

Spokane Transit Authority  
1230 West Boone Avenue  
Spokane, WA 99201-2686  
(509) 325-6000

## PERFORMANCE MONITORING & EXTERNAL RELATIONS COMMITTEE MEETING

Wednesday, March 6, 2024

1:30 p.m. – 3:00 p.m.

**STA Northside Conference Room**  
**Spokane Transit Authority**  
**1230 W. Boone Avenue, Spokane, WA**  
*w/Virtual Public Viewing Option Link Below*

### REVISED AGENDA

1. Call to Order and Roll Call
2. Committee Chair Report (5 minutes)
3. Committee Action (15 minutes)
  - A. Minutes of the January 31, 2024, Committee Meeting -- Corrections/Approval
  - B. Mirabeau Transit Center Improvement Project: Scope of Work Approval (Otterstrom)
  - C. Finalize 2024 Performance Monitoring & External Relations Committee Work Program (Rapez-Betty)
  - D. Appointment of Member to Citizen Advisory Committee (Cortright)
4. Committee Action (5 minutes)
  - A. Board Consent Agenda
    1. Route 11 - Arena/Downtown Shuttle and Shuttle Park Pass Promotional Fare Resolution (Cortright)
  - B. Board Discussion Agenda (none)
5. Reports to Committee (40 minutes)
  - ~~A. 2023 Year-End Performance Measures (Rapez-Betty)~~
  - B. 2023 State Audit Timeline (Liard)
  - C. 2023 Unaudited Year-End Financial Report (Liard)
  - D. 2023 Community Perception Survey Results Summary (Cortright)
  - E. EXPO 50<sup>th</sup> Anniversary Celebration Update (Cortright)
6. CEO Report (E. Susan Meyer) (15 minutes)
7. Committee Information (no discussion/staff available for questions)
  - A. January 2024 Operating Indicators (Rapez-Betty)
  - B. February 2024 Sales Tax Revenue (Liard)
  - C. January 2024 Financial Results Summary (Liard)
8. Review March 27, 2024, Meeting Agenda (April Meeting) (5 minutes)
9. New Business (5 minutes)
10. Committee Members' Expressions (5 minutes)
11. Adjourn

Next Committee Meeting: Wednesday, March 27, 2024, at 1:30 p.m. in person. (April Meeting)

Optional Virtual Link: [JOIN HERE](#)

Password: **Members:** 2024

**Guests:** 0324

Call-in Number: 1-408-418-9388

Event #: 2498 452 7004

Agendas of regular Committee and Board meetings are posted the Friday afternoon preceding each meeting at the STA's website: [www.spokanetransit.com](http://www.spokanetransit.com). Discussions concerning matters to be brought to the Board are held in Committee meetings. The public is welcome to attend and participate. Spokane Transit assures nondiscrimination in accordance with Title VI of the Civil Rights Act of 1964 and the Americans with Disabilities Act. For more information, see [www.spokanetransit.com](http://www.spokanetransit.com). Upon request, alternative formats of this information will be produced for people who are disabled. The meeting facility is accessible for people using wheelchairs. For other accommodations, please call 325-6094 (TTY Relay 711) at least forty-eight (48) hours in advance.