



Section 5310 Final Grant Application Scoring Criteria

| Evaluator    | Category                      | Points Possible | Points Awarded |
|--------------|-------------------------------|-----------------|----------------|
| STA          | Risk Assessment               | 10              |                |
| STA          | Applications Completeness     | 10              |                |
| STA          | Regional Transportation Needs | 10              |                |
| <b>Total</b> |                               | <b>30</b>       |                |

| Evaluator    | Category                      | Points Possible | Points Awarded |
|--------------|-------------------------------|-----------------|----------------|
| Committee    | Proposed Service Improvements | 10              |                |
| Committee    | Performance Measures          | 10              |                |
| Committee    | Management                    | 10              |                |
| Committee    | Financials                    | 20              |                |
| <b>Total</b> |                               | <b>50</b>       |                |

| Evaluator       | Category                 | Points Possible | Points Awarded |
|-----------------|--------------------------|-----------------|----------------|
| STA & Committee | Final Application Packet | 80              |                |
| <b>Total</b>    |                          |                 |                |

**Project Title:**

**Applicant:**

**Name of Committee Scorer:**

**All Sections: Application Completeness (10 points)**

| Criteria   | Unsatisfactory                                   | Satisfactory  | Excellent   | Comments                |
|--|--|---|---|-------------------------|
| Are all questions answered and does the content of the answer provide sufficient background when applicable?   | One or more questions were missed or incomplete. | All questions answered, content of answers provide satisfactory background when applicable. | All questions answered, contents of answers provide excellent background when applicable.             |                         |
|  | <b>0 Points</b>                                  | <b>1-2 Points</b>   | <b>3 Points</b>   | <b>Score: /3</b>        |
| Were all required attachments submitted in final application?  | One or more items missing.                       | One or more items incomplete.   | All attachments provided and complete.  |                         |
|  | <b>0 Points</b>                                  | <b>1 Point</b>  | <b>2 Points</b>   | <b>Score: /2</b>        |
| Is the local match for this project secured?<br>(Question 4.)  | The local match for this project is not secured. | The local match for this project is expected to be secured prior to the project start date. | The local match for this project is secured.  |                         |
|  | <b>0 Points</b>                                  | <b>1 Points</b>   | <b>2 Points</b>   | <b>Score: /2</b>        |
| Are line items in the budget table clearly described in the budget narrative, including the basis for each cost (cost estimates, quotes, actual data, etc.)? | Budget items unclear, missing quotes and data.   | Budget items are clearly described and supported by documentation.                          | Budget items are clearly described, supported by documentation and include methodology/ calculations. |                         |
|  | <b>0 Points</b>                                  | <b>1-2 Point</b>  | <b>3 Points</b>   | <b>Score: /3</b>        |
|  |  |   |   | <b>Total Score: /10</b> |

**Section II: Regional Transportation Needs (10 points)**

| Criteria   | Unsatisfactory                                     | Satisfactory  | Excellent  | Comments          |
|--|--|---|--|-------------------|
| What specific needs/ strategies from the <i>Spokane County Coordinated Public Transit-Human Services Transportation Plan (HSTP)</i> will this project meet? (Question 6 &7.) | The project suggests no specific needs/strategies. | The project suggests three or more needs and strategies and identified how it will meet each strategy/need. | The project suggests five or more needs and strategies identified and how it will meet each strategy/need. |                   |
|  | <b>0 Points</b>                                    | <b>1-6 Points</b>   | <b>7-10 Points</b>   | <b>Score: /10</b> |

**Section III: Proposed Service Improvements (10 Points)**

| Criteria  | Unsatisfactory               | Satisfactory   | Excellent   | Comments                |
|---|------------------------------|--|---|-------------------------|
| What barriers will this project work to overcome in providing transportation options to seniors and individuals with disabilities?<br>(Question 8.) | Barriers are not identified. | The barriers are identified and how the barriers will be overcome by this project are addressed. | Addresses unique or significant barriers by providing tailored and/or specialized transportation options for seniors and individuals with disabilities. |                         |
|   | <b>0 Points</b>              | <b>1-6 Points</b>  | <b>7-10 Points</b>  | <b>Score: /10</b>       |
|   |                              |  |   | <b>Total Score: /10</b> |

**Section IV: Performance Measures (20 points)**

| Criteria  | Unsatisfactory   | Satisfactory   | Excellent  | Comments                |
|---|--|--|--|-------------------------|
| Provide a detailed description of how this project will reduce transportation gaps and enhance service for seniors and individuals with disabilities<br>(Question 9.) | Project does not address a transportation need or gap. | Project addresses a transportation need or gap.  | Project outlines a <i>unique</i> benefit to seniors and/or persons with disabilities and fills a transportation need or gap not currently provided in the community. |                         |
|   | <b>0 Points</b>  | <b>1-6 Points</b>  | <b>7-10 Points</b>   | <b>Score: /10</b>       |
| Review the methodology for tracking and calculating individuals served<br>(Question 10.)  | The methodology is not provided or wholly inadequate.  | The methodology proposed is relatively clear but is questionable in its reliability or the applicant's ability to gather the data. | The methodology proposed is clear, appears reliable and/or the applicant can gather the data.  |                         |
|   | <b>0 Points</b>  | <b>1-6 Point</b>   | <b>7-10 Points</b>   | <b>Score: /10</b>       |
|   |  |  |  | <b>Total Score: /20</b> |

**Section V: Management (10 points)**

| Criteria  | Unsatisfactory           | Satisfactory   | Excellent  | Comments                |
|---|--------------------------|--|--|-------------------------|
| Are all positions in your requested project currently filled (Questions 12.)                    | No positions are filled. | Some positions are filled.   | All positions are filled.  |                         |
|   | <b>0 Points</b>          | <b>1-3 Points</b>  | <b>4-5 Points</b>  | <b>Score: /5</b>        |
| Briefly describe your agency's experience with Federal funds and grant compliance (Question 13) | No prior experience.     | The management team has some experience /qualifications providing transportation services but not federal funds. | The management team has experience/qualifications providing transportation services using federal funding. |                         |
|   | <b>0 Points</b>          | <b>1-3 Points</b>  | <b>4-5 Points</b>  | <b>Score: /5</b>        |
|   |                          |  |  | <b>Total Score: /10</b> |

**Section VI: Financials (10 points)**

| Criteria   | Unsatisfactory                 | Satisfactory   | Excellent  | Comments                |
|--|--------------------------------|--|--|-------------------------|
| What is the agency's plan to sustain this project after the Section 5310 funding expires? (Question 14.) | The project will not continue. | The project will continue with 5310 funding.   | The project will continue without 5310 funding.  |                         |
|  | <b>0 Points</b>                | <b>1-3 Points</b>  | <b>4-5 Points</b>  | <b>Score: /5</b>        |
| Is this project scalable? If so, does the applicant offer scope, and budget changes? (Question 15 & 16.) | The project is not scalable.   | The project eliminates some items that are not needed to complete the scope of work. | The project eliminates all line items that are not needed to complete the scope of work. |                         |
|  | <b>0 Points</b>                | <b>1-3 Points</b>  | <b>4-5 Points</b>  | <b>Score: /5</b>        |
|  |                                |  |  | <b>Total Score: /10</b> |

**Total Project Score: /50**

Reviewer Signature: \_\_\_\_\_  
 Name Position Date