

Spokane Transit Authority
1230 West Boone Avenue
Spokane, WA 99201
509-325-6000

BOARD MEETING

Thursday, July 24, 2025 *(one week late)*
1:30 – 3:00 p.m.

STA Boardroom
1230 West Boone Avenue, Spokane, WA
w/Virtual Public Viewing Option Link on Page 2

DRAFT AGENDA

1. Call to Order and Roll Call *(Chair)*
2. Pledge of Allegiance
3. Excused Absences
4. Approve Board Agenda *(Chair)*
5. Public Expressions
6. Recognitions and Presentations: *5 minutes*
 - A. Stacey Smith, Coach Operator Retirement – Recognition *(Brandon Ropez-Betty)*
 - B. Paul Damon, Coach Operator Retirement – Recognition *(Brandon Ropez-Betty)*
 - C. Employee Recognition Awards – 2nd Quarter 2025 *(Nancy Williams)*
 - D. Years of Service Recognition – 2nd Quarter 2025 *(Nancy Williams)*
7. Board Action - Consent Agenda: *5 minutes*
 - A. Approval of the June 2025 Vouchers *(Tammy Johnston)*
 - B. Public Works Contracts under \$35,000: Final Acceptance *(Jordan Hayes-Horton)*
 - C. City Line Public Address System: Final Acceptance *(Karl Otterstrom)*
 - D. Howard Street Pedestrian Lighting: Final Acceptance *(Karl Otterstrom)*
 - E. Shelter Footings and Vintage Shelter Removal: Final Acceptance *(Karl Otterstrom)*
 - F. Division Street Bus Rapid Transit: Memorandum of Agreement Approval *(Karl Otterstrom)*
 - G. 2026-2031 Transit Development Plan: Finalize and Approve (Resolution 841-25) *(Karl Otterstrom)*
 - H. Federal Transit Administration Section 5310: Call for Projects *(Karl Otterstrom)*
 - I. Disadvantaged Business Enterprise Proposed Goal for Federal Fiscal Years 2026, 2027, and 2028 Approval (Resolution 847-25) *(Tammy Johnston)*
 - J. Procurement Restrictions Update (Resolution 842-25) *(Karl Otterstrom)*
 - K. Board Operations Committee Appointment *(Karl Otterstrom/Brandon Ropez-Betty)*
8. Board Action – Other: *10 minutes*
 - A. Minutes of June 26, 2025, STA Board Meeting– Corrections/Approval
 - B. CEO Contract Approval *(Chair/Legal Counsel)*
9. Board Action – Committee Recommendation: *35 minutes*
 - A. Apprenticeship Utilization Program (Resolution 846-25) *(Karl Otterstrom)*
 - B. Division Street Bus Rapid Transit: Locally Preferred Alternative Amendment Approval (Resolution 843-25) *(Karl Otterstrom)*
 - C. Division Street Bus Rapid Transit: Small Starts Grant Application (Resolution 844-25) *(Karl Otterstrom)*
 - D. Low Income Fare Pilot Program (Resolution 845-25) *(Carly Cortright)*
10. Board Operations Committee: *5 minutes*
 - A. Chair Report *(Chair)*
11. Planning & Development Committee: *5 minutes*
 - A. Chair Report *(Tim Hattenburg)*

12. Performance Monitoring & External Relations Committee: *5 minutes*
 - A. Chair Report (*Lance Speirs*)
 - i. Enhanced Transit Security Strategy Update (*Brandon Ropez-Betty/Nancy Williams*)
13. CEO Report: *10 minutes*
14. Board Information – *no action or discussion*
 - A. Committee Minutes
 - B. June 2025 Sales Tax Revenue (*Tammy Johnston*)
 - C. May 2025 Financial Results Summary (*Tammy Johnston*)
 - D. May 2025 Operating Indicators (*Brandon Ropez-Betty*)
 - E. Transit Oriented Development Pilot Project Update (*Karl Otterstrom*)
 - F. 2026-2029 Title VI Program Update: Engagement Plan (*Karl Otterstrom*)
 - G. 2025 Service Revisions Interim Update (*Karl Otterstrom*)
15. Executive Session: *10 minutes*
RCW 42.30.110(1)(b) To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price
16. New Business
17. Board Member Expressions
18. Adjourn (*Chair*)

Optional Virtual link:	Click Here to Join Virtually	
Password:	Board Members: 2025	Guests: Guest
Call-in Number:	1-408-418-9388	Event #: 2493 644 0025

Cable 5 Broadcast Dates and Times of July 24, 2025, Board Meeting:

Saturday, July 26, 2025	4:00 p.m.
Monday, July 28, 2025	10:00 a.m.
Tuesday, July 29, 2025	8:00 p.m.

September Committee Meetings, Wednesday: *There are no Committee meetings in August*

Planning & Development	September 3, 2025, 10:00 a.m.
Performance Monitoring & External Relations	September 3, 2025, 10:00 a.m.
Board Operations	September 10, 2025, 1:30 p.m.

September Board Meeting: *There is no Board meeting in August*

Thursday, September 18, 2025, 1:30 p.m. STA Boardroom, 1230 West Boone Avenue, Spokane, Washington

(A virtual joining option will be available for all Committee and Board meetings)

Agendas of regular Committee and Board meetings are posted the Friday afternoon preceding each meeting on STA's website: www.spokanetransit.com. A video of the Board meeting may be viewed on the website the week after the meeting. Discussions concerning matters to be brought to the Board are held in Committee meetings. The public is welcome to attend and participate. Anyone wishing to address the Board of Directors on a specific subject at a Board meeting may do so by submitting written comments to the STA Chair of the Board (1230 West Boone Avenue, Spokane, WA 99201-2686) 24 hours prior to the Board meeting. Mail addressed to the Board of Directors will be distributed by STA at its next meeting. Mail addressed to a named Board Member will be forwarded to the Board Member, unopened. Spokane Transit assures nondiscrimination in accordance with Title VI of the Civil Rights Act of 1964. For more information, see www.spokanetransit.com. Upon request, alternative formats of this information will be produced for people who are disabled. The meeting facility is accessible for people using wheelchairs. For other accommodations, please call 325-6094 (TTY Relay 711) at least forty-eight (48) hours in advance.