

Spokane Transit Authority
1230 West Boone Avenue
Spokane, WA 99201-2686
(509) 325-6000

SPECIAL BOARD MEETING

Thursday, August 11, 2022, 3:00 p.m.

Spokane Transit Authority, Via Webex Virtual Conference

AGENDA

Estimated Meeting Time: 30 Minutes

1. Call to Order and Roll Call
2. Interim Legal Counsel Services – Approval (*Meyer*)
3. Adjourn

Board Members join here:

<https://spokanetransit.webex.com/spokanetransit/onstage/g.php?MTID=e79dc342e16c3ea78158e26be7aa07a43>

Guests may join using the link below or via phone in: at 1-408-418-9388; Event # 2488 840 2411, Password: 2022 (if asked):

<https://spokanetransit.webex.com/spokanetransit/onstage/g.php?MTID=e83be56d6c3650293223ee3f9fa178280>

Agendas of regular Committee and Board meetings are posted the Friday afternoon preceding each meeting on STA's website: www.spokanetransit.com. Discussions concerning matters to be brought to the Board are held in Committee meetings. The public is welcome to attend and participate.

Spokane Transit assures nondiscrimination in accordance with Title VI of the Civil Rights Act of 1964 and the Americans with Disabilities Act. For more information, see www.spokanetransit.com. Upon request, alternative formats of this information will be produced for people who are disabled. The meeting facility is accessible for people using wheelchairs. For other accommodations, please call 325-6094 (TTY Relay 711) at least forty-eight (48) hours in advance.

SPOKANE TRANSIT AUTHORITY

SPECIAL BOARD MEETING OF

August 11, 2022

AGENDA ITEM 02 : INTERIM LEGAL COUNSEL SERVICES - APPROVAL

REFERRAL COMMITTEE: n/a

SUBMITTED BY: E. Susan Meyer, Chief Executive Officer

SUMMARY: The current contract for general counsel legal services will expire January 2023; however, STA general legal counsel has accepted a position in another state. As such, interim legal counsel services are required until a formal Request for Proposals procurement can be completed.

Three firms in the Spokane area were invited to apply and interview to serve as STA's interim legal counsel. Two firms accepted the invitation and were interviewed. The voting members of the evaluation committee consisted of four STA Board members and five STA staff. The interview committee scored each firm, and the following represents the results of the interview process.

Firm Name:	Total Possible Points = 100
Etter, McMahon, Lamberson, VanWert & Oreskovich	94.4
Kutak Rock LLP	77.4

The evaluation committee recommends engaging Etter, McMahon, Lamberson, VanWert & Oreskovich to provide general counsel legal services commencing August 12, 2022, for a term of one year or a sum not to exceed \$200,000.

RECOMMENDATION TO BOARD: Approve, by motion. the engagement of Etter, McMahon, Lamberson, VanWert & Oreskovich as STA Interim Legal Counsel, with Megan Clark serving as the primary attorney, for a term of one year or a sum not to exceed \$200,000.

FINAL REVIEW FOR BOARD BY:

Division Head // Chief Executive Officer ESM Legal Counsel LM