

Spokane Transit Authority
1230 West Boone Avenue
Spokane, WA 99201-2686
(509) 325-6000

PERFORMANCE MONITORING & EXTERNAL RELATIONS COMMITTEE MEETING

Wednesday, February 3, 2016, 1:30 p.m.
Spokane Transit Southside Conference Room

DRAFT AGENDA

Estimated meeting time: 90 minutes

1. Call to Order and Roll Call
2. Public Expressions
3. Committee Chair Report (*5 minutes*)
4. Committee Action (*10 minutes*)
 - A. Approval of Minutes of the December 2, 2015, Committee meeting – *Corrections/Approval*
 - B. Approval of Scope of Work for Mobility Training, Volunteer Mobility Mentor Coordination, and Services to Conduct ADA Eligibility In-Person Assessments (*Blaska*)
5. **Reports to Committee** (*25 minutes*)
 - A. Fare Analysis (*Warren/Blaska*)
 - B. Preparation for Fixed Route Fleet Replacement Program - Summary (*Blaska*)
 - C. High Performance Transit (HPT) Facility Design and Service Communications Standards Update (*Otterstrom*)
6. **Committee Action** (*30 minutes*)
 - A. Board Consent Agenda
 1. Request for Special 2016 Community Events Fare Structure for Valleyfest (*Bousley/Blaska*)
 2. 2016 Communications Plan (*Bousley*)
 - B. Board Discussion Agenda
 1. Fare Analysis Public Outreach Plan - Overview (*Bousley*)
7. CEO Report (*10 minutes*)
8. Committee Information – *no discussion/staff available for questions*
 - A. January 2016 Sales Tax Revenue Information (*Warren*)
 - B. November 2015 Operating Indicators (*Blaska*)
 - C. December 2015 Operating Indicators (*Blaska*)
 - D. Fourth Quarter 2015 Safety and Loss Summary Report (*Doolittle*)
 - E. Fourth Quarter 2015 Service Planning Public Input Report (*Otterstrom*)
 - F. Community Outreach and Involvement (*Bousley*)
 - G. 2016 Citizen Advisory Committee Meeting Dates (*Bousley*)
9. March 2016 Committee Packet Agenda Review
10. New Business (*5 minutes*)
11. Committee Members' Expressions (*5 minutes*)
12. Adjourn
13. Next Committee Meeting: March 2, 2016, 1:30 p.m.
(STA Southside Conference Room, 1230 West Boone Avenue, Spokane, Washington)

Agendas of regular Committee and Board meetings are available the Friday afternoon preceding each meeting at the STA Administrative Office, 1230 West Boone Avenue, Spokane, Washington. Discussions concerning matters to be brought to the Board are held in Committee meetings. The public is welcome to attend and participate.

Upon request, alternative formats of this document will be produced for people with disabilities. The facility is accessible for people who use wheelchairs. For these and other accommodations, please call 325-6094 (TTY WA Relay 711) or email smillbank@spokanetransit.com at least forty-eight (48) hours in advance.