

Spokane Transit Authority  
1230 West Boone Avenue  
Spokane, WA 99201-2686  
(509) 325-6000

## BOARD MEETING

Thursday, December 21, 2023  
1:30 – 3:00 p.m.

**STA Boardroom**  
**1230 West Boone Avenue, Spokane, WA**  
*w/Virtual Public Viewing Option*

Optional Virtual Link:	<a href="#">Join Here</a>		
Password:	<b>Members:</b> 2023		<b>Guests:</b> 1223
Call-in Number:	1-408-418-9388		Event #: 2488 011 2958

### REVISED AGENDA

1. Call to Order and Roll Call
2. Approve Board Agenda (*Al French, Chair pro tem*)
3. Public Expressions
4. Recognitions and Presentations: *5 minutes*
  - A. Mark Freimuth, Paratransit Operator - Retirement (*Brandon Rapez-Betty*)
5. Board Action – Board Consent: *5 minutes*
  - A. Minutes of the November 16, 2023, Board Meeting – Corrections/Approval
  - B. Approval of the November 2023 Vouchers (*Monique Liard*)
  - C. Approval of Public Works Contracts Under \$35,000: Final Acceptance (*Monique Liard*)
  - D. Tire Shop Door Modification Contract: Final Acceptance (*Brandon Rapez-Betty*)
  - E. 2021-10628 Fuel Facility: Final Acceptance (*Brandon Rapez-Betty*)
  - F. Fleck Fuel Facility Replacement: Award of Contract and Budget Revision (*Brandon Rapez-Betty*)
6. Board Action – Committee Recommendation: *10 minutes*

Planning & Development Committee

  - A. Final Proposed 2024 Budget – Resolution (*Monique Liard*)  
**(Majority vote of five required for ~~7A~~ 6A)**
7. Board Action - Other: *20 minutes*
  - A. 2024 Board and Committee Meeting Calendar (*Dana Infalt*)
  - B. Draft 2024 State Legislative Priorities (*Carly Cortright*)
  - C. 2024 Performance Measures (*Brandon Rapez-Betty*)
8. Board Report: *15 minutes*
  - A. Connect 2035 Strategic Plan Phase 2 Update (*Karl Otterstrom*)
  - B. Safety & Security Update (*Nancy Williams*)
9. Board Operations Committee: *5 minutes*
  - A. Chair Report (*Al French*)
10. Planning & Development Committee: *5 minutes*
  - A. Chair Report (*Al French*)

11. Performance Monitoring & External Relations Committee: *5 minutes*
  - A. Chair Report (*Pam Haley*)
12. CEO Report: *15 minutes*
13. Board Information – *no action or discussion*
  - A. Committee Minutes
  - B. November 2023 Sales Tax Revenue (*Monique Liard*)
  - C. October 2023 Financial Results Summary (*Monique Liard*)
  - D. October 2023 Operating Indicators (*Brandon Rapez-Betty*)
  - E. Connect Spokane Comprehensive Plan: Discuss Draft Revisions (*Karl Otterstrom*)
  - F. January 2024 Service Changes (*Karl Otterstrom*)
  - G. September 2024 Service Revisions: Draft Recommendation (*Karl Otterstrom*)
  - H. Federal Transit Administration Section 5310 Funding Opportunity Update (*Karl Otterstrom*)
  - I. Finalize 2024 Planning and Development Committee Work Program (*Karl Otterstrom*)
  - J. Rideshare Program Overview (*Brandon Rapez-Betty*)
  - K. Fixed Route Methodology Update (*Karl Otterstrom*)
14. New Business: *5 minutes*
  - A. Election of the 2024 Board Chair and Presentation of Gavel (*Chair pro tem*)  
**(Majority vote of five required for 14A)**
15. Board Members' Expressions: *5 minutes*
  - A. Presentation of Commendation to Karen Stratton - Retiring Board Member (*2024 Board Chair*)
16. Executive Session: *none*
17. Adjourn

Cable 5 Broadcast Dates and Times of December 21, 2023, Board Meeting:

Saturday, December 23, 2023	4:00 p.m.
Monday, December 25, 2023	10:00 a.m.
Tuesday, December 26, 2023	8:00 p.m.

Next Committee Meetings - Wednesday:

Board Operations	January 10, 2024, 1:30 p.m.
Planning & Development	January 31, 2024, 10:00 a.m. (February Meeting)
Performance Monitoring & External Relations	January 31, 2024, 1:30 p.m. (February Meeting)

Next Board Meeting:

Thursday, January 18, 2024, 1:30 p.m. STA Boardroom, 1230 West Boone Avenue, Spokane, Washington  
(Virtual joining options will be available for all STA Committee and Board meetings)

Agendas of regular Committee and Board meetings are posted the Friday afternoon preceding each meeting on STA's website: [www.spokanetransit.com](http://www.spokanetransit.com). A video of the Board meeting may be viewed on the website the week after the meeting. Discussions concerning matters to be brought to the Board are held in Committee meetings. The public is welcome to attend and participate. Anyone wishing to address the Board of Directors on a specific subject at a Board meeting may do so by submitting written comments to the STA Chair of the Board (1230 West Boone Avenue, Spokane, WA 99201-2686) 24 hours prior to the Board meeting. Mail addressed to the Board of Directors will be distributed by STA at its next meeting. Mail addressed to a named Board Member will be forwarded to the Board Member, unopened. Spokane Transit assures nondiscrimination in accordance with Title VI of the Civil Rights Act of 1964. For more information, see [www.spokanetransit.com](http://www.spokanetransit.com). Upon request, alternative formats of this information will be produced for people who are disabled. The meeting facility is accessible for people using wheelchairs. For other accommodations, please call 325-6094 (TTY Relay 711) at least forty-eight (48) hours in advance.