

Spokane Transit Authority  
1230 West Boone Avenue  
Spokane, WA 99201-2686  
(509) 325-6000

## BOARD MEETING

Thursday, December 13, 2018 **10:00 a.m.**  
STA Boardroom  
1229 West Boone Avenue, Spokane, Washington

### AGENDA

*Estimated meeting time: 100 minutes*

1. Call to Order and Roll Call
2. Approve Board Agenda (*Kevin Freeman*)
3. Public Expressions
4. Recognitions and Presentations: *5 minutes*
  - A. Jan Watson, Executive Assistant to CEO & Clerk of the Authority – Retirement (*E. Susan Meyer*)
5. Board Action – Consent Agenda: *5 minutes*
  - A. Minutes of November 15, 2018, Board Meeting – Corrections/Approval
  - B. November 2018 Vouchers (*Lynda Warren*)
  - C. 2019 Board & Committee Meeting Calendar (*Jan Watson*)
  - D. Renewal of Spokane Police Department Interlocal Agreement (*Nancy Williams*)
  - E. Approve Master Design & Construction Agreement between City of Spokane & STA (*Karl Otterstrom*)
  - F. Fluid Management System – Acceptance & Release of Retainage (*Roger Watkins*)
6. Board Action – Committee Recommendations: *30 minutes*

Performance Monitoring & External Relations

  - A. Approve Draft 2019 State Legislative Priorities (*E. Susan Meyer/Brandon Ropez-Betty*)
  - B. Plaza Operations Study – Acceptance (*Karl Otterstrom*)
7. Board Action – Other: *None*
8. Board Operations Committee: *5 minutes*
  - A. Chair’s Report (*Kevin Freeman*)
9. Planning & Development Committee: *5 minutes*
  - A. Chair’s Report (*Al French*)
10. Performance Monitoring & External Relations Committee: *15 minutes*
  - A. Chair’s Report (*Pam Haley*)
    - i. Fare Collection System – Update (*Lynda Warren*)
11. CEO Report: *10 minutes*

12. Board Information: *no action or discussion*
  - A. Committee Minutes
  - B. October 2018 Financial Results Summary (*Lynda Warren*)
  - C. November 2018 Sales Tax Summary (*Lynda Warren*)
  - D. October 2018 Operating Indicators (*Roger Watkins*)
  - E. Planning & Development Committee 2019 Work Program (*Karl Otterstrom*)
  - F. January 2019 Service Changes (*Karl Otterstrom*)
  - G. STA Holiday Service & Office Hours (*Jan Watson*)
13. Executive Session: (*McAloon Law PLLC*) 15 minutes
14. New Business: 5 minutes
  - A. Election of 2019 Chair and Presentation of Gavel (*Kevin Freeman*)  
**(majority of 5 votes required)**
15. Board Members' Expressions: 5 minutes
  - A. Presentation of Commendation to Kevin Freeman – Outgoing Board Chair (*2019 Board Chair*)
16. Adjourn

Cable 5 Broadcast Dates and Times of December 13, 2018 Board Meeting:

Saturday, December 15, 2018	4:00 p.m.
Monday, December 17, 2018	10:00 a.m.
Tuesday, December 18, 2018	8:00 p.m.

Next Committee Meetings (STA Conference Rooms, West Boone Avenue, Spokane, Washington):

Planning & Development	February 6, 2019, 10:00 a.m. (Southside) 1230 West Boone
Performance Monitoring & External Relations	February 6, 2019, 1:30 p.m. (Southside) 1230 West Boone
Board Operations	January 9, 2019, 1:30 p.m. (Northside) 1230 West Boone

***NOTE: Planning & Development and Performance Monitoring  
& External Relations Committees will not meet in January***

Next Board Meeting: Thursday, January 17, 2019, 1:30 p.m., STA Boardroom, 1230 West Boone Avenue, Spokane, Washington.

Agendas of regular Committee and Board meetings are posted the Friday afternoon preceding each meeting on STA's website: [www.spokanetransit.com](http://www.spokanetransit.com). A video of the Board meeting may be viewed on the website the day after the meeting. Discussions concerning matters to be brought to the Board are held in Committee meetings. The public is welcome to attend and participate. Anyone wishing to address the Board of Directors on a specific subject at a Board meeting may do so by submitting written comments to the STA Chair of the Board (1230 West Boone Avenue, Spokane, WA 99201-2686) 24 hours prior to the Board meeting. Mail addressed to the Board of Directors will be distributed by STA at its next meeting. Mail addressed to a named Board Member will be forwarded to the Board Member, unopened. Spokane Transit assures nondiscrimination in accordance with Title VI of the Civil Rights Act of 1964. For more information, see [www.spokanetransit.com](http://www.spokanetransit.com). Upon request, alternative formats of this information will be produced for people who are disabled. The meeting facility is accessible for people using wheelchairs. For other accommodations, please call 325-6094 (TTY Relay 711) at least forty-eight (48) hours in advance.