

Spokane Transit Authority
1230 West Boone Avenue
Spokane, Washington 99201-2686
(509) 325-6000

BOARD OPERATIONS COMMITTEE MEETING

Minutes of the December 7, 2022, Meeting

Via Webex Video Conference

MEMBERS PRESENT

Chris Grover, Small Cities Representative
(Airway Heights), *Chair*
Al French, Spokane County, *Planning &
Development Committee Chair*
Pamela Haley, City of Spokane Valley,
*Performance Monitoring & External
Relations Committee Chair*
Lori Kinnear, City of Spokane, *Chair Pro Tem*
E. Susan Meyer, Chief Executive Officer,
Ex Officio

MEMBERS ABSENT

None

STAFF PRESENT

Brandon Rapez-Betty, Chief Operations Officer
Carly Cortright, Chief Communications and
Customer Service Officer
Karl Otterstrom, Chief Planning and
Development Officer
Monique Liard, Chief Financial Officer
Nancy Williams, Chief Human Resources Officer
Dana Infalt, Clerk of the Authority
Amie Blain, Executive Assistant to the Chief
Financial Officer

PROVIDING LEGAL COUNSEL

Megan Clark, Etter, McMahon, Lamberson,
Van Wert & Oreskovich, P.C.

STAFF ABSENT

None

1. CALL TO ORDER AND ROLL CALL

Chair Grover called the meeting to order at 1:30 p.m. and conducted roll call.

2. APPROVE COMMITTEE AGENDA

Mr. French moved to approve the agenda as presented, Ms. Haley seconded, and the motion passed unanimously.

3. CHAIR'S COMMENTS

Chair Grover stated this is his final Board Operations Committee meeting as Chair. He thanked everyone for serving STA throughout the year and stated he is looking forward to the Board meeting next week.

4. COMMITTEE ACTION

A. November 9, 2022, Committee Minutes

Mr. French moved to approve the November 9, 2022, Committee meeting minutes as submitted, Ms. Haley seconded, and the motion passed unanimously.

5. COMMITTEE CHAIR REPORTS

A. Al French, Chair, Planning & Development (P&D)

Mr. Otterstrom shared the items presented at the Planning and Development Committee meeting on November 30, 2022.

B. Pam Haley, Chair, Performance Monitoring & External Relations (PMER)

Mr. Rapez-Betty shared the items presented at the Performance Monitoring & External Relations Committee meeting on November 30, 2022.

6. 2023 BOARD AND COMMITTEE MEETING CALENDAR

Ms. Infalt presented the 2023 Board and Committee meeting calendar.

Mr. French moved to recommend the Board authorize, by motion, the 2023 Board and Committee meeting calendar as presented, Ms. Haley seconded, and the motion passed unanimously.

7. BOARD OF DIRECTORS AGENDA DECEMBER 15, 2022

Ms. Meyer proposed a revision to the agenda to move the Executive Session agenda item ahead of the Election of 2023 Board Chair and Presentation of Gavel agenda item.

Mr. French moved to approve the Board of Directors agenda as revised, Ms. Haley seconded, and the motion passed unanimously.

8. BOARD OPERATIONS COMMITTEE DRAFT AGENDA JANUARY 11, 2023

No actions were taken.

9. CEO REPORT

Ms. Meyer shared details regarding the November voter approved Sales Tax information, the 2022 Board and Committee attendance report, the 2nd Retention Plan payment for STA employees, and the Annual Public Transportation Improvement Conference with the Committee. The agenda item, Public Transportation Improvement Conference (PTIC) Exception, will be added to December's Board meeting and will be presented by STA's Legal Counsel, Megan Clark.

10. NEW BUSINESS

11. ADJOURN

With no further business to come before the Committee, Chair Grover adjourned the meeting at 1:58 PM.

Respectfully submitted,

Amie Blain

Amie Blain
Executive Assistant to the Chief Financial Officer