

Spokane Transit Authority  
1230 West Boone Avenue  
Spokane, WA 99201-2686  
(509) 325-6000

## BOARD MEETING

Thursday, December 15, 2016 1:30 p.m.  
STA Boardroom  
1229 West Boone Avenue, Spokane, Washington

### AGENDA

*Estimated meeting time: 130 minutes*

1. Call to Order and Roll Call
2. Approve Board Agenda (*Al French*)
3. Public Expressions
4. Recognitions and Presentations: *5 minutes*
  - A. Denise Marchioro, Paratransit & Vanpool Manager – Retirement (*Steve Blaska*)
5. Public Hearing: *5 minutes*
  - A. STA’s Affirmative Action Plans (*Steve Doolittle*)  
(*Action item 6.E*)
6. Board Action – Consent Agenda: *5 minutes*
  - A. Minutes of November 17, 2016, Board Meeting – Corrections/Approval
  - B. November 2016 Vouchers (*Lynda Warren*)
  - C. 2017 Board and Committee Meeting Calendar (*Al French/E. Susan Meyer*)
  - D. Award of Contract for Fuel Supply (*Tom Trulove/Steve Blaska*)
  - E. Approval of STA’s Affirmative Action Plans - Resolution (*Tom Trulove/Steve Doolittle*)
  - F. Renewal of Spokane Police Department Interlocal Agreement (*Tom Trulove/Steve Doolittle*)
  - G. 2017 Service Revisions Phase I – Final Recommendation (*Tom Trulove/Karl Otterstrom*)
  - H. Adoption of Title VI Outreach Strategies (*Amber Waldref/Karl Otterstrom*)
  - I. Approval of Draft Comprehensive Plan Work Program & Outreach Program  
(*Amber Waldref/Karl Otterstrom*)
7. Board Action – Committee Recommendations: *50 minutes*
  - Planning & Development
    - A. Approval of Capital Improvement Program Amendment – Resolution (*Amber Waldref/Karl Otterstrom*)
    - B. Adoption of 2017 Capital & Operating Budgets - Resolution (*Amber Waldref/Lynda Warren*)  
**(majority of 5 votes required)**
    - C. Approval of 2017 Annual Strategic Plan (*Amber Waldref/E. Susan Meyer*)
  - Performance Monitoring & External Relations
    - D. Paratransit Contract Services Contract Modification & Extension (*Tom Trulove/Steve Blaska*)
    - E. Draft 2017 State Legislative Priorities (*Tom Trulove/E. Susan Meyer*)
8. Board Action – Other: *None*
9. Board Operations Committee: *15 minutes*
  - A. Chair’s Report (*Al French*)

10. Planning & Development Committee: *5 minutes*
  - A. Chair's Report (*Amber Waldref*)
11. Performance Monitoring & External Relations Committee: *5 minutes*
  - A. Chair's Report (*Tom Trulove*)
12. CEO Report: *5 minutes*
13. Board Information: *no action or discussion*
  - A. Committee Minutes
  - B. October 2016 Financial Results Summary (*Lynda Warren*)
  - C. November 2016 Sales Tax Summary (*Lynda Warren*)
  - D. October 2016 Operating Indicators (*Steve Blaska*)
  - E. Planning & Development Committee 2017 Work Program (*Karl Otterstrom*)
  - F. STA Holiday Service and Office Hours (*Jan Watson*)
14. Executive Session: (*Workland Witherspoon*) *30 minutes*
15. New Business: *5 minutes*
  - A. Election of 2017 Chair and Presentation of Gavel (*Al French*)  
**(majority of 5 votes required)**
16. Board Members' Expressions: *5 minutes*
  - A. Presentation of Commendation to Al French – Outgoing Board Chair (*2017 Board Chair*)
17. Adjourn

Cable 5 Broadcast Dates and Times of December 15, 2016 Board Meeting:

Saturday, December 17, 2016	4:00 p.m.
Monday, December 19, 2016	10:00 a.m.
Tuesday, December 20, 2016	8:00 p.m.

Next Committee Meetings (STA Conference Rooms, West Boone Avenue, Spokane, Washington):

Planning & Development	February 1, 2017, 10:00 a.m. (Southside) 1230 West Boone
Performance Monitoring & External Relations	February 1, 2017, 1:30 p.m. (Southside) 1230 West Boone
Board Operations	January 11, 2017, 1:30 p.m. (Northside) 1230 West Boone

***NOTE: Planning & Development and Performance Monitoring  
& External Relations Committees will not meet in January***

Next Board Meeting: Thursday, January 19, 2017, 1:30 p.m., STA Boardroom, 1230 West Boone Avenue, Spokane, Washington.

Agendas of regular Committee and Board meetings are posted the Friday afternoon preceding each meeting on STA's website: [www.spokanetransit.com](http://www.spokanetransit.com). A video of the Board meeting may be viewed on the website the day after the meeting. Discussions concerning matters to be brought to the Board are held in Committee meetings. The public is welcome to attend and participate. Anyone wishing to address the Board of Directors on a specific subject at a Board meeting may do so by submitting written comments to the STA Chair of the Board (1230 West Boone Avenue, Spokane, WA 99201-2686) 24 hours prior to the Board meeting. Mail addressed to the Board of Directors will be distributed by STA at its next meeting. Mail addressed to a named Board Member will be forwarded to the Board Member, unopened. Spokane Transit assures nondiscrimination in accordance with Title VI of the Civil Rights Act of 1964. For more information, see [www.spokanetransit.com](http://www.spokanetransit.com). Upon request, alternative formats of this information will be produced for people who are disabled. The meeting facility is accessible for people using wheelchairs. For other accommodations, please call 325-6094 (TTY Relay 711) at least forty-eight (48) hours in advance.