

Spokane Transit Authority  
1230 West Boone Avenue  
Spokane, WA 99201-2686  
(509) 325-6000

## PERFORMANCE MONITORING & EXTERNAL RELATIONS COMMITTEE MEETING

Wednesday, March 1, 2017, 1:30 p.m.  
Spokane Transit Southside Conference Room

### REVISED - AGENDA

*Estimated meeting time: 90 minutes*

1. Call to Order and Roll Call
2. Public Expressions
3. Committee Chair Report *(5 minutes)*
4. Committee Action *(15 minutes)*
  - A. Approval of Minutes of the November 30, 2016, Committee meeting – *Corrections/Approval*
  - B. Approval of West Plains Transit Scope of Work *(Otterstrom)*
  - C. Approval of Monroe/Regal/Sprague Design and Engineering Scope of Work *(Otterstrom)*
  - D. Recommendation to Appoint One (1) New Member to the Citizen Advisory Committee *(Bousley)*
5. **Committee Action** *(10 minutes)*
  - A. Board Consent Agenda
    1. Award of Contract for Purchase of Seven (7) 60 Foot Fixed Route Coaches *(Blaska)*
  - B. Board Discussion Agenda  
*(No items being presented this month.)*
6. **Reports to Committee** *(40 minutes)*
  - A. Year End 2016 Performance Measures *(Blaska)*
  - B. Year End 2016 Unaudited Financial Report *(Warren)*
  - C. 2017 Phase II – September Service Change Preliminary Proposal *(Otterstrom)*
7. CEO Report *(10 minutes)*
8. Committee Information – *no discussion/staff available for questions*
  - A. February 2017 Sales Tax Revenue Information *(Warren)*
  - B. 2017 State Audit Timeline *(Warren)*
  - C. January 2017 Operating Indicators *(Blaska)*
  - D. Year End Safety and Loss Summary Report *(Doolittle)*
  - E. Fourth Quarter Safety and Loss Summary Report *(Doolittle)*
  - F. Communications Update *(Bousley)*
9. April 2017 Committee Packet Agenda Review
10. New Business *(5 minutes)*
11. Committee Members' Expressions *(5 minutes)*
12. Adjourn
13. Next Committee Meeting: April 5, 2017, 1:30 p.m.  
(STA Southside Conference Room, 1230 West Boone Avenue, Spokane, Washington)

Agendas of regular Committee and Board meetings are available the Friday afternoon preceding each meeting at the STA Administrative Office, 1230 West Boone Avenue, Spokane, Washington. Discussions concerning matters to be brought to the Board are held in Committee meetings. The public is welcome to attend and participate.

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