Monitoring & External Relations Committee: *15 minutes*
 - A. Chair Report (*Pam Haley*)
 - i. First Quarter 2018 Performance Measures (*Roger Watkins*)
12. CEO Report: *10 minutes*
13. Board Information – *no action or discussion*
 - A. Committee Minutes
 - B. April 2018 Financial Results Summary (*Lynda Warren*)
 - C. May 2018 Sales Tax Summary (*Lynda Warren*)
 - D. April 2018 Operating Indicators (*Roger Watkins*)
 - E. First Quarter 2018 Service Planning Input Report (*Karl Otterstrom*)
 - F. Central City Line Design Update (*Karl Otterstrom*)
 - G. 2018 New Fare Phase 2 Communications (*Beth Bousley*)
14. New Business
15. Board Members' Expressions
16. Executive Session (*McAloon Law PLLC*) - *None*
17. Adjourn

Cable 5 Broadcast Dates and Times of June 21, 2018 Board Meeting:

Saturday, June 23, 2018	4:00 p.m.
Monday, June 25, 2018	10:00 a.m.
Tuesday, June 26, 2018	8:00 p.m.

Next Committee Meetings (STA Conference Rooms, West Boone Avenue, Spokane, Washington):

Planning & Development	July 11 , 2018, 10:00 a.m. (Boardroom) 1229 West Boone
Performance Monitoring & External Relations	July 11 , 2018, 1:30 p.m. (Boardroom) 1229 West Boone
Board Operations	July 18 , 2018, 1:30 p.m. (Northside) 1230 West Boone

Next Board Workshop: *Board Strategic Planning & Budget*

Wednesday, July 11, 2018, 11:30 a.m., STA Boardroom, 1229 West Boone Avenue, Spokane, Washington.

Next Board Meeting: Thursday, **July 26**, 2018, 1:30 p.m., STA Boardroom, 1229 West Boone Avenue, Spokane, Washington.

****Note: Committee and Board meetings in July are one week later due to the July 4 holiday ****

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SPOKANE TRANSIT AUTHORITY
BOARD OPERATIONS COMMITTEE MEETING

June 13, 2018

AGENDA ITEM 8: CEO REPORT

REFERRAL COMMITTEE: N/A

SUBMITTED BY: E. Susan Meyer, Chief Executive Officer

SUMMARY

At this time, Ms. Meyer, CEO, will have an opportunity to comment on various topics of interest regarding Spokane Transit.

RECOMMENDATION TO COMMITTEE: N/A

FINAL REVIEW FOR COMMITTEE BY:

Division Head _____ Chief Executive Officer _____ Legal Counsel _____