

Spokane Transit Authority
1230 West Boone Avenue
Spokane, WA 99201-2686
(509) 325-6000

PLANNING & DEVELOPMENT COMMITTEE MEETING

Wednesday, February 1, 2023
10:00 a.m. – 11:30 a.m.

Committee Meeting is via Virtual Conference
w/In Person Public Viewing Option
Spokane Transit Authority, 1230 W. Boone Avenue, Spokane, WA

Committee Members: [Click here to join the meeting](#)

General Public: [Click here to join the meeting](#)

Audio Conference: Call the number below and enter the access code.
+1-408-418-9388 | Access code: 2497 364 1450 | Password: 2023

AGENDA

1. Call to Order and Roll Call
2. Committee Chair Report (5 minutes)
3. Committee Action (10 minutes)
 - A. Minutes of the November 30, 2022, Committee Meeting -- *Corrections/Approval*
4. Committee Action
 - A. Board Consent Agenda - none
 - B. Board Discussion Agenda - none
5. Reports to Committee (25 minutes)
 - A. Review 2023 Planning & Development Committee Work Program (*Otterstrom*)
 - B. 2024-2029 Transit Development Plan: Overview (*Otterstrom*)
 - C. Draft Title VI Program and Public Outreach (*Otterstrom*)
6. CEO Report (*E. Susan Meyer*) (15 minutes)
7. Committee Information
8. Review March 1, 2023, Committee Meeting Agenda
9. New Business (5 minutes)
10. Committee Members' Expressions (5 minutes)
11. Adjourn

Next Committee Meeting: Wednesday, March 1, 2023, at 10:00 a.m. via Webex

Agendas of regular Committee and Board meetings are posted the Friday afternoon preceding each meeting at the STA's website: www.spokanetransit.com. Discussions concerning matters to be brought to the Board are held in Committee meetings. The public is welcome to attend and participate. Spokane Transit assures nondiscrimination in accordance with Title VI of the Civil Rights Act of 1964 and the Americans with Disabilities Act. For more information, see www.spokanetransit.com. Upon request, alternative formats of this information will be produced for people who are disabled. The meeting facility is accessible for people using wheelchairs. For other accommodations, please call 325-6094 (TTY Relay 711) at least forty-eight (48) hours in advance.

SPOKANE TRANSIT AUTHORITY

PLANNING & DEVELOPMENT COMMITTEE MEETING

February 1, 2023

AGENDA ITEM 2: COMMITTEE CHAIR REPORT

REFERRAL COMMITTEE: n/a

SUBMITTED BY: Al French, Chair, Planning & Development Committee

SUMMARY: At this time, the Committee Chair will have an opportunity to comment on various topics of interest regarding Spokane Transit.

RECOMMENDATION TO COMMITTEE: N/A

SPOKANE TRANSIT AUTHORITY
PLANNING & DEVELOPMENT COMMITTEE MEETING

February 1, 2023

AGENDA ITEM 3A : MINUTES OF THE NOVEMBER 30, 2022, COMMITTEE MEETING

REFERRAL COMMITTEE: n/a

SUBMITTED BY: Vicki Clancy, Executive Assistant to the Chief Planning & Development Officer

SUMMARY: Draft Minutes of the November 20, 2022, Planning & Development Committee meeting are attached for your information, corrections and/or approval.

RECOMMENDATION TO COMMITTEE: Corrections and/or approval.

COMMITTEE ACTION:

RECOMMENDATION TO BOARD:

FINAL REVIEW FOR BOARD BY:

Division Head _____ Chief Executive Officer _____ Legal Counsel _____

Spokane Transit Authority
1230 West Boone Avenue
Spokane, Washington 99201-2686
(509) 325-6000

PLANNING & DEVELOPMENT COMMITTEE MEETING

DRAFT Minutes of the November 30 2022, Meeting
Via Video Conference

MEMBERS PRESENT

Karen Stratton*, City of Spokane
Tim Hattenburg, City of Spokane Valley
Betsy Wilkerson, City of Spokane
E. Susan Meyer, Chief Executive Officer
Ex Officio

MEMBERS ABSENT

Al French, Spokane County – *Chair*
Dan Dunne, Small Cities Representative
(Liberty Lake), *Ex Officio*
Dan Sander, Small Cities Representative
(Millwood) *Ex Officio*

**Acting Chair*

STAFF PRESENT

Karl Otterstrom, Chief Planning & Development
Officer
Brandon Rapez-Betty, Chief Operations Officer
Monique Liard, Chief Financial Officer
Nancy Williams, Chief Human Resources Officer
Carly Cortright, Chief Communications & Customer
Service Officer
Vicki Clancy, Executive Assistant to the Chief
Planning & Development Officer

PROVIDING LEGAL COUNSEL

Megan Clark, Etter, McMahon, Lamberson, Van Wert
& Oreskovich, P.C.

1. CALL TO ORDER AND ROLL CALL

Acting Chair Karen Stratton called the meeting to order at 10:00 a.m. and Ms. Vicki Clancy conducted roll call.

2. COMMITTEE CHAIR REPORT - *none*

3. COMMITTEE ACTION

A. MINUTES OF THE NOVEMBER 2, 2022, COMMITTEE MEETING

Mr. Tim Hattenburg moved to approve the November 2, 2022, Planning & Development Committee meeting minutes. Acting Chair Karen Stratton seconded, and the motion was approved unanimously.

B. 2023 PLANNING & DEVELOPMENT COMMITTEE WORK PROGRAM APPROVAL

Mr. Karl Otterstrom reviewed the Final Draft 2023 Planning & Development Committee Work Program for discussion. Each year, the Planning & Development Committee prepares a work program to outline activities it expects to undertake the following year. It is primarily comprised of the annual planning calendar which identifies the four planning documents founded on the principles and policies of *Connect Spokane* that require annual updates: 2024-2029 Transit Development Plan (TDP), 2024-2026 Service Improvement Plan (SIP), 2024-2029 Capital Improvement Program (CIP), Annual Action Plan, and Budgets.

Additional projects or activities may emerge throughout the year as well:

- Title VI Program Update
- Division Street Bus Rapid Transit (BRT)
- 2025-2035 Strategic Planning Phase II
- *Connect Spokane*: Complete Phase II Update
- Facilities Master Plan
- Five Mile Mobility Hub Study

Mr. Tim Hattenburg moved to approve, the 2023 Planning & Development Committee Work Program and forward to the Board for information. Acting Chair Karen Stratton seconded, and the motion was approved unanimously.

4. COMMITTEE ACTION

A. BOARD CONSENT AGENDA

1. FEDERAL TRANSIT ADMINISTRATION SECTION 5310 FUNDING RECOMMENDATION

Mr. Otterstrom reviewed the results and funding recommendations of the FTA Section 5310 2022 Call for Projects that was issued on September 12, 2022. This includes the applications, evaluation process and results, the general approach to distributing both federal and STA near-term investments (local) funds to eligible projects and programs implemented primarily by non-profit organizations in the region.

STA purposes to award \$838,708 to the six projects submitted for funding. This is \$29,155 more than requested, but leaves a remainder of \$251,711 of \$1,090,419 available. Total funding requests for “Traditional” projects did not fully satisfy the 55% minimum requirements. Failure to meet this requirement would jeopardize STA’s ability to fully fund “Other” projects that were submitted. Consequently, STA proposes to award the remaining federal funds or \$251,711 to STA for purposes of contracting human services transportation in 2024, an allowable “Traditional” project under FTA regulations.

Applicant	Project Name	Project Type	Eval. Score	Total Project Cost	Recommended Funding Award
Cancer Can't	Transportation Support for Cancer Patients	“Other”	82	\$205,825	\$38,708
COAST Transportation	Demand Response Transportation	“Other”	79	\$126,638	\$123,793
Special Mobility Services	Mobility Management	“Traditional”	75	\$293,656	\$280,658
SNAP Resource Rides	Neighbors on the GO	“Other”	75	\$379,297	\$130,976
Arc of Spokane	Community Center Transportation	“Other”	71	\$202,720	\$182,448
COAST Transportation	ADA Vehicle Purchase	“Traditional”	61	\$91,250	\$82,125
Total				\$1,299,386	\$838,708

Acting Chair Stratton stated that she is abstaining from this vote because she serves on the SNAP Board of Directors. She was not involved in any of the decisions presented.

Ms. Betsy Wilkerson moved to recommend the Board of Directors approve, the Federal Transit Administration 5310 Funding Recommendations, as listed in Exhibit A “Funding Recommendations 2022 FTA 5310 Call for Projects”, including a 20% local match contribution of \$62,928 for the STA award of \$251,711 for contracted human services transportation, and authorize staff to make administrative modifications to the final grant awards as necessary to address minor revisions to project costs and schedule. Mr. Tim Hattenburg seconded, Acting Chair Stratton abstained, and the motion was approved unanimously.

2. STATE BUSES AND BUS FACILITIES GRANT APPLICATION APPROVAL

Mr. Otterstrom presented. STA proposes to submit a grant application under the new Washington State Buses and Bus Facilities grant program for the prospective West Plains Center (WPTC) Operations Capacity and Enhancements project. Because the project is not yet included in the Capital Improvement Program (CIP), and it is above \$1 million, board approval is required.

The new Washington State Buses and Bus Facilities grants provide funding to transit agencies for the replacement, expansion, rehabilitation, and purchase of transit rolling stock; construction, modification, or rehabilitation of transit facilities; and funding to adapt to technological change or innovation through the retrofitting of transit rolling stock and facilities. This grant is supported by state funding through the 16-year Move Ahead Washington transportation package. The Washington State Department of Transportation (WSDOT) recently released the 2023-2025 funding opportunity with applications due Tuesday, January 10, 2023. WSDOT anticipates up to \$37.5 million in state funding for State Buses and Bus Facilities grants in the 2023-2025 biennium. The Legislature will determine the funding level during the 2023 legislative session and notice of awards will be announced by May 22, 2023. The grant program requires a minimum 20% funding match.

STA staff have identified the need for upgrades at the West Plains Transit Center that could be eligible for funding. STA is currently working to develop preliminary cost estimates for this new, prospective project. If authorized, the grant request is anticipated to be between \$1 million and \$4 million, depending on the preliminary cost estimates, with matching funds of up to \$1 million.

Mr. Tim Hattenburg moved to recommend the Board of Directors approve, the submittal of a grant application to the State Buses and Bus Facilities grant program for the West Plains Transit Center Operations Capacity and Enhancements Project for an amount of up to \$4 million, with matching funds of up to \$1 million. Ms. Betsy Wilkerson seconded, and the motion was approved unanimously.

B. BOARD DISCUSSION AGENDA

1. FINAL PROPOSED 2023 OPERATING AND CAPITAL BUDGETS

Ms. Monique Liard reviewed updates to the Final Proposed 2023 Operating and Capital Budgets. A draft of the Board resolution to adopt the budget is included in the packet.

The 2023 Operating Revenue Budget totals \$157,044,144; an 8.1% increase (\$11,799,212) over last year’s budget of \$145,244,932. The Final Proposed Budget of \$1,591,000 is higher than the Proposed Budget reflecting an increase in investment income.

The 2023 Operating Expense Budget totals \$106,845,044; a 13.7% increase (\$12,857,641) over last year’s budget of \$93,987,403. The Final Proposed Budget of \$886,708 is higher than the Proposed Budget reflecting most recent fuel prices, final dental renewal rates, and final property and liability insurance premiums.

THE FINAL PROPOSED 2023 OPERATING AND CAPITAL BUDGETS

SOURCE OF FUNDS:		USE OF FUNDS:	
Revenues	\$ 157,044,144	Operating Expenses	\$ 106,845,044
Capital Grants	\$ 23,324,598	Capital Projects	\$ 76,201,204
From Cash Balance	\$ 18,786,392	Fleet Replacement Allocation	\$ 16,108,885
Total Source of Funds	\$ 199,155,134	Total Use of Funds	\$ 199,155,134

Acting Chair Stratton moved to recommend the Board of Directors adopt, by resolution, the Final Proposed 2023 Operating and Capital Budget. Ms. Betsy Wilkerson seconded, and the motion was approved unanimously.

2. ESTABLISHMENT OF DESIGNATED REAL ESTATE ACQUISITION RESERVE

Ms. Liard presented. Staff is working on several key High Performance Transit projects, currently at various stages, which will require real estate acquisitions to deliver the proposed capital elements and eventual expansions of service, specifically the I-90/Valley Corridor and Division Line. To dedicate funding to these real property activities and allow STA to be responsive in competitive real estate situations, staff is recommending the establishment of a \$25 million designated reserve for real estate acquisitions and other required or associated costs. As part of the 2023 budget process, staff recommend the creation of a newly designated reserve to provide adequate funding for such future acquisitions of real estate. To date, known projects requiring real estate are as follows:

- Near-Term Investments
 - Latah Valley area property
 - Seven Mile area property
- I-90 / Valley Corridor
 - Argonne area property
 - Appleway area property
- Division Line

Mr. Tim Hattenburg moved to recommend the Board adopt, by resolution, the establishment of a \$25 million designated real estate acquisition reserve. Acting Chair Karen Stratton seconded, and the motion was approved unanimously.

5. REPORTS TO COMMITTEE

6. CEO REPORT

Ms. E. Susan Meyer presented the CEO Report:

November 2022 Voter-Approved Sales Tax Revenue (September Sales) Update – Actual (\$10,273,246) compared to budget (\$8,743,306) for a 17.5% favorable variance (\$1,529,940). Sales tax revenue is 7.6% YTD above budget (\$7.3M), 9.8% above November 2021 actual (\$0.9M), and 7.6% YTD above 2021 actual (\$7.3M).

Acting Chair Stratton asked about ongoing employee recruitment and retention. E. Susan Meyer responded that the current graduating class of drivers (19 total) is enough to produce the service that STA has scheduled; sick leave absences are challenging to respond to in a timely fashion, and created missed service during the past two weeks. STA has recruited some retired drivers to return to work. The 2nd retention bonus of \$2,000 will be paid to employees still working on November 30, 2022. The next retention bonus will be paid in 2023.

7. COMMITTEE INFORMATION - None

8. REVIEW FEBRUARY 1, 2023, COMMITTEE MEETING AGENDA

9. NEW BUSINESS - None

10. COMMITTEE MEMBERS' EXPRESSIONS - None

11. ADJOURN

With no further business to come before the Committee, Acting Chair Stratton adjourned the meeting.

NEXT COMMITTEE MEETING: WEDNESDAY, FEBRUARY 1, 2023, at 10:00 a.m. VIA WEBEX.

(No January Meeting)

Respectfully submitted,



Vicki Clancy, Executive Assistant
Planning & Development Department

SPOKANE TRANSIT AUTHORITY

PLANNING & DEVELOPMENT COMMITTEE MEETING

February 1, 2023

AGENDA ITEM 5A : REVIEW 2023 PLANNING & DEVELOPMENT COMMITTEE WORK PROGRAM

REFERRAL COMMITTEE: n/a

SUBMITTED BY: Karl Otterstrom, Chief Planning & Development Officer

SUMMARY: According to STA Board Resolution 681-11, adopted at the September 21, 2011, STA Board Meeting, the Planning & Development Committee is accountable for designing and coordinating the Board’s participation in STA strategic and operational planning, including annual budget preparation, in this capacity.

In December 2022, the Planning & Development Committee approved its work program for 2023. As was noted at the time, the work program is subject to change. The updated work program is provided below as information. Following the timeline is a brief list of non-recurring projects that the Committee may be directly involved in. Other projects or activities may emerge throughout the calendar year.

2023 Planning & Development Committee Work Program

MONTH	ANNUAL PLANNING CALENDAR
December 2022	Approval of Work Program
January 2023	<i>No Committee Meetings in January</i>
February 2023	Review Committee Work Program Transit Development Plan (TDP) 2024-2029: Overview Title VI Program: Draft Program & Public Outreach Update
March 2023	TDP 2024-2029: Develop mid-range planning guidance Present and discuss draft submittal for the SRTC 2024/2025 Unified Planning Work Program (UPWP) Strategic Planning: Phase II Scope and Timeline Division Street BRT: Draft Refinements to Locally Preferred Alternative (LPA) Title VI Program: Finalize and approve

MONTH	ANNUAL PLANNING CALENDAR
April 2023	TDP 2024-2029 <ul style="list-style-type: none"> • Finalize mid-range planning guidance • Review preliminary revenue and expenditure forecast assumptions • Identify major activities Division Street BRT: Approval of refinements to LPA
May 2023	TDP 2024-2029 <ul style="list-style-type: none"> • Proposed 2024-2026 Service Improvements • Review Preliminary Capital Improvement Program (2023-2028) • Review Financial Forecasts
June 2023	TDP 2024-2029: Complete draft plan Public hearing conducted on draft TDP
July 2023	TDP 2024-2029: Finalize and approve 2024 Action Plan/Budget guidance FTA Section 5310: Notice of Funding Opportunity
August 2023	<i>No Board/Committee Meetings in August</i>
September 2023	
October 2023	Review draft 2024 Action Plan Draft 2024 operating and capital budgets submitted to Committee and Board
November 2023	Adoption of 2024 Action Plan Prepare 2024 Committee work program Public hearing on proposed 2024 operating and capital budgets
December 2023	Finalize and recommend Board approval of 2024 operating and capital budgets Finalize 2024 Committee work program FTA Section 5310: recommend funding awards

- Title VI Program Update
- Division Street Bus Rapid Transit (BRT)
- 2025-2035 Strategic Planning Phase II
- Connect Spokane: Phase II Update
- Facilities Master Plan
- Five Mile Mobility Hub Study

RECOMMENDATION TO COMMITTEE: Receive report.

SPOKANE TRANSIT AUTHORITY

PLANNING & DEVELOPMENT COMMITTEE MEETING

February 1, 2023

AGENDA ITEM 5B : TRANSIT DEVELOPMENT PLAN 2024-2029 OVERVIEW

REFERRAL COMMITTEE: n/a

SUBMITTED BY: Karl Otterstrom, Chief Planning & Development Officer
Mike Tresidder, Associate Transit Planner

SUMMARY: According to STA Board Resolution 681-11, the Planning and Development Committee is responsible for designing and coordinating the Board’s participation in Spokane Transit’s strategic and operational planning efforts. The agency’s primary mid-range planning document is the Transit Development Plan (TDP). The TDP: 2024-2029 is expected to be adopted in July 2023 and will include the six-year Capital Improvement Program and the three-year Service Improvement Program. The current TDP may be viewed on STA’s website at spokanetransit.com/projects-plans/transit-development-plan.

BACKGROUND: Per RCW 35.58.2795, the Transit Development Plan (TDP) needs to:

- Provide consistency with comprehensive plans of the jurisdictions we serve
- Document how STA intends to implement the state and local long-range plans for:
 - Public transportation
 - Capital improvements
 - Significant operating changes
 - Funding for program needs
- Set forth regionally significant projects

This plan will also provide updated information to the Washington State Department of Transportation (WSDOT) on the development of the various transit activities undertaken by STA. Additionally, the plan is used as a tool for preparing and consulting with the public on a proposed program of projects for the use of federal formula funds that STA receives to advance public transportation in the region.

The first step in the development of the TDP is for the Board to set forth six-year planning guidance statements. The TDP project schedule proposes that the Planning and Development Committee will develop the Mid-Range Planning Guidance over the next two meetings. Beginning in May, the Committee will review the draft sections of the plan ultimately working toward Board approval of the plan in July. The table below shows the preliminary schedule for the TDP.

February	March	April
Overview of the TDP process and requirements	Preparing Mid-range Planning Guidance; first review of major activities	Final Recommendation on Mid-Range Planning Guidance, first look at revenue/expenditure forecast assumptions
May	June	July
Review proposed Service Improvement Program, Capital Improvement Program	Draft TDP presented; Public hearing scheduled, financial forecasts	P&D Committee recommendation to the Board on Final Plan

RECOMMENDATION TO COMMITTEE: Information only

SPOKANE TRANSIT AUTHORITY

PLANNING & DEVELOPMENT COMMITTEE MEETING

February 1, 2023

AGENDA ITEM 5C : DRAFT TITLE VI PROGRAM AND PUBLIC OUTREACH

REFERRAL COMMITTEE: n/a

SUBMITTED BY: Karl Otterstrom, Chief Planning & Development Officer
Mike Tresidder, Associate Transit Planner

SUMMARY: Public transit agencies are required to establish a Title VI Program and update that program every three years. Spokane Transit's existing 2020 Title VI Program must be updated and approved by the Board of Directors by March 16, 2023, when the current program expires. Staff will present on the key points of the program, as well as the highlights of the rider and community outreach.

BACKGROUND: Title VI of the Civil Rights Act of 1964 is a federal statute that states "no person shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance." Along with Title VI, Executive Order 12898 directs each federal agency to include environmental justice as part of their analysis relating to activities and policies. Environmental Justice evaluates whether a policy or activity will have a disproportionately high and adverse effect on minority and low-income populations.

A Title VI Program comprises two major sections as identified in FTA Circular 4702.1B – general requirements and transit requirements. Within the transit requirements, agencies that operate 50 or more fixed route vehicles at peak service in a UZA of 200,000 or more have additional reporting requirements.

- **General Requirements** – includes the notice to the public, the complaint process, any investigations or complaints over the last three years, a public participation plan, a language assistance plan, representation of planning and advisory boards, subrecipient assistance and monitoring, and review of facilities constructed.
- **Transit Provider Requirements** – system wide service standards and service policies. Additional requirements include demographic and service profile maps and tables, demographic ridership and travel patterns, public engagement process for setting the major service change policy, service and fare equity analyses, and action demonstrating the Board has reviewed and approved the Title VI Submittal.

A public hearing on the draft program is scheduled for the February 16, 2023, STA Board meeting. The draft 2023 Title VI Program can be found at the following link:

<https://www.spokanetransit.com/projects/title-vi-non-discrimination-policy-and-plan/>

RECOMMENDATION TO COMMITTEE: Receive report.

SPOKANE TRANSIT AUTHORITY

PLANNING & DEVELOPMENT COMMITTEE MEETING

February 2, 2023

AGENDA ITEM 6: CEO REPORT - INFORMATION

REFERRAL COMMITTEE: n/a

SUBMITTED BY: E. Susan Meyer, Chief Executive Officer

SUMMARY: At this time, the CEO will have an opportunity to comment on various topics of interest regarding Spokane Transit.

RECOMMENDATION TO COMMITTEE: For discussion.

SPOKANE TRANSIT AUTHORITY

PLANNING & DEVELOPMENT COMMITTEE MEETING

February 1, 2023

AGENDA ITEM 8: MARCH 1, 2023, COMMITTEE MEETING DRAFT AGENDA REVIEW

REFERRAL COMMITTEE: n/a

SUBMITTED BY: Karl Otterstrom, Chief Planning & Development Officer

SUMMARY: At this time, members of the Planning & Development Committee will have an opportunity to review and discuss the items proposed to be included on the agenda for the meeting of March 1, 2023.

RECOMMENDATION TO COMMITTEE: For discussion.

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1230 West Boone Avenue
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PLANNING & DEVELOPMENT COMMITTEE MEETING

Wednesday, March 1, 2023
10:00 a.m. – 11:30 a.m.

Committee Meeting is via Virtual Conference
w/In Person Public Viewing Option
Spokane Transit Authority, 1230 W. Boone Avenue, Spokane, WA

Committee Members: [Insert Link here](#)

General Public: [Insert Link here](#)

Audio Conference: Call the number below and enter the access code.
+1-408-418-9388 | Access code: **xx** | Password: **2023**

DRAFT AGENDA

1. Call to Order and Roll Call
2. Committee Chair Report *(5 minutes)*
3. Committee Action *(5 minutes)*
 - A. Minutes of the February 1, 2023, Committee Meeting -- *Corrections/Approval*
4. Committee Action
 - A. Board Consent Agenda
 - B. Board Discussion Agenda
 1. Connect 2035 Strategic Plan – Phase 2: Scope of Work *(Otterstrom)*
5. Reports to Committee *(20 minutes)*
 - A. 2024-2029 Transit Development Plan: Develop Mid-Range Planning Guidance *(Otterstrom)*
 - B. Division Street Bus Rapid Transit: Refined Locally Preferred Alternative *(Otterstrom)*
(Public Hearing at March Board meeting)
 - C. Draft SRTC 2024-2025 Unified Planning Work Program (UPWP) *(Otterstrom)*
6. CEO Report *(E. Susan Meyer) (15 minutes)*
7. Committee Information
8. Review April 5, 2023, Committee Meeting Agenda
9. New Business
10. Committee Members' Expressions *(5 minutes)*
11. Adjourn

Next Committee Meeting: Wednesday, April 5, 2023, at 10:00 a.m. via Webex

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SPOKANE TRANSIT AUTHORITY

PLANNING & DEVELOPMENT COMMITTEE MEETING

February 1, 2023

AGENDA ITEM 9: NEW BUSINESS

REFERRAL COMMITTEE: n/a

SUBMITTED BY: n/a

SUMMARY: At this time, the Committee will have the opportunity to initiate discussion regarding new business relating to Planning & Development.

RECOMMENDATION TO COMMITTEE: For Discussion.

SPOKANE TRANSIT AUTHORITY

PLANNING & DEVELOPMENT COMMITTEE MEETING

February 1, 2023

AGENDA ITEM 10 : COMMITTEE MEMBERS' EXPRESSIONS

REFERRAL COMMITTEE: n/a

SUBMITTED BY: n/a

SUMMARY: At this time, members of the Planning & Development Committee will have an opportunity to express comments or opinions.

RECOMMENDATION TO COMMITTEE: n/a