

PERFORMANCE MONITORING & EXTERNAL RELATIONS COMMITTEE MEETING

Wednesday, July 9, 2025

1:30 p.m. – 3:00 p.m.

Northside Conference Room
Spokane Transit Authority
1230 W. Boone Avenue, Spokane, WA
w/Virtual Public Viewing Option Link Below

DRAFT AGENDA

1. Call to Order and Roll Call
2. Committee Chair Report (5 minutes)
3. Committee Action (15 minutes)
 - A. Minutes of June 4, 2025, Committee Meeting - *Corrections/Approval*
 - B. Safety Telematics - Scope of Work Approval (*Rapez-Betty*)
 - C. Farebox Replacement - Scope of Work Approval (*Cortright*)
 - D. Route 7 High Performance Transit - Phase 1: Scope of Work Approval (*Otterstrom*)
4. Committee Action (15 minutes)
 - A. Board Consent Agenda
 1. Disadvantaged Business Enterprise Goal for Federal Fiscal Years 2026, 2027 and 2028 (Resolution) (*Johnston*)
 2. Apprenticeship Utilization Program (Resolution) (*Otterstrom*)
 3. Procurement Restrictions Update (Resolution) (*Otterstrom*)
 - B. Board Discussion Agenda (20 minutes)
 1. Low-Income Fare Pilot Program (Resolution) (*Cortright*)
5. Reports to Committee (10 minutes)
 - A. 2025 Service Revisions Interim Update (*Otterstrom*)
 - B. Citizen Advisory Committee Update (*Cortright*)
6. CEO Report (*Rapez-Betty/Otterstrom*) (15 minutes)
7. Committee Information (no discussion/staff available for questions)
 - A. May 2025 Operating Indicators (*Rapez-Betty*)
 - B. May 2025 Financial Results Summary (*Johnston*)
 - C. June 2025 Sales Tax Revenue (*Johnston*)
8. Review September 3, 2025, Meeting Draft Agenda (5 minutes) (No August Meeting)
9. New Business (5 minutes)
10. Committee Members' Expressions (5 minutes)
11. Adjourn

Next Committee Meeting: Wednesday, September 3, 2025, at 1:30 p.m.

Optional Virtual Link: [Click here to join](#)

Password: **Members:** 2025

Guests: 0725

Call-in Number: 1-408-418-9388

Event #: 2496 151 8714

Agendas of regular Committee and Board meetings are posted the Friday afternoon preceding each meeting at the STA's website: www.spokanetransit.com. Discussions concerning matters to be brought to the Board are held in Committee meetings. The public is welcome to attend and participate. Spokane Transit assures nondiscrimination in accordance with Title VI of the Civil Rights Act of 1964 and the Americans with Disabilities Act. For more information, see www.spokanetransit.com. Upon request, alternative formats of this information will be produced for people who are disabled. The meeting facility is accessible for people using wheelchairs. For other accommodations, please call (509) 325-6094 (TTY Relay 711) at least forty-eight (48) hours in advance.