

Spokane Transit Authority  
1230 West Boone Avenue  
Spokane, WA 99201-2686  
(509) 325-6000

## PERFORMANCE MONITORING & EXTERNAL RELATIONS COMMITTEE MEETING

Wednesday, November 1, 2023

1:30 p.m. – 3:00 p.m.

### Meeting via Virtual Conference

*w/In Person Public Viewing Option*

Spokane Transit Authority, 1230 W. Boone Avenue, Spokane, WA

Optional Virtual Link:	<a href="#">HERE</a>		
Password:	<b>Members:</b> 2023		<b>Guests:</b> 1123
Call-in Number:	1-408-418-9388		Event #: 2496 048 6676

## AGENDA

1. Call to Order and Roll Call
2. Committee Chair Report *(5 minutes)*
3. Committee Action *(10 minutes)*
  - A. Minutes of the October 4, 2023, Committee Meeting -- *Corrections/Approval*
  - B. Plaza Facility Engineering Services: Scope of Work Approval *(Rapez-Betty)*
4. Committee Action
  - A. Board Consent Agenda *(none)*
  - B. Board Discussion Agenda *(none)*
5. Reports to Committee *(15 min)*
  - A. 2023 Third Quarter Year to Date Performance Measures *(Rapez-Betty)*
6. CEO Report *(E. Susan Meyer) (15 minutes)*
7. Committee Information (no discussion/staff available for questions)
  - A. September 2023 Operating Indicators *(Rapez-Betty)*
  - B. September 2023 Financial Results Summary *(Liard)*
  - C. October 2023 Sales Tax Revenue *(Liard)*
  - D. Third Quarter 2023 Service Planning Input Report *(Otterstrom)*
  - E. 2024 Service Revisions: Preliminary Proposal Outreach Update *(Otterstrom)*
  - F. STA Holiday Services & Office Hours *(Infalt)*
8. Review December 6, 2023, Committee Meeting Agenda *(5 minutes)*
9. New Business *(5 minutes)*
10. Committee Members' Expressions *(5 minutes)*
11. Adjourn
12. Next Committee Meeting: Wednesday, December 6, 2023, at 1:30 p.m. via WebEx w/In Person Option

Agendas of regular Committee and Board meetings are posted the Friday afternoon preceding each meeting at the STA's website: [www.spokanetransit.com](http://www.spokanetransit.com). Discussions concerning matters to be brought to the Board are held in Committee meetings. The public is welcome to attend and participate. Spokane Transit assures nondiscrimination in accordance with Title VI of the Civil Rights Act of 1964 and the Americans with Disabilities Act. For more information, see [www.spokanetransit.com](http://www.spokanetransit.com). Upon request, alternative formats of this information will be produced for people who are disabled. The meeting facility is accessible for people using wheelchairs. For other accommodations, please call 325-6094 (TTY Relay 711) at least forty-eight (48) hours in advance.