

Spokane Transit Authority
1230 West Boone Avenue
Spokane, WA 99201-2686
(509) 325-6000

BOARD MEETING

Thursday, September 19, 2019, at 1:30 p.m.
Spokane Transit Authority Boardroom
1230 West Boone Avenue, Spokane, Washington

DRAFT AGENDA

Estimated meeting time: 90 minutes

1. Call to Order and Roll Call
2. Approve Board Agenda (*Candace Mumm*)
3. Public Expressions
4. Recognitions and Presentations: *5 minutes*
 - A. Michael Christensen, Coach Operator Retirement (*Roger Watkins*)
 - B. Washington State Department of Transportation Wall of Fame Honorees Recognition (*Nancy Williams*)
 - C. Spokane City Youth Pass Report (*Karl Otterstrom*)
5. Board Action - Consent Agenda: *10 minutes*
 - A. Minutes of the July 25, 2019, Board Meeting – Corrections/Approval
 - B. Appointment of Board Member to the Planning & Development Committee (*Candace Mumm*)
 - C. July and August 2019 Vouchers – Approval (*Lynda Palmer*)
 - D. Federal Transit Authority (FTA) Section 5310 Funding Awards Recommendation (*Karl Otterstrom*)
 - E. Central City Line Real Estate Acquisition (*Karl Otterstrom*)
 - F. Approval of Special Events Fare Structure (*Brandon Ropez-Betty*)
6. Board Action – Committee Recommendations: (*None*)
7. Board Action – Other: (*None*)
8. Board Operations Committee: *5 minutes*
 - A. Chair Report (*Candace Mumm*)
9. Planning & Development Committee: *20 minutes*
 - A. Chair Report (*Chris Grover*)
 - i. Draft 2020 Annual Strategic Plan (*Karl Otterstrom*)
 - ii. Draft 2020 Operating & Capital Budgets (*Lynda Palmer*)
 - iii. Zero Emissions Technology Fleet Transition Evaluation Update (*Roger Watkins*)
10. Performance Monitoring & External Relations Committee: *20 minutes*
 - A. Chair Report (*Lori Kinnear*)
 - i. Second Quarter 2019 Performance Measures – Results (*Roger Watkins*)
 - ii. Income Based Transit Access Pass Update (*Emily Arneson*)
 - iii. September Service Change Communication (*Brandon Ropez-Betty*)

11. CEO Report: *10 minutes*
12. Board Information – *no action or discussion*
 - A. Committee Minutes
 - B. August 2019 Sales Tax Revenue Information (*Lynda Palmer*)
 - C. July 2019 Financial Results Summary (*Lynda Palmer*)
 - D. June 2019 Semi-Annual Financial Reports (*Lynda Palmer*)
 - E. July 2019 Operating Indicators (*Roger Watkins*)
 - F. Second Quarter 2019 Service Planning Input Report (*Karl Otterstrom*)
 - G. Division Line High Performance Transit (HPT) Study Overview (*Karl Otterstrom*)
13. New Business: *5 minutes*
14. Board Members' Expressions: *5 minutes*
15. Executive Session (*McAloon Law PLLC*): *10 minutes*
16. Adjourn

Cable 5 Broadcast Dates and Times of September 19, 2019, Board Meeting:

Saturday, September 21, 2019	4:00 p.m.
Monday, September 23, 2019	10:00 a.m.
Tuesday, September 24, 2019	8:00 p.m.

Next Committee Meetings (STA Conference Rooms, West Boone Avenue, Spokane, Washington):

Planning & Development	October 2, 2019, 10:00 a.m. (Southside) 1229 West Boone
Performance Monitoring & External Relations	October 2, 2019, 1:30 p.m. (Southside) 1229 West Boone
Board Operations	October 9, 2019, 1:30 p.m. (Northside) 1230 West Boone

Next Board Meeting:

Thursday, October 17, 2019, 1:30 p.m., STA Boardroom, 1229 West Boone Avenue, Spokane, Washington.

Agendas of regular Committee and Board meetings are posted the Friday afternoon preceding each meeting on STA's website: www.spokanetransit.com. A video of the Board meeting may be viewed on the website the week after the meeting. Discussions concerning matters to be brought to the Board are held in Committee meetings. The public is welcome to attend and participate. Anyone wishing to address the Board of Directors on a specific subject at a Board meeting may do so by submitting written comments to the STA Chair of the Board (1230 West Boone Avenue, Spokane, WA 99201-2686) 24 hours prior to the Board meeting. Mail addressed to the Board of Directors will be distributed by STA at its next meeting. Mail addressed to a named Board Member will be forwarded to the Board Member, unopened. Spokane Transit assures nondiscrimination in accordance with Title VI of the Civil Rights Act of 1964. For more information, see www.spokanetransit.com. Upon request, alternative formats of this information will be produced for people who are disabled. The meeting facility is accessible for people using wheelchairs. For other accommodations, please call 325-6094 (TTY Relay 711) at least forty-eight (48) hours in advance.