

Spokane Transit Authority
1230 West Boone Avenue
Spokane, WA 99201-2686
(509) 325-6000

PERFORMANCE MONITORING & EXTERNAL RELATIONS COMMITTEE MEETING

September 6, 2023
1:30 p.m. – 3:00 p.m.

STA Boardroom
1230 W Boone Avenue, Spokane, WA

In person meeting with optional virtual link below

Join Link: [September PMER Committee Meeting](#)

Committee Member Password (if asked): 2023 | Guest Password (if asked): 0923

Call-in Number: 1-408-418-9388 | Event/Access code: 2486 412 4984 | Password: 2023

AGENDA

1. Call to Order and Roll Call
2. Committee Chair Report *(5 minutes)*
3. Committee Action *(5 minutes)*
 - A. Minutes of the July 5, 2023, Committee Meeting -- *Corrections/Approval*
4. Committee Action *(5 min)*
 - A. Board Consent Agenda
 1. Laundered Uniforms and Related Supplies Award of Contract *(Liard)*
 - B. Board Discussion Agenda *(none)*
5. Reports to Committee *(20 min)*
 - A. 2022 State Audit Exit Briefing *(Liard)*
 - B. 2022 Employee Engagement Survey *(Cortright)*
 - C. Zero-Fare for Youth Update *(Cortright)*
 - D. Extreme Conditions Procedure Report *(Meyer)*
 - E. Potential North Bank Shuttle Update *(Otterstrom)*
6. CEO Report *(E. Susan Meyer) (15 minutes)*
7. Committee Information (no discussion/staff available for questions)
 - A. July 2023 Operating Indicators *(Rapez-Betty)*
 - B. 2023 Second Quarter Performance Measures *(Rapez-Betty)*
 - C. August 2023 Sales Tax Revenue *(Liard)*
 - D. July 2023 Financial Results Summary *(Liard)*
 - E. June 2023 Semi-Annual Financial Reports *(Liard)*
 - F. 2nd Quarter 2023 Service Planning Input Report *(Otterstrom)*
 - G. September 2023 Service Change *(Otterstrom)*

Agendas of regular Committee and Board meetings are posted the Friday afternoon preceding each meeting at the STA's website: www.spokanetransit.com. Discussions concerning matters to be brought to the Board are held in Committee meetings. The public is welcome to attend and participate. Spokane Transit assures nondiscrimination in accordance with Title VI of the Civil Rights Act of 1964 and the Americans with Disabilities Act. For more information, see www.spokanetransit.com. Upon request, alternative formats of this information will be produced for people who are disabled. The meeting facility is accessible for people using wheelchairs. For other accommodations, please call 325-6094 (TTY Relay 711) at least forty-eight (48) hours in advance.

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8. Review October 4, 2023, Committee Meeting Agenda (*5 minutes*)
9. New Business (*5 minutes*)
10. Committee Members' Expressions (*5 minutes*)
11. Adjourn
12. Next Committee Meeting: Wednesday, October 4, 2023, at 1:30 p.m. via WebEx w/In Person Option

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