

Spokane Transit Authority
1230 West Boone Avenue
Spokane, WA 99201-2686
(509) 325-6000

BOARD MEETING

Thursday, September 21, 2023
1:30 – 3:00 p.m.

STA Boardroom
1230 West Boone Avenue, Spokane, WA
In person meeting with optional virtual link below

Optional Virtual Link: [Click Here to Join Virtually](#)

Password: Board Members: 2023 Guests: 0923
Call in Number: 1-408-418-9388 Event #: 2484 376 1682

AGENDA

1. Call to Order and Roll Call
2. Approve Board Agenda (*Lori Kinnear*)
3. Public Expressions
4. Recognitions and Presentations: *10 minutes*
 - A. Gary McNeese, Fixed Route Coach Operator - Retirement – (*Brandon Rapez-Betty*)
 - B. Washington State Department of Transportation Wall of Fame Honorees-Recognition (*Nancy Williams*)
5. Board Action - Consent Agenda: *5 minutes*
 - A. Minutes of the July 21, 2023, Board Meeting – Corrections/Approval
 - B. Approval of the July and August 2023 Vouchers (*Monique Liard*)
 - C. STA Plaza Door Maintenance & Repairs: Final Acceptance (*Brandon Rapez-Betty*)
 - D. Fuel Facility Access Control: Final Acceptance (*Brandon Rapez-Betty*)
 - E. Battery Electric Bus Charging Infrastructure: Final Acceptance (*Brandon Rapez-Betty*)
 - F. 2022-10741 Main Avenue Center Parking Revisions: Final Acceptance (*Karl Otterstrom*)
 - G. Division Street Bus Rapid Transit: Transit Oriented Development Study Inter-Local Agreement (*Karl Otterstrom*)
 - H. Laundered Uniforms and Related Supplies: Award of Contract (*Brandon Rapez-Betty*)
6. Board Action – Other: *15 minutes*
 - A. Reconnecting Communities and Neighborhoods Grant Application Approval (*Karl Otterstrom*)
 - B. City Line Steering Committee Member Recognition (*Karl Otterstrom*)
7. Committee Recommendation - Board Action: *10 minutes*
 - A. Draft Rules of Procedure: Approval (*Megan Clark*)
8. Board Report: *10 minutes*
 - A. Connect 2035 Strategic Plan Phase 2 Update (*Karl Otterstrom*)
9. Board Operations Committee: *5 minutes*
 - A. Chair Report (*Lori Kinnear*)

10. Planning & Development Committee: *5 minutes*
 - A. Chair Report (*Al French*)
11. Performance Monitoring & External Relations Committee: *10 minutes*
 - A. Chair Report (*Pam Haley*)
12. CEO Report: *15 minutes*
13. Board Information – *no action or discussion*
 - A. Committee Minutes
 - B. August 2023 Sales Tax Revenue (*Monique Liard*)
 - C. July 2023 Financial Results Summary (*Monique Liard*)
 - D. June 2023 Semi-annual Financial Reports (*Monique Liard*)
 - E. July 2023 Operating Indicators (*Brandon Rapez-Betty*)
 - F. Second Quarter 2023 Service Planning Input Report (*Karl Otterstrom*)
 - G. Connect Spokane Comprehensive Plan: Phase 2 Update – Project Timeline (*Karl Otterstrom*)
 - H. 2023 Second Quarter Performance Measures Results (*Brandon Rapez-Betty*)
 - I. 2022 State Audit Exit Briefing (*Monique Liard*)
 - J. September 2023 Service Change (*Karl Otterstrom*)
14. New Business: *5 minutes*
15. Board Members' Expressions: *5 minutes*
16. Executive Session (*Etter McMahon*): (*none*)
17. Adjourn

Cable 5 Broadcast Dates and Times of September 21, 2023, Board Meeting:

Saturday, September 23, 2023	4:00 p.m.
Monday, September 25, 2023	10:00 a.m.
Tuesday, September 26, 2023	8:00 p.m.

Next Committee Meetings - Wednesday:

Planning & Development	October 4, 2023, 10:00 a.m.
Performance Monitoring & External Relations	October 4, 2023, 1:30 p.m.
Board Operations	October 11, 2023, 1:30 p.m.

Next Board Meeting:

Thursday, October 19, 2023, 1:30 p.m. STA Boardroom, 1230 West Boone Avenue, Spokane, Washington
(a virtual joining option will be available)

Agendas of regular Committee and Board meetings are posted the Friday afternoon preceding each meeting on STA's website: www.spokanetransit.com. A video of the Board meeting may be viewed on the website the week after the meeting. Discussions concerning matters to be brought to the Board are held in Committee meetings. The public is welcome to attend and participate. Anyone wishing to address the Board of Directors on a specific subject at a Board meeting may do so by submitting written comments to the STA Chair of the Board (1230 West Boone Avenue, Spokane, WA 99201-2686) 24 hours prior to the Board meeting. Mail addressed to the Board of Directors will be distributed by STA at its next meeting. Mail addressed to a named Board Member will be forwarded to the Board Member, unopened. Spokane Transit assures nondiscrimination in accordance with Title VI of the Civil Rights Act of 1964. For more information, see www.spokanetransit.com. Upon request, alternative formats of this information will be produced for people who are disabled. The meeting facility is accessible for people using wheelchairs. For other accommodations, please call 325-6094 (TTY Relay 711) at least forty-eight (48) hours in advance.