

Spokane Transit Authority
1230 West Boone Avenue
Spokane, WA 99201-2686
(509) 325-6000

BOARD MEETING

Thursday, May 16, 2024
1:30 – 3:30 p.m.

STA Boardroom
1230 West Boone Avenue, Spokane, WA
w/Virtual Joining Link Option on Page Two

DRAFT AGENDA

1. Call to Order and Roll Call (*Chair French*)
2. Pledge of Allegiance
3. Excuse Absences
4. Approve Board Agenda (*Chair French*)
5. Public Expressions ([Public Expressions Sign Up Link](#))
6. Public Hearing: *10 minutes*
 - A. STA Moving Forward Project Delivery Draft Amendment (*Karl Otterstrom*)
7. Board Action - Consent Agenda: *5 minutes*
 - A. Minutes of the April 18, 2024, Board Meeting – Corrections/Approval
 - B. Approval of the April 2024 Vouchers (*Monique Liard*)
 - C. Public Works Contracts Under \$35,000: Final Acceptance (*Monique Liard*)
 - D. Plaza Facilities Engineering Services: Award of Contract (*Brandon Rapez-Betty*)
 - E. City of Spokane Valley Master Design and Construction Agreement (*Karl Otterstrom*)
 - F. Mirabeau Transit Center: Award of Contract (*Karl Otterstrom*)
 - G. 024 Board & Committee Meeting Calendar Update (*Dana Infalt*)
8. Board Action – Committee Recommendation: *10 minutes*
 - A. Legal Counsel Contract Extension (*E. Susan Meyer*)
9. Board Report: *20 minutes*
 - A. Connect 2035 Strategic Plan Update (*Karl Otterstrom*)
 - B. 2025-2030 Transit Development Plan: Review Financial Forecast (*Monique Liard*)
10. Board Operations Committee: *5 minutes*
 - A. Chair Report (*Al French*)
11. Planning & Development Committee: *5 minutes*
 - A. Chair Report (*Pam Haley*)
12. Performance Monitoring & External Relations Committee: *5 minutes*
 - A. Chair Report (*Josh Kerns*)
13. CEO Report: *15 minutes*

- 14. Board Information – *no action or discussion*
 - A. Committee Minutes
 - B. April 2024 Sales Tax Revenue (*Monique Liard*)
 - C. March 2024 Financial Results Summary (*Monique Liard*)
 - D. March 2024 Operating Indicators (*Brandon Rapez-Betty*)
 - E. Connect Spokane Comprehensive Plan Update: Draft Elements (*Karl Otterstrom*)
 - F. 2023 Fixed Route Rider Survey Results (*Carly Cortright*)
 - G. Community Access Pass Program Survey Results (*Carly Cortright*)
 - H. Connect 2035 Strategic Plan: Initiative Development and Evaluation Process (*Karl Otterstrom*)
 - I. 1st Quarter 2024 Service Planning Input Report (*Karl Otterstrom*)
 - J. 2025-2030 Transit Development Plan: Proposed 2025-2027 Service Improvements (*Karl Otterstrom*)
- 15. New Business: *5 minutes*
- 16. Board Members' Expressions: *5 minutes*
- 17. Executive Session (EMLVO): *30 minutes (a separate Zoom link will be sent for Board Members joining remotely)*
 - A. *For the purpose of considering the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price; RCW 42.30.110(1)(b)*
 - B. *To evaluate the performance of a public employee; RCW 42.30.110(1)(g)*
 - C. *To discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency RCW 42.30.110(1)(i)*
- 18. Adjourn

Optional Virtual Link:	Click Here for May STA Board Meeting	
Password:	Members: 2024	Guests: Guest
Call-in Number:	1-408-418-9388	Event #: 2483 793 3960

Cable 5 Broadcast Dates and Times of May 16, 2024, Board Meeting:

Saturday, May 18, 2024	4:00 pm
Monday, May 20, 2024	10:00 am
Tuesday, May 21, 2024	8:00 pm

Next Committee Meetings, Wednesday, 1230 West Boone Avenue, Spokane, Washington:

Board Operations	June 12, 2024, 1:30 pm
Planning & Development	June 5, 2024, 10:00 am
Performance Monitoring & External Relations	June 5, 2024, 1:30 pm

Next Board Workshop & Board Meeting:

Workshop: Wednesday, June 5, 2024, 11:30 p.m. STA Boardroom, 1230 West Boone Avenue, Spokane, Washington
Board Mtg: Thursday, June 20, 2024, 1:30 p.m. STA Boardroom, 1230 West Boone Avenue, Spokane, Washington
(A virtual joining option is available for all Committee and Board meetings)

Agendas of regular Committee and Board meetings are posted the Friday afternoon preceding each meeting on STA's website: www.spokanetransit.com. A video of the Board meeting may be viewed on the website the week after the meeting. Discussions concerning matters to be brought to the Board are held in Committee meetings. The public is welcome to attend and participate. Anyone wishing to address the Board of Directors on a specific subject at a Board meeting may do so by submitting written comments to the STA Chair of the Board (1230 West Boone Avenue, Spokane, WA 99201-2686) 24 hours prior to the Board meeting. Mail addressed to the Board of Directors will be distributed by STA at its next meeting. Mail addressed to a named Board Member will be forwarded to the Board Member, unopened. Spokane Transit assures nondiscrimination in accordance with Title VI of the Civil Rights Act of 1964. For more information, see www.spokanetransit.com. Upon request, alternative formats of this information will be produced for people who are disabled. The meeting facility is accessible for people using wheelchairs. For other accommodations, please call 325-6094 (TTY Relay 711) at least forty-eight (48) hours in advance.