

Spokane Transit Authority
1230 West Boone Avenue
Spokane, Washington 99201-2686
(509) 325-6000

CITIZEN ADVISORY COMMITTEE MEETING (CAC)

Meeting Minutes for May 11, 2016
Southside Conference Room

MEMBERS PRESENT

Dean Lynch - Committee Chair
Fyrne Bemiller
Ann Campeau
Victor Frazier
Charles Hansen
Charles Howell
Margaret Jones
Larry Lapidus
Fran Papenleur
Philip Rudy

STAFF PRESENT

Beth Bousley, Director of Communications & Customer Service
Stacia Bowers, Executive Assistant to the Director of Communications & Customer Service
Karl Otterstrom, Director of Planning

GUESTS

MEMBERS ABSENT

David Driscoll
Resa Hayes
Larry Luton

1. CALL TO ORDER AND ROLL CALL

Chair Lynch called the meeting to order at 5:00 p.m. and conducted roll call.

2. PUBLIC EXPRESSIONS

None.

3. COMMITTEE ACTION:

a. Minutes of the Citizen Advisory Committee - Corrections or Approval

Mr. Lynch asked the Committee to address the minutes of the April 13, 2016 meeting. *The minutes were approved.*

4. COMMITTEE REPORTS:

a. Plaza Renovation Update:

Karl Otterstrom reported that the first phase of the Plaza Renovation began May 2nd, 2016. The first phase work is being done upstairs and they are working on the new STA security offices. After the 4th of July, the 2nd phase will begin and this will affect the elevator and bathrooms, etc. Mr. Otterstrom informed the committee that there is a link available on spokanetransit.com to receive text updates and alerts for the plaza construction. <http://plaza.spokanetransit.com/>

b. STA Moving Forward (STAMF) Board Vote:

Mr. Otterstrom briefed the committee on STA Moving Forward (STAMF) which was adopted in December 2014 with continued Board support for the plan in November 2015. In April, 2016, the Board adopted a resolution to see voter approval to levy a sales tax of up to 2/10 of a cent with a phased approach to fund STA Moving Forward through 2028. Mr. Otterstrom emphasized that STA Moving Forward is related to all components of STA's planning framework, including Connect Spokane, the Transit Development Plan (TDP) and the Annual Strategic Plan/Budget. Mr. Otterstrom reviewed the timelines and how STA is currently working on the 2016 TDP, preparing the 2017 Budget and Annual Strategic Plan, STAMF project-specific activities, and ballot measure citizen education. Ms. Papenleur recommended Mr. Wicks and his community partners urge STA to increase service on the North Division line to assist the population in the Promise Zone. Ms. Papenleur commented that two inner-city neighborhoods currently do not have service: Latah-Hangman, and now, due to construction, Peaceful Valley. Karl Otterstrom responded that Peaceful Valley construction was an "anticipated" impact but they will have shuttles.

Beth Bousley reviewed the ballot measure citizen education and information objective and the methods that STA will be using.

c. Fare Analysis Outreach:

Ms. Bousley reported that STA is currently conducting fare analysis outreach and presented the scheduled community outreach presentations and events to the committee. She reminded the committee that there will be a public hearing on this matter in June. Ms. Bousley provided examples of community feedback regarding the proposed fare increase.

d. Chair Election Schedule:

Chair Lynch announced the election for the CAC chair will be held next month. The committee approved a motion to have a notice sent by email to CAC members. This notice is to remind members of the chair election next month and that it is open to everyone. Members interested in being nominated as the chair should come to the June meeting prepared to express to the committee, in three minutes or less, why they would like to serve as chair and what they have to offer. Afterwards a vote will take place.

e. Recruitment/Orientation Update:

Chair Lynch reported that a public notice was in the Sunday paper recruiting for CAC members. The Chair also expressed that CAC members have been actively marketing and following up on applications they have provided to potential members. Stacia Bowers noted that one person has responded from the paper requesting an application sent via mail.

f. PMER Meeting Update:

The PMER meeting for May was cancelled. The next PMER meeting is June 1st.

5. GENERAL BUSINESS:

Dr. Rudy announced that he had attended a Greater Spokane Incorporated (GSI) event in which a former mayor from Missouri presented on bus rapid transit. The speaker indicated that consistency and frequency are the most important factors in transit.

6. SET MEETING SCHEDULE & AGENDA ITEMS:

- Minutes of the May 11, 2016, Committee meeting – *Corrections/Approval*
- Chair Selection
- TDP draft Plan
- Draft Public Education
- Fare Analysis Recommendation
- Recruitment/Orientation
- PMER Observations
- Plaza Renovation Update

7. ADJOURN

Respectfully submitted,



Stacia Bowers
Executive Assistant to the Director of
Communication & Customer Service