

Spokane Transit Authority  
1230 West Boone Avenue  
Spokane, WA 99201-2686  
(509) 325-6000

## STA BOARD MEETING

Thursday, November 16, 2023

1:30 p.m. – 3:00 p.m.

**Meeting In Person at Spokane Transit Authority**  
**Spokane Transit Authority, 1230 W. Boone Avenue, Spokane, WA**  
*w/Virtual Public Viewing Option*

Optional Virtual Link:	<a href="#">Join here</a>		
Password:	<b>Members:</b> 2023		<b>Guests:</b> 1123
Call-in Number:	1-408-418-9388		Event #: 2484 377 3681

*(Agenda times are estimates)*

### AGENDA

1. Call to Order and Roll Call
2. Approve Board Agenda (*Chair*)
3. Public Expressions
4. Public Hearing (*10 minutes*)
  - A. Proposed 2024 Budget (*Monique Liard*)  
Comments may be addressed to [budget@spokanetransit.com](mailto:budget@spokanetransit.com)  
(*Action at the December Board meeting*)
5. Board Action - Consent Agenda: *5 minutes*
  - A. Minutes of the October 19, 2023, Board Meeting – Corrections/Approval
  - B. Approval of the October 2023 Vouchers (*Monique Liard*)
6. Executive Session (*Etter McMahon*): *15 minutes*  
*For the purpose of discussing litigation or legal risks of a proposed action or current practice that the agency has identified when public discussion of the litigation or legal risks is likely to result in an adverse legal or financial consequence to the agency - RCW 42.30 110 (iii)*
7. Board Action – Committee Recommendation: *10 minutes*
  - A. Board Operations Committee
    - i. Draft Rules of Procedure (*Megan Clark*)
8. Board Report: *10 minutes*
  - A. Safety & Security Update (*Nancy Williams*)
9. Board Operations Committee: *5 minutes*
  - A. Chair Report (*Lori Kinnear*)
10. Planning & Development Committee: *5 minutes*
  - A. Chair Report (*Al French*)
    - i. Connect 2035 Strategic Plan Update: Workshop Review (*Karl Otterstrom*)

11. Performance Monitoring & External Relations Committee: *10 minutes*
  - A. Chair Report (*Pam Haley*)
    - i. 3<sup>rd</sup> Quarter 2023 Performance Measures – Results (*Brandon Ropez-Betty*)
12. CEO Report: *15 minutes*
13. Board Information – *no action or discussion*
  - A. Committee Minutes
  - B. October 2023 Sales Tax Revenue (*Monique Liard*)
  - C. September 2023 Financial Results Summary (*Monique Liard*)
  - D. September 2023 Operating Indicators (*Brandon Ropez-Betty*)
  - E. Draft 2024 Planning and Development Committee Work Program (*Karl Otterstrom*)
  - F. Connect Spokane Comprehensive Plan: Equity and Inclusion (*Karl Otterstrom*)
  - G. 2024 Service Revisions: Preliminary Proposal Outreach Update (*Karl Otterstrom*)
  - H. Third Quarter Service Planning Input Report (*Karl Otterstrom*)
  - I. STA's Holiday Services & Office Hours (*Dana Infalt*)
14. New Business: *none*
15. Board Members' Expressions: *5 minutes*
  - A. Presentation of Commendation to Lori Kinnear Outgoing Board Chair (*2023 Chair Pro Tem*)
16. Adjourn

Cable 5 Broadcast Dates and Times of November 16, 2023, Board Meeting:

Saturday, November 18, 2023	4:00 p.m.
Monday, November 20, 2023	10:00 a.m.
Tuesday, November 21, 2023	8:00 p.m.

Next Committee Meetings Wednesday:

Planning & Development	December 6, 2023, 10:00 a.m.
Performance Monitoring & External Relations	December 6, 2023, 1:30 p.m.
Board Operations	December 13, 2023, 1:30 p.m.

Next Board Meeting:

Thursday, December 21, 2023, 1:30 p.m. STA Boardroom, 1230 West Boone Avenue, Spokane, Washington  
(a virtual joining option will be available)

Agendas of regular Committee and Board meetings are posted the Friday afternoon preceding each meeting on STA's website: [www.spokanetransit.com](http://www.spokanetransit.com). A video of the Board meeting may be viewed on the website the week after the meeting. Discussions concerning matters to be brought to the Board are held in Committee meetings. The public is welcome to attend and participate. Anyone wishing to address the Board of Directors on a specific subject at a Board meeting may do so by submitting written comments to the STA Chair of the Board (1230 West Boone Avenue, Spokane, WA 99201-2686) 24 hours prior to the Board meeting. Mail addressed to the Board of Directors will be distributed by STA at its next meeting. Mail addressed to a named Board Member will be forwarded to the Board Member, unopened. Spokane Transit assures nondiscrimination in accordance with Title VI of the Civil Rights Act of 1964. For more information, see [www.spokanetransit.com](http://www.spokanetransit.com). Upon request, alternative formats of this information will be produced for people who are disabled. The meeting facility is accessible for people using wheelchairs. For other accommodations, please call 325-6094 (TTY Relay 711) at least forty-eight (48) hours in advance.