

BOARD OF DIRECTORS

Minutes of the August 11, 2022, STA Special Board Meeting
via a WebEx Video Conference

MEMBERS PRESENT

Chris Grover, Small Cities Representative (Airway Heights) *Chair*
Al French, Spokane County (*virtual*)
Josh Kerns, Spokane County
Pamela Haley, City of Spokane Valley
Tim Hattenburg, City of Spokane Valley
David Todd, Alternate, Labor Representative, *Non-Voting*

MEMBERS ABSENT

Betsy Wilkerson, City of Spokane
Karen Stratton, City of Spokane (*virtual*)
Karen Stratton, City of Spokane (*virtual*)
Lori Kinnear, City of Spokane, *Chair Pro Tempore*
Lori Kinnear, City of Spokane, *Chair Pro Tempore*
Zack Zappone, City of Spokane
Dan Dunne, Small Cities Representative (Liberty Lake), *Ex Officio*
Dan Sander, Small Cities Representative (Millwood) *Ex Officio*
Don Kennedy, Small Cities Representative (Medical Lake) *Ex Officio (virtual)*
Veronica Messing, Small Cities Representative (Cheney) *Ex Officio*

STAFF PRESENT

E. Susan Meyer, Chief Executive Officer
Brandon Rapez-Betty, Chief Operations Officer
Carly Cortright, Chief Communications & Customer Service Officer
Karl Otterstrom, Chief Planning & Development Officer (*Virtual*)
Monique Liard, Chief Financial Officer
Nancy Williams, Chief Human Resources Officer
Dana Infalt, Clerk of the Authority

PROVIDING LEGAL COUNSEL

Laura McAloon, McAloon Law PLLC

GUESTS

Megan Clark, Etter, McMahon, Lamberson, VanWert & Oreskovich
Michael Connelly, Etter, McMahon, Lamberson, VanWert & Oreskovich

1. **Call To Order and Roll Call**

Chair Grover called the meeting to order at 3:00 p.m. and introductions were made.

2. **Interim Legal Counsel Services**

Ms. Meyer provided background on the current contract for general counsel legal services which will expire January 2023. She noted that STA's general legal counsel, Laura McAloon, has accepted a position in another state. As such, interim legal counsel services are required until a formal Request for Proposals procurement can be completed.

Two of three firms accepted STA's invitation to apply to serve as interim legal counsel at STA. Etter, McMahon, Lamberson, VanWert & Oreskovich (EMLVO) and Kutak Rock, LLP applied and were interviewed. The voting members of the evaluation committee consisted of four STA Board

members and five STA staff. The interview committee scored each firm, and the following represents the results of the interview process.

Firm Name:	Total Possible Points = 100
Etter, McMahon, Lamberson, VanWert & Oreskovich	94.4
Kutak Rock LLP	77.4

The evaluation committee recommends engaging Etter, McMahon, Lamberson, VanWert & Oreskovich to provide general counsel legal services, with Megan Clark serving as the primary attorney, commencing August 12, 2022, for a term of one year or a sum not to exceed \$200,000.

Mr. French moved to approve, by motion, the engagement of Etter, McMahon, Lamberson, VanWert & Oreskovich as STA Interim Legal Counsel, with Megan Clark serving as the primary attorney, for a term of one year or a sum not to exceed \$200,000. Ms. Haley seconded, and the motion passed unanimously.

On behalf of the STA Board, Chair Grover thanked Ms. McAloon for her long-term service and dedication to STA. Ms. McAloon said it's been an honor to serve STA.

Chair Grover congratulated and welcomed Megan Clark and Etter McMahon, Lamberson, VanWert & Oreskovich. Ms. Clark thanked the Board and expressed her firm's excitement to be working with STA.

3. Adjourned

With no further business to come before the Board, Chair Grover adjourned the meeting at 3:14 p.m.

Respectfully submitted,



Dana Infalt
Clerk of the Authority