

Spokane Transit Authority
1230 West Boone Avenue
Spokane, WA 99201-2686
(509) 325-6000

NOTICE OF BOARD MEETING

NOTICE IS HEREBY GIVEN by the Board of Directors of the Spokane Transit Authority of Spokane County, Washington, that the Board will hold a meeting at 1:30 p.m. on Thursday, December 18, 2025, in the Spokane Transit Boardroom, 1230 West Boone Avenue, Spokane Washington. A virtual video conference option is available, and the joining information is listed below.

NOTICE IS FURTHER GIVEN that business to be discussed and/or action taken shall be in accordance with the attached agenda, which is also on file at the STA Administrative Offices.

THE MEETING SHALL BE OPEN TO THE PUBLIC.

BY ORDER OF THE STA BOARD OF DIRECTORS.

DATED THIS 18th DAY OF DECEMBER 2025.



Dana Infalt
Clerk of the Authority
Sr. Executive Assistant to the CEO
Manager Board & Executive Support

Optional virtual joining link available on agenda

SPOKANE TRANSIT AUTHORITY

BOARD MEETING OF

December 18, 2025

AGENDA ITEM 4 : APPROVE BOARD AGENDA

REFERRAL COMMITTEE: N/A

SUBMITTED BY: Pam Haley, STA Board Chair

SUMMARY: At this time, the STA Board will review and approve the meeting agenda with any revisions provided.

RECOMMENDATION TO BOARD: Approve Board agenda.

FINAL REVIEW FOR BOARD BY:

Division Head // Chief Executive Officer // Legal Counsel //

Spokane Transit Authority
1230 West Boone Avenue
Spokane, WA 99201
509-325-6000

BOARD MEETING

Thursday, December 18, 2025
1:30 – 3:00 p.m.

STA Boardroom
1230 West Boone Avenue, Spokane, WA
w/Virtual Public Viewing Option Link on Page 2

AGENDA

1. Call to Order and Roll Call (*Chair Haley*)
2. Pledge of Allegiance
3. Excused Absences
4. Approve Board Agenda (*Chair Haley*)
5. Public Expressions
6. Recognitions and Presentations: *5 minutes*
 - A. Don Pierce, Coach Operator – Retirement (*Brandon Rapez-Betty*)
7. Board Action - Consent Agenda: *5 minutes*
 - A. Minutes of November 20, 2025, STA Board Meeting– Corrections/Approval
 - B. Approval of the November 2025 Vouchers (*Robert Hamud*)
 - C. Public Works Contracts under \$35,000: Final Acceptance (*Jordan Hayes-Horton*)
 - D. Plaza Trash Compactor Replacement: Final Acceptance (*Emily Poole*)
 - E. 2026-2029 Title VI Program: Adoption - Resolution (*Emily Poole*)
 - F. 2026 Performance Measures (*Brandon Rapez-Betty*)
 - G. Farebox Replacement – Award of Contract (*Carly Cortright*)
 - H. 2026 Board & Committee Meeting Calendar (*Dana Infalt*)
8. Board Action – Committee Recommendation: *40 minutes*
 - Planning & Development Committee
 - A. Final Proposed 2026 Budget - Resolution (*Robert Hamud*)
(Majority vote of five required)
 - Performance Monitoring & External Relations Committee
 - B. 2026 State Legislative Focus and Priorities (*Carly Cortright*)
 - Board Operations Committee
 - C. Proposed CEO Performance Evaluation Framework (*Chair Haley*)
9. Board Operations Committee: *5 minutes*
 - A. Chair Report (*Chair Haley*)
10. Planning & Development Committee: *5 minutes*
 - A. Chair Report (*Tim Hattenburg*)
11. Performance Monitoring & External Relations Committee: *10 minutes*
 - A. Chair Report (*Lance Speirs*)
12. CEO Report: *15 minutes*

13. Board Information – *no action or discussion*
 - A. Committee Minutes
 - B. November 2025 Sales Tax Revenue (*Robert Hamud*)
 - C. October 2025 Financial Results Summary (*Robert Hamud*)
 - D. October 2025 Operating Indicators (*Brandon Rapez-Betty*)
 - E. January 2026 Service Change (*Emily Poole*)
 - F. 2026 Service Revisions Public Outreach Update (*Emily Poole*)
 - G. Review of Shelter Installs (*Emily Poole*)
 - H. STA Plaza Smoking Area Pilot Closure (*Brandon Rapez-Betty*)
 - I. Division Street Bus Rapid Transit: Design & Public Outreach Update (*Emily Poole*)
 - J. 2026 Planning & Development Committee Work Program (*Emily Poole*)
 - K. 2026 Performance Monitoring & External Relations Committee Work Program (*Brandon Rapez-Betty*)
 - L. Connect 2035 Funding Requirements Public Outreach Plan Update (*Carly Cortright*)
 - M. 3rd Quarter Year-to-Date Performance Measures (*Brandon Rapez-Betty*)
14. Executive Session: (*10 minutes*)
For the purpose of discussing planning or adopting the strategy or position to be taken during the course of ongoing collective bargaining.
15. New Business: *5 minutes*
 - A. Election of 2026 Board Chair and Presentation of Gavel (*Chair Haley*)
(Majority vote of five required)
16. Board Member Expressions: (*5 minutes*) (*2026 Chair*)
 - A. Presentation of Commendation to Pam Haley - Outgoing Board Chair
 - B. Presentation of Commendation to Chris Grover – Retiring Board Member
 - C. Presentation of Commendation to Hank Bynaker – Retiring Board Member
17. Adjourn (*Chair*)

Optional Virtual link:	Click here to join meeting	
Password:	Board Members: 2025	Guests: <i>Guest</i>
Call-in Number:	1-408-418-9388	Event #: 2487 691 8950

Cable 5 Broadcast Dates and Times of December 18, 2025, Board Meeting:

Saturday, December 20, 2025	4:00 p.m.
Monday, December 21, 2025	10:00 a.m.
Tuesday, December 22, 2025	8:00 p.m.

January Committee Meetings, Wednesday:

Planning & Development	no meeting in January
Performance Monitoring & External Relations	no meeting in January
Board Operations	January 14, 2026, 1:30 p.m.

January Board Meeting:

Thursday, January 22, 2026, 1:30 p.m. STA Boardroom, 1230 West Boone Avenue, Spokane, Washington
(A virtual joining option will be available for all Committee and Board meetings)

Agendas of regular Committee and Board meetings are posted the Friday afternoon preceding each meeting on STA's website: www.spokanetransit.com. A video of the Board meeting may be viewed on the website the week after the meeting. Discussions concerning matters to be brought to the Board are held in Committee meetings. The public is welcome to attend and participate. Anyone wishing to address the Board of Directors on a specific subject at a Board meeting may do so by submitting written comments to the STA Chair of the Board (1230 West Boone Avenue, Spokane, WA 99201-2686) 24 hours prior to the Board meeting. Mail addressed to the Board of Directors will be distributed by STA at its next meeting. Mail addressed to a named Board Member will be forwarded to the Board Member, unopened. Spokane Transit assures nondiscrimination in accordance with Title VI of the Civil Rights Act of 1964. For more information, see www.spokanetransit.com. Upon request, alternative formats of this information will be produced for people who are disabled. The meeting facility is accessible for people using wheelchairs. For other accommodations, please call 325-6094 (TTY Relay 711) at least forty-eight (48) hours in advance.

5.

PUBLIC EXPRESSIONS

At this time, the STA Board of Directors will give the public the opportunity to express comments or opinions.

Anyone attending the meeting in person wishing to speak should sign in on the sheet provided and indicate the subject of interest. Comments will be limited to three minutes per person and, if requested, answers will be provided by staff at a later date.

Anyone attending virtually and wishing to comment at the meeting should follow the directions below to sign up for Oral Public Expressions or to submit Written Public Expressions to be distributed to the board. Any written public expressions to be distributed must be submitted to the Clerk no later than the day preceding the meeting. If requested, answers will be provided by staff at a later date.

To provide **Oral Public** via telephone or computer, please complete this [form](#) and/or email your intent to provide comment to clerk@spokanetransit.com to be added to the Public Expressions Speakers' list.

To provide **Written Public Expressions** to be distributed to the board, please complete this [form](#) and/or email your comments to clerk@spokanetransit.com.

SPOKANE TRANSIT AUTHORITY

BOARD MEETING OF

December 18, 2025

AGENDA ITEM 6A : DON PIERCE, COACH OPERATOR – RETIREMENT

REFERRAL COMMITTEE: N/A

SUBMITTED BY: Brandon Rapez-Betty, Chief Operations Officer
Mike Hill, Director of Fixed Route Transportation

SUMMARY: Coach Operator Don Pierce, retired November 29, 2025, after an outstanding 30 years of dedicated service. Don began his career in 1995 and rose to the #7 position in seniority, a testament to his commitment and longevity.

Throughout his career, Don was known for his exceptional reliability and willingness to go above and beyond, often taking on significant overtime. His contributions will be deeply missed by our Next Day Scheduler, Dispatchers, and Supervisors.

Beyond his professional excellence, Don shared his passion for the outdoors with colleagues, leading numerous white-water rafting adventures through the Employee Advisory Committee and Employee Wellness Committee. His volunteer spirit and camaraderie enriched the STA community.

Don's skill behind the wheel was second to none. He navigated coaches with ease, even in the most challenging conditions. His record speaks for itself:

- Multiple years of perfect or outstanding attendance
- Numerous customer compliments
- Exceptional Service Award and Certificate of Appreciation
- Multiple Excellent Quality Counts Awards
- 26 years of safe driving recognition

Don leaves a legacy of professionalism, teamwork, and dedication. We thank him for his years of service and wish him the very best in retirement.

RECOMMENDATION TO BOARD: Recognize Don for his 30 years of service and dedication to Spokane Transit.

FINAL REVIEW FOR BOARD BY:

Division Head BRB Chief Executive Officer KO Legal Counsel MC

SPOKANE TRANSIT AUTHORITY

BOARD MEETING OF

December 18, 2025

AGENDA ITEM 7A : MINUTES OF THE NOVEMBER 20, 2025, BOARD MEETING -
CORRECTIONS AND/OR APPROVAL

REFERRAL COMMITTEE: N/A

SUBMITTED BY: Dana Infalt, Sr. Executive Assistant to the CEO & Clerk of the Authority

SUMMARY: The draft minutes of the November 20, 2025, STA Board meeting are attached for information, corrections and/or approval.

RECOMMENDATION TO BOARD: Corrections and/or approval.

FINAL REVIEW FOR BOARD BY:

Division Head // Chief Executive Officer KO Legal Counsel MC

Attachment

Spokane Transit Authority
1230 West Boone Avenue
Spokane, Washington 99201-2686
(509) 325-6000

STA BOARD MEETING

Draft Minutes of November 20, 2025, Meeting
STA Boardroom with Virtual Joining Option

MEMBERS PRESENT

Pam Haley, City of Spokane Valley, *Chair*
Lance Speirs, Small Cities Medical Lake (*Chair pro tem*)
Al French, Spokane County
Betsy Wilkerson, City of Spokane
Josh Kerns, Spokane County
Kitty Klitzke, City of Spokane
Michael Cathcart, City of Spokane
Tim Hattenburg, City of Spokane Valley
Zack Zappone, City of Spokane
Chris Grover, Small Cities Cheney-*ex-officio*
Dan Dunne, Small Cities Liberty Lake *ex-officio*
Dan Sander, Small Cities Millwood-*ex-officio*
Hank Bynaker, Small Cities Airway Heights-*ex-officio*
Rhonda Bowers, Labor Representative, *Non-Voting*

MEMBERS ABSENT

None

STAFF PRESENT

Karl Otterstrom, Chief Executive Officer
Brandon Rapez-Betty, Chief Operations Officer
Emily Poole, Interim Chief Planning & Development Officer
Carly Cortright, Chief Communications & Customer Service Officer
Nancy Williams, Chief Human Resources Officer
Robert Hamud, Chief Financial Officer
Kade Peterson, Chief Information Officer
Dana Infalt, Clerk of the Authority

PROVIDING LEGAL COUNSEL

Megan Clark, Etter, McMahon, Lamberson,
VanWert and Oreskovich, P.C.

GUESTS

Bill Campbell, Council Member, Airway Heights

-
1. Call to Order and Roll Call – The Chair called the meeting to order at 1:32 pm and the Clerk conducted roll call.
 2. Pledge of Allegiance - Board Members, staff, and guests stood for the Pledge of Allegiance.
 3. Excused Absences – **Mr. Cathcart moved to approve an excused absence for Mr. Chris Grover for the October STA Board Workshop and Board Meeting. Mr. French seconded, and the motion passed unanimously.**
 4. Approve Board Agenda
Staff advised of a change to the agenda to remove the Executive Session.
Mr. French moved to approve the agenda as amended. Mr. Cathcart seconded, and the motion passed unanimously.
 5. Public Expressions – Mr. Erik Lowe spoke in favor of the City of Spokane’s parking tax proposal, and expressed his desire for STA to explore fare-free transit; Ms. Kathy Thamm, Ms. Jan Loux, and Mr. Bill Foreman spoke in support of continuing service in the Peaceful Valley area; Ms. Sara Rose spoke in support of the City’s parking tax and requested STA offer free fares to all riders, even if it meant cutting service.

At 1:39 Mr. Zappone arrived

At 1:41 Ms. Bowers arrived

At 1:42, Ms. Klitzke arrived

6. Recognitions and Presentations

- A. Rahfel Hairston, Fixed Route Supervisor, Retirement – Mr. Rapez-Betty provided background on Raf’s service, his humor, and how he will be missed. The Board and staff wished Mr. Hairston all the best in his retirement.

7. Public Hearing

- A. Proposed 2026 Budget – The Chair opened the public hearing at 1:48.

Mr. Hamud introduced the 2026 Proposed Budget video. Following the video presentation of the proposed budget, Chair Haley asked for questions or comments from Board Members.

Mr. Zappone requested the Board slides be sent electronically. Mr. Otterstrom advised staff will send them and reminded everyone that the link to the Proposed Budget Video and Draft Budget Report were included in the November Board packet and on the STA website.

The Chair asked for comments from the public.

Mr. Lowe commented that STA should add bus benches to stops without a shelter and partner with the City of Spokane on raising on-street parking fees to help fund fare-free transit across the PTBA.

The Chair called three times for additional comments from the public. There were none.

With no additional comments or questions from the Board or the public, the Chair announced the public hearing closed at 2:03.

- B. 2026-2029 Title VI Program Draft – The Chair opened the public hearing at 2:03

Ms. Poole presented the draft 2026–2029 Title VI Program update, which ensures compliance with the Civil Rights Act of 1964 by prohibiting discrimination based on race, color, or national origin in programs receiving federal financial assistance. Larger transit agencies like STA have additional requirements, including service and fare equity analyses, demographic data reviews, and ongoing service monitoring. The program update reflects new thresholds for minority (16.4%) and low-income (12.5%) populations within the PTBA, which will guide equity analyses for major service changes, fare adjustments, and facility locations.

The Title VI update was informed by multiple sources, including census data, rider surveys, and outreach to 105 community-based organizations, with 45 responses and 10 follow-up meetings for deeper engagement. STA also revised its safe harbor language list, requiring translation for Spanish, Russian, and Vietnamese, and identified additional languages such as Ukrainian, Marshallese, and Arabic for meaningful access. STA emphasized its practice of providing translation upon request for any language, beyond federal requirements.

Ms. Poole noted the draft program includes policies for major service changes and fare adjustments, requiring equity analysis if impacts on Title VI populations exceed 10% compared to others. STA reported strong compliance in recent analyses, including those tied to the City Line project, property acquisitions, and the upcoming Opportunity Fare program.

Ms. Poole advised the final draft will incorporate public comments and equity analyses before returning to the Planning & Development Committee on December 3 for recommendation and being brought to the Board on December 18 for adoption.

Chair Haley asked for questions or comments from Board Members.

Ms. Wilkerson expressed her disappointment in the outreach directed toward Spokane Public Schools. She hoped additional effort would be put towards this prior to December.

The Chair called three times for comments from the public. There were none.

With no additional comments or questions from the Board or the public, the Chair announced the public hearing closed at 2:14.

8. Board Action - Consent Agenda

Board members had a brief discussion and received clarification from staff on Agenda Items 8L and 8E.

Mr. Hattenburg moved to approve Consent Agenda Items 8A-8L as presented. Ms. Klitzke seconded, and the motion passed unanimously.

- A. Minutes of October 16, 2025, STA Special Board Workshop – Approval
- B. Minutes of October 16, 2025, STA Board Meeting – Approval
- C. Approval of October 2025 Vouchers – approved claims as listed.
- D. Public Works Contracts Under \$35,000: Final Acceptance – Approved, by motion, acceptance of the contracts listed as complete and authorize release of retainage security subject to receipt of Department of Labor & Industries approved prevailing wage affidavits.
- E. Legislative & Government Consulting Services: Award of Contract – Approved, by motion, the award of contract for Legislative & Government Consulting Services and authorize CEO to execute a five-year contract with Jennifer Ziegler Public Affairs Corporation for a total estimated cost of \$397,616.
- F. Mirabeau Park & Ride Camera & Badge Installation: Final Acceptance – Approved, by motion, to accept the contract with Everon, LLC for the Mirabeau Park & Ride Camera & Badge Installation Project as complete and authorize release of retainage security subject to the receipt of such certificates and releases as are required by law.
- G. Boone Electrical Systems Upgrade: Award of Contract - Approved, by motion, the award of contract for the Boone Electrical Systems Upgrade project to Colvico, Inc. for \$2,551,319 and authorize the CEO to apply contingency funds, as necessary.
- H. Customer Safety & Security Reporting Solution: Award of Contract - Approved, by motion, the award of contract for the Customer Safety & Security Reporting Solution and authorize the CEO to execute a five-year contract with ELERTS Corporation for a total estimated cost of \$510,678.
- I. Fleck Fuel Facility Replacement: Final Acceptance - Approved, by motion, to accept the contract with Granite Petroleum, Inc. for the Fleck Fuel Facility Replacement contract as complete and authorize release of retainage security to the receipt of such certificates and releases as are required by law.
- J. Division Street Bus Rapid Transit Boring Repairs & Paving: Final Acceptance - Approve, by motion, to accept the contract with D-McP Construction, LLC. for the Division Bus Rapid Transit Boring Repairs & Paving contract as complete and authorize release of retainage security to the receipt of such certificates and releases as are required by law.
- K. Plaza First Floor Rotunda Tenant Improvements: Final Acceptance - Approve, by motion, to accept the contract with M J Takisaki, Inc. for the Plaza 1st Floor Rotunda Tenant Improvement contract as complete and authorize release of retainage security to the receipt of such certificates and releases as are required by law.
- L. Federal Transit Administration Section 5310: Recommend Funding Awards - Approve, by motion, the funding recommendations for Federal Transit Administration Section 5310 Funding, as listed in Exhibit A “Funding Recommendations 2025 FTA Section 5310 Call for Projects,” and authorize staff to make administrative adjustments to the final grant awards as necessary to address minor revisions to project costs, local match percentages and schedule.

9. Board Operations Committee

- A. Chair Report – Ms. Haley provided a brief review of the meeting and mentioned the Committee Work Program which included establishing the CEO Performance Measures for 2026. Brief discussion ensued.

10. Planning & Development Committee (P&D)

- A. Chair Report – Mr. Hattenburg gave an update from the P&D meeting

11. Performance Monitoring & External Relations Committee (PMER)

- A. Chair Report – Mr. Speirs shared an update from the PMER meeting

12. CEO Report – Mr. Otterstrom, provided information on the following items:

- Ridership saw an increase and Fixed-Route service topped 1 million rides in October, up 2.2% for the month and 2.7% year-to-date. STA is on track for 10.36 million rides in 2025. Zero Fare Youth ridership made up 10.3% of ridership. Paratransit ridership dipped slightly in October but is up overall; Rideshare is also up 2.5% year-to-date. On-time performance was 88.8% for Fixed Route and 93% for Paratransit.
- Monthly Fare revenue by service type was reviewed through October 2025.
- October voter approved sales tax was slightly above budget year to date.
- Financial Results Summary for Revenue and Expenses were shared, and members were reminded that the information could be found in the Board packet each month.
- The proposed 2026 Service revisions are receiving public input through December 15. STA has received 203 survey responses to the survey to date. Public presentations have included Peaceful Valley and Hillyard/Bemis Neighborhood Councils, as well as the City of Spokane Transportation Commission. Temporary signs have been posted at all stops on affected routes.
- Information on the Federal Surface Transportation Reauthorization Bill was shared. A proposal to cut transit funding from the Highway Trust Fund could have major impacts nationwide. STA plans to draft a letter, and board members were encouraged to share concerns with Congress.
- A “First 100 days reflection” was provided highlighting recent wins—double-decker buses, new shelters, and stronger employee engagement. Looking ahead, there are plans to move the Mobility on Demand pilot up to 2026 and continue refining Connect 2035 initiatives.

13. Board Information

- A. Committee Minutes
- B. October 2025 Sales Tax Revenue
- C. September 2025 Financial Results Summary
- D. September 2025 Operating Indicators
- E. Draft 2026 Planning & Development Committee Work Program
- F. Draft 2026 Performance Monitoring & External Relations Committee Work Program
- G. Connect Spokane Comprehensive Plan: Minor Update Redline Review
- H. Wellesley Corridor Development Plan
- I. FIFA World Cup Grant
- J. 2026 Service Revisions: Preliminary Proposal
- K. Third Quarter 2025 Service Planning Input Report
- L. Transit Oriented Development Pilot: Input and Guidance
- M. Legislative Focus & Priorities

14. Executive Session - *none*
15. New Business – There was no new business presented.
16. Board Member Expressions
 - Mr. Bynaker introduced Mr. Bill Campbell, who is expected to be the Airway Heights representative in 2026.
 - Mr. Zappone noted he took his kids on a field trip on the bus – fun for all.
 - Ms. Klitzke noted comments she recently heard in an unrelated meeting about the improvements being made by STA and how pleased people seemed to be with the direction of the agency.
 - Mr. Hattenburg said his grandson was looking forward to taking the bus to Spokane Falls Community College (SFCC) next session. He noted the bus trip they took to SFCC went through Peaceful Valley, and he commented on how it was an important route. He mentioned how much he and his grandson enjoyed the experience.
 - Mr. Dunne said he wished to continue to celebrate and promote Transit Ap. He believes it to be a significant benefit to the rider experience and fun to share with other riders. He offered congratulations and kudos to staff for arranging.
17. Adjourn - With there being no further business to come before the Board, the Chair adjourned the meeting at 2:54 pm.

Respectfully submitted,



Dana Infalt
Clerk of the Authority

SPOKANE TRANSIT AUTHORITY

BOARD MEETING OF

December 18, 2025

AGENDA ITEM **7B** : NOVEMBER 2025 VOUCHERS

REFERRAL COMMITTEE: N/A

SUBMITTED BY: Robert Hamud, Chief Financial Officer
Tammy Johnston, Director of Financial Services

SUMMARY: The following warrants and ACH transfers for the period of November 1 through 30, 2025, have been audited and processed for payment by the Finance Department in accordance with RCW 42.24.080 and are hereby recommended for STA Board approval. Supporting invoices are in the Finance Department for review.

DESCRIPTION	VOUCHER/ACH NUMBERS	AMOUNT
Accounts Payable Vouchers (November)	Nos. 635161 – 635601	\$ 4,827,598.82
Worker’s Comp Vouchers (November)	ACH – 2286	\$ 107,228.59
Payroll 11/14/2025	ACH – 11/14/2025	\$ 3,191,942.41
Payroll 11/28/2025	ACH – 11/28/2025	\$ 2,343,529.13
WFG NATIONAL TITLE COMPANY OF EASTERN WA	ACH – 2467	\$ 20,000.00
WA State – DOR (Excise Tax)	ACH – 1767	\$ 13,342.28
NOVEMBER TOTAL		\$ 10,503,641.23

Certified:



Tammy Johnston
Director of Financial Services

This certifies that the above vouchers have been audited and certified as required by RCW 42.24.080



Robert Hamud
Chief Financial Officer
(Auditing Officer)

RECOMMENDATION TO BOARD: Approve claims as listed above.

FINAL REVIEW FOR BOARD BY:

Division Head // Chief Executive Officer RH Legal Counsel MC

Spokane Transit Authority
Vouchers - November 2025

<u>Check Date</u>	<u>Check #</u>	<u>Pavee</u>	<u>Reference</u>	<u>Amount</u>
03/28/2025	631921/VOID	MIKE JONES	0903	-10.35
10/06/2023	624308/VOID	THE ESTATE OF GREG JOHNSON	2866	-3019.92
11/07/2025	635161	JANT GROUP II	2263	152.75
11/07/2025	635162	ALCOBRA METALS INC	2140	61.10
11/07/2025	635163	ALL-STAR AUTO GLASS LLC	2983	315.81
11/07/2025	635164	AMAZON CAPITAL SERVICES INC	2098	3,291.76
11/07/2025	635165	STEVEN W NILES JR	2276	185.47
11/07/2025	635166	NORTHWEST INDUSTRIAL SERVICES LLC	1058	141.37
11/07/2025	635167	ATS INLAND NW LLC	1916	25,294.08
11/07/2025	635168	AUTOMATION COMPONENTS INC.	2805	4,183.99
11/07/2025	635169	AVISTA UTILITIES	1081	507.28
11/07/2025	635170	CONTINENTAL BATTERY COMPANY	2915	506.85
11/07/2025	635171	BATTERY SYSTEMS INC	1089	872.76
11/07/2025	635172	CANON FINANCIAL SERVICES INC	1154	1,705.50
11/07/2025	635173	CDW-GOVERNMENT	1132	34,242.92
11/07/2025	635174	QWEST CORPORATION	1148	255.31
11/07/2025	635175	NCH CORPORATION	2853	1,942.25
11/07/2025	635176	CITY GLASS SPOKANE INC	2599	889.17
11/07/2025	635177	CITY OF SPOKANE	1601	4,707.78
11/07/2025	635178	CITY OF SPOKANE	1601	1,650.67
11/07/2025	635179	KELLY S SMITH JOHNSTON	2946	750.00
11/07/2025	635180	COFFMAN ENGINEERS INC	1162	1,622.61
11/07/2025	635181	COLEMAN OIL COMPANY LLC.	2683	198,412.22
11/07/2025	635182	COMMERCIAL TIRE	2451	1,717.89
11/07/2025	635183	COMPUNET INC	1166	9,393.51
11/07/2025	635184	CONSEAL CONTAINERS LLC	1176	398.07
11/07/2025	635185	CONSOLIDATED SUPPLY CO	2956	172.83
11/07/2025	635186	CREATIVE SERVICES OF NEW ENGLAND	2333	413.95
11/07/2025	635187	CROWN CASTLE INTERNATIONAL CORP.	2733	2,323.55
11/07/2025	635188	CUMMINS INC	1027	30,822.36
11/07/2025	635189	KENNETH L DAVIS	1201	325.00
11/07/2025	635190	DEBORA L. BROWN MUNGUIA	2960	5,000.00
11/07/2025	635191	D2G GROUP LLC	2757	194.35
11/07/2025	635192	DOW JONES & COMPANY	2698	198.56
11/07/2025	635193	EL JAY OIL CO INC	1003	8,433.78
11/07/2025	635194	ELECTRICAL SERVICE PRODUCTS INC	1230	87.28
11/07/2025	635195	FASTENAL COMPANY	1249	3,328.34
11/07/2025	635196	FLEET EFORCE INC	2970	4,389.06
11/07/2025	635197	BUSINESS INTERIORS OF IDAHO	2715	2,105.21
11/07/2025	635198	FEDEX	1808	161.16
11/07/2025	635199	FREIGHTLINER NORTHWEST	1018	13,790.49
11/07/2025	635200	GALLS LLC	1271	10,518.60
11/07/2025	635201	GENFARE LLC	1268	6,401.50
11/07/2025	635202	GILLIG LLC	1279	42,814.54
11/07/2025	635203	W.W. GRAINGER INC	1285	1,597.45
11/07/2025	635204	GRIMCO INC	2696	391.93
11/07/2025	635205	IDAHO STATE TAX COMMISSION	2504	10,477.01
11/07/2025	635206	JARMS HARDWARE INC	2548	34.27
11/07/2025	635207	JEFF MCLAGEN	2963	175.00
11/07/2025	635208	G-A-P SUPPLY CORP	1363	342.39
11/07/2025	635209	KARRAS CONSULTING	2991	11,633.33
11/07/2025	635210	KENWORTH SALES CO INC	1373	380.79
11/07/2025	635211	KEYSTONE PEER REVIEW ORGANIZATION LLC	2840	1,449.69
11/07/2025	635212	KIRK'S AUTOMOTIVE INC	1007	143.06
11/07/2025	635213	KPFF INC	2510	28,965.68
11/07/2025	635214	L&M TRUCK SALES INC	2400	1,992.59
11/07/2025	635215	LOOMIS ARMORED US LLC	1408	5,208.74
11/07/2025	635216	LOWE'S COMPANIES, INC	2913	875.28
11/07/2025	635217	M & L SUPPLY CO INC	1413	41.07
11/07/2025	635218	MASCOTT EQUIPMENT COMPANY	2650	844.12
11/07/2025	635219	Q49 SOLUTIONS LLC	2594	100.36
11/07/2025	635220	CREATIVE BUS SALES INC	1233	325.51
11/07/2025	635221	MOHAWK MANUFACTURING & SUPPLY CO	1011	393.67
11/07/2025	635222	JILL WORTMAN	2952	818.25
11/07/2025	635223	MOTION AUTO SUPPLY INC	1012	177.18
11/07/2025	635224	NORTH IDAHO METAL WORKS INC	2601	783.93
11/07/2025	635225	MUNCIE RECLAMATION AND SUPPLY CO	1013	11,281.27
11/07/2025	635226	BLACK REALTY MANAGEMENT INC	1658	29,044.88
11/07/2025	635227	NAPA AUTO PARTS INC	1014	12,784.38
11/07/2025	635228	LEGEND INVESTMENTS INC	1454	2,589.64
11/07/2025	635229	NATIONAL COLOR GRAPHICS INC	1455	199.65
11/07/2025	635230	NORLIFT INC	1470	1,379.00
11/07/2025	635231	NORTHWEST BUSINESS STAMP INC	1472	275.50
11/07/2025	635232	OFFICE DEPOT INC	1483	478.54

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11/07/2025	635233	OREILLY AUTO ENTERPRISES LLC	3011	1,429.67
11/07/2025	635234	PENSER NORTH AMERICA, INC	1502	6,437.50
11/07/2025	635235	PHOENIX MOTOR INC	2885	36,310.60
11/07/2025	635236	JLS INVESTMENTS LLC	3010	25.93
11/07/2025	635237	ROMAINE ELECTRIC CORPORATION	1548	1,526.84
11/07/2025	635238	WILPAT ENTERPRISES INC	1550	144.07
11/07/2025	635239	S & A SYSTEMS INC	2223	19,894.44
11/07/2025	635240	BECKI B COACHING, LLC	2982	16,504.71
11/07/2025	635241	SHAWNA FROMANG	3066	8,450.00
11/07/2025	635242	PEROVICH PARTNERS INC	3050	5,724.76
11/07/2025	635243	SPOKANE COUNTY ENVIRONMENTAL SERVICES	1603	184.70
11/07/2025	635244	SPOKANE HARDWARE SUPPLY	1604	3,534.84
11/07/2025	635245	SPOKANE POWER TOOL	1608	97.05
11/07/2025	635246	DGT ENTERPRISES LLC	2670	12,081.55
11/07/2025	635247	SPORTWORKS GLOBAL LLC	1617	1,084.51
11/07/2025	635248	SUMMIT LAW GROUP PLLC	1637	780.00
11/07/2025	635249	SUMMIT REHABILITATION ASSOCIATES PLLC	1638	350.00
11/07/2025	635250	TERMINAL SUPPLY INC	1648	2,107.09
11/07/2025	635251	THERMO KING NORTHWEST	1650	5,196.87
11/07/2025	635252	BOBCAT OF SPOKANE	1650	348.14
11/07/2025	635253	TRANSDEV SERVICES INC	2354	9,800.00
11/07/2025	635254	TRANSIT LABOR EXCHANGE	2094	900.00
11/07/2025	635255	TRISTAR RISK MANAGEMENT	2124	5,985.00
11/07/2025	635256	TRANSIT SOLUTIONS LLC	2440	17,155.98
11/07/2025	635257	UNIFIRST CORPORATION	2868	4,652.76
11/07/2025	635258	UNITED PARCEL SERVICE INC	1683	173.84
11/07/2025	635259	US BANK	1678	64,178.58
11/07/2025	635260	JEFFREY OIEN	2155	502.96
11/07/2025	635261	CARACAL ENTERPRISES LLC	2419	20.73
11/07/2025	635262	VOITH US INC	2460	803.72
11/07/2025	635263	WALTER E NELSON CO	1721	9,796.25
11/07/2025	635264	WASTE MANAGEMENT RECYCLE AMERICA	1702	240.30
11/07/2025	635265	WENDLE MOTORS INCORPORATED	1021	7,013.52
11/07/2025	635266	WESCO GROUP LLC	2368	9,539.77
11/07/2025	635267	WEX BANK	2642	19,263.37
11/07/2025	635268	THE W.W. WILLIAMS COMPANY	2870	22,083.31
11/07/2025	635269	WASHINGTON STATE TRANSIT ASSOC	1715	1,421.05
11/07/2025	635270	ZIPLINE COMMUNICATIONS INC	2492	9,794.00
11/14/2025	635271	A TO Z RENTALS	1033	335.41
11/14/2025	635272	INLAND WELDING SUPPLY INC	1032	428.31
11/14/2025	635273	CBS REPORTING INC	1035	2,040.00
11/14/2025	635274	AFSCME	1328	718.86
11/14/2025	635275	AFSCME	1328	110.00
11/14/2025	635276	AMAZON CAPITAL SERVICES INC	2098	7,439.15
11/14/2025	635277	STEVEN W NILES JR	2276	209.46
11/14/2025	635278	APS INC	1841	338.21
11/14/2025	635279	NORTHWEST CENTER SERVICES	2271	55,412.20
11/14/2025	635280	AMALG TRANSIT UNION #1015	1055	26,588.20
11/14/2025	635281	AMALG TRANSIT UNION #1598	1056	1,249.50
11/14/2025	635282	AVISTA UTILITIES	1081	49,508.23
11/14/2025	635283	BEACON SERVICES INC	1834	331.39
11/14/2025	635284	ROCHELL CONSTRUCTION SERVICES INC	2876	6,232.24
11/14/2025	635285	ROBERT BOSCH NORTH AMERICAN CORPORATION	3036	3,916.69
11/14/2025	635286	CALIFORNIA DEPARTMENT OF CHILD SUPPORT SERVICES	1130	1,620.90
11/14/2025	635287	LITHIA MOTORS SUPPORT SERVICES	1024	550.13
11/14/2025	635288	CANON FINANCIAL SERVICES INC	1154	1,032.27
11/14/2025	635289	CHILD SUPPORT ENFORCEMENT AGENCY	1825	392.30
11/14/2025	635290	CITY OF CHENEY - UTILITY	1158	565.26
11/14/2025	635291	CITY OF SPOKANE	1601	5,563.38
11/14/2025	635292	CLEAN HARBOR ENVIRONMENTAL SERVICES INC.	2741	1,136.92
11/14/2025	635293	COGGINS PROMOTIONAL ADVERTISING INC.	2795	7,470.04
11/14/2025	635294	COLEMAN OIL COMPANY LLC.	2683	2,368.33
11/14/2025	635295	COMMERCIAL TIRE	2451	2,576.83
11/14/2025	635296	CONSOLIDATED IRRIGATION	1177	131.19
11/14/2025	635297	CONTINENTAL DOOR COMPANY	1986	965.54
11/14/2025	635298	CONTRACT LAND STAFF LLC	3004	42,179.00
11/14/2025	635299	COSTAR REALTY INFORMATION INC.	2851	514.26
11/14/2025	635300	CORPORATE TRANSLATION SERVICES INC	2158	68.60
11/14/2025	635301	CUMMINS INC	1027	10,505.31
11/14/2025	635302	DELTA KITS INC.	2771	39.87
11/14/2025	635303	DEVRIES BUSINESS RECORDS MANAGEMENT INC	1766	1,070.50
11/14/2025	635304	EMPLOYEE ADVISORY COUNCIL	1236	817.50
11/14/2025	635305	EL JAY OIL CO INC	1003	6,696.56
11/14/2025	635306	JANNA R ENGELL	2283	375.00
11/14/2025	635307	ETTER MCMAHON LAMBERSON VAN WERT & ORESKOVICH P.C.	2737	14,012.00
11/14/2025	635308	EV IQ LLC	2784	385.00
11/14/2025	635309	FASTENAL COMPANY	1249	754.68
11/14/2025	635310	BUSINESS INTERIORS OF IDAHO	2715	532.71

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11/14/2025	635311	FEDEX	1808	97.87
11/14/2025	635312	FREIGHTLINER NORTHWEST	1018	17,907.61
11/14/2025	635313	GALLS LLC	1271	6,735.26
11/14/2025	635314	GILLIG LLC	1279	17,898.94
11/14/2025	635315	GLOBAL EQUIPMENT COMPANY INC	1280	151.15
11/14/2025	635316	W.W. GRAINGER INC	1285	656.40
11/14/2025	635317	GRIMCO INC	2696	226.52
11/14/2025	635318	H & H BUSINESS SYSTEMS	1298	2,985.46
11/14/2025	635319	INIT INNOVATIONS IN TRANSPORTATION INC	2392	6,110.20
11/14/2025	635320	INLAND FIRST AID AND SAFETY	2895	722.68
11/14/2025	635321	G-A-P SUPPLY CORP	1363	863.90
11/14/2025	635322	NORTHWEST BUSINESS PRESS INC	1366	1,405.00
11/14/2025	635323	RINCON BROADCASTING GROUP, LLC	2761	3,000.00
11/14/2025	635324	KHQ - SPOKANE	2575	3,000.00
11/14/2025	635325	KIRK'S AUTOMOTIVE INC	1007	2,811.36
11/14/2025	635326	KREM	2559	2,020.00
11/14/2025	635327	KSKN TELEVISION INC	2577	980.00
11/14/2025	635328	LOWE'S COMPANIES, INC	2913	1,037.32
11/14/2025	635329	M & L SUPPLY CO INC	1413	34.91
11/14/2025	635330	MAGALDI & MAGALDI INC	1416	337.45
11/14/2025	635331	MCGUIRE BEARING COMPANY	1010	498.36
11/14/2025	635332	MICHELIN NORTH AMERICA INC	2325	53,891.32
11/14/2025	635333	MOHAWK MANUFACTURING & SUPPLY CO	1011	1,155.82
11/14/2025	635334	MOTION AUTO SUPPLY INC	1012	348.79
11/14/2025	635335	MUNCIE RECLAMATION AND SUPPLY CO	1013	1,158.21
11/14/2025	635336	NATIONAL ASSOCIATION OF GOVERNMENT ARCHIVES	2617	49.00
11/14/2025	635337	BLACK REALTY MANAGEMENT INC	1658	850.00
11/14/2025	635338	NAPA AUTO PARTS INC	1014	6,343.06
11/14/2025	635339	NATIONAL COLOR GRAPHICS INC	1455	911.79
11/14/2025	635340	ARGOSY CREDIT PARTNERS HOLDINGS LP	2006	212.75
11/14/2025	635341	THE AFTERMARKET PARTS COMPANY LLC	1015	23,703.92
11/14/2025	635342	CSWW INC	1102	147.01
11/14/2025	635343	NORTHWEST LIFT & EQUIPMENT LLC	1952	3,474.75
11/14/2025	635344	NYS CHILD SUPPORT PROCESSING CENTER	3040	509.36
11/14/2025	635345	ONEBRIDGE BENEFITS INC	2880	511.00
11/14/2025	635346	Joshua Sheldon	900	19.51
11/14/2025	635347	PENSER NORTH AMERICA, INC	1502	39,137.50
11/14/2025	635348	PHOENIX MOTOR INC	2885	711.97
11/14/2025	635349	ROMAINE ELECTRIC CORPORATION	1548	734.73
11/14/2025	635350	WILPAT ENTERPRISES INC	1550	383.48
11/14/2025	635351	S T A - WELL	1557	612.50
11/14/2025	635352	SAM SCHWARTZ CONSULTING LLC	2369	3,787.89
11/14/2025	635353	JEFFREY S SEARS	1573	473.49
11/14/2025	635354	SENSKE LAWN & TREE CARE INC	2194	358.94
11/14/2025	635355	THE SHERWIN-WILLIAMS CO	1580	1,180.42
11/14/2025	635356	WICK ENTERPRISES LLC	2008	1,468.00
11/14/2025	635357	THE SPOKESMAN REVIEW	1616	420.08
11/14/2025	635358	STONEWAY ELECTRIC SUPPLY CO	1633	408.78
11/14/2025	635359	SUN SUPPLY INC.	2710	2,352.04
11/14/2025	635360	THERMO KING NORTHWEST	1650	356.98
11/14/2025	635361	TRANSMACHINE MTT INC	2899	212.00
11/14/2025	635362	TRANSIT SOLUTIONS LLC	2440	358.09
11/14/2025	635363	UNIFIRST CORPORATION	2868	1,445.76
11/14/2025	635364	UNITED LABORATORIES	1681	559.61
11/14/2025	635365	URM STORES INC	1677	144.93
11/14/2025	635366	NATIONAL FINANCIAL INSTITUTION SUPPLY INC	2936	342.67
11/14/2025	635367	VERITECH INC	2049	797.00
11/14/2025	635368	VOITH US INC	2460	8,395.01
11/14/2025	635369	AMERICAN FEDERATION OF STATE COUNTY 2 WA COUNCIL	1705	1,690.70
11/14/2025	635370	STATE OF WASHINGTON DEPARTMENT OF REVENUE	1767	272.97
11/14/2025	635371	WASHINGTON STATE DEPT OF LABOR AND INDUSTRIES	1208	67,448.89
11/14/2025	635372	WALTER E NELSON CO	1721	558.92
11/14/2025	635373	WASTE MANAGEMENT RECYCLE AMERICA	1702	240.32
11/14/2025	635374	WENDLE MOTORS INCORPORATED	1021	78.68
11/14/2025	635375	WHEELER INDUSTRIES INC	1743	266.81
11/14/2025	635376	WHITWORTH WATER DISTRICT	1746	122.79
11/14/2025	635377	WASHINGTON STATE TRANSIT ASSOC	1715	162.90
11/13/2025	635378	JEFFREY S SAYERS / JESSICA CRABTREE	3065	2,000.00
11/17/2025	635379	MODERN ELECTRIC WATER CO INC	1439	3,002.09
11/21/2025	635380	ASH & ROWAN HARDWARE LLC	2278	52.35
11/21/2025	635381	ALCOBRA METALS INC	2140	224.07
11/21/2025	635382	ALL-STAR AUTO GLASS LLC	2983	1,126.65
11/21/2025	635383	UNIVERSAL PROTECTION SERVICE LP	2338	108,136.59
11/21/2025	635384	AMAZON CAPITAL SERVICES INC	2098	3,627.22
11/21/2025	635385	THE ARC OF SPOKANE	2361	6,419.99
11/21/2025	635386	NORTHWEST CENTER SERVICES	2271	66,589.72
11/21/2025	635387	APPLEWAY CHEVROLET INC	1068	516.46
11/21/2025	635388	AVISTA UTILITIES	1081	363.35

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11/21/2025	635389	ROBERT J BERG	1099	283.66
11/21/2025	635390	BUDINGER & ASSOCIATES INC	2149	2,937.54
11/21/2025	635391	BULLDOG ROOTER INC	1126	1,307.05
11/21/2025	635392	CAMERON-REILLY LLC	1137	8,270.60
11/21/2025	635393	LITHIA MOTORS SUPPORT SERVICES	1024	1,935.75
11/21/2025	635394	CANON FINANCIAL SERVICES INC	1154	873.73
11/21/2025	635395	CARDINAL INFRASTRUCTURE LLC	2059	28,000.00
11/21/2025	635396	CONSOLIDATED ELECTRICAL DISTRIBUTORS	1133	5,014.24
11/21/2025	635397	CENTER FOR TRANSPORTATION AND THE ENVIRONMENT	2335	5,500.00
11/21/2025	635398	QWEST CORPORATION	1148	41.41
11/21/2025	635399	CHEM-RITE INC	2984	1,418.30
11/21/2025	635400	CITY OF MEDICAL LAKE	1424	111.90
11/21/2025	635401	CITY OF SPOKANE	1601	10,915.86
11/21/2025	635402	COFFMAN ENGINEERS INC	1162	23,924.99
11/21/2025	635403	COLEMAN OIL COMPANY LLC.	2683	182,132.24
11/21/2025	635404	COMMERCIAL TIRE	2451	21,345.18
11/21/2025	635405	COMPUNET INC	1166	102,750.76
11/21/2025	635406	CONTINENTAL DOOR COMPANY	1986	2,328.28
11/21/2025	635407	CUMMINS INC	1027	18,185.93
11/21/2025	635408	DOWNTOWN SPOKANE DEVELOPMENT ASSOCIATION	1217	148.00
11/21/2025	635409	EL JAY OIL CO INC	1003	2,925.02
11/21/2025	635410	ETC INSTITUTE	2792	15,830.00
11/21/2025	635411	EVENT RENTS LLC	2126	293.26
11/21/2025	635412	FASTENAL COMPANY	1249	1,438.05
11/21/2025	635413	FERGUSON ENTERPRISES INC	1252	101.63
11/21/2025	635414	FISERV-FIRST DATA MERCHANT SERVICES CORPORATION	1257	10,060.78
11/21/2025	635415	FIRST DIGITAL TELECOM	2730	1,411.45
11/21/2025	635416	FIRST TRANSIT INC	2430	632,114.72
11/21/2025	635417	V02 COLLECTION INC.	2860	365.49
11/21/2025	635418	BUSINESS INTERIORS OF IDAHO	2715	74,642.29
11/21/2025	635419	FEDEX	1808	243.31
11/21/2025	635420	FREIGHTLINER NORTHWEST	1018	10,206.84
11/21/2025	635421	GALLS LLC	1271	3,371.56
11/21/2025	635422	GILLIG LLC	1279	23,377.03
11/21/2025	635423	W.W. GRAINGER INC	1285	5,312.98
11/21/2025	635424	GTS DRYWALL SUPPLY COMPANY	1994	856.75
11/21/2025	635425	H & H BUSINESS SYSTEMS	1298	845.39
11/21/2025	635426	ARCADIS A CALIFORNIA PARTNERSHIP	1336	9,032.23
11/21/2025	635427	KAISER FOUNDATION HEALTH PLAN OF WA OPTIONS INC	1295	9,407.10
11/21/2025	635428	KATHRYN LYNN HOLMES	3069	1,334.00
11/21/2025	635429	KERSHAW'S INC	1374	124.17
11/21/2025	635430	KEYSTONE PEER REVIEW ORGANIZATION LLC	2840	1,476.43
11/21/2025	635431	KIRK'S AUTOMOTIVE INC	1007	2,464.90
11/21/2025	635432	KPFF INC	2510	36,662.91
11/21/2025	635433	LEVEL 3 FINANCING, INC	3047	1,680.20
11/21/2025	635434	LIBERTY LAKE SEWER AND WATER DISTRICT	1396	302.64
11/21/2025	635435	LITHOGRAPHIC REPRODUCTIONS INC	1403	351.75
11/21/2025	635436	LOWE'S COMPANIES, INC	2913	61.05
11/21/2025	635437	M & L SUPPLY CO INC	1413	179.82
11/21/2025	635438	MICHIGAN TRUCK SPRING OF SAGINAW INC	2634	1,145.01
11/21/2025	635439	NEALTON INC	2896	108.48
11/21/2025	635440	MOHAWK MANUFACTURING & SUPPLY CO	1011	473.97
11/21/2025	635441	MOTION AUTO SUPPLY INC	1012	2,276.86
11/21/2025	635442	MUNCIE RECLAMATION AND SUPPLY CO	1013	1,536.22
11/21/2025	635443	NANONATION INC	2554	1,470.00
11/21/2025	635444	NAPA AUTO PARTS INC	1014	11,024.67
11/21/2025	635445	NATIONAL COLOR GRAPHICS INC	1455	31,915.87
11/21/2025	635446	THE AFTERMARKET PARTS COMPANY LLC	1015	31,325.13
11/21/2025	635447	CSWW INC	1102	946.06
11/21/2025	635448	OFFICE DEPOT INC	1483	199.26
11/21/2025	635449	OREILLY AUTO ENTERPRISES LLC	3011	174.13
11/21/2025	635450	DARREL GREENE	901	58.00
11/21/2025	635451	TOMMY HOUK	901	34.00
11/21/2025	635452	WASHINGTON STATE DEPT OF CORRECTIONS	901	934.00
11/21/2025	635453	PARAMETRIX INC	2062	1,137.37
11/21/2025	635454	BAG A NICKELS INC	2673	2,255.53
11/21/2025	635455	PHOENIX MOTOR INC	2885	1,235.41
11/21/2025	635456	MULTI SERVICE TECHNOLOGY SOLUTIONS INC	2146	1,124.21
11/21/2025	635457	ROMAINE ELECTRIC CORPORATION	1548	716.68
11/21/2025	635458	SBA TOWERS II LLC	1569	2,636.43
11/21/2025	635459	JOHN LATTA ASSOCIATES INC	1936	66.45
11/21/2025	635460	THE SHERWIN-WILLIAMS CO	1580	974.47
11/21/2025	635461	SIMPLIFILE LC	2375	311.96
11/21/2025	635462	SIX ROBBLEES INC	1017	461.71
11/21/2025	635463	SPOKANE PUBLIC FACILITIES DISTRICT	1941	1,036.00
11/21/2025	635464	WICK ENTERPRISES LLC	2008	1,468.00
11/21/2025	635465	SPOKANE HOUSE OF HOSE INC	1605	183.33
11/21/2025	635466	DGT ENTERPRISES LLC	2670	12,024.60

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11/21/2025	635467	SPOKANE VALLEY SCREEN PRINTING INC	2609	131.77
11/21/2025	635468	THE SPOKESMAN REVIEW	1616	884.74
11/21/2025	635469	STA OPERATIONS	1556	129.71
11/21/2025	635470	SUN SUPPLY INC.	2710	1,865.33
11/21/2025	635471	THE MOBILITY HOUSE LLC	2526	22,212.76
11/21/2025	635472	THERMO KING NORTHWEST	1650	168.97
11/21/2025	635473	TWILIO INC	2994	1,108.33
11/21/2025	635474	UNIFIRST CORPORATION	2868	1,672.74
11/21/2025	635475	URM STORES INC	1677	418.07
11/21/2025	635476	UTILITIES PLUS	2606	132.00
11/21/2025	635477	VERITECH INC	2049	797.00
11/21/2025	635478	VERIZON WIRELESS LLC	1686	6,079.75
11/21/2025	635479	WASHINGTON HIGHWAY USERS FEDERATION	1711	500.00
11/21/2025	635480	WASHINGTON STATE DEPARTMENT OF LICENSING	1713	198.75
11/21/2025	635481	WALTER E NELSON CO	1721	10,166.14
11/21/2025	635482	WESCO GROUP LLC	2368	3,372.64
11/21/2025	635483	THE W.W. WILLIAMS COMPANY	2870	1,578.09
11/21/2025	635484	BORCHERS GROUP LLC	3060	6,446.79
11/21/2025	635485	WILLIAM MILES WELCH JR	3029	12,501.28
11/21/2025	635486	ZAYO GROUP LLC	2321	41,171.23
11/21/2025	635487	ZIPLINE COMMUNICATIONS INC	2492	2,407.00
11/21/2025	635488	ZOHO CORPORATION	2961	40,377.91
11/26/2025	635489	ASH & ROWAN HARDWARE LLC	2278	27.26
11/26/2025	635490	FRANCIS AVENUE HARDWARE	2279	140.51
11/26/2025	635491	SOUTH HILL ACE HARDWARE	2263	14.72
11/26/2025	635492	ADT COMMERCIAL LLC	2462	2,476.51
11/26/2025	635493	IRIS GROUP HOLDINGS	2462	11,341.02
11/26/2025	635494	AFSCME	1328	718.86
11/26/2025	635495	AFSCME	1328	110.00
11/26/2025	635496	ALBERTSONS COMPANIES, INC	3055	1,200.00
11/26/2025	635497	AMAZON CAPITAL SERVICES INC	2098	5,074.73
11/26/2025	635498	NORTHWEST INDUSTRIAL SERVICES LLC	1058	206.95
11/26/2025	635499	APS INC	1841	157.10
11/26/2025	635500	LETTERMEN'S ENERGY , INC	2932	117.27
11/26/2025	635501	AMALG TRANSIT UNION #1015	1055	25,927.68
11/26/2025	635502	AMALG TRANSIT UNION #1598	1056	1,249.50
11/26/2025	635503	AMALGAMATED TRANSIT UNION	1057	200.77
11/26/2025	635504	AVISTA UTILITIES	1081	16,367.93
11/26/2025	635505	AWESOME DIECAST, LLC	3071	1,685.81
11/26/2025	635506	CHERYL BECKETT	1092	500.00
11/26/2025	635507	BLACK PROINVEST SCHADE TOWER LLC	2767	7,222.93
11/26/2025	635508	BUDINGER & ASSOCIATES INC	2149	4,638.83
11/26/2025	635509	CALIFORNIA DEPARTMENT OF CHILD SUPPORT SERVICES	1130	1,620.90
11/26/2025	635510	CAMERON-REILLY LLC	1137	284,944.34
11/26/2025	635511	LITHIA MOTORS SUPPORT SERVICES	1024	218.32
11/26/2025	635512	CANON FINANCIAL SERVICES INC	1154	2,152.43
11/26/2025	635513	QWEST CORPORATION	1148	165.76
11/26/2025	635514	CHILD SUPPORT ENFORCEMENT AGENCY	1825	392.30
11/26/2025	635515	CITY OF SPOKANE	1601	153.90
11/26/2025	635516	CITY OF SPOKANE	1601	608.36
11/26/2025	635517	COACHING SYSTEMS LLC	1160	855.00
11/26/2025	635518	COFFMAN ENGINEERS INC	1162	53,811.07
11/26/2025	635519	COLEMAN OIL COMPANY LLC.	2683	44,572.89
11/26/2025	635520	COMMERCIAL TIRE	2451	904.98
11/26/2025	635521	WASHINGTON STATE DEPT OF CORRECTIONS	1708	314.21
11/26/2025	635522	CUMMINS INC	1027	3,776.57
11/26/2025	635523	DEPARTMENT OF SOCIAL AND HEALTH SERVICES	1210	50.00
11/26/2025	635524	EMPLOYEE ADVISORY COUNCIL	1236	834.50
11/26/2025	635525	EDEN ADVANCED PEST TECHNOLOGIES	2428	218.20
11/26/2025	635526	EL JAY OIL CO INC	1003	2,488.12
11/26/2025	635527	FASTENAL COMPANY	1249	1,579.91
11/26/2025	635528	THE FIG TREE	2465	170.00
11/26/2025	635529	FLEET EFORCE INC	2970	3,192.31
11/26/2025	635530	FEDEX	1808	190.18
11/26/2025	635531	FREIGHTLINER NORTHWEST	1018	14,768.60
11/26/2025	635532	GALLS LLC	1271	4,923.87
11/26/2025	635533	THE GENERAL STORE	1956	694.19
11/26/2025	635534	GILLIG LLC	1279	193.21
11/26/2025	635535	W.W. GRAINGER INC	1285	2,375.33
11/26/2025	635536	H & H BUSINESS SYSTEMS	1298	387.85
11/26/2025	635537	HDR ENGINEERING, INC.	2953	53,270.53
11/26/2025	635538	HOGAN MFG INC	1008	1,325.12
11/26/2025	635539	HOTSY OF SPOKANE LLC	2370	2,700.23
11/26/2025	635540	HUMANIX CORP	1329	121.70
11/26/2025	635541	INIT INNOVATIONS IN TRANSPORTATION INC	2392	35,277.70
11/26/2025	635542	JOHNSON CONTROLS FIRE PROTECTION LP	1584	814.56
11/26/2025	635543	KAISER FOUNDATION HEALTH PLAN OF WASHINGTON	1296	425,866.84
11/26/2025	635544	KAISER FOUNDATION HEALTH PLAN OF WASHINGTON	1296	97,794.20

<u>Check Date</u>	<u>Check #</u>	<u>Pavee</u>	<u>Reference</u>	<u>Amount</u>
11/26/2025	635545	KAISER FOUNDATION HEALTH PLAN OF WA OPTIONS INC	1295	52,548.12
11/26/2025	635546	KERSHAW'S INC	1374	176.33
11/26/2025	635547	KIRK'S AUTOMOTIVE INC	1007	737.00
11/26/2025	635548	KPFF INC	2510	23,573.87
11/26/2025	635549	L&E PARK LLC	2391	4,477.70
11/26/2025	635550	LITHOGRAPHIC REPRODUCTIONS INC	1403	83.85
11/26/2025	635551	LOWE'S COMPANIES, INC	2913	38.94
11/26/2025	635552	M & L SUPPLY CO INC	1413	124.59
11/26/2025	635553	MAGALDI & MAGALDI INC	1416	469.74
11/26/2025	635554	MAINTENANCE SOLUTIONS	1418	650.24
11/26/2025	635555	MARKIT BRANDS	2909	271.39
11/26/2025	635556	MICHELIN NORTH AMERICA INC	2325	57,925.81
11/26/2025	635557	Q49 SOLUTIONS LLC	2594	75.28
11/26/2025	635558	MOHAWK MANUFACTURING & SUPPLY CO	1011	502.45
11/26/2025	635559	MOTION AUTO SUPPLY INC	1012	424.19
11/26/2025	635560	MOUNTAIN DOG SIGN COMPANY INC	2663	245.03
11/26/2025	635561	MOUSER ELECTRONICS INC	1449	500.50
11/26/2025	635562	MUNCIE RECLAMATION AND SUPPLY CO	1013	100.64
11/26/2025	635563	NAPA AUTO PARTS INC	1014	3,440.39
11/26/2025	635564	THE AFTERMARKET PARTS COMPANY LLC	1015	20,212.34
11/26/2025	635565	NEW PIG CORPORATION	1462	1,788.26
11/26/2025	635566	CSWW INC	1102	228.89
11/26/2025	635567	NYS CHILD SUPPORT PROCESSING CENTER	3040	509.36
11/26/2025	635568	OREILLY AUTO ENTERPRISES LLC	3011	602.11
11/26/2025	635569	PARAMETRIX INC	2062	332,889.97
11/26/2025	635570	PENSER NORTH AMERICA, INC	1502	6,437.50
11/26/2025	635571	REHN & ASSOCIATES	2395	205.00
11/26/2025	635572	S T A - WELL	1557	631.50
11/26/2025	635573	SAM SCHWARTZ CONSULTING LLC	2369	604.47
11/26/2025	635574	SAMSARA INC	2872	3,923.93
11/26/2025	635575	SHERWIN-WILLIAMS	1580	338.11
11/26/2025	635576	SIMPLIFILE LC	2375	317.96
11/26/2025	635577	SPOKANE COUNTY SOLID WASTE	1603	116.93
11/26/2025	635578	SPOKANE COUNTY ENVIRONMENTAL SERVICES	1603	445.76
11/26/2025	635579	SPOKANE HARDWARE SUPPLY	1604	412.84
11/26/2025	635580	SPOKANE HOUSE OF HOSE INC	1605	3.02
11/26/2025	635581	SPOKANE POWER TOOL	1608	125.80
11/26/2025	635582	THE SPOKESMAN REVIEW	1616	362.83
11/26/2025	635583	STAR RENTALS & SALES	1629	842.64
11/26/2025	635584	STONEWAY ELECTRIC SUPPLY CO	1633	770.05
11/26/2025	635585	SUMMIT LAW GROUP PLLC	1637	5,440.50
11/26/2025	635586	THE ENGRAVER INC	1242	50.73
11/26/2025	635587	UNIFIRST CORPORATION	2868	1,478.14
11/26/2025	635588	USABLE	2988	29,152.23
11/26/2025	635589	JEFFREY OIEN	2155	702.61
11/26/2025	635590	AMERICAN FEDERATION OF STATE COUNTY 2 WA COUNCIL	1705	1,688.36
11/26/2025	635591	STATE OF WASHINGTON DEPARTMENT OF REVENUE	1767	131.00
11/26/2025	635592	STATE OF WASHINGTON DEPARTMENT OF REVENUE	1767	276.12
11/26/2025	635593	APRIL WALLACE	3046	76.80
11/26/2025	635594	WALTER E NELSON CO	1721	301.77
11/26/2025	635595	WASTE MANAGEMENT SPOKANE	1702	873.24
11/26/2025	635596	WESCO GROUP LLC	2368	9,408.53
11/26/2025	635597	WEST PLAINS CHAMBER OF COMMERCE	1739	1,650.00
11/26/2025	635598	WHITWORTH WATER DISTRICT	1746	30.96
11/26/2025	635599	WILBUR-ELLIS COMPANY	1747	687.44
11/26/2025	635600	THE W.W. WILLIAMS COMPANY	2870	6,851.39
11/26/2025	635601	WASHINGTON STATE TRANSIT ASSOC	1715	217.20
TOTAL NOVEMBER ACCOUNTS PAYABLE				4,827,598.82
11/1/2025-11/30/2025	ACH	WORKER'S COMPENSATION	2286	107,228.59
TOTAL NOVEMBER WORKER'S COMPENSATION DISBURSEMENTS				107,228.59
11/14/2025	731437-731450	PAYROLL AND TAXES PR 23, 2025	VARIES	3,191,942.41
11/28/2025	731451-731465	PAYROLL AND TAXES PR 24, 2025	VARIES	2,343,529.13
TOTAL NOVEMBER PAYROLL AND TAXES				5,535,471.54
10/23/2025	ACH	WFG NATIONAL TITLE COMPANY OF EASTERN WA	2467	20,000.00
TOTAL NOVEMBER EXCISE AND LEASEHOLD TAX DISBURSEMENT				20,000.00
11/17/2025	ACH	WA STATE - DOR (EXCISE TAX)	1767	13,342.28
TOTAL NOVEMBER EXCISE AND LEASEHOLD TAX DISBURSEMENT				13,342.28

<u>Check Date</u>	<u>Check #</u>	<u>Payee</u>	<u>Reference</u>	<u>Amount</u>
		TOTAL NOVEMBER DISBURSEMENTS FROM TO1 ACCOUNTS		10,503,641.23
		TOTAL NOVEMBER DISBURSEMENTS FROM TO5 TRAVEL ADVANCE ACCOUNT		0.00
		TOTAL NOVEMBER DISBURSEMENTS TO1 & TO5 ACCOUNTS		10,503,641.23

SPOKANE TRANSIT AUTHORITY

BOARD MEETING OF

December 18, 2025

AGENDA ITEM 7C : PUBLIC WORKS CONTRACTS UNDER \$35,000: FINAL ACCEPTANCE

REFERRAL COMMITTEE: N/A

SUBMITTED BY: Jordan Hayes-Horton, Director of Procurement

SUMMARY: Per RCW 39.08.030, all Public Works contracts require acceptance for completion by the STA Board of Directors and an approved affidavit of wages paid from the Washington State Department of Labor & Industries.

The table summarizes projects below \$35,000 ready for acceptance by the Board:

Purchase Order/ Contract Number	Project Description	Contractor	Purchase Order/ Contract Value	Substantial Completion Date of the Work
20251053	Plaza Riser Valve & Tamper Switch Repair	Johnson Controls Fire Protection, LP	\$918.62	7/1/2025
20250131	Plaza Garage Doors Preventative Maintenance	Continental Door Company	\$4,469.00	11/4/2025
20252480	Plaza Rotunda 1 Window Tinting	Borchers Group, LLC	\$7,474.44	11/11/2025
20252678	Boring Patch Repair	D-McP Construction, LLC	\$9,358.36	11/19/2025
20251521	Data/Electrica Plaza Rm P270	Arctic Lighting & Electric, LLC	\$15,819.50	12/1/2025

Public Works contracts with a value of \$35,000 or more (before tax) also require release of retainage authorization from the Washington State Employment Security Department, Department of Revenue, & Department of Labor & Industries. These contracts are presented individually to the Board for approval as part of the consent agenda when needed.

RECOMMENDATION TO BOARD: Approve, by motion, acceptance of the above contracts as complete and authorize release of retainage security subject to receipt of Department of Labor & Industries approved prevailing wage affidavits.

FINAL REVIEW FOR BOARD BY:

Division Head JHH Chief Executive Officer KO Legal Counsel MC

SPOKANE TRANSIT AUTHORITY

BOARD MEETING OF

December 18, 2025

AGENDA ITEM 7D : PLAZA TRASH COMPACTOR REPLACEMENT: FINAL ACCEPTANCE

REFERRAL COMMITTEE: N/A

SUBMITTED BY: Emily S. Poole, Interim Chief Planning & Development Officer
Nick Hanson, Capital Projects Manager

SUMMARY: All Public Works construction contracts require Board of Directors acceptance for completion.

Public Works Contract for:	Plaza Trash Compactor Replacement (PO#25000246)
Capital Project Number:	1047
Contractor:	Solid Waste Systems, Inc.
Construction Start:	April 9, 2025
Substantial Completion:	August 28, 2025
Final Completion:	September 26, 2025
Scope of Work:	Provide and install a new hydraulic trash compactor with waste receptacle.

Contract Authority, Including Contingency	\$35,318.35
Awarded Construction Contract	\$35,318.35
Additive Change Orders	\$1,650.00
Deductive Change Orders	\$0.00
Total Final Contract Value	\$36,968.35
Unspent	\$0.00

RECOMMENDATION TO BOARD: Approve, by motion, to accept the contract with Solid Waste Systems, Inc. for the Plaza Trash Compactor Replacement project as complete and authorize release of retainage security subject to the receipt of such certificates and releases as are required by law.

FINAL REVIEW FOR BOARD BY:

Division Head ESP Chief Executive Officer KO Legal Counsel MC

SPOKANE TRANSIT AUTHORITY

BOARD MEETING OF

December 18, 2025

AGENDA ITEM 7E : 2026-2029 TITLE VI PROGRAM: ADOPTION (RESOLUTION)

REFERRAL COMMITTEE: N/A

SUBMITTED BY: Emily S. Poole, Interim Chief Planning & Development Officer
Madeline Arredondo, Associate Transit Planner

SUMMARY: Public transit agencies are required to establish a Title VI Program and update that program every three years. Spokane Transit’s existing 2023-2025 Title VI Program must be updated and approved by the Board of Directors before the program expires on February 1, 2026. At the December 3, 2025, Planning & Development Committee meeting, Staff sought the Committee’s recommendation for board adoption.

BACKGROUND: Title VI of the Civil Rights Act of 1964 is a federal statute that states “no person shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.” Additionally, FTAs regulatory guidance includes requirements to analyze impacts on environmental justice for specific activities and policies. Environmental Justice evaluates whether a policy or activity will have a disproportionately high and adverse effect on minority and low-income populations.

A Title VI Program comprises two major sections as identified in FTA Circular 4702.1B – general requirements and transit requirements. Within the transit requirements, agencies that operate 50 or more fixed route vehicles at peak service in a UZA of 200,000 or more have additional reporting requirements.

- **General Requirements** – includes the notice to the public, the complaint process, any investigations or complaints over the last three years, a public participation plan, a language assistance plan, representation of planning and advisory boards, subrecipient assistance and monitoring, and review of facilities constructed.
- **Transit Provider Requirements** – system wide service standards and service policies. Additional requirements include demographic and service profile maps and tables, demographic ridership and travel patterns, public engagement process for setting the major service change policy, service and fare equity analyses, and action demonstrating the Board has reviewed and approved the Title VI submittal.

The Planning & Development Committee has been engaged in developing various elements of the draft 2026-2029 Title VI Program since May 2025, including:

- Rider Census
- Engagement Plan
- PTBA Demographics
- Policies
- Monitoring

During the outreach events, STA staff conducted public engagement activities that reached 1,739 riders and 50 community-based organizations. STA staff were also able to attend three community events, and present at three different community meetings.

Changes to the 2026-2029 Title VI Program were made to update Appendix E related to equity analysis documentation, including:

- 2023 City Line Service and Fare Equity Analysis
- 2025 Site Equity Analysis
- 2025 Low-Income/Opportunity Fare Equity Analysis

A public hearing on the draft 2026-2029 Title VI Program was held on November 20, 2025, at the STA Board of Directors meeting. Comments from City of Spokane Council President Betsy Wilkerson encouraged additional outreach to Spokane Public Schools (SPS). Staff promptly initiated the seventh outreach attempt to SPS since July 2025. Staff met with Ms. Rebecca Doughty, Executive Director of School Support Services, on November 24, 2025. SPS staff expressed appreciation and satisfaction with STA services for SPS students and families and offered additional opportunities for conversations with several SPS departments relevant to Title VI policies.

STA staff are currently coordinating follow-up meetings with multiple departments at SPS, an effort that will extend past the current committee review and planned adoption timeline. The updated Title VI program is due to the FTA by February 1, 2026, requiring Board adoption by January 21, 2026, STA Board meeting. The Committee recommended to have the final program presentation for adoption to the Board of Directors on December 18, 2025 and expressed support for staff to continue engagement efforts with SPS and other school districts in the region.

The final draft 2026-2029 Title VI Program can be found at the following link:

https://www.spokanetransit.com/wp-content/uploads/2025/11/2026-2029-Title-VI-Program-Final-Draft-11.25.25_compressed.pdf

A draft of the Board resolution to adopt the program is included in the packet.

RECOMMENDATION TO COMMITTEE: Recommend the Board adopt, by resolution, the 2026-2029 Title VI Program.

COMMITTEE ACTION: Approved as presented by Committee and forwarded to the Board Consent agenda.

RECOMMENDATION TO BOARD: Adopt, by Resolution 850-25, the 2026-2029 Title VI Program.

FINAL REVIEW FOR BOARD BY:

Division Head ESP Chief Executive Officer KO Legal Counsel mc

RESOLUTION NO. 850-25

A RESOLUTION FOR THE PURPOSE OF ADOPTING THE 2026-2029 TITLE VI PROGRAM AND OTHER MATTERS PROPERLY RELATING THERETO

SPOKANE TRANSIT AUTHORITY
Spokane County, Washington

BE IT RESOLVED BY THE SPOKANE TRANSIT AUTHORITY as follows:

WHEREAS, the Spokane Transit Authority (“STA”) is a municipal corporation operating and existing under and pursuant to the Constitution and Laws of the State of Washington, including RCW Title 36, Chapter 57A, Public Transportation Benefit Area; and,

WHEREAS, it is to the benefit of STA to define the general direction for the delivery of public transportation service in the future, assign a general timeline for future improvements to the public transportation system, and assign general cost and revenue requirements for future improvements to the public transportation system; and,

WHEREAS, Title VI prohibits recipients of federal financial assistance from discriminating on the basis of race, color or national origin; and,

WHEREAS, the Federal Transit Administration (FTA) Circular FTA C 4702.1B, requires the Spokane Transit Board of Directors to adopt a Title VI Program and to update said program every three years; and,

WHEREAS, the STA Board of Directors conducted a duly noticed public hearing on its Title VI program on November 20, 2025; and,

WHEREAS, the STA Board of Directors considered and approved the major service change policy, disparate impact policy and disproportionate burden policy; and,

WHEREAS, the STA Board of Directors considered and approved the Fixed-route System-wide Service Standards and Policies, and the results from the monitoring results; and,

WHEREAS, the STA Board of Directors considered and approved the equity analysis for any service or fare changes, and equity analysis for and determination of site or location of facilities; and,

WHEREAS, a Washington State Environment Policy Act (SEPA) Checklist was completed for the proposed program and a determination of Non-Significance (DNS) was issued on October 17, 2025; and,

WHEREAS, on November 20, 2025, the STA Board of Directors held a duly noticed public hearing and heard no opposition to the proposed amendments; and,

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of STA as follows:

Section 1. The STA Board of Directors hereby adopts the 2026-2029 Title VI Program as presented at this web page:
https://www.spokanetransit.com/wp-content/uploads/2025/11/2026-2029-Title-VI-Program-Final-Draft-11.25.25_compressed.pdf

Section 2. The STA Board of Directors hereby authorizes the Chief Executive Officer to administer the 2026-2029 Title VI Program.

Section 3. This resolution shall take effect and be in force immediately upon passage.

ADOPTED by STA at a regular meeting thereof held on the 18th day of December 2025.

Attest:

Dana Infalt
Clerk of the Authority

Pam Haley
STA Board Chair

Approved as to form:

Megan Clark
Legal Counsel

SPOKANE TRANSIT AUTHORITY

BOARD MEETING OF

December 18, 2025

AGENDA ITEM 7F: 2026 PERFORMANCE MEASURES

REFERRAL COMMITTEE: Performance Monitoring & External Relations (*Speirs*)

SUBMITTED BY: Brandon Rapez-Betty, Chief Operations Officer

SUMMARY: The attached report presents STA’s 2026 key operational Performance Measures in which staff propose adjustments to certain measures based on year-to-date actuals, multi-year data trends, and new guidance in *Connect Spokane* regarding farebox recovery.

Each performance measure is intended to support the delivery of a specific Spokane Transit organizational priority, as established and reviewed annually by the STA Board of Directors. These quantifiable benchmarks demonstrate the agency’s commitment to accountability and a cost effective and efficient operation.

The details proposed for the 2026 goal adjustments are included in the table below.

Performance Measure	2025 Goal	2026 Goal	Adjusted	Justification
Fixed Route Ridership	10.39	10.49	<1%↑	2026 Budget
Paratransit Ridership	404,960	421,489	4%↑	2026 Budget
Rideshare Ridership	109,000	133,174	33%↑	2026 Budget
FR Passengers per Revenue Hour	19.18	19.35	<1%↑	2026 Budget
Paratransit Passengers per Revenue Hour	2.42	2.41	<1%↓	2026 Budget
Maintenance Days Lost	.05 or less	0.03	40%↓	Trend
Paratransit: Claims	0.08	0.05	37%↓	Trend
Maintenance: Claims	0.10	0.05	50%↓	Trend
Paratransit: Personal Safety & Drivers Driving Safely	4.5	4.7	4%↑	Trend
STA Does a Good Job Listening to the Public	4.5	4	11%↓	Trend
FR Call Center Abandon Rate	4%	2%	50%↓	Trend
Paratransit Abandon Rate	4%	2%	50%↓	Trend
FR Service Level - 60 Seconds	90%	95%	6%↓	Trend
FR Complaint Rate	8	8.5	6%↑	Trend
NEW: Validated Complaint Rate	NA	3	New Metric	Accuracy
Para Complaint Rate	8	5	38%↑	Trend
FR Maintenance Cost per Mile	\$1.81	\$1.92	6%↑	Trend
Paratransit Maintenance Cost per Mile	\$1.26	\$1.39	10%↑	Trend
STA is financially responsible	4.5	4	11%↓	Trend

During the 2024 update to STA's Comprehensive Plan, *Connect Spokane*, the Board of Directors approved a change in the farebox recovery methodology. For the purposes of setting the standard fare, the percentage of farebox recovery is now calculated by dividing the current standard fare rate of \$2.00 by the operating cost per passenger. The goal of 20% recovery remains the same.

It is important to note that the goals established for the 2026 Performance Measures are not directly aligned with the metrics defined in the Connect 2035 Strategic Plan. The Connect 2035 metrics are designed to track progress and results on the projects and initiatives identified in the agency's 10-year strategic plan. In contrast, the 2026 Performance Measures evaluate how the agency is performing operationally and organizationally as a whole. While the two sets of metrics inform each other from a strategic planning perspective, they are not intended to serve as one-to-one comparisons.

RECOMMENDATION TO COMMITTEE: Recommended the Board approve, by motion, the 2026 Performance Measures as presented.

COMMITTEE ACTION: Approved as presented and forwarded to the Board Consent agenda.

RECOMMENDATION TO BOARD: Approve, by motion, the 2026 Performance Measures as presented.

FINAL REVIEW FOR BOARD BY:

Division Head BRB Chief Executive Officer KO Legal Counsel MC

SPOKANE TRANSIT AUTHORITY

Annotated copy to show comparison to 2024 & 2025

SUBJECT: PROPOSED 2026 PERFORMANCE MEASURES

MISSION

- We provide safe, inclusive, convenient, and efficient public transportation services to the Spokane area communities.
- We are leaders in transportation and a valued partner in the community's social fabric, economic infrastructure, and quality of life.

OUR VISION

- Connecting everyone to opportunity.

PRIORITIES AND OBJECTIVES

1. Safety

Emphasize safety of our customers and employees in all aspects of our operations

2. Earn and Retain the Community's Trust

Engender trust and accountability and satisfy and exceed the expectations of citizens, customers, and employees; increase ridership; operate an efficient, cost-effective operation; maintain tight control of operational, administrative, and capital expenditures of public resources; provide service that is responsive and tailored to the area's needs.

3. Provide Excellent Customer Service

Provide consistently high-quality service to customers at every interaction with Spokane Transit; be rated by customers, the community, and employees as providing excellent customer service as measured annually in surveys.

4. Enable Organizational Success

Have a well-trained and highly productive workforce; promote healthy dialogue on important issues; reduce employee injuries.

5. Exemplify Financial Stewardship

Operate an efficient, cost-effective operation; maintain tight control of operational, administrative, and capital expenditures of public resources; establish reasonable, user-based revenue targets; plan for future operational and capital needs.

PERFORMANCE MEASURES

1. **ENSURE SAFETY**

Emphasize safety of our customers and employees in all aspects of our operations.

Performance Measures

• **Accident Rate**

Fixed Route

Measurement – (1 measure) Preventable accidents

2024 Goal: 0.08 (or less) per 10,000 miles

2025 Goal: 0.11 (or less) per 10,000 miles

Measured - Quarterly

2024 Actual: 0.17

2025 Actual (Q3 YTD): 0.15

2026 Proposed goal: 0.11 (or less) per 10,000 miles (No change)

Paratransit

Measurement – (1 measure) Preventable accidents

2024 Goal: 0.10 (or less) per 10,000 miles

2025 Goal: 0.10 (or less) per 10,000 miles

Measured - Quarterly

2024 Actual: 0.1

2025 Actual (Q3 YTD): 0.21

2026 Proposed goal: 0.10 (or less) per 10,000 miles (No change)

Injury Rate (Employee Days Lost)

Fixed Route

Measurement – Workers Comp Lost Days

2024 Goal: 0.02 (or less) per 1,000 employee hours

2025 Goal: 0.02 (or less) per 1,000 employee hours

2024 Actual: 0.05

2025 Actual (Q3 YTD): 0.03

2026 Proposed goal: 0.02 (or less) per 1,000 employee hours (No change)

Paratransit

Measurement – Workers Comp Lost Days

2024 Goal: 0.04 (or less) per 1,000 employee hours

2025 Goal: 0.04 (or less) per 1,000 employee hours

Measured – Quarterly

2024 Actual: 0.05

2025 Actual (Q3 YTD): 0.04

2026 Proposed goal: 0.04 (or less) per 10,000 employee hours (No change)

Maintenance

Measurement – Workers Comp Lost Days

2024 Goal: 0.05 (or less) per 1,000 employee hours

2025 Goal: 0.05 (or less) per 1,000 employee hours

Measured - Quarterly

2024 Actual: 0.01

2025 Actual (Q3 YTD): 0.02

2026 Proposed goal: 0.03 (40% reduction)

- **Injury Rate (Employee Claims)**

- Fixed Route

- Measurement – Claims per 1,000 hours

- 2024 Goal: 0.05 claims (or less) per 1,000 hours

- 2025 Goal: 0.05 claims (or less) per 1,000 hours

- Measured – Quarterly

- 2024 Actual: 0.08

- 2025 Actual (Q3 YTD): 0.07

- 2026 Proposed goal: 0.05 claims (or less) per 1,000 hours (No change)

- Paratransit

- Measurement – Claims per 1,000 hours

- 2024 Goal: 0.08 (or less) claims per 1,000 hours

- 2025 Goal: 0.08 (or less) claims per 1,000 hours

- Measured - Quarterly

- 2024 Actual: 0.09

- 2025 Actual (Q3 YTD): 0.01

- 2026 Proposed goal: 0.05 (or less) claims per 1,000 hours (37.5% reduction)

- Maintenance

- Measurement – Claims per 1,000 hours

- 2024 Goal: 0.10 (or less) claims per 1,000 hours

- 2025 Goal: 0.10 (or less) claims per 1,000 hours

- Measured - Quarterly

- 2024 Actual: 0.06

- 2025 Actual (Q3 YTD): 0.06

- 2026 Proposed goal: 0.05 (or less) claims per 1,000 hours (50% reduction)

2. EARN AND RETAIN THE COMMUNITY'S TRUST

Engender trust and accountability and satisfy and exceed the expectations of citizens, customers, and employees; increase ridership; provide service that is responsive and tailored to the area's needs.

Performance Measures

- **Ridership**

- Fixed Route

- Measurement – Number of unlinked trips

- 2024 Projected Ridership: 10.16 million trips

- 2025 Goal: 10.39 million trips; 2.2% increase

- Measured – Monthly

- 2024 Actual: 10.17 million trips

- 2025 Actual (Q3 YTD): 7.8 million trips

- 2026 Proposed goal: 10.49 million trips (<1% increase)

- Paratransit (Excluding SUV)

- Measurement – Number of unlinked trips

- 2024 Projected Ridership: 390,017 trips

- 2025 Goal: 404,960 trips; 3.8% increase

- Measured – Monthly

- 2024 Actual: 390,356

- 2025 Actual (Q3 YTD): 301,463

- 2026 Proposed goal: 421,489 trips (4% increase)

Rideshare

Measurement – Number of unlinked trips

2024 Projected Ridership: 104,000 trips

2025 Goal: 109,000 trips; 4.7% increase

Measured – Monthly

2024 Actual: 103,270

2025 Actual (Q3 YTD): 79,795

2026 Proposed goal: 133,174 trips (22% increase)

- **Service Effectiveness**

Fixed Route

Measurement – Passengers per revenue hour

2024 Goal: 17.5 or above system wide average

2025 Goal: 19.18 or above system wide average

Measured – Quarterly

2024 Actual: 19.4

2025 Actual (Q3 YTD): 19.3

2026 Proposed goal: 19.35 or above system wide average (<1% increase)

Paratransit

Measurement – Passengers per revenue hour

2024 Goal: 2.7 or above system wide average

2025 Goal: 2.42 or above system wide average

Measured – Quarterly

2024 Actual: 2.42

2025 Actual (Q3 YTD): 2.26

2026 Proposed goal: 2.41 or above system wide average (<1% decrease)

- **Customer Security**

Fixed Route

Measurement – Response to two questions on Annual Ridership Survey: Customer assessment of personal safety & drivers' driving safe

2024 Goal: 4.5 (or above) average

2025 Goal: 4.5 (or above) average

Measured – Annually

2024 Actual: 4.3

2025 Actual (Q3 YTD): Not Completed

2026 Proposed goal: 4.5 (or above) average (No change)

Paratransit

Measurement – Response to two questions on Annual Paratransit Survey: Customer assessment of personal safety & drivers driving safe

2024 Goal: 4.5 (or above) average

2025 Goal: 4.5 (or above) average

Measured – Annually

2024 Actual: 4.7

2025 Actual (Q3 YTD): 4.9

2026 Proposed goal: 4.7 (or above) (4% increase)

- **Public Outreach**

- Agency Wide

- Measurement – Response to question on annual Community Perception Survey: STA does a good job listening to the public.

- 2024 Goal: 4.5 (or above) on a scale of 1 to 5

- 2025 Goal: 4.5 (or above) on a scale of 1 to 5

- Measured – Annually

- 2024 Actual: No Survey

- 2025 Actual: 3.3

- 2026 Proposed goal: 4.0 (or above) (11% decrease)

PROVIDE EXCELLENT CUSTOMER SERVICE

Provide consistently high-quality service to customers at every interaction with Spokane Transit; be rated by customers, the community, and employees as providing excellent customer service as measured annually in surveys.

Performance Measures

- **On Time Performance**

- Fixed Route

- Measurement – 0 to 5 minutes from scheduled time point

- 2024 Goal: 93% on time

- 2025 Goal: 93% on time

- Measured – Monthly

- 2024 Actual: 92%

- 2025 Actual (Q3 YTD): 93%

- 2026 Proposed goal: 93% (No change)

- Paratransit

- Measurement – 0 to 30 minutes from scheduled pick-up time

- 2024 Goal: 93% on time

- 2025 Goal: 93% on time

- Measured – Monthly

- 2024 Actual: 94%

- 2025 Actual (Q3 YTD): 95%

- 2026 Proposed goal: 93% (No change)

- **Call Center**

- Fixed Route Customer Service Abandon Rate

- Measurement – Percent of calls abandoned in comparison to the total call volume

- 2024 Goal: 4% or below

- 2025 Goal: 4% or below

- Measured – Monthly

- 2024 Actual: 1%

- 2025 Actual (Q3 YTD): 1%

- 2026 Proposed goal: 2% or below (50% decrease)

2026 Performance Measures

Paratransit Reservationists Abandon Rate

Measurement – Percent of calls abandoned in comparison to the total call volume

2024 Goal: 4% or below

2025 Goal: 4% or below

Measured – Monthly

2024 Actual: 2%

2025 Actual (Q3 YTD): 1%

2026 Proposed goal: 2% or below (50% decrease)

Fixed Route (Customer Service) Service Level

Measurement – The percent of time calls are answered within the goal period

2024 Goal: 90%/60 seconds

2025 Goal: 90%/60 seconds

Measured – Monthly

2024 Actual: 96%

2025 Actual (Q3 YTD): 98%

2026 Proposed goal: 95%/60 seconds

Paratransit Reservationists Service Level

Measurement – The percent of time calls are answered within the goal period

2024 Goal: 90%/60 seconds

2025 Goal: 90%/60 seconds

Measured – Monthly

2024 Actual: 76%

2025 Actual (Q3 YTD): 88%

2026 Proposed goal: 90%/60 seconds (6% increase)

- **Complaint Rate**

Fixed Route

Measurement – Number of complaints received

2024 Goal: 8 complaints (or less) per 100,000 boardings

2025 Goal: 8 complaints (or less) per 100,000 boardings

Measured – Monthly

2024 Actual: 8.7

2025 Actual (Q3 YTD): 9.9

2026 Proposed goal: 8.5 complaints (or less) per 100,000 boardings (6% increase)

Fixed Route (Validated)

Measurement – Number of validated complaints received

2024 Goal: No goal

2025 Goal: No goal

Measured – Monthly

2024 Actual: 3.6

2025 Actual (Q3 YTD): 2.4

2026 Proposed goal: 3 validated complaints (or less) per 100,000 boardings (New metric)

Paratransit

Measurement – Number of complaints received

2024 Goal: 8 complaints (or less) per 10,000 boardings

2025 Goal: 8 complaints (or less) per 10,000 boardings

Measured – Monthly

2024 Actual: 4.8

2025 Actual (Q3 YTD): 3

2026 Proposed goal: 5 complaints (or less) per 10,000 boardings (38% decrease)

- **Maintenance Reliability**

- Fixed Route

- Measurement – Number of Road Calls

- 2024 Goal: Less than 1 per 7,500 miles

- 2025 Goal: Less than 1 per 6,000 miles

- Measured – Monthly

- 2024 Actual: 5,941

- 2025 Actual (Q3 YTD): 6,421

- 2026 Proposed goal: Less than 1 per 6,000 miles (No change)

- Paratransit

- Measurement – Number of Road Calls

- 2024 Goal: Less than 1 per 75,000 miles

- 2025 Goal: Less than 1 per 75,000 miles

- Measured – Monthly

- 2024 Actual: 78,211

- 2025 Actual (Q3 YTD): 176,949

- 2026 Proposed goal: Less than 1 per 75,000 miles (No change)

4. **ENABLE ORGANIZATIONAL SUCCESS**

**Have a well-trained and highly productive workforce; promote healthy dialogue on important issues.
Have an active and engaged Board of Directors.**

Performance Measures

- **Training Rate (Employee)**

- Fixed Route

- Measurement – Complete Advanced Operator Training

- 2024 Goal: 8 hours per Operator annually

- 2025 Goal: 8 hours per Operator annually

- Measured – Quarterly

- 2024 Actual: 1 hour

- 2025 Actual (Q3 YTD): 5.9

- 2026 Proposed goal: 8 hours per Operator annually (No change)

- Paratransit

- Measurement – Complete Advanced Operator Training

- 2024 Goal: 8 hours per Operator annually

- 2025 Goal: 8 hours per Operator annually

- Measured – Quarterly

- 2024 Actual: 7.6

- 2025 Actual (Q3 YTD): 0 to date (Advanced Training starting in Q4)

- 2026 Proposed goal: 8 hours per Operator annually (No change)

- Maintenance

- Measurement – 4 major component training events + variety of general professional classes

- 2024 Goal: Invest average of 25 hours per maintenance employee per year

- 2025 Goal: Invest average of 25 hours per maintenance employee per year

- Measured – Annually

- 2024 Actual: 37.4

- 2025 Actual (Q3 YTD): 24.5

- 2026 Proposed goal: 25 hours per maintenance employee (No change)

Managers/Supervisors/Administrative

Measurement – Scheduled Professional Development Class

2024 Goal: 100% of employees receive either on-site or off-site training event per year

2025 Goal: 100% of employees receive either on-site or off-site training event per year

Measured – Annually

2024 Actual: 100%

2025 Actual (Q3 YTD): 100%

2026 Proposed goal: 100% of employees receive either on-site or off-site training event per year (No change)

- **Annual Employee Feedback**

Fixed Route

Measurement – Supervisor conducts formal ride check/ride along

2024 Goal: 100% of operators receive a successful evaluation on a ride check/ride along annually

2025 Goal: 100% of operators receive a successful evaluation on a ride check/ride along annually

Measured – Annually

2024 Actual: 100%

2025 Actual (Q3 YTD): 100%

2026 Proposed goal: 100% of operators receive a successful evaluation on a ride check/ride along annually (No change)

Paratransit

Measurement – Supervisor conducts formal ride check/ride along

2024 Goal: 100% of operators receive a successful evaluation on a ride check/ride along annually

2025 Goal: 100% of operators receive a successful evaluation on a ride check/ride along annually

Measured – Annually

2024 Actual: 88%

2025 Actual (Q3 YTD): 75%

2026 Proposed goal: 100% of operators receive a successful evaluation on a ride check/ride along annually (No change)

- **Governance**

Board Development

Measurement – Attendance at a transit-related conference/training event

2024 Goal: Two Board members attend annually

2025 Goal: Five Board members attend annually

Measured – Annually

2024 Actual: Complete (two attendees)

2025 Actual (Q3 YTD): Complete (five attendees)

2026 Proposed goal: Five Board members attend annually (No change)

5. **EXEMPLIFY FINANCIAL STEWARDSHIP**

Operate an efficient, cost-effective operation; maintain tight control of operational, administrative, and capital expenditures of public resources; establish reasonable, user-based revenue targets; plan for future operational and capital needs.

Performance Measures

- **Cost Efficiency**

- Fixed Route

- Measurement – Cost per Revenue Hour

- 2024 Goal: below 95% of average cost of urban systems in Washington State

- 2025 Goal: below 95% of average cost of urban systems in Washington State

- Measured – Quarterly

- 2024 Actual: 81%

- 2025 Actual (Q3 YTD): 90%

- 2026 Proposed goal: 95% of average cost of urban systems in Washington State (No change)

- Paratransit

- Measurement – Cost per Revenue Hour

- 2024 Goal: below 95% of average cost of urban systems in Washington State

- 2025 Goal: below 95% of average cost of urban systems in Washington State

- Measured – Quarterly

- 2024 Actual: 90%

- 2025 Actual (Q3 YTD): 95% (94.5%)

- 2026 Proposed goal: 95% of average cost of urban systems in Washington State (No change)

- **Cost Effectiveness**

- Fixed Route

- Measurement – Cost per Passenger

- 2024 Goal: below 95% of average cost of urban systems in Washington State

- 2025 Goal: below 95% of average cost of urban systems in Washington State

- Measured – Quarterly

- 2024 Actual: 66%

- 2025 Actual (Q3 YTD): 72%

- 2026 Proposed goal: below 95% of average cost of urban systems in Washington State (No change)

- Paratransit

- Measurement – Cost per Passenger

- 2024 Goal: below 95% of average cost of urban systems in Washington State

- 2025 Goal: below 95% of average cost of urban systems in Washington State

- Measured – Quarterly

- 2024 Actual: 83%

- 2025 Actual (Q3 YTD): 85%

- 2026 Proposed goal: below 95% of average cost of urban systems in Washington State (No change)

- **Cost Recovery from User Fees**

- Fixed Route

- Measurement – Farebox Return

- 2024 Goal: at least 20%

- 2025 Goal: at least 20%

- Measured – Quarterly

- 2024 Actual: 8% (26% as valued by Comprehensive Plan Definition)

- 2025 Actual (Q3 YTD): 8% (23% as valued by Comprehensive Plan Definition)

- 2026 Proposed goal: at least 20% (No change)

2026 Performance Measures

Paratransit

Measurement – Farebox Return

2024 Goal: at least 5%

2025 Goal: at least 5%

Measured – Quarterly

2024 Actual: 3% (4% as valued by Comprehensive Plan Definition)

2025 Actual (Q3 YTD): 3% (4% as valued by Comprehensive Plan Definition)

2026 Proposed goal: at least 5% (No change)

Rideshare

Measurement – Fare revenue compared to Operational and Administrative expenses (not including Special Use Rideshare)

2024 Goal: 85%

2025 Goal: 50%

Measured – Quarterly

2024 Actual: 40%

2025 Actual (Q3 YTD): 36%

2026 Proposed goal: 50% (No change)

- **Maintenance Cost**

Fixed Route

Measurement – Cost per total mile by fleet

2024 Goal: \$1.67 per mile

2025 Goal: \$1.81 per mile

Measured - Quarterly

2024 Actual: \$1.79 per mile

2025 Actual (Q3 YTD): \$1.93 per mile

2026 Proposed goal: \$1.92 per mile (6% increase)

Paratransit/Rideshare

Measurement – Cost per total mile

2024 Goal: \$1.26 per mile

2025 Goal: \$1.26 per mile

Measured – Quarterly

2024 Actual: \$1.24 per mile

2025 Actual (Q3 YTD): \$1.43 per mile

2026 Proposed goal: \$1.39 per mile (10% increase)

- **Financial Capacity**

Financial Management

Measurement – Adherence to approved Operating Budget

2025 Goal: Operate at or below budgeted expenditures

Measured – Monthly

2026 Goal: Operate at or below budgeted expenditures

Service Level Stability

Measurement – Number of years current service level can be sustained

2025 Goal: 6 years

Measured – Annually

2026 Goal: 6 years

2026 Performance Measures

Ability to Sustain Essential Capital Investments

Measurement – Fully funded Capital Improvement Plan

2025 Goal: 6 years

Measured – Annually

2026 Goal: 6 years

Public Perception

Measurement – Answer to question on Annual Community Perception Survey: STA is financially responsible

2024 Goal: 4.5 (or above) on a scale of 1 to 5

2025 Goal: 4.5 (or above) on a scale of 1 to 5

Measured – Quarterly

2024 Actual: No Survey

2025 Actual: 3.1

2026 Proposed goal: 4.0 (or above) on a scale of 1 to 5 (11% decrease)

SPOKANE TRANSIT AUTHORITY

BOARD MEETING OF

December 18, 2025

AGENDA ITEM 7G : FAREBOX REPLACEMENT – AWARD OF CONTRACT

REFERRAL COMMITTEE: Performance Monitoring & External Relations (*Speirs*)

SUBMITTED BY: Carly Cortright, Chief Communications & Customer Service Officer
Jordan Hayes-Horton, Director of Procurement

SUMMARY: In accordance with Spokane Transit’s procurement policy, staff is seeking Board approval to award a five-year contract for Farebox Replacement to LECIP INC.

BACKGROUND: At the July PMER meeting, the Committee approved the scope of work to seek vendors to replace the cash fareboxes in the fixed route fleet which have reached the end of their useful life.

On September 22, 2025, Request for Proposals (RFP) 2025-11105 for Farebox Replacement was advertised on the STA website as well as the WEBS, OMWBE, and APEX websites. Proposals were due October 29, 2025. Two (2) responsive proposals were received from responsible contractors; BEA Transit Technologies and LECIP INC.

The evaluation committee met on November 6, 2025, and was comprised of voting members from multiple divisions within STA. The proposals were evaluated on the following criteria: 1) Technical Approach and Compliance; 2) Qualifications and Experience; 3) Project Organization and Management Plan; 4) Training Documentation and Support; and 5) Proposed Cost.

Final evaluation scores were as follows:

Proposer	Evaluation Score (Max 100)
BEA Transit Technologies	66.27
LECIP INC.	87.07

The evaluation committee determined LECIP INC. received the highest evaluation score and is a qualified firm offering the best value for Farebox Replacement.

The estimated cost of the hardware, installation, acceptance testing and training is \$2,933,244.80 and will be allocated to CIP 1070 which has a budget of \$3,300,000. Ongoing software and warranty costs are estimated at \$759,278.07 over the five-year term and will be allocated to the software licensing and farebox maintenance operating budgets.

RECOMMENDATION TO THE COMMITTEE: Recommended the Board approve, by motion, the award of contract for Farebox Replacement and authorize the CEO to execute a five-year contract with LECIP INC. for a total estimated cost of \$3,692,502.87.

COMMITTEE ACTION: Approved as presented and forwarded to the Board Consent agenda.

RECOMMENDATION TO BOARD: Approve, by motion, the award of contract for Farebox Replacement and authorize the CEO to execute a five-year contract with LECIP INC. for a total estimated cost of \$3,692,502.87.

FINAL REVIEW FOR BOARD BY:

Division Head CC Chief Executive Officer KO Legal Counsel MC

SPOKANE TRANSIT AUTHORITY

BOARD MEETING OF

December 18, 2025

AGENDA ITEM 7H : 2026 BOARD & COMMITTEE MEETING CALENDAR – RECOMMENDATION

REFERRAL COMMITTEE: Board Operations (*Haley*)

SUBMITTED BY: Dana Infalt, Clerk of the Authority

SUMMARY: Attached for review is the proposed schedule for the 2026 STA Board and Committee meetings. All meetings will be held in person at Spokane Transit Authority (STA), 1230 West Boone Avenue and will include an option to join virtually.

The proposed meeting schedule is summarized as follows:

- **Planning and Development (P&D) Committee** meets the first Wednesday of each month at 10:00 a.m.
- **Performance Monitoring and External Relations (PMER) Committee** meets the first Wednesday of each month at 1:30 p.m.
- **Board Operations Committee** meets the second Wednesday of each month at 1:30 p.m.
- **Citizen Advisory Committee** meets on the second Wednesday of each month at 5:00 p.m.
- **Board of Directors** meets on the third Thursday of each month at 1:30 p.m.

Exceptions to the Schedule (noted in red on the attached calendar):

- **January:** Board of Directors will meet on the 4th Thursday (1/22, one week later than usual). There are no P&D, PMER, or CAC committee meetings scheduled in January.
- **August:** There are no Board or Committee meetings scheduled in August.
- **October:** Committee meetings will be held one week early with P&D and PMER being September 30 and Board Operations being October 7.

RECOMMENDATION TO COMMITTEE: Review and recommend the Board approve, by motion, the 2026 Board and Committee Meeting calendar.

COMMITTEE ACTION: Approved as presented and forwarded to the Board Consent agenda.

RECOMMENDATION TO BOARD: Approve, by motion, the 2026 Board and Committee Meeting calendar.

FINAL REVIEW FOR BOARD BY:

Division Head DI Chief Executive Officer KO Legal Counsel MC

SPOKANE TRANSIT AUTHORITY

DRAFT 2026 BOARD & COMMITTEE MEETING SCHEDULE

All Committee and Board Meetings to be held in person at Spokane Transit.

A virtual joining option will be available.

Board Meetings (Third Thursday) 1:30pm-3:00pm	Planning & Development Committee (First Wednesday) 10:00am-11:30am
<i>January 22 (1 Week late)</i>	<i>January – No meeting scheduled</i>
February 19	February 4
March 19	March 4
April 16	April 1
May 21	May 6
June 18	June 3
July 16	July 1
<i>August - No meeting scheduled</i>	<i>August – No meeting scheduled</i>
September 17	September 2
October 15	<i>September 30 (1 week early)</i>
November 19	November 4
December 17	December 2
Board Operations Committee (Second Wednesday) 1:30pm-3:00pm	Performance Monitoring & External Relations (First Wednesday) 1:30pm-3:00pm
January 14	<i>January – No meeting scheduled</i>
February 11	February 4
March 11	March 4
April 8	April 1
May 13	May 6
June 10	June 3
July 8	July 1
<i>August - No meeting scheduled</i>	<i>August – No meeting scheduled</i>
September 9	September 2
<i>October 7 (one week early)</i>	<i>September 30 (1 week early)</i>
November 11	November 4
December 9	December 2
Citizen Advisory Committee (Second Wednesday) 5:00pm-6:30pm	
<i>January - No meeting scheduled</i>	July 8
February 11	<i>August - No meeting scheduled</i>
March 11	September 9
April 8	<i>October 7 (one week early)</i>
May 13	November 11
June 10	December 9
2026 Board Workshop Schedule	
1 st Quarter 2025 – TBD	
2 nd Quarter 2025 - TBD	
3 rd Quarter 2025 - TBD	
4 th Quarter 2025 - TBD	

SPOKANE TRANSIT AUTHORITY

BOARD MEETING OF

December 18, 2025

AGENDA ITEM 8A : FINAL PROPOSED 2026 BUDGET (RESOLUTION)

REFERRAL COMMITTEE: Planning & Development (*Hattenburg*)

SUBMITTED BY: Robert Hamud, Chief Financial Officer
Karl Otterstrom, Chief Executive Officer

SUMMARY: In accordance with STA Board Resolution 681-11, the Planning & Development Committee is accountable for designing and coordinating the Board’s participation in Spokane Transit’s strategic and operational planning. This includes an annual action plan that is operationalized by the annual operating and capital budgets.

For 2026, staff has combined the action plan and the operating and capital budget into one comprehensive report. The Proposed 2026 Budget Report and presentation materials have been posted on the STA website at this link:

<https://www.spokanetransit.com/financial-information/>

The Draft 2026 Budget was presented as follows:

- October 8, 2025, Board Operations Committee Meeting
- October 8, 2025, Citizen Advisory Committee Meeting
- October 16, 2025, Board of Directors Meeting

The Proposed 2026 Budget was presented as follows:

- A narrated public presentation of the Proposed 2026 Budget was posted on the Spokane Transit website on November 14, 2025
 - One public comment was received by the Board of Directors after the presentation, addressing a request to provide additional benches and improvements at bus stops. The comment was noted by STA Staff.
- November 5, 2025, Planning & Development Committee Meeting
- November 20, 2025, Public Hearing at the Board of Directors Meeting

On December 3, 2025, the Planning & Development Committee reviewed updates to the Final Proposed 2026 Budget, which is attached for the Committee’s review, reflecting selected updates to 2026 budgetary assumptions and minor typographical edits.

RECOMMENDATION TO COMMITTEE: Review and recommend the Board adopt, by resolution, the Final Proposed 2026 Budget.

COMMITTEE ACTION: Approved as presented and forwarded to the Board Action agenda.

RECOMMENDATION TO BOARD: Approve, by Resolution 851-25, the Final Proposed 2026 Budget.

FINAL REVIEW FOR BOARD BY:

Division Head RH Chief Executive Officer KO Legal Counsel MC

RESOLUTION NO. 851-25

A RESOLUTION FOR THE PURPOSE OF ADOPTING THE STA 2026 BUDGET AND OTHER MATTERS PROPERLY RELATING THERETO.

SPOKANE TRANSIT AUTHORITY
Spokane County, Washington

BE IT RESOLVED BY THE SPOKANE TRANSIT AUTHORITY as follows:

WHEREAS, the Spokane Transit Authority (STA) is a municipal corporation operating and existing under and pursuant to the Constitution and the laws of the state of Washington, pursuant to RCW Title 36, Chapter 57.A, Public Transportation Benefit Area;

WHEREAS, the STA Board of Directors, pursuant to state law and the STA Bylaws, Article III Section 3.1(5), shall have the power to prepare and adopt a budget and establish financial policies;

WHEREAS, staff have prepared a proposed 2026 budget, provided public access to the budget and the STA Board of Directors has held a public hearing on the proposed budget;

WHEREAS, the STA Planning & Development Committee has reviewed the final proposed 2026 budget at its December 3, 2025, meeting and has recommended adoption by the STA Board of Directors at its December 18, 2025, meeting;

WHEREAS, pursuant to Resolution No. 630A-07, the Board shall annually review and approve the level of cash reserves in conjunction with the budget adoption process.

NOW, THEREFORE BE IT RESOLVED by the Board of Directors of STA as follows:

Section 1. The STA Board of Directors hereby approves and adopts the 2026 budget including:

SOURCE OF FUNDS		USE OF FUNDS	
Revenues	\$162,792,933	Operating Expenses	\$143,358,180
Capital Grants	\$14,560,772	Capital Projects	\$86,839,534
From Fund Reserves	\$62,013,408	Fleet Replacement Allocation	\$9,169,399
Total Source of Funds	\$239,367,113	Total Use of Funds	\$239,367,113

BOARD DESIGNATED FUND RESERVES	
Operating Reserve (15% of Operating Expenses)	\$21,503,727
Risk Reserve	\$ 5,500,000
Right-of Way Acquisition Reserve	\$ 4,950,000
Real Estate Acquisition Reserve	\$25,000,000
Total Board Designated Fund Reserves	\$56,953,727

Section 2. The STA Board of Directors hereby authorizes and instructs the Chief Executive Officer to carry out the purposes intended by the budget and to administer the provisions and appropriations as approved.

Adopted by STA at a regular meeting thereof held on the 18th day of December 2025.

ATTEST:

SPOKANE TRANSIT AUTHORITY:

Dana Infalt
Clerk of the Authority

Pamela Haley
Board Chair

Approved as to form:

Megan Clark
Legal Counsel

FINAL PROPOSED

2026 BUDGET



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INTRODUCTION

Agency Overview

The Spokane Transit Authority (STA) is a Public Transportation Benefit Area (PTBA) organized and operating under the Revised Code of Washington (RCW) Chapter 36.57A, as a municipal corporation in the State of Washington. STA provides public transportation services within its boundaries which extend to roughly 248 square miles. The State of Washington Office of Financial Management estimates that 481,676 people were living within the PTBA in 2025. The organization currently employs approximately 760 people.

STA services include:

1. Local fixed route bus services in the City of Spokane, City of Spokane Valley, City of Liberty Lake, City of Millwood, City of Airway Heights, City of Medical Lake, City of Cheney, and Spokane County;
2. Paratransit services for those who live within ¼ mile of a bus route and who, because of their disability, are unable to use the regular bus service;
3. A public rideshare (formerly vanpool) and ride match program.

Governance and Organization

The Board of Directors provides the policy and legislative direction for STA and its administrators and approves its actions, budgets, and long-term plans. It also has the authority to levy taxes as authorized by state law (with voter approval).

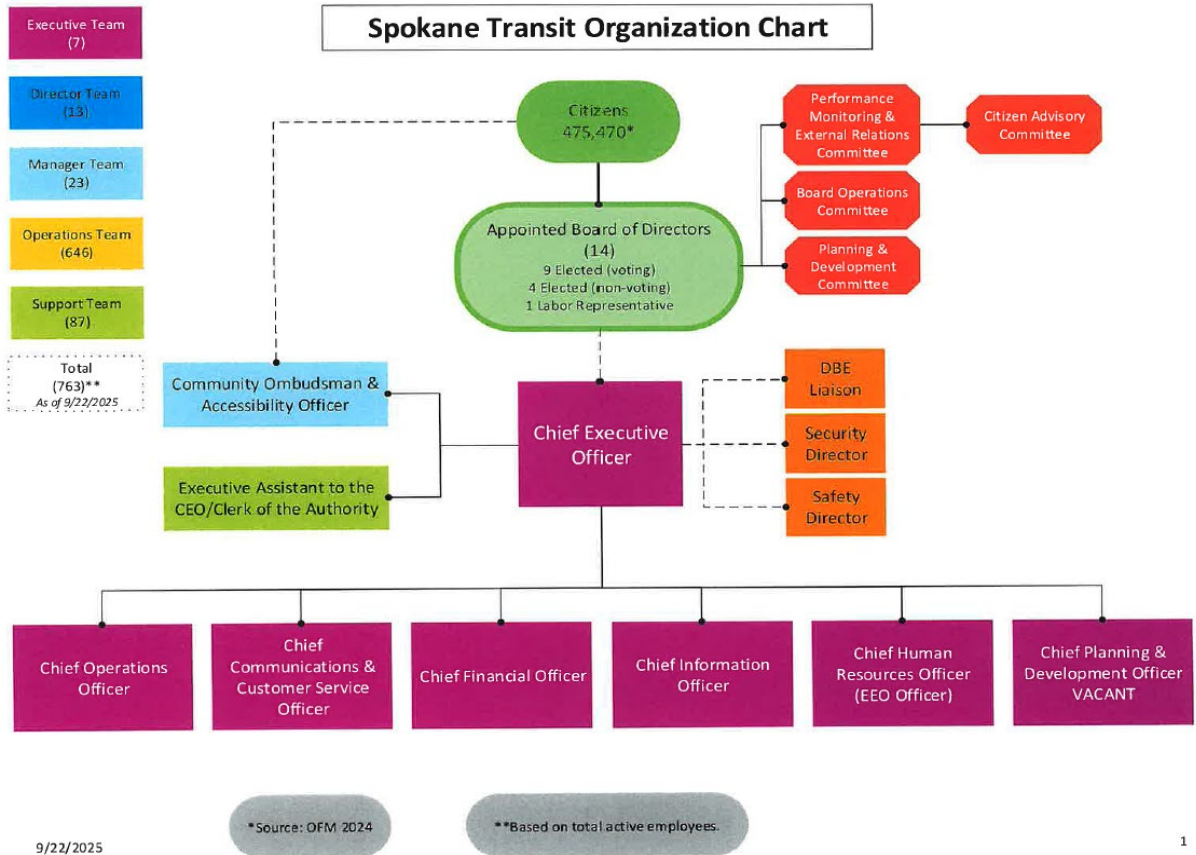
The STA Board of Directors is composed of nine voting members who are elected officials appointed by the jurisdictions in the PTBA. STA Jurisdictions include the cities of Airway Heights, Cheney, Medical Lake, Millwood, Liberty Lake, Spokane, and Spokane Valley as well as Spokane County. Additionally, there are four non-voting elected officials from area small cities, and one non-voting representative of labor unions, for a total of 14 board members. The current make-up of the Board of Directors is reflected in the following table:

2025 Board of Directors

Name	Jurisdiction
Mayor Pamela Haley, Chair	City of Spokane Valley
Council Member Lance Speirs, Chair <i>Pro Tem</i>	City of Medical Lake
Commissioner Al French	Spokane County
Commissioner Josh Kerns	Spokane County
Deputy Mayor Tim Hattenburg	City of Spokane Valley
Council President Betsy Wilkerson	City of Spokane
Council Member Zack Zappone	City of Spokane
Council Member Michael Cathcart	City of Spokane
Council Member Kitty Klitzke	City of Spokane
Council Member Dan Dunne	City of Liberty Lake (Ex-Officio)
Mayor Chris Grover	City of Cheney (Ex-Officio)
Council Member Dan Sander	City of Millwood (Ex-Officio)
Council Member Hank Bynaker	City of Airway Heights (Ex-Officio)
Ms. Rhonda Bowers	Labor Representative (non-voting)

Spokane Transit Organizational Chart

The Chief Executive Officer is appointed by the Board of Directors and oversees the administration of the agency directed by the policy guidance established by the Board of Directors. STA's Organization Chart is shown below:



Vision, Mission, and Organizational Priorities

VISION:

Connecting everyone to opportunity

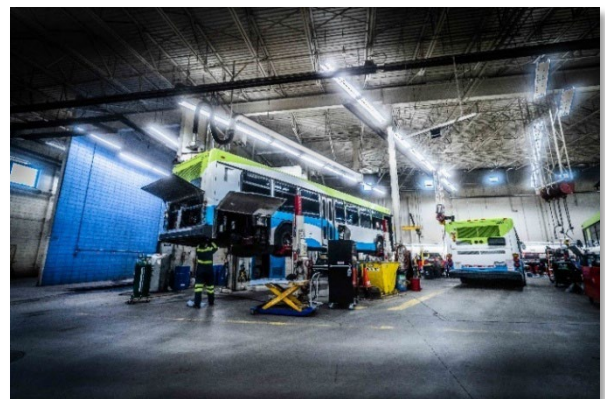


MISSION:

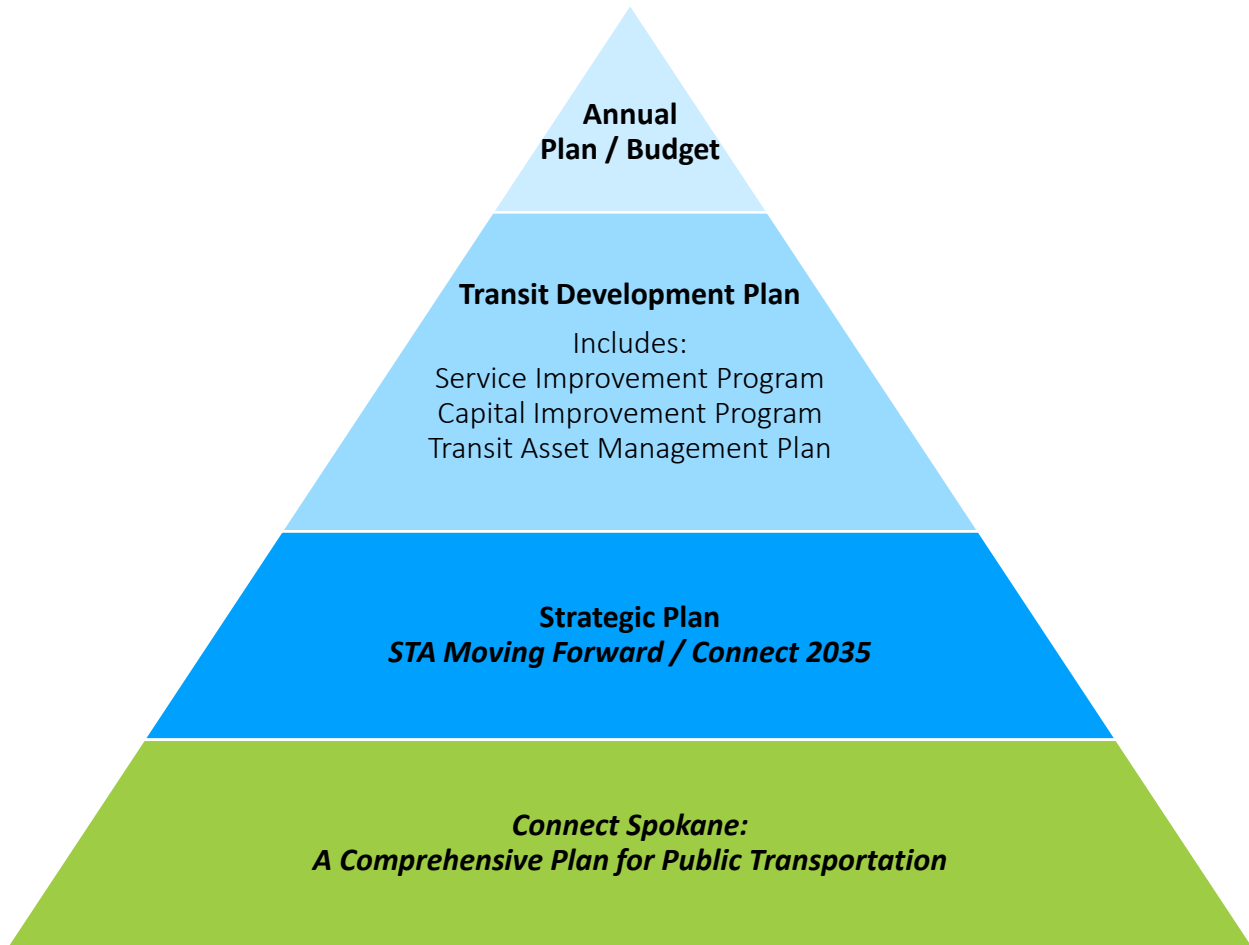
We provide safe, inclusive, convenient, and efficient public transportation services to Spokane area communities. We are leaders in transportation and a valued partner in the region's social fabric, economic infrastructure, and quality of life.

ORGANIZATIONAL PRIORITIES:

- *Ensure Safety*
- *Earn and Retain the Community's Trust*
- *Provide Outstanding Customer Service*
- *Enable Organizational Success*
- *Exemplify Financial Stewardship*



STA Planning Framework



STA's strategies, plans, and actions are anchored in a framework which includes a series of documents which range in scope and time horizons beginning with its comprehensive plan, *Connect Spokane*, the core long-range planning and policy-setting document for the Agency. The next level in the framework is comprised of strategic planning, with STA in the late delivery stage of its current 10-year plan, *STA Moving Forward*, and in the implementation stage of its next 10-year plan, *Connect 2035*. The six-year Transit Development Plan (TDP), a state-required annual report, provides mid-range guidance, over a six-year period, about the deliverables for the Agency from a service and capital perspective. Lastly, the Annual Plan and Budget, the focus of this report, encapsulates the one-year efforts STA will undertake. Depicted in the pyramid above is the hierarchy of those plans to guide STA as it architects its future.

2026 ACTION PLAN

The 2026 Action Plan links STA's vision, mission, and priorities to actions and activities which the Agency will undertake during the year, bound together by a definition of organizational success. It reflects the tenth and final year of implementation of the *STA Moving Forward* plan, while continuing the implementation of STA's new strategic plan, *Connect 2035*, envisioned to guide investments and strategic actions through 2035.

Action 1: Elevate the customer experience.

STA provides safe, inclusive, convenient, and efficient public transportation services to Spokane area communities. Fostering an easy-to-use, safe, and inviting experience promotes STA as a compelling transportation choice across the region. STA strives to improve the customer experience in every interaction they may have with the agency. From how to plan a trip, pay a fare, and provide feedback, STA wants every touch to reinforce the value it places on its riders. The following projects will be the agency's key deliverables in supporting this first action along with the continued refinement of its existing service, with estimated projects commencing or continuing in 2026:

- Deliver service improvements by optimizing existing services, and if feasible, launch pilot service to Post Falls to complete **STA Moving Forward** project list.
- Advance **Division Street BRT** through environmental approvals and demonstrate readiness for federal grant funding. STA began project development in 2023, which advanced to a point at which the Board of Directors authorized staff to submit a Small Starts grant application to the Federal Transit Administration for the project and advance toward 60% design. The project remains on track for a 2030 opening.
- Advance **High Performance Transit** infrastructure, including final design and construction bidding of Argonne Station Park and Ride on Route 7 Valley/Airport. Enhance stops on existing HPT corridors while also beginning corridor development for Wellesley High Performance Transit. Complete acquisition of property for a future Appleway Station envisioned for future HPT expansion.
- Improve **bus stops**, enhance accessibility and increasing number of **passenger shelters** in the system, working toward the objective of having stops with 25 or more average weekday boardings offer a covered waiting area. Complete rural highway bus stops in Medical Lake.
- Continue investments in customer service tools, including procuring new **Customer Relationship Management (CRM)** software.
- Complete full roll-out of **Transit Ambassador** pilot program and further enhance safety and security on the system.
- Launch the first pilot of Mobility on Demand (MOD), including defining the detailed service areas and operating parameters.

Action 2: Lead and collaborate with community partners to enhance the quality of life in the region.

STA operates in its region's ecosystem, delivering transportation options for community members. Creating strong partnerships will ensure that the Agency makes informed choices, through collaboration, that benefit everyone and contribute to the vibrancy and sustainability of this region now and in the future. The Agency will focus its efforts to support this second goal in 2026 through the following undertakings:

- Assist local jurisdictions in advancing **Transit Oriented Development** (TOD) and develop alternatives for implementing TOD projects on STA property.
- Continue to expand outreach to community partners, especially civic and community-based organizations, creating more opportunities for engagement.
- Engage in community initiatives of shared interest, including the Safe and Healthy Spokane Task Force.
- Educate on the value of transit and the funding requirements for **sustaining** existing services and **investing** in planned improvements (*Connect 2035*).

Action 3: Strengthen STA's capacity to anticipate and respond to the demands of the region.

STA needs to grow and adapt to ever-changing conditions. Having a team who is well equipped and focused on the Agency's mission, along with strong supporting infrastructure, will provide the foundation required to deliver on the goals of this plan, balanced with providing reliable daily service. In support of this third goal, STA plans to do the following:

- Advance and complete phase 2 of **Facilities Master Plan** (FMP) Update, identifying the type, size, and location of key sites, including:
 - Upgrades at the **STA Plaza** to maximize community benefits of the second floor.
 - **Training facility** to allow disposition of STA Ballpark/Fairgrounds property while improving training capacity and quality.
 - **Clean Energy Base** that can support dynamic fleet growth over time, while providing resilience with conventional fuels.
- Maintain a state of good repair, implement transit asset management and fleet replacement plans.
- Implement additional on-route charging locations to extend duty cycle of existing battery electric fleet.
- Undertake a coach operator recruitment and retention task force, identifying and implementing improvements to achieve full head count.
- Begin review of fare programs, enforcement, and related practices and frameworks for recommendations in 2027. This does not include review of underlying adopted policy, last updated in 2024.

2026 BUDGET

Executive Overview

The current year (2025) has been marked with key milestones for STA in fulfilling the *Connect 2035* and *STA Moving Forward* goals. Ridership has steadily increased over the past five years since the beginning of the Covid-19 Pandemic, estimated to be 10.9 million riders for 2025, a record high for the agency. Key highlights of 2025 include the commencement of double-decker bus service between Cheney and Spokane, as well as increased frequencies on High Performing Transit (HPT) routes, such as Route 7 from Liberty Lake to the Spokane International Airport which provides 30-minute services during the day and hourly services evenings and weekends. Planning and development of the Division Bus Rapid Transit (BRT) line commenced including the application of a Small Starts grant to the Federal Transportation Administration. 2025 also saw the beginning of the Transit Ambassador program that will provide additional safety and customer service to riders systemwide, as well as the installation of the new Telematics software to be rolled out to all vehicles systemwide with the goal of reducing preventable accidents.

As STA looks to 2026 and beyond, the Agency will continue working towards the goal of connecting everyone to opportunity by providing safe, inclusive, convenient, and efficient public transportation services to Spokane area communities. As both growth and an uncertain economic environment are occurring simultaneously, STA is focused on long-term fiscal sustainability in achieving the *Connect 2035* goals. The 2026 actions and budget consider steps to fulfill the long-term needs and vision of the Spokane Region.

Key investments in the 2026 budget include:

- Planning and development for the Division BRT project as presented in Connect 2035.
- Increased investment in public safety with 5.0 FTE additional security employees and 10.0 FTE Ambassadors.
- Increase of 10.0 FTE Fixed Route employees and 5.0 FTE Van Operators for better performance.
- 7.0 FTE for vehicle and facilities maintenance, engineering, and customer services.
- 5.0 FTE for communications, IT, training, and external affairs.
- Procurement and implementation of a new Enterprise Asset Management (EAM) program.
- Increased IT investments in fare collection, CRM software, communications, and equipment upgrades.
- Post Falls/North Idaho pilot program to fulfill STA Moving Forward.

Capital investment in 2026 includes the Argonne Street Park and Ride, additional investments in High Performing Transit corridors and charging station infrastructure. STA will also embark on a Transit Oriented Development (TOD) pilot program in collaboration with local partners and stakeholders. Facility upgrades include electrical and fire suppression systems at the Boone Facilities, significant systemwide bus stop and facility improvements, as well as real estate property purchases to advance the Facilities Master Plan.

Budget Process

STA's budget process starts in late June each year. A Budget Calendar is published along with an Action Plan and Budget Guidance to aid staff in planning for any new Agency-wide initiatives which may impact the agency. In July, staffing levels are reviewed by the CEO and Executive Team to determine whether the positions requested are approved for addition to the budget. During July and August, department managers analyze and propose non-personnel budgets, and the salaries and benefits for all approved positions are calculated. The revenue budget is developed as well. The Draft Budget is presented to the Executive Team for review in late August with final draft documents completed in September.

The Budget is presented to the Board's Planning & Development Committee and to the Board of Directors three times in October, November, and December each year. First, in October, the initial Draft Budget is presented to the Planning & Development Committee and the STA Board. The Proposed Budget is then presented at the Planning & Development Committee meeting and at the Public Hearing held during the November Board of Directors meeting. A video summarizing key elements of the budget is published on the STA website for employee, citizen, and public outreach in November. The Final Proposed Budget is presented to the Planning & Development Committee and to the Board for review and adoption at the December meeting.



Connect 2035

What is Connect 2035?

Approved by the STA Board in July 2025, *Connect 2035* articulates Spokane Transit Authority's strategic roadmap for bus, Paratransit, and Rideshare service through 2035, with a clear vision supported by goals and strategies. It builds on the successes of our previous strategic plan, [STA Moving Forward](#), to address emerging needs and continued investment in equity, sustainability, and community growth. Ultimately, it enables us to identify priorities for the next 10 years and beyond- all while building and strengthening relationships with and within the community. Further details can be found on the STA website at: staconnect2035.com.

CONNECT 2035 GOALS



Elevate the Customer Experience



Lead and collaborate with community partners to enhance the quality of life in our region

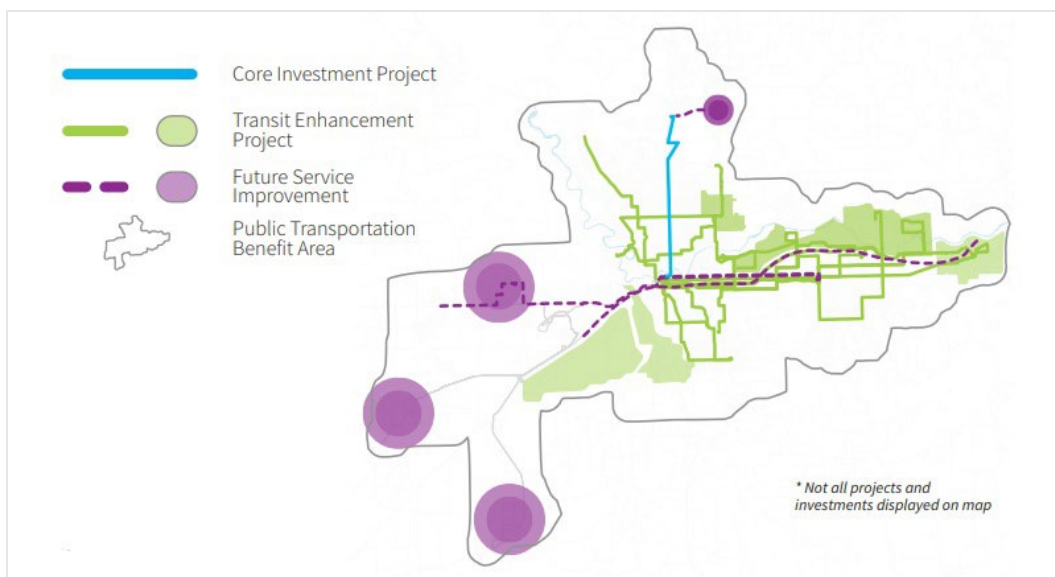


Strengthen our capacity to anticipate and respond to the demands of our region

Three types of investments highlighted in *Connect 2035* include:

- **Core Investments:** Major projects that will further all three of our strategic goals.
- **Transit Enhancements:** Improvements we will deliver with our existing resources to elevate the customer experience, grow community partnerships, and strengthen our organization.
- **Future Service Improvements:** Projects that respond to needs highlighted by the community and would meet growing demand; however, these will require a new, sustainable funding source to deliver.

CONNECT 2035 PROJECT MAP



Connect 2035 Initiatives in the 2026 Budget

As outlined in the 2026 Action Plan, *Connect 2035* initiatives in 2026 are included in both operating and capital budgets as follows:

2026 BUDGET – CONNECT 2035 OPERATING ENHANCEMENTS

Category	Amount
3.0 FTE Fixed Route Supervisors	\$349,505
15.0 FTE Security Employee Additions*	1,187,292
1.0 FTE Customer Service Assistant Manager	108,307
2.0 FTE Communications Employees**	162,075
1.0 FTE Vehicle Charging Engineer	112,793
1.0 FTE Director of External Affairs	146,227
Telematics Implementation and Operating	241,295
Swiftly/Transit App Enhancements and Operating	224,190
Mobility on Demand pilots	954,948
TOD Technical Assistance Grants	200,000
Total Connect 2035 Operating Enhancements 2026 Budget	\$3,686,632

*Security Employees include: 1.0 Lead Transit Officer, 1.0 Security Assistant, 2.0 Security Coordinators, 10.0 Transit Ambassadors, 1.0 Security Manager

**Communications Employees include 1.0 Communications Specialist I, 1.0 Customer Support and Outreach Coordinator

2026 BUDGET – CONNECT 2035 CAPITAL PROJECTS

Category	Amount
Facilities Enhancements*	\$1,200,000
BEB Charging Infrastructure	4,735,000
Shelters, Transit Centers, and Comfort Station Improvements	3,552,000
Division Street BRT	7,288,000
Argonne Station Park and Ride	3,000,000
Wellesley HPT Line Design and Construction	200,000
Total Connect 2035 Capital Projects 2026 Budget	\$19,975,000

*Facilities Enhancement projects include Facilities Master Plan Update, Lithium-Ion Battery Storage, Clean Energy Base and Training Facility

Operating Budget

STA's 2026 Operating and Capital Budgets are shown in the summary table below. Operating revenue of \$162.8M exceeds operating expenses of \$143.4M. The capital budget of \$86.8M is offset by capital grant revenue of \$14.6M for a net use of funds for capital of \$72.2M. Fund balance of \$62.0M is intentionally used to balance the budget in support of STA's priority of exemplifying financial stewardship by remaining debt-free. Total Sources and Uses of Funds are \$239.4M.

Budget Comparison 2025 to 2026

	2025 Amended Budget	2026 Final Proposed Budget	\$ Change from 2025 Budget	% Change from 2025 Budget
Estimated Revenues:				
Fares & Other Transit Revenue	\$ 7,808,056	\$ 8,096,969	\$ 288,913	3.7%
Sales Tax	116,312,668	121,622,638	5,309,970	4.6%
State Grants	10,275,706	12,642,167	2,366,461	23.0%
Miscellaneous Revenue	8,490,004	7,201,504	(1,288,500)	-15.2%
Federal Preventive Maintenance	12,837,846	13,229,655	391,809	3.1%
Subtotal: Operating Revenues	\$ 155,724,280	\$ 162,792,933	\$ 7,068,653	4.5%
Federal Capital Revenue	2,194,315	4,128,686	1,934,371	88.2%
State Capital Revenue	12,639,555	10,432,086	(2,207,469)	-17.5%
Subtotal: Capital Revenue	\$ 14,833,870	\$ 14,560,772	\$ (273,098)	-1.8%
Total Revenue	170,558,150	177,353,705	6,795,555	4.0%
Decrease in Fund Balance*	48,734,229	62,013,408	13,279,179	27.2%
Total Source of Funds	\$ 219,292,379	\$ 239,367,113	\$ 20,074,734	9.2%
Estimated Expenditures:				
Fixed Route	\$ 89,779,111	\$ 93,206,005	\$ 3,426,894	3.8%
Paratransit	21,875,233	22,735,842	\$ 860,609	3.9%
Rideshare	955,926	974,531	\$ 18,605	1.9%
Plaza	4,103,871	3,994,005	\$ (109,866)	-2.7%
Administration	18,545,588	21,292,849	\$ 2,747,260	14.8%
Mobility on Demand	-	954,948	\$ 954,948	100.0%
Cooperative/TOD	-	200,000	\$ 200,000	100.0%
Total Operating Expenses	\$ 135,259,729	\$ 143,358,180	\$ 8,098,449	6.0%
Capital Expenditures - Includes FR & PT Fleet	67,553,927	86,839,534	19,285,607	28.5%
FR & PT Fleet Replacement Allocation	16,478,723	9,169,399	(7,309,324)	-44.4%
Total Use of Funds	\$ 219,292,379	\$ 239,367,113	\$ 20,074,734	9.2%

* Represents net decrease in fund balance of \$44,886,205 and a reduction in the Fleet Replacement Reserve of \$17,127,203 for purchase of vehicles.

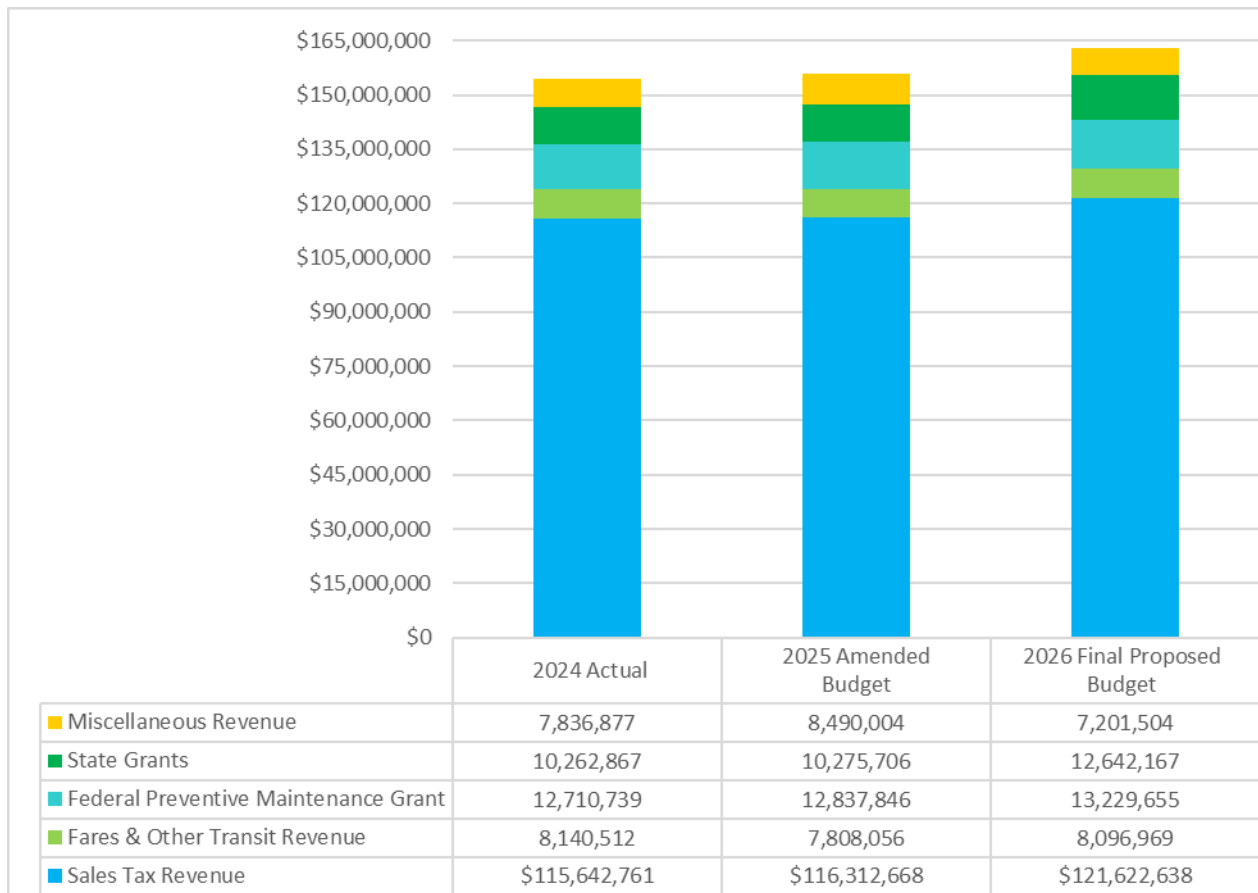
Operating Revenues

STA relies on three primary sources of revenue to fund its operations: 1) local, voter-approved sales tax, 2) fares, and 3) operating grant funding, both state and federal, along with interest and miscellaneous income. The Final Proposed 2026 Budget includes Operating revenues of \$162,792,933. The following chart shows the major sources of revenue in tabular and graphical formats:

Operating Revenues by Category – 2024 Actual, 2025 Amended Budget, 2026 Final Proposed Budget

Revenue Type	2024 Actual	2025 Amended Budget	2026 Final Proposed Budget	Change 2026 to 2025 (\$)	Change 2026 to 2025 (%)
Sales Tax Revenue	\$ 115,642,761	\$ 116,312,668	\$ 121,622,638	\$ 5,309,970	4.6%
Fares & Other Transit Revenue	8,140,512	7,808,056	8,096,969	288,913	3.7%
Federal Preventive Maintenance Grant	12,710,739	12,837,846	13,229,655	391,809	3.1%
State Grants	10,262,867	10,275,706	12,642,167	2,366,461	23.0%
Miscellaneous Revenue	7,836,877	8,490,004	7,201,504	(1,288,500)	-15.2%
Total Revenues	\$ 154,593,755	\$ 155,724,280	\$ 162,792,933	\$ 7,068,653	4.5%

OPERATING REVENUE CHART



Sales Tax – Budgeted sales tax, provided by a local voter-approved sales tax rate of 0.8 percent levied within the PTBA, is the most significant source of operating revenue. Sales tax represents 74.7 percent of the 2026 Operating Revenue budget. STA has experienced favorable sales tax revenue growth over the last three years (actual versus budget), with increases of 7.0%, 6.3%, and 0.8% for 2023, 2024, and 2025 (YTD through August), respectively. The 2026 Budget looks at both the current year trending growth rate and the broader state of the national and local economy.

As such, the sales tax budget growth assumption is a two percent increase over the 2025 forecasted amount. For 2026, this is an increase of 4.6 percent over the 2025 budget. STA continues to closely monitor collections of sales tax so it can take any necessary compensating actions should economic conditions deteriorate. Any excess revenue generated by favorable sales tax collection variances are reinvested in the Agency’s capital and operating program to support initiatives in the 10-year strategic plan, *Connect 2035*.

Passenger Fares and Other Transit Revenue – Fare revenue is based on historical and forecasted ridership information, as shown below, combined with average fare per boarding.

Ridership Summary

	2024 Actual	2025 Amended Budget	2026 Final Proposed Budget	Change from 2025 Budget	% Change from 2025 Budget
Fixed Route	10,166,876	10,390,000	10,486,000	96,000	0.9%
Paratransit	390,956	404,960	421,489	16,529	4.1%
Rideshare	103,270	115,000	133,274	18,274	15.9%
Total Ridership	10,661,102	10,909,960	11,040,763	130,803	1.2%

The average fare per fixed route boarding is expected to be \$0.64. Average fare per boarding varies due to the blend of fare types and overall ridership. There is no projected fare increase included in the 2026 Budget. The last fare increase occurred in 2019. The current Adult Fare is \$2.00 with a daily cap of \$4.00. The current Reduced Fare is \$1.00, with a daily cap of \$2.00. Youth who are 18 years of age and younger ride free. An eligibility-based, low-income fare pilot program, Opportunity, was approved in 2025 and is expected to reduce fare revenue by about \$306,000 per year over three years. This is part of the *Connect 2035* initiatives planned over the next ten years.

STA’s fare philosophy is anchored in its comprehensive plan, *Connect Spokane*, which articulates that ridership increases are achieved by making public transportation cost effective and simple to use. Depending on the operating environment, type of transit service, and current demand, fares can play a role in the increase or decrease of ridership. The collection of fares means there is opportunity to provide more service for more people with the additional revenues received. Fares and Other Transit Revenue represent 5.0 percent of the Operating Revenues.

Federal Preventive Maintenance – STA is a recipient of Federal section 5307 formula grant funds for preventive maintenance. Use of these funds for maintenance is authorized by the Federal Transit Administration (FTA). An increase in 5307 funding came with the passage of the Infrastructure Investment and Jobs Act which apportioned additional funding to transit agencies across the United States beginning in 2022 and is expected to continue over the next 5 years. In 2026, this federal operating funding represents 8.1 percent of Operating Revenues.

State Grants – STA receives funding from the Washington State Department of Transportation for special needs transportation. In addition, STA started receiving funding in 2023 from the Move Ahead Washington legislation, the state transportation package that provides funding for public transportation over the next 16 years. It is funded by the Climate Commitment Act. The Transit Support Grant requires agencies to provide zero-fare for all youth, eighteen years of age and under. In addition, STA has been awarded about \$500,000 in State funds to support activities related to the FIFA World Cup. These operating grants represent 7.8 percent of 2026 Operating revenues.

Miscellaneous – This revenue consists primarily of investment earnings. Interest income is impacted by average cash balance and interest rates. The interest rate assumption for 2026 is estimated to be about 3.1 percent.

Operating Expenses

The Final Proposed 2026 Operating Expense budget totals \$143,358,180 which represents the cost to maintain existing service levels in line with STA's Action Plan. Expenses are comprised of the following major functional and natural categories:

Expense Type by Cost Center					
Expense Type	2024 Actual	2025 Amended Budget	2026 Final Proposed Budget	Change 2026 to 2025 (\$)	Change 2026 to 2025 (%)
Fixed Route	\$ 77,864,329	\$ 89,779,111	\$ 93,206,005	\$ 3,426,894	3.8%
Paratransit	18,755,789	21,875,233	22,735,842	\$ 860,609	3.9%
Rideshare	779,869	955,926	974,531	\$ 18,605	1.9%
Plaza	3,422,052	4,103,871	3,994,005	\$ (109,866)	-2.7%
Administration	17,771,779	18,545,588	21,292,849	\$ 2,747,261	14.8%
Mobility on Demand			954,948	\$ 954,948	100.0%
Cooperative/TOD	703,510	-	200,000	\$ 200,000	100.0%
Total Expenses	\$ 119,297,327	\$ 135,259,729	\$ 143,358,180	\$ 8,098,451	6.0%

Expense Type by Natural Category					
Expense Type	2024 Actual	2025 Amended Budget	2026 Final Proposed Budget	Change 2026 to 2025 (\$)	Change 2026 to 2025 (%)
Salaries & Wages	\$ 50,994,460	\$ 54,259,573	\$ 59,847,916	\$ 5,588,343	10.3%
Benefits	30,975,108	35,744,839	36,788,418	1,043,579	2.9%
Services	6,947,866	7,877,877	8,966,689	1,088,812	13.8%
Contract Transportation	7,814,264	8,218,048	8,345,242	127,194	1.5%
Materials	15,101,518	21,271,770	19,320,499	(1,951,271)	-9.2%
Other	6,760,601	7,887,622	8,934,468	1,046,847	13.3%
Mobility on Demand			954,948	954,948	100.0%
Cooperative/TOD	703,510	-	200,000	200,000	100.0%
Total Expenses	\$ 119,297,327	\$ 135,259,729	\$ 143,358,180	\$ 8,098,451	6.0%

Operating expenses are most directly impacted by the number of revenue hours (a transit passenger vehicle in passenger carrying service for one hour) of service STA provides. Revenue miles are also a valuable indicator of the level of service activity. STA tracks each of these indicators by mode. The mode describes the type of service that STA provides:

Fixed Route (Motor Bus) – Fixed Route refers to regularly scheduled buses operating on established routes. This service is directly operated by STA.

Paratransit (Demand Response) – Paratransit refers to the mode of service that provides a complementary service to fixed route for those unable to use the regular bus because of the effects of their disability as provided under the Americans with Disabilities Act (ADA). Directly operated service is provided by STA personnel during the day on weekdays while purchased service is provided by a private contractor on nights and weekends, and when additional weekday support is needed.

Rideshare - Rideshare is a service for prearranged groups of riders who commute to a common destination in a van owned and maintained by STA. One of the passengers is designated as the driver. Employers participating in the program may provide a subsidy to their employees as a part of the state commute trip reduction (CTR) program.

The following charts show the comparison of revenue hours and revenue miles by mode for 2024 Actual, 2025 Amended Budget, and the 2026 Final Proposed Budget:

Revenue Hours by Mode

	2024 Actual	2025 Amended Budget	2026 Final Proposed Budget	Change from 2025 Budget	% Change from 2025 Budget
Fixed Route	524,059	541,671	541,790	119	0.0%
Paratransit	161,951	167,339	174,595	7,256	4.3%
Rideshare	32,585	32,734	34,157	1,423	4.3%
Total Revenue Hours	718,595	741,744	750,542	8,798	1.2%

Revenue Miles by Mode

	2024 Actual	2025 Amended Budget	2026 Final Proposed Budget	Change from 2025 Budget	% Change from 2025 Budget
Fixed Route	7,146,245	7,462,342	7,505,725	43,383	0.6%
Paratransit	2,485,326	2,595,919	2,679,427	83,508	3.2%
Rideshare	1,096,062	1,070,516	1,090,269	19,753	1.8%
Total Revenue Miles	10,727,633	11,128,777	11,275,421	146,644	1.3%

Salaries & Wages – While directly influenced by the 2026 revenue hours assumptions and the associated labor required to provide the services, STA administers a competitive compensation program with wages inclusive of step increases for employees based on their tenure with the Agency, along with general wage increases. Staffing additions for 2026 include 42 new positions, bringing the total number of budgeted employees to 837. Many of the new positions are necessary for the implementation of the *Connect 2035* initiative, such as ten additional Transit Ambassadors and five additional Security positions. This staff increase to Security will elevate the customer experience by fostering a safe, inviting customer experience. Other additions, such as the six coach operators and five van operators, are necessary to keep up with service demand. Departmental employee details can be found in the Employee section below. Overall, the increase in salaries & wages over 2025 reflects the additional cost of the new positions; contracted and step increases for ATU 1015, ATU 1598, AFSCME 3939; and general wage increases for management and administrative staff.

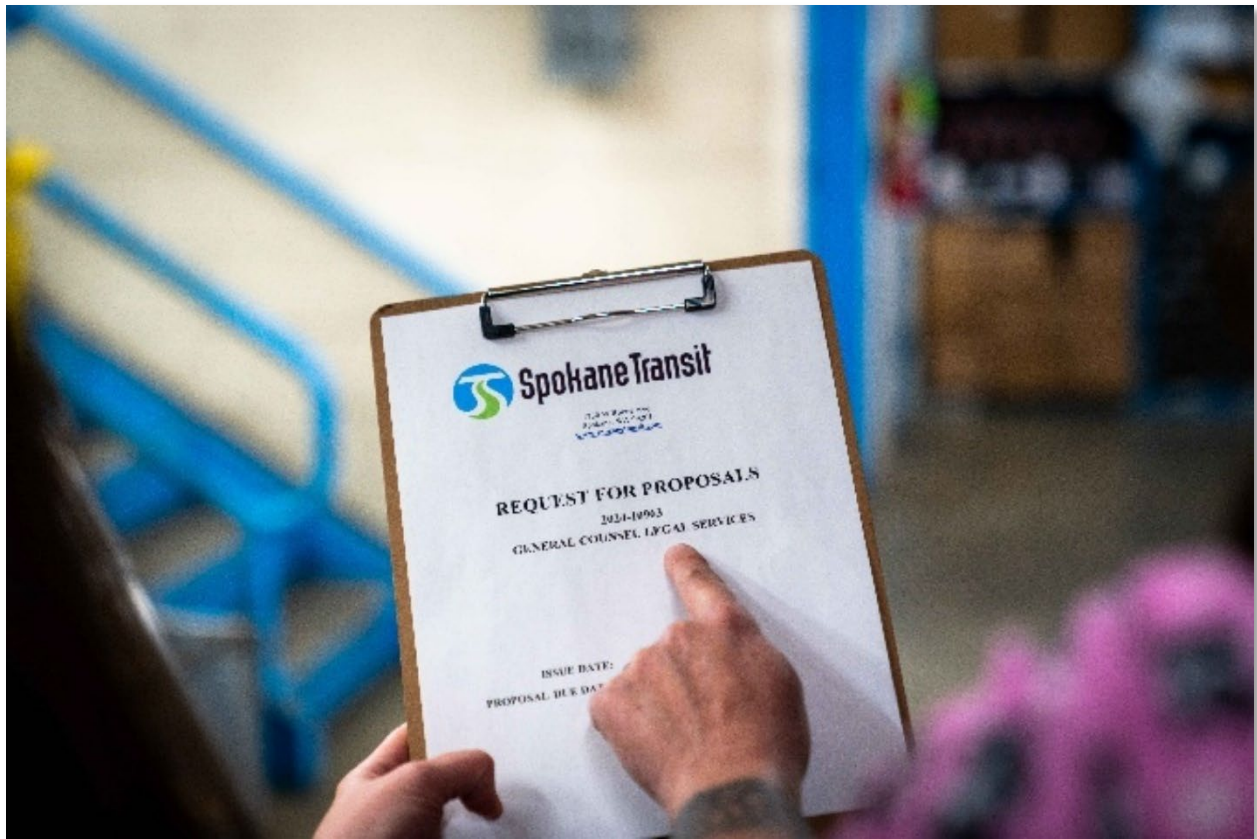
Benefits – The benefits budget includes assumptions for established cost increases, as well as known changes in required contribution rates. The two primary medical insurance programs offered by STA to its employees will increase by 2.6 percent and 6.9 percent, respectively, while the dental insurance premium will remain at current levels in 2026. The Public Employees Retirement System (PERS) rate was reduced by the Department of Retirements Systems effective July 1, 2025, from 9.11 percent to 5.58 percent.

Services – The services budget consists of professional and technical services, contract and custodial maintenance, printing, security, and other services. The increase reflects the updates to taxable services effective October 1, 2025, as well as additional consulting and contracted maintenance needs of the agency.

Contract Transportation – As previously mentioned, STA engages a contractor to provide its Paratransit service on nights and weekends. The overall contracted transportation budget for 2026 is only slightly more than 2025.

Materials –Fuel is the largest component of the materials budget. The 2026 budget assumes a cost per gallon of diesel fuel at \$3.68 which is less than the 2025 budget assumption of \$4.05 per gallon. STA gets estimated fuel prices from the U.S. Energy Information Administration (EIA). The 2026 supplies budget is 9.8 percent lower than the 2025 budget. This change in budget is due to the decline in vehicle repair parts by \$3.8 million due to one-time expenditures for batteries and other battery electric bus parts needs in 2025, offset by increases in software licenses, facilities and grounds repair materials, and fuel and lubricants costs.

Other – Other expenses consist of utilities, insurance, and miscellaneous items which are reflecting an increase of 10.6 percent over the 2025 budget. Property and liability insurance is one of the key drivers of this increase. For the 2026 Budget, STA expects insurance costs to increase by about 10 percent based on the rates provided by the Washington State Transit Insurance Pool (WSTIP), reflective of challenging insurance markets as insurance providers reduce the limits available for purchase.



Departmental Overview

Operations

Fixed Route

Fixed Route is the core of the Agency service and consists of the administration and delivery of fixed route bus service to customers, 365 days a year. Agency-wide, Fixed Route coordinates service delivery with other Departments, and formulates and implements Agency goals consistent with the mission of STA. Fixed Route includes all Coach Operators, Supervisors, Dispatch and Transportation administrative functions.

Paratransit

Paratransit is a door-to-door, shared ride complementary service to Fixed Route for those whose disabilities prevent them from taking the bus. Paratransit includes Van Operators, Transportation administration, Reservations, and Dispatch. Paratransit service is provided by a contractor at night and on weekends. Paratransit also includes the Special Use Van and Surplus Van grant programs which provide transportation solutions to nonprofit organizations and community groups.

Rideshare

STA's Rideshare program provides Rideshare vehicles for groups of commuters who have at least one end of their commute in Spokane County. Rideshare staff provide day-to-day support to Rideshare participants including vehicle maintenance, recruitment, and retention of participants as well as training of volunteer coordinators, drivers, and bookkeepers.

Vehicle Maintenance

Vehicle Maintenance is responsible for providing safe and reliable vehicles and equipment for the delivery of transportation services to customers, and in support of all other Agency business. They are involved in the selection and procurement of vehicles and parts, supplies, tools, and equipment while looking for ways to improve vehicle performance and safety to provide a clean, safe, reliable, and efficient environment for customers. The Department prepares the annual Transit Asset Management Plan.

Facilities & Grounds Maintenance

Facilities & Grounds Maintenance is responsible for STA's buildings and grounds, building systems, furnishings, and Park and Ride lots and bus stops. This includes STA's Administrative, Operating, and Maintenance Facilities and all Park and Ride facilities throughout STA's service area.

Administrative

Executive

The Chief Executive Officer (CEO) sets the overall direction, while providing supervision and coordination of the activities of the Agency in support of the vision and mission and in accordance with policies established by the Board of Directors. This includes the development and administration of Agency plans, services, programs, and policies and procedures. The Executive group also includes the Clerk of the Board who provides Board and CEO support, as well as the Ombudsman and Accessibility Officer. A Director of External Affairs will be added to the Executive team in 2026.



Planning & Development

Planning & Development oversees the service planning, capital project delivery, and grant administration and reporting activities for STA. Departmental staff design, monitor, and optimize fixed route bus services and develop routes for operators to select. The group is responsible for preparing the National Transit Database (NTD) report and submittal of the annual Transit Development Plan and STA's comprehensive plan to the Board of Directors for approval. Further, the department is responsible for the design and delivery of capital and operating projects approved by the Board of Directors.

Human Resources

Human Resources seeks to create a team of highly effective individuals to further STA's vision and mission. Department staff accomplish this through the hiring, training, and retention of employees committed to delivering outstanding public transportation. Human Resources manages the safety and security functions for the Agency. Safety responsibilities include the risk assessment of accidents and incidents, review of all safety-related documents, and Agency-wide safety trainings. Security covers oversight and patrolling of the Agency's facilities and vehicles to monitor and manage for security and safety-related conditions.

Finance and Administration

Finance and Administration is responsible for recording and maintaining the Agency's financial transactions and supporting documentation in conformance with all state and federal accounting regulations, Generally Accepted Accounting Principles (GAAP), and the Agency's own policies. Procurement and Records Management are also included in the Division. Purchasing administers the procurement of goods and services including oversight and monitoring of vendors, consultants, and contractors as well as contract development. Purchasing is also responsible for overseeing the Disadvantaged Business Enterprise program that ensures small businesses owned by socially and economically disadvantaged individuals have access to federally assisted contracts.

Information Services

Information Services is responsible for the support, maintenance, and governance of the Agency's information technology needs, including the management of cybersecurity risks. Responsibility for web services also resides within this department.

Communications & Customer Service

Communications staff is responsible for Agency marketing and communications, along with media relations. The department produces informational and educational materials about the Agency, and it promotes awareness about STA's transit services. The Department manages the website and real-time customer communications and social media. The Customer Service team is responsible for pass/fare sales and assisting customers with schedules and trip planning.



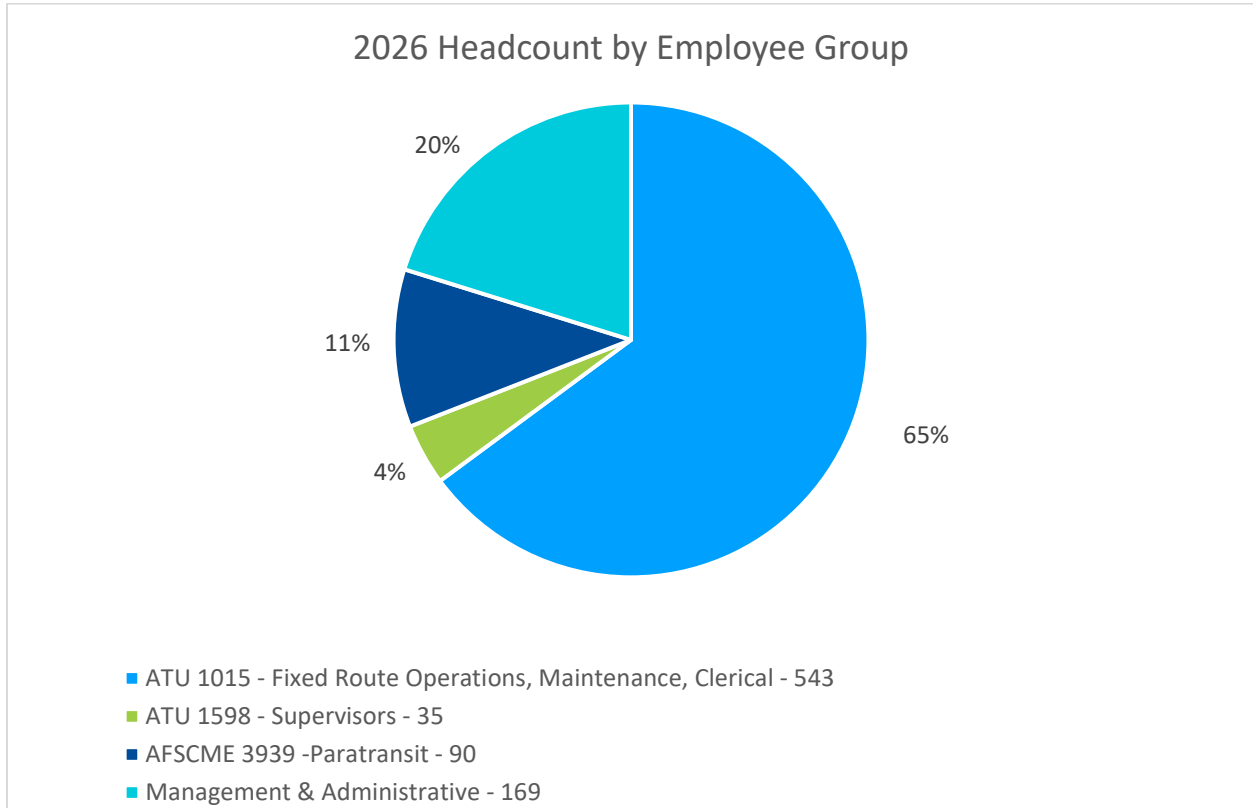
Employees

STA's final proposed 2026 budgeted workforce consists of 812 full-time and 25 part-time employees, summarized across Departments as follows. A full detail of positions by functions is included in the Appendix section.

Department	Headcount		Total
	Full-Time	Part-Time	
Operations			
Fixed Route	381	25	406
Paratransit (directly operated)	98	0	98
Rideshare	2	0	2
Vehicle Maintenance	115	0	115
Facilities & Grounds Maintenance	38	0	38
Total Operations	634	25	659
Administrative			
Executive	5	0	5
Planning & Development	25	0	25
Human Resources including Security	76	0	76
Finance and Administration	28	0	28
Information Services	17	0	17
Communications & Customer Service	27	0	27
Total Administrative	178	0	178
Total Agency Headcount	812	25	837



About 668 STA employees or 80 percent of the workforce are represented by one of three labor unions, in addition to non-represented management and administrative staff. The breakdown by employee group is as follows:



Staffing in 2026 includes an increase of 42 positions from the 2025 budget.

The new positions include, by function:

Fixed Route

- 3 Fixed Route Supervisors
- 1 Timekeeping Specialist
- 6 Coach Operators
- 1 Vehicle and Charging Engineer
- 1 Customer Service Assistant Manager

Security

- 1 Security Manager
- 1 Lead Transit Officer
- 1 Security Administrative Assistant
- 2 Security Coordinators
- 10 Transit Ambassadors

Maintenance & Facilities

- 2 Journeyman Vehicle Repair Technician
- 1 Building Maintenance Specialist
- 2 Facilities Laborers

Paratransit

- 5 Van Operators

Administration

- 1 Communication Specialist
- 1 Customer Support & Outreach Specialist
- 1 Training Content Coordinator
- 1 Director of External Affairs
- 1 Application Administrator - EAM

Capital Budget

The full Capital Improvement Plan by Projects is included in the Appendix section.

Spokane Transit Authority 2026 Capital Budget Summary							
Program Category	Program Name	2026 Capital Budget in TDP	Quantity	2026 Capital Budget Updated	Local Funding	State Funding	Federal Funding
Vehicles	Fixed Route Fleet Expansion	\$ 1,545,105	2	\$ 1,545,105	\$ 1,545,105	\$ -	\$ -
	Fixed Route Fleet Replacement	17,202,892	20	17,202,892	13,724,206	-	3,478,686
	Paratransit Van Replacement	1,857,892	11	1,857,892	1,857,892	-	-
	Rideshare Vehicle Replacement	665,000	11	695,000	695,000	-	-
	Non-Revenue Vehicles	142,000	11	472,000	280,000	192,000	-
Total Vehicles		\$ 21,412,889	55	\$ 21,772,889	\$ 18,102,203	\$ 192,000	\$ 3,478,686
Facilities - Maintenance & Administration	Boone - Preservation and Enhancements	\$ 9,464,020		\$ 11,867,660	\$ 11,867,660	\$ -	\$ -
	Fleck Center - Preservation and Improvements	-		250,000	250,000	-	-
	Miscellaneous Equipment and Fixtures	871,021		882,871	882,871	-	-
	Facility Master Plan Program	345,000		1,396,500	1,396,500	-	-
Total Facilities - Maintenance & Administration		\$ 10,680,041		\$ 14,397,031	\$ 14,397,031	\$ -	\$ -
Facilities - Passenger & Operational	Route & Stop Facility Improvements	\$ 15,083,522		\$ 12,187,690	\$ 9,430,890	\$ 2,756,800	\$ -
	Park and Ride Upgrades	21,854		21,854	21,854	-	-
	Plaza Preservation and Improvements	1,830,498		1,914,275	1,914,275	-	-
	Transit Center Upgrades	4,111,552		3,001,000	3,001,000	-	-
	Near Term Investments	2,246,291		770,331	770,331	-	-
Total Facilities - Passenger & Operational		\$ 23,293,717		\$ 17,895,150	\$ 15,138,350	\$ 2,756,800	\$ -
Technology	Business Systems Replacement	\$ 2,500,000		\$ 2,500,000	\$ 2,500,000	\$ -	\$ -
	Communications Technology Upgrades	1,000,000		1,000,000	1,000,000	-	-
	Fare Collection and Sales Technology Total	3,250,000		3,250,000	3,250,000	-	-
	IS Infrastructure and End User Equipment	2,311,600		2,265,600	2,265,600	-	-
	Operating & Customer Service Software	300,000		300,000	300,000	-	-
	Security and Access Technology	150,900		775,900	775,900	-	-
Total Technology		\$ 9,512,500		\$ 10,091,500	\$ 10,091,500	\$ -	\$ -
High Performance Transit Implementation	Cheney Line	\$ 300,000		\$ 300,000	\$ 300,000	\$ -	\$ -
	I-90/Valley Line	15,073,532		12,073,532	8,207,432	3,716,100	150,000
	Monroe-Regal Line	741,952		1,241,952	1,241,952	-	-
	Sprague Line	1,729,302		934,371	467,185	467,186	-
	West Broadway Line	1,580,000		645,000	645,000	-	-
	Division Street BRT	7,288,109		7,288,109	3,488,109	3,300,000	500,000
	Wellestey Line	810,000		200,000	200,000	-	-
Total High Performance Transit Implementation		\$ 27,522,895		\$ 22,682,964	\$ 14,549,678	\$ 7,483,286	\$ 650,000
Total 2026 Capital Budget		\$ 92,422,042		\$ 86,839,534	\$ 72,278,762	\$ 10,432,086	\$ 4,128,686

Rolling Stock (Vehicles)

STA's 2026 Capital Budget includes \$21.8 million for procurement of 55 revenue and non-revenue vehicles.

Revenue Vehicles – The budget for revenue vehicles is \$21.3 million for procurement of 44 vehicles. Revenue vehicles are those coaches and vans used to provide revenue service to passengers in the STA Public Transportation Benefit Area (PTBA). There are 20 fixed route forty-foot clean diesel coaches planned for replacement at a cost of \$17.2 million, 2 fixed route diesel coaches for expansion at a cost of \$1.5 million, 11 paratransit vans at about \$1.9 million, and 11 rideshare vehicles at about \$0.7 million. STA expects to receive \$3.5 million in federal funding to support the purchase of these vehicles.

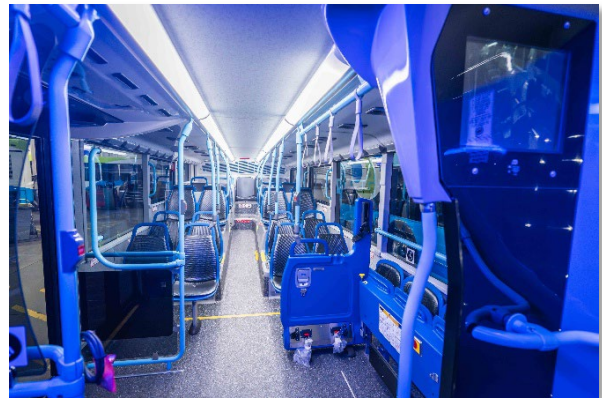
Non-Revenue Vehicles – Non-revenue vehicles include vehicles needed for operations such as supervisor trucks, service vehicles, maintenance trucks, and facilities vans. STA plans to replace 11 non-revenue vehicles at a cost of \$0.5 million in 2026. STA expects to receive \$0.2 million in state funding to support the purchase of these vehicles.

Facilities – Maintenance & Administration

STA's Facilities Maintenance & Administration total budget for 2026 amounts to \$14.4 million. This includes \$11.9 million for preservation and enhancement of the STA maintenance and administration facilities at Boone which includes an electrical system upgrade for the Boone facilities, HVAC maintenance, Clean Building projects, the NW garage fire suppression upgrade, and other miscellaneous preservation projects. Fleck Center preservation and improvements of \$0.2 million for 2026 include tenant improvements to property acquired in 2025, adjacent to the Fleck Center. The capital budget for Facilities Maintenance and Administration also includes \$1.4 million for the Facility Master Plan as well as \$0.9 million for other miscellaneous equipment and fixture needs of the Agency.

Facilities – Passenger & Operational

STA Facilities for Passenger and Operational needs for the 2026 budget is \$17.9 million. Included are upgrades to Park and Rides and Transit Centers, \$3.0 million of which includes a West Plains Transit Center Comfort Station and Facilities and Grounds Building. STA plans to spend \$2.0 million for preservation and improvements to the STA Plaza focused on the Clean Building improvements as well as design of Plaza Bay 1, and improvements to office space. Route and Stop Facility Improvements and Near-Term Investments focus on those operational improvements for passengers and operations such as shelters, lighting, updates to bus stops, operator comfort stations, and accessibility improvements. The 2026 budget for Route and Stop Facility Improvements and Near-Term Investments is \$12.9 million.



Technology

The total budget for Technology projects for 2026 is \$10.1 million. This includes Enterprise Asset Management System Implementation, Communications Technology, Fare Collection and Sales Technology, Information Systems Infrastructure and End User Equipment, Operating and Customer Service applications, and Security and Access Technology.

High Performance Transit Implementation

STA's budget for 2026 High Performance Transit Implementation totals \$22.9 million. This includes the Cheney Line at \$0.3 million, along with I-90/Valley Line projects such as planning for the Appleyway Station Park and Ride, construction on an Argonne Station Park and Ride, and continuation of I-90/Valley HPT Route 7 projects at \$12.1 million. The Sprague Line will continue with a 2026 budget of \$0.9 million along with the Monroe-Regal Line and the West Broadway Line at \$1.2 million and \$0.6 million respectively. The budget for the Division Street Bus Rapid

Transit (BRT) project and the Wellesley HPT Line Design are \$7.3 million and \$0.2 million, respectively. These, along with other projects in the capital budget, are part of the *Connect 2035* initiatives.

The 2026 Capital Budget includes \$23.6 million for *Connect 2035* initiatives.

Fund and Reserve Summary

STA is a debt-free Agency and, as such, manages its resources to create a sustainable and balanced budget. The fund balance represents the available resources of the Agency as of the end of the Budget period after 2026 budgeted operating and capital activities and Reserves, which are Board approved committed amounts:

	2026 Final Proposed Budget
OPERATING ACTIVITIES	
Revenue (excluding capital grants)	\$ 162,792,933
Operating Expense	(143,358,180)
Revenue Over / (Under) Operating Expenses	\$ 19,434,753
CAPITAL ACTIVITIES (Local Funds)	
Purchase of Property, Plant, and Equipment	(55,151,559)
FR & PT Fleet Replacement Allocation	(9,169,399)
Total Local Funds Used for Capital Activities	\$ (64,320,958)
NET DECREASE IN FUND BALANCE	\$ (44,886,205)
Fund Balance (Projected beginning 2026)	\$ 249,313,073
Fund Balance (Projected ending 2026)	\$ 204,426,868
BOARD DESIGNATED AND OTHER RESERVES	
Operating Reserve (15% of Operating Expenses)	\$ (21,503,727)
Risk Reserve	(5,500,000)
Right of Way Acquisition Reserve	(4,950,000)
Real Estate Acquisition Reserve	(25,000,000)
Fleet Replacement Reserve (other)	(18,622,806)
Claims Reserve - L&I required (other)	(357,000)
Total Board Designated & Other Reserves	\$ (75,933,533)
2026 Estimated End of Year Fund Balance After Reserves¹	\$ 128,493,335

¹ Estimated end of year fund balance after reserves are used for future capital expenditures included in the 2026-2031 Capital Improvement Plan

Reserves

The Board of Directors adopted Board Resolution 630A-07 and 804-22 to establish selected designated cash reserve policies to include Self-Insurance, Operating Reserve, Fleet Replacement and Real Estate-related Reserves.

Self-Insurance Risk Reserve — A total of \$5.5 million was designated to provide catastrophic self-insurance coverage for underground storage tanks to protect the Agency from exposure beyond the financial resources available through the Agency's insurance coverage.

Operating Reserve — A reserve equal to 15% of the annual adopted operating expense budget was established to protect the Agency from sudden and unforeseen financial challenges from fluctuating revenues or expenditures, by creating access to short-term liquidity when needed.

Fleet Replacement Reserve-This reserve was created as a mechanism to smooth the impact to cash of replacement and expansion of fixed route buses and paratransit vans. While not an officially designated reserve, it is used specifically for capital investments related to vehicles used in STA service. Annually, as part of the budget, STA funds and the Board of Directors approves the replenishment of the reserve to the appropriate level based on future vehicle purchases.

Real Estate Reserve — STA's current and next strategic plans contain projects which call for significant investments in real estate to accomplish their desired capital and operational objectives. This reserve of \$25 million provides a mechanism for the Board of Directors to make the acquisitions.

Right of Way Acquisition Reserve — In the normal course of its operations and capital development efforts, STA works in the right of way of others and must have a mechanism to quickly address issues that may impact delivery of service or capital projects. This reserve of \$4.95 million allows the Board to respond to right-of-way issues which cannot be planned.



KEY PERFORMANCE INDICATORS

Fixed Route Key Operating Indicators (Allocated)	2026 Final Proposed Budget	2025 Amended Budget	2024 Actual
Operating Expense	\$114,126,030	\$107,836,507	\$90,660,182
Revenue Hours	541,790	541,671	524,059
Passengers	10,486,000	10,390,000	10,166,876
Revenue Miles	7,505,725	7,462,342	7,146,245
Farebox Revenue	\$6,748,223	\$6,671,998	\$6,844,290
Recovery % for Standard Fare Rate	18.4%	19.3%	22.4%
Average Fare	\$0.64	\$0.64	\$0.67
Cost per Passenger	\$10.88	\$10.38	\$8.92
Operating Cost per Revenue Hour	\$210.65	\$199.08	\$173.00
Operating Cost per Revenue Mile	\$15.21	\$14.45	\$12.69
Passengers per Revenue Hour	19.35	19.18	19.40
Passengers per Revenue Mile	1.40	1.39	1.42
Vehicles Operated in Maximum Service	162	160	164

Paratransit Key Operating Indicators (Allocated)	2026 Final Proposed Budget	2025 Amended Budget	2024 Actual
Operating Expense	\$27,838,886	\$26,275,029	\$22,203,399
Revenue Hours	174,595	167,339	161,948
Passengers	421,489	404,960	390,956
Revenue Miles	2,679,427	2,595,919	2,485,325
Farebox Revenue	\$590,904	\$498,900	\$517,872
Recovery % for Standard fare rate	3.0%	3.1%	3.5%
Average Fare	\$1.40	\$1.23	\$1.32
Cost per Passenger	\$66.05	\$64.88	\$56.79
Operating Cost per Revenue Hour	\$159.45	\$157.02	\$137.10
Operating Cost per Revenue Mile	\$10.39	\$10.12	\$8.93
Passengers per Revenue Hour	2.41	2.42	2.41
Passengers per Revenue Mile	0.16	0.16	0.16
Vehicles Operated in Max Service-Directly Operated	75	75	74
Vehicles Operated in Max Service-Contracted	49	49	49

Rideshare Key Operating Indicators (Allocated)	2026 Final Proposed Budget	2025 Amended Budget	2024 Actual
Operating Expense	\$1,193,264	\$1,148,193	\$934,920
Revenue Hours	34,157	32,734	32,585
Passengers	133,274	115,000	103,270
Revenue Miles	1,090,269	1,070,516	1,096,062
Farebox Revenue	\$325,275	\$316,250	\$304,085
Farebox Recovery Ratio	27.3%	27.5%	32.5%
Average Fare	\$2.44	\$2.75	\$2.94
Cost per Passenger	\$8.95	\$9.98	\$9.05
Operating Cost per Revenue Hour	\$34.93	\$35.08	\$28.69
Operating Cost per Revenue Mile	\$1.09	\$1.07	\$.85
Passengers per Revenue Hour	3.90	3.51	3.17
Passengers per Revenue Mile	0.12	0.11	0.09
Vehicles Operated in Maximum Service	87	87	91



APPENDIX

Glossary

Accrual Basis of Accounting — A method of accounting that matches revenues and expenditures with the period to which they relate rather than received or distributed.

Americans with Disabilities Act (ADA) — Federal legislation mandating specific requirements for vehicles and facilities to accommodate the disabled.

Agency — As a government agency, Spokane Transit is referred to as “the Agency” throughout this document.

Appropriation — A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes.

Beginning Balance — The cash balance as of January 1.

Benefits — Employer paid costs provided for employees such as retirement contributions, medical and dental insurance premiums, workers’ compensation, and paid time off.

Boardings — Passengers are counted each time they board revenue vehicles no matter how many vehicles they use to travel from their origin to their destination. The official name of this statistic in National Transit Database (NTD) terms is “unlinked passenger trip.”

Budget — A financial plan for revenues and expenditures, according to a set of strategic decisions made by Agency leadership, which is approved by the Board of Directors annually. The budget funds initiatives and controls expenditures within boundaries.

Budget Amendment — A budget amendment is a formal action of the Board of Directors to approve changes after the initial budget adoption.

Budget Revision — A budget revision is a record of change to the budget with no financial impact, such as reclassification of costs.

Bus Rapid Transit — Bus Rapid Transit systems are designed to carry larger numbers of riders with greater speed, reliability, and frequency than a standard fixed-route bus.

Capital — Purchase or construction project that has a cost of greater than \$5,000, or \$50,000 aggregate, and a useful life of greater than one year.

Capital Budget — A portion of the annual budget that appropriates funds for the purchase of capital items.

Consumer Price Index (CPI) — A statistical description of price levels provided by the U.S. Department of Labor that measures the change in the cost of goods purchased in comparative timeframes.

Cost per Passenger — The cost of carrying each passenger determined by dividing the total cost of carrying all passengers by the total number of passenger trips.

Cost per Vehicle Mile — The cost of traveling one mile determined by dividing the total cost of providing service by the total number of miles traveled.

Deadhead Time — The number of hours a bus is traveling while not in revenue service. Includes travel between the garage and the beginning/end of a route, or travel between two routes when the vehicle is not actually in service.

Department — An organizational unit of the Agency responsible for carrying out Agency functions.

Encumbrances — A classification of expenditures committed for goods or services for which payments have not been made.

Ending Balance — The cash balance as of December 31.

Expenditure — The payment of cash or the transfer of property or services for the purpose of acquiring an asset, service, or materials.

Expenses — Decreases in net total assets that represent the total cost of operations during a period regardless of the timing of related expenditures.

Farebox Recovery Ratio — The current standard fare rate divided by the operating cost per passenger. The operating cost per passenger is the total cost of fixed route operations divided by the total number of passengers.

Fiscal Year — The fiscal year for Spokane Transit is the calendar year January 1 through December 31.

Fixed Route — Bus operations that adhere to a published schedule on specific routes.

Full-time Equivalent (FTEs) — Units used for measuring personnel according to the percentage of hours worked annually, based on a 40-hour workweek / 52 weeks / 2080 hours.

Fund- A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related expenditures and residual balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

Grants — A contribution by a government or other organization to support a particular function.

Insurance Budget — A portion of the annual budget that appropriates funds for Property and Liability Insurance provided by WSTIP (defined below).

Insurance Reserve — Reserves set at a level to adequately protect the Agency from self-insurance risks that are evaluated annually.

Key Performance Indicators (KPI) — Measures by which Spokane Transit evaluates the effectiveness and efficiency of its operations.

Maintenance and Operation Expenditures (M&O) — This term refers to expenditures paid to obtain goods or services, including services, supplies, fuel, utilities, insurance, etc. This category does not include personnel or capital expenditures.

Operating Budget — A portion of the annual budget that appropriates funds for continued operations.

Paratransit — A shared ride, ADA compliant service provided within $\frac{3}{4}$ of a mile of a fixed bus route to those with a disability that prevents them from using the regular bus.

Personnel — This item includes the cost of all salaries, wages, overtime, and benefits associated with the Agency's staff.

PTBA — Public Transportation Benefit Area is a special taxing district established by Washington State for the purpose of providing public transportation. The PTBA includes the cities of Airway Heights, Cheney, Medical Lake,

Millwood, Liberty Lake, Spokane, and Spokane Valley, as well as portions of the unincorporated county of Spokane surrounding those municipalities where the Agency provides public transportation services within its boundaries which extend to roughly 248 square miles.

Reserve — Reserves maintained to provide sufficient working capital and balance to finance cash flow requirements, unanticipated downturns in revenues, and provide funds for emergency expenditures set by the Board of Directors.

Revenue — Income received by the Agency from all sources in support of its program of services to the PTBA.

Revenue Hours — A calculation of service based on the number of hours a vehicle is in service providing passenger trips (and is potentially collecting fare revenue). Revenue hours do not include deadhead time but do include layover time between trips.

Revenue Miles — A calculation of service based on the number of miles in which a vehicle is in service providing passenger trips (and is potentially collecting fare revenue).

Revenue Vehicle — Any vehicle which provides service resulting in fare revenue for the Agency.

Ridership — The total number of passenger boardings on fixed route, paratransit, or rideshare in a year.

Rideshare — A commute group with a vehicle maintained by STA. A minimum of three people who live and work near each other commuting together in an STA Rideshare vehicle.

Rolling Stock — A category of capital assets consisting of transit vehicles such as buses, vans, cars, as well as vehicles used for support services.

Sales Tax — Local, voter-approved sales tax on certain forms of consumption levied by the State of Washington within the Public Transportation Benefit Area for the Agency in the amount of eight-tenths of one percent (0.8 percent).

Self-insurance — The items determined to be administered by the Agency rather than covered by an insurance policy.

Service Hours — A calculation of service based on the number of hours a vehicle is on the road, includes revenue, recovery, and deadhead hours.

WSTIP — The Washington State Transit Insurance Pool consists of twenty-five Washington State public transit agencies, who combine their resources in order to provide and purchase insurance coverage, manage claims and litigation, and receive risk management assistance and training.

2026 Staffing by Function

	FUNDED 2017	FUNDED 2018	FUNDED 2019	FUNDED 2020	FUNDED 2021	FUNDED 2022	FUNDED 2023	FUNDED 2024	FUNDED 2025	FUNDED 2025 Additions	FUNDED 2026	2026 Change Compared to 2025 Funded Additions
01 FIXED ROUTE DIVISION - FUNCTION												
ADMINISTRATION OF TRANSPORTATION (010)	24	25	25	25	27	32	32	32	34	34	38	4
SCHEDULING OF TRANSPORTATION (021)	3	3	3	3	3	4	4	4	4	4	4	0
REVENUE VEHICLE OPERATIONS (030)	238	245	266	277	290	296	313	327	327	327	333	FT 6
REVENUE VEHICLE OPERATIONS (030)	28	25	25	25	25	22	25	25	25	25	25	PT 0
ADMINISTRATION OF MAINTENANCE (041)	5	5	6	7	7	8	8	8	8	8	7	-1
ADMINISTRATION OF FACILITIES & GROUNDS (042)	1	1	1	1	1	1	1	1	1	1	1	0
SERVICE REVENUE VEHICLES (051)	12	13	15	15	20	20	24	24	24	24	24	0
INSPECTION/MAINTENANCE REVENUE VEHICLES (061)	43	46	48	51	54	56	58	64	63	63	65	2
MAINTENANCE FACILITIES AND GROUNDS (124)	22	24	25	27	32	33	33	33	33	33	36	3
FARE COLLECTION (150)	2	2	2	2	2	2	1	1	1	1	1	0
SECURITY (161)	13	13	13	13	13	13	19	27	40	40	55	15
CUSTOMER SERVICE (162)	12	13	14	14	14	15	16	15	15	15	16	FT 1
CUSTOMER SERVICE (162)	2	0	0	0	0	0	0	0	0	0	0	PT 0
LOSS CONTROL (165)	2	2	2	2	2	2	2	2.5	3.5	4.5	4.5	0
SAFETY AND TRAINING (166)	4	4	4	4	4	4	7	6.5	6.5	6.5	6.5	0
PURCHASING AND STORES (172)	4	4	4	4	4	5	5	6	7	7	7	0
GENERAL ADMINISTRATION (176)	2	2	2	2	2	2	2	2	4	4	6	2
FIXED ROUTE STAFFING TOTALS:	417	427	455	472	500	515	550	578	596	597	629	32.0
% CHANGE YEAR TO DATE	4.5%	2.4%	6.6%	3.7%	5.9%	3.0%	6.8%	5.1%	3.1%	0.2%	5.5%	
TOTAL REVENUE HOURS (BUDGETED)	408,312	426,689	453,013	465,480	459,196	482,774	508,550	530,131	541,671	541,671	541,671	
% CHANGE YEAR TO DATE	1.7%	4.5%	6.2%	2.8%	-1.4%	5.1%	5.3%	4.2%	2.2%	2.2%	0.0%	
02 PARATRANSIT DIVISION - FUNCTION												
ADMINISTRATION OF TRANSPORTATION (010)	15	15	15	19	19	19	20	20	20	19	19	0
SCHEDULING OF TRANSPORTATION (021)	7	8	8	8	8	8	8	8	8	9	9	0
REVENUE VEHICLE OPERATIONS (030)	57	57	61	61	52	56	62	62	65	65	70	FT 5
REVENUE VEHICLE OPERATIONS (030)	3	3	2	2	2	1	5	5	0	0	0	PT 0
SERVICE REVENUE VEHICLES (051)	4	4	5	5	5	5	5	5	7	7	7	0
INSPECTION/MAINTENANCE REVENUE VEHICLES (061)	9	9	9	9	9	10	10	10	12	12	12	0
PARATRANSIT STAFFING TOTALS:	95	96	100	104	95	99	110	110.00	112.00	112.00	117.00	5.0
% CHANGE YEAR TO DATE	5.6%	1.1%	4.2%	4.0%	-8.7%	4.2%	11.1%	0.0%	1.8%	0.0%	4.5%	
TOTAL REVENUE HOURS (BUDGETED)	157,821	160,583	164,038	160,084	107,634	121,188	142,441	165,861	167,339	167,339	167,339	
% CHANGE YEAR TO DATE	-2.5%	1.8%	2.2%	-2.4%	-32.8%	12.6%	17.5%	16.4%	0.9%	0.9%	0.0%	
03 ADMINISTRATIVE DIVISION - FUNCTION												
COMMUNITY DEVELOPMENT (145)						1	4	4	4	4	4	0
OMBUDSMAN (162)	1	1	1	1	1	1	1	1	1	1	1	0
COMMUNICATIONS (163)	6	7	8	8	8	8	10	11	9	9	11	2
TRAINING (166)						1	1	1	1	1	2	1
HUMAN RESOURCES (167)	6	6	7	7	7	7	7	7	8	8	8	0
INFORMATION SYSTEMS (170)	8	9	10	10	11	11	11	13	15	16	17	1
FINANCE (171)	10	10	10	10.6	10.6	10.6	10.6	10.6	10.6	10	10	0
PURCHASING (172)	3	3	4	5	5	6	8	8	8	8	8	0
ENGINEERING (173)	5	5	6	8	8	9	11	11	11	11	11	0
RECORDS MANAGEMENT (175)	1	1	1	1	1	1	2	2	2	2	2	0
GENERAL ADMINISTRATION (176)	4	4	4	4	4	4	4	4	4	3	4	1
PLANNING (177)	7	7	7	7	8	9	9	9	9	10	10	0
DATA COLLECTION (190)	0	0	0	0	0	0	0	0	0	0	0	0
ADMINISTRATIVE STAFFING TOTALS:	51.0	53.0	58.0	61.60	63.60	67.60	78.60	81.60	82.60	83.00	88.00	5.0
% CHANGE YEAR TO DATE	21.4%	3.9%	9.4%	6.2%	3.2%	6.3%	16.3%	3.8%	1.2%	0.5%	6.5%	
04 PLAZA DIVISION - FUNCTION												
GENERAL ADMINISTRATION (176)								1	1	1	1	0
PLAZA STAFFING TOTALS:								1	1	1	1	0
% CHANGE YEAR TO DATE								100.0%	0.0%	0.0%	0.0%	
05 RIDESHARE DIVISION - FUNCTION												
GENERAL ADMINISTRATION (176)	2	2	2	2	2	2	1	2	2	2	2	0
RIDESHARE STAFFING TOTALS:	2	2	2	2	2	2	1	2	2	2	2	0
% CHANGE YEAR TO DATE	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	-50.0%	100.0%	0.0%	0.0%	0.0%	
REVENUE HOURS (BUDGETED)	37,853	29,933	31,081	29,079	28,092	26,970	26,830	30,142	32,734	32,734	32,734	
% CHANGE YEAR TO DATE	1.5%	-20.9%	3.8%	-6.4%	-3.4%	-4.0%	-0.5%	12.3%	8.6%	8.6%	0.0%	
STAFFING GRAND TOTAL:	565.00	578.00	615.00	639.60	660.60	683.60	739.60	772.60	793.60	795.00	837.00	42.00

Capital Improvement Plan by Projects

Spokane Transit Authority
2026-2031 6 Year CIP with Quantities

Program Category	Program Name	ID	Project Name	Project Status	Financial Status	Expenditure		QTY	FY to FY						2026-2031 Total CIP				
						Budget Control	Remaining Budget		2026 - Local	2026 - State	2026 - Federal	2026 Total	2027 Total	2028 Total		2029 Total	2030 Total	2031 Total	
Vehicles	Fixed Route Fleet - Expansion	905	MF: Fixed Route Fleet Expansion-2026	Not Started-MF	Funded-MF	1,545,105	-	1,545,105	2	1,545,105	-	-	-	-	-	-	-	1,545,105	
	Fixed Route Fleet - Expansion Total					1,545,105	-	1,545,105	2	1,545,105	-	-	-	-	-	-	-	1,545,105	
	Fixed Route Fleet - Replacement	492	Fixed Route Fleet Replacement-2026	Not started	Funded	7,725,524	-	7,725,524	10	6,739,524	-	1,159,562	7,899,086	-	-	-	-	-	7,899,086
		494	Fixed Route Fleet Replacement-2026	Not started	Funded	4,529,432	-	4,529,432	4	3,369,870	-	1,159,562	4,529,432	-	-	-	-	-	4,529,432
		877	Fixed Route Fleet Replacement-2027	Not started	Funded	4,774,374	-	4,774,374	6	3,614,812	-	1,159,562	4,774,374	-	-	-	-	-	4,774,374
		1029	Fixed Route Fleet Replacement-2029	Not started	Funded	4,370,316	-	4,370,316	3	-	-	-	-	-	4,370,316	-	-	-	4,370,316
		1146	2035: Fixed Route Fleet Replacement 40' (2E8)-2031	Not Started-2035	Funded-2035	9,969,102	-	9,969,102	7	-	-	-	-	-	-	-	-	9,969,102	
	Fixed Route Fleet - Replacement Total					31,368,748	-	31,368,748	30	13,724,206	-	3,478,686	17,202,892	-	-	4,370,316	-	-	9,969,102
	Paratransit Vans	837	Paratransit Fleet Replacement-2026	Not started	Funded	1,857,892	-	1,857,892	11	1,857,892	-	-	1,857,892	-	-	-	-	-	1,857,892
		961	Paratransit Fleet Replacement-2028	Not started	Funded	3,724,229	-	3,724,229	20	-	-	-	-	3,724,229	-	-	-	-	3,724,229
		1031	Paratransit Fleet Replacement-2029	Not started	Funded	3,910,441	-	3,910,441	20	-	-	-	-	-	3,910,441	-	-	-	3,910,441
		1147	Paratransit Fleet Replacement-2031	Not started	Funded	3,490,752	-	3,490,752	16	-	-	-	-	-	-	-	3,490,752	-	3,490,752
	Paratransit Vans Total					12,983,314	-	12,983,314	67	1,857,892	-	-	1,857,892	-	-	3,724,229	3,910,441	-	3,490,752
	Rideshare Vans	827	Rideshare Replacement 2026	Not started	Funded	695,000	-	695,000	11	695,000	-	-	695,000	-	-	-	-	-	695,000
		821	Rideshare Replacement 2027	Not started	Funded	680,000	-	680,000	11	-	-	-	680,000	-	-	-	-	-	680,000
		947	Rideshare New/ Replacement 2028	Not started	Funded	700,000	-	700,000	11	-	-	-	-	700,000	-	-	-	-	700,000
		1030	Rideshare Replacement 2029	Not started	Funded	725,000	-	725,000	11	-	-	-	-	-	725,000	-	-	-	725,000
		1102	Rideshare Vehicle Replacement-2030	Not started	Funded	820,000	-	820,000	10	-	-	-	-	-	-	820,000	-	-	820,000
		1148	Rideshare Replacements-2031	Not started	Funded	765,000	-	765,000	11	-	-	-	-	-	-	-	765,000	-	765,000
	Rideshare Vans Total					4,385,000	-	4,385,000	65	695,000	-	-	695,000	680,000	700,000	725,000	820,000	765,000	4,385,000
	Non-Revenue Vehicles	778	F/R Service Vehicles	Not started	Funded	240,000	-	240,000	5	48,000	192,000	-	240,000	-	-	-	-	-	240,000
		818	Supervisor Support Vehicles	Not started	Funded	90,000	-	90,000	5	90,000	-	-	90,000	-	-	-	-	-	90,000
		879	Security Patrol Vehicles	Not started	Funded	90,000	-	90,000	5	-	-	-	90,000	-	-	-	-	-	90,000
	880	Supervisor Support Vehicles	Not started	Funded	300,000	-	300,000	5	-	-	-	300,000	-	-	-	-	-	300,000	
	932	Shelter Response Truck	Not started	Funded	52,000	-	52,000	1	52,000	-	-	52,000	-	-	-	-	-	52,000	
	944	Security Support Vehicle	Not started	Funded	50,000	-	50,000	1	-	-	-	-	50,000	-	-	-	-	50,000	
	1164	Journeyman service vans	Not started	Funded	90,000	-	90,000	3	90,000	-	-	90,000	-	-	-	-	-	90,000	
Non-Revenue Vehicles Total					912,000	-	912,000	22	280,000	192,000	-	472,000	390,000	50,000	-	-	-	912,000	
Vehicles Total					51,194,167	-	51,194,167	168	18,162,203	192,000	3,478,686	21,772,859	1,070,000	4,474,229	9,065,757	820,000	14,224,654	51,367,728	
Facilities - Maintenance & Administration	Boone - Preservation and Enhancements	324	Boone Facility Fire Alarm Upgrade	Work in Progress	Funded	350,000	153	349,847	-	150,000	-	-	150,000	199,847	-	-	-	349,847	
	745	West Boone Avenue Crosswalk	Work in Progress	Funded	400,000	-	400,000	-	346,115	-	-	346,115	-	-	-	-	-	346,115	
	779	Capital Replacement of BEB Electric Charging-2023-2027	Work in Progress	Funded	327,914	-	327,914	-	109,273	-	-	109,273	112,551	-	-	-	-	221,824	
	876	Steam Pit Lift	Not started	Funded	158,025	-	158,025	-	158,025	-	-	158,025	-	-	-	-	-	158,025	
	918	Electrical System Upgrade N/S Boone 2026	Not started	Funded	5,000,000	-	5,000,000	-	4,800,000	-	-	4,800,000	-	-	-	-	-	4,800,000	
	920	HVAC, Capital Replacement MBA Facilities 2023-2027	Not started	Funded	126,100	-	126,100	-	42,000	-	-	42,000	44,100	-	-	-	-	86,100	
	921	HVAC, Capital Replacement MBA Facilities 2028-2032	Not started	Funded	365,520	-	365,520	-	-	-	-	-	-	66,150	69,458	72,930	76,577	285,115	
	926	Overhead Garage Door Replacement 2023-27	Work in Progress	Funded	350,943	106,580	244,363	-	102,247	-	-	102,247	73,158	-	-	-	-	175,405	
	927	Overhead Garage Door Replacement 2028-32	Not started	Funded	400,058	-	400,058	-	-	-	-	-	75,353	77,613	79,942	82,340	-	313,248	
	963	Capital Replacement of BEB Electric Charging-2028-2032	Not started	Funded	615,474	-	615,474	-	-	-	-	-	115,928	119,405	122,987	126,677	-	484,997	
	971	Automated Load Management	Not started	Funded	300,000	-	300,000	-	40,000	-	-	40,000	40,000	40,000	40,000	38,000	-	-	198,000
	1024	Boone Clean Buildings- Dept of Commerce Work	Work in Progress	Funded	1,950,000	7,318	1,942,682	-	250,000	-	-	250,000	200,000	200,000	202,682	-	-	-	852,682
	1025	NW Boone Fire Suppression Upgrade	Not started	Funded	4,500,000	-	4,500,000	-	4,500,000	-	-	4,500,000	-	-	-	-	-	4,500,000	
	1115	2035: BEB Charging Infrastructure-Boone South	Not Started-2035	Funded-2035	4,500,000	-	4,500,000	-	100,000	-	-	100,000	3,000,000	1,400,000	-	-	-	-	4,500,000
	1116	2035: Lithium Ion High Voltage Battery Storage	Not Started-2035	Funded-2035	400,000	-	400,000	-	400,000	-	-	400,000	-	-	-	-	-	-	400,000
	1117	2035: Jib Crane	Not Started-2035	Funded-2035	70,000	-	70,000	-	70,000	-	-	70,000	-	-	-	-	-	-	70,000
	1161	Battery Storage Room	Not started	Funded	351,200	-	351,200	-	300,000	-	-	300,000	-	-	-	-	-	300,000	
	1163	Eco 90 Pit Lift	Not started	Funded	425,349	-	425,349	-	500,000	-	-	500,000	-	-	-	-	-	500,000	
	Boone - Preservation and Enhancements Total					20,090,583	114,651	19,975,932	-	11,867,660	-	-	11,867,660	3,669,656	1,897,451	509,158	313,859	285,594	18,543,358
	Fleck Center - Preservation and Improvements	1166	Fleck TI Projects	Not started	Funded	650,000	-	650,000	-	250,000	-	-	250,000	400,000	-	-	-	-	650,000
	Fleck Center - Preservation and Improvements Total					650,000	-	650,000	-	250,000	-	-	250,000	400,000	-	-	-	-	650,000
	Miscellaneous Equipment and Fixtures	867	Drill Press Replacements	Not started	Funded	30,000	-	30,000	-	30,000	-	-	30,000	-	-	-	-	-	30,000
		915	TI Projects 2023-2027	Work in Progress	Funded	830,914	72,157	758,657	-	158,840	-	-	158,840	190,727	-	-	-	-	-
916		TI Projects 2028-2032	Not started	Funded	615,477	-	615,477	-	615,477	-	-	615,477	-	-	-	-	-	-	615,477
922		Lift, six post replacement	Not started	Funded	101,850	-	101,850	-	101,850	-	-	101,850	-	115,928	119,406	122,988	126,678	-	480,000
924		Miscellaneous Equipment and Fixtures 2023-2027	Work in Progress	Funded	180,141	26,361	153,780	-	44,558	-	-	44,558	48,786	-	-	-	-	-	93,344
925		Miscellaneous Equipment and Fixtures 2028-2032	Not started	Funded	255,844	-	255,844	-	-	-	-	-	-	48,189	49,635	51,124	52,658	-	201,606
1118		Print Shop Equipment	Not started	Funded	64,310	-	64,310	-	64,310	-	-	64,310	-	-	-	-	-	-	64,310
1130		Battery Tool - Xalt XPERT Tool	Not started	Funded	50,000	-	50,000	-	50,000	-	-	50,000	-	-	-	-	-	-	50,000
1131		BEB Diagnostic Equipment	Not started	Funded	133,313	-	133,313	-	133,313	-	-	133,313	-	-	-	-	-	-	133,313
1132		Miscellaneous Vehicle Equipment Improvements	Not started	Funded	1,800,000	-	1,800,000	-	300,000	-	-	300,000	300,000	300,000	300,000	300,000	300,000	300,000	1,800,000
Miscellaneous Equipment and Fixtures Total						4,041,849	98,619	3,943,230	-	882,871	-	-	882,871	537,513	464,117	469,041	474,112	479,336	3,306,980
Facility Master Plan Program		823	Facilities Master Plan Update	Work in Progress	Funded	400,000	310,668	289,332	-	50,000	-	-	50,000	-	-	-	-	-	50,000
		1041	Tenant Improvements	Not started	Funded	800,000	-	800,000	-	300,000	-	-	300,000	480,000	-	-	-	-	780,000
	1111	2035: Facilities Master Plan Update Phase II	Not Started-2035	Funded-2035	501,500	-	501,500	-	501,500	-	-	501,500	-	-	-	-	-	501,500	
	1150	2035: Training Facility	Not Started-2035	Funded-2035	15,000,000	-	15,000,000	-	25,000	-	-	25,000	7,500,000	7,450,000	25,000	-	-	15,000,000	
	1151	2035: Clean Energy Base #1	Not Started-2035	Funded-2035	65,000,000	-	65,000,000	-	20,000	-	-	20,000	15,000,000	21,000,000	16,000,000	12,000,000	980,000	65,000,000	
	1162	Residential Demolition & Parking Lot	Not started	Funded	50														

Program Category	Program Name	ID	Project Name	Project Status	Financial Status	Expenditure			QTY	FTD as of					2026 Total	2027 Total	2028 Total	2029 Total	2030 Total	2031 Total	2026-2031 Total CIP			
						Budget Control	12/31/2024	Remaining Budget		2025 - Local	2025 - State	2025 - Federal	2026 Total	2027 Total								2028 Total	2029 Total	2030 Total
Facilities - Passenger & Operational	Route & Stop Facility Improvements	464	MF: Rural Highway Stop Improvements 2022-2025	Work in Progress-MF	Funded-MF	700,000	240,992	459,008	-	359,008	-	-	359,008	-	-	-	-	-	-	-	359,008			
		733	2035: Transit Shelter Lighting Retrofits	Work in Progress-2035	Funded-2035	175,000	-	175,000	-	175,000	-	-	175,000	-	-	-	-	-	-	-	-	175,000		
		789	North Havana Street Sidewalk Improvement Project	Work in Progress	Funded	270,000	8,842	261,158	-	261,158	-	-	261,158	-	-	-	-	-	-	-	-	261,158		
		791	MF: 2024 Service Change Operational Requirements	Work in Progress-MF	Funded-MF	215,000	13,459	201,541	-	201,541	-	-	201,541	151,541	-	-	-	-	-	-	-	201,541		
		822	Bus Stop Improvements - 2024	Not started	Funded	100,000	-	100,000	-	100,000	-	-	100,000	-	-	-	-	-	-	-	-	100,000		
		823	Operational Improvements - 2026	Not started	Funded	200,000	-	200,000	-	200,000	-	-	200,000	-	-	-	-	-	-	-	-	200,000		
		824	2035: Transit Shelter Replacement - 2022-2026	Work in Progress-2035	Funded-2035	207,500	103,605	103,895	-	57,819	-	-	57,819	-	-	-	-	-	-	-	-	57,819		
		888	Bus Stop Accessibility Improvement Project 2024-2028	Work in Progress	Funded	1,116,250	-	1,116,250	-	250,000	-	-	250,000	230,000	177,000	304,250	-	-	-	-	-	961,250		
		894	Cooperative Projects 2022-2027	Work in Progress	Funded	3,000,000	1,187,509	1,812,491	-	626,246	-	-	626,246	626,246	-	-	-	-	-	-	-	1,242,491		
		896	Indian Trail Layover Improvement Project	Not started	Funded	83,600	-	83,600	-	73,600	-	-	73,600	-	-	-	-	-	-	-	-	73,600		
		898	Route Segment Investment Projects	Work in Progress	Funded	1,787,500	6,521	1,780,979	-	250,000	-	-	250,000	400,000	400,000	400,000	400,000	60,979	-	-	-	1,610,979		
		899	2035: Shelters & Lighting Program	Work in Progress-2035	Funded-2035	991,200	50,387	940,813	-	475,000	-	-	475,000	271,500	-	-	-	-	-	-	-	746,500		
		903	2035: Whitworth University Comfort Station	Work in Progress-2035	Funded-2035	565,000	99,542	465,458	-	43,478	-	-	43,478	-	-	-	-	-	-	-	-	43,478		
		1013	North Spokane Bus Stops (2027-2029)	Not started	Funded	1,580,000	-	1,580,000	-	85,000	-	-	85,000	515,000	515,000	485,000	-	-	-	-	-	1,580,000		
		1016	South Spokane Bus Stops (2027-2029)	Not started	Funded	1,580,000	-	1,580,000	-	85,000	-	-	85,000	515,000	515,000	485,000	-	-	-	-	-	1,580,000		
		1017	Spokane Valley Bus Stops (2027-2029)	Not started	Funded	1,580,000	-	1,580,000	-	85,000	-	-	85,000	515,000	515,000	485,000	-	-	-	-	-	1,580,000		
		1018	West Plains Bus Stops (2027-2029)	Not started	Funded	1,580,000	-	1,580,000	-	85,000	-	-	85,000	515,000	515,000	485,000	-	-	-	-	-	1,580,000		
		1019	Sprague Ave - Division Street to Post Street	Work in Progress	Funded	3,700,000	-	3,700,000	-	25,000	-	-	25,000	3,175,000	500,000	-	-	-	-	-	-	3,700,000		
		1022	Veterans Administration -Bus Stop & Crosswalk	Work in Progress	Funded	500,000	-	500,000	-	25,000	-	-	25,000	475,000	-	-	-	-	-	-	-	500,000		
		1039	Service Change Improvements - 2024	Work in Progress	Funded	1,500,000	407,224	1,092,776	-	1,006,181	-	-	1,006,181	-	-	-	-	-	-	-	-	1,006,181		
		1054	Property Acquisition Due Diligence-7 Mile	Not started	Funded	300,000	-	300,000	-	100,000	-	-	100,000	200,000	-	-	-	-	-	-	-	300,000		
		1055	Property Acquisition Due Diligence-Latah Valley	Not started	Funded	300,000	-	300,000	-	200,000	-	-	200,000	100,000	-	-	-	-	-	-	-	300,000		
		1057	Annual Service Change-2026	Not started	Funded	760,000	-	760,000	-	684,000	-	-	684,000	-	-	-	-	-	-	-	-	684,000		
		1058	Annual Service Change-2027	Not started	Funded	1,100,000	-	1,100,000	-	-	-	-	-	1,100,000	-	-	-	-	-	-	-	1,100,000		
		1059	Annual Service Change-2028	Not started	Funded	960,000	-	960,000	-	-	-	-	-	-	960,000	-	-	-	-	-	-	960,000		
		1060	Annual Service Change-2029	Not started	Funded	1,000,000	-	1,000,000	-	-	-	-	-	-	-	1,000,000	-	-	-	-	-	1,000,000		
		1061	Annual Service Change-2030	Not started	Funded	1,000,000	-	1,000,000	-	-	-	-	-	-	-	-	1,000,000	-	-	-	-	1,000,000		
		1062	Bus Stop Improvements-2030	Not started	Funded	980,000	-	980,000	-	-	-	-	-	-	-	-	-	980,000	-	-	-	980,000		
		1063	2035: Comfort Station Program	Not Started-2035	Funded-2035	3,220,000	-	3,220,000	-	50,000	-	-	50,000	1,100,000	990,000	960,000	-	-	-	-	-	3,040,000		
		1064	2035: Enhanced Customer Information Signage	Not Started-2035	Funded-2035	345,000	-	345,000	-	25,000	-	-	25,000	36,000	38,000	40,000	42,000	-	-	-	-	191,000		
		1066	2035: On-route BEB charging infrastructure - Route 9 HPT	Not Started-2035	Funded-2035	4,900,000	-	4,900,000	-	2,193,200	2,506,800	-	4,700,000	-	-	-	-	-	-	-	-	4,700,000		
		1133	Cooperative Projects 2028-2031	Not started	Funded	2,000,000	-	2,000,000	-	-	-	-	-	500,000	500,000	500,000	500,000	-	-	-	-	2,000,000		
		1134	2035: Shelters & Lighting Program 2028-2031	Not Started-2035	Funded-2035	2,513,000	-	2,513,000	-	-	-	-	-	784,000	610,000	637,000	682,000	-	-	-	-	2,513,000		
		1135	Annual Service Change - 2031	Not started	Funded	1,045,000	-	1,045,000	-	-	-	-	-	-	-	-	-	1,045,000	-	-	-	1,045,000		
		1136	Bus Stop Improvements - 2031	Not started	Funded	1,025,000	-	1,025,000	-	-	-	-	-	-	-	-	-	1,025,000	-	-	-	1,025,000		
		1137	2035: Downtown Charging and Layover Facility	Not Started-2035	Funded-2035	10,450,000	-	10,450,000	-	1,000,000	250,000	-	1,250,000	8,700,000	500,000	-	-	-	-	-	-	10,450,000		
		1138	2035: Electric Vehicle Charging Program	Not Started-2035	Funded-2035	1,372,000	-	1,372,000	-	-	-	-	-	-	-	435,000	457,000	480,000	-	-	-	1,372,000		
		1139	Route 67 - Decommissioning	Not started	Funded	50,000	-	50,000	-	50,000	-	-	50,000	-	-	-	-	-	-	-	-	50,000		
		1140	Stand-Alone Bench Program	Not started	Funded	441,000	-	441,000	-	41,000	-	-	41,000	72,000	76,000	80,000	84,000	88,000	-	-	-	441,000		
		Route & Stop Facility Improvements Total						55,818,050	2,117,881	53,700,169	-	9,430,890	2,756,000	-	12,187,690	18,727,286	6,725,000	6,189,250	3,760,979	3,820,000	-	51,410,205		
		Park and Ride Upgrades						65,582	-	65,582	-	21,854	-	-	21,854	22,510	-	-	-	-	-	44,364		
		Park and Ride Upgrades Total						188,673	-	188,673	-	21,854	-	-	21,854	22,510	23,185	23,880	24,597	25,334	-	141,960		
		Plaza Preservation and Improvements						273,420	156,972	116,448	-	31,275	-	-	31,275	30,537	-	-	-	-	-	61,812		
		Plaza Preservation & Improvements 2028-2032						316,971	-	316,971	-	-	-	-	-	59,703	61,494	63,339	65,239	-	-	249,773		
		Plaza Clean Buildings- Dept of Commerce Work						3,000,000	96,777	2,903,223	-	800,000	-	-	800,000	-	-	-	-	-	-	-	800,000	
		Plaza Miscellaneous Equipment						646,842	-	646,842	-	103,000	-	-	103,000	106,090	109,273	112,531	115,928	-	-	-	546,842	
		HVAC, Capital Replacement Plaza 2025-2030						375,000	-	375,000	-	55,000	-	-	55,000	60,000	65,000	70,000	75,000	-	-	-	325,000	
		Plaza Bay 1 Design and Construction						810,000	-	810,000	-	25,000	-	-	25,000	785,000	-	-	-	-	-	-	810,000	
		Plaza Clean Buildings Performance - Phase II						12,801,233	-	12,801,233	-	-	-	-	-	-	4,300,000	6,400,000	2,101,233	-	-	-	12,801,233	
		2035: Plaza Tenant Improvements						3,000,000	-	3,000,000	-	900,000	-	-	900,000	1,800,000	300,000	-	-	-	-	-	3,000,000	
		Plaza Preservation and Improvements Total						21,223,466	255,749	20,967,717	-	1,914,275	-	-	1,914,275	2,781,627	4,833,976	6,444,045	2,355,500	65,239	-	-	18,594,662	
		Transit Center Upgrades						1,489,448	59,448	1,430,000	-	200,000	-	-	200,000	-	-	-	-	-	-	-	200,000	
		2035: West Plains Transit Center - Comfort Station						1,413,000	-	1,413,000	-	1,285,000	-	-	1,285,000	128,000	-	-	-	-	-	-	1,413,000	
		2035: WPTC - Facilities & Grounds Building						1,666,000	-	1,666,000	-	1,516,000	-	-	1,516,000	150,000	-	-	-	-	-	-	1,666,000	
		Transit Center Upgrades Total						4,568,448	59,448	4,509,000	-	3,001,000	-	-	3,001,000	278,000	-	-	-	-	-	-	3,279,000	
		Near Term Investments						900,000	-	900,000	-	-	-	-	600,000	-	-	-	-	-	-	-	900,000	
		Route 95 Improvements						794,000	70,678	723,322	-	286,661	-	-	286,661	-	-	-	-	-	-	-	286,661	
		East Fifth Avenue Bus Stop Accessibility & Improvements						948,000	630	947,370	-	50,000	-	-	50,000	272,370	-	-	-	-	-	-	322,370	
		Airway Heights Connector						2,000,000	566,330	1,433,670	-	433,670	-	-	433,670	-	-	-	-	-	-	-	-	433,670
		Near Term Investments Total</																						

Program Category	Program Name	ID	Project Name	Project Status	Financial Status	Expenditure		QTY	2026 - Local	2026 - State	2026 - Federal	2026 Total	2027 Total	2028 Total	2029 Total	2030 Total	2031 Total	2026-2031 Total CIP		
						Budget Control	12/31/2024 Remaining Budget													
Technology	Fare Collection and Sales Technology	1070	Farebox Replacement	Not started	Funded	3,300,000	-	3,300,000	-	3,250,000	-	-	3,250,000	-	-	-	-	3,250,000		
		1128	Fare Ticket Vending Machine Replacement	Not started	Funded	227,250	-	227,250	-	-	-	-	-	-	-	-	227,250	-	227,250	
	Fare Collection and Sales Technology Total						3,527,250	-	3,527,250	-	3,250,000	-	-	3,250,000	-	-	227,250	-	3,477,250	
		1087	PC Refresh	Not started	Funded	653,000	-	653,000	-	-	-	-	-	428,000	225,000	-	-	-	653,000	
	IS End User Equipment Total						653,000	-	653,000	-	-	-	-	428,000	225,000	-	-	-	653,000	
	IS Infrastructure and End User Equipment																			
		836	Fiber Communications	Work in Progress	Funded	1,004,355	547,155	457,200	-	112,600	-	-	112,600	115,900	119,400	-	-	-	347,900	
		934	Network Switch Replacement	Not started	Funded	720,000	-	720,000	-	720,000	-	-	720,000	-	-	-	-	-	720,000	
		936	Cyber Security Technologies	Not started	Funded	290,000	-	290,000	-	215,000	-	-	215,000	-	-	-	-	-	215,000	
		941	Desktop and Laptop Refresh	Not started	Funded	653,000	-	653,000	-	428,000	-	-	428,000	225,000	-	-	-	-	653,000	
		1071	Archival Storage	Not started	Funded	175,000	-	175,000	-	-	-	-	-	-	175,000	-	-	-	175,000	
	1073	Uninterruptible Power System-Boone Datacenter	Not started	Funded	93,000	-	93,000	-	38,000	-	-	38,000	-	-	175,000	-	-	38,000		
	1074	Uninterruptible Power System-Fixed Route Dispatch Room	Not started	Funded	70,000	-	70,000	-	70,000	-	-	70,000	-	-	-	-	-	70,000		
	1075	Uninterruptible Power System-various racks	Not started	Funded	45,000	-	45,000	-	-	-	-	-	-	-	45,000	-	-	45,000		
	1076	Firewall-Boone Edge	Not started	Funded	83,000	-	83,000	-	83,000	-	-	83,000	-	-	-	-	-	83,000		
	1077	Firewall-Plaza Edge	Not started	Funded	29,000	-	29,000	-	-	-	-	-	-	29,000	-	-	-	29,000		
	1078	Storage-Flashblade	Not started	Funded	200,000	-	200,000	-	200,000	-	-	200,000	-	-	-	-	-	200,000		
	1079	Network Switches	Not started	Funded	672,000	-	672,000	-	206,000	-	-	206,000	121,000	-	204,000	-	-	531,000		
	1080	Primary Storage	Not started	Funded	234,000	-	234,000	-	90,000	-	-	90,000	-	98,000	-	-	-	148,000		
	1081	Servers-Boone	Not started	Funded	405,000	-	405,000	-	-	-	-	-	-	225,000	-	-	-	225,000		
	1082	Servers-Plaza	Not started	Funded	322,000	-	322,000	-	143,000	-	-	143,000	-	-	179,000	-	-	322,000		
	1084	Wireless Controllers and AP's	Not started	Funded	153,000	-	153,000	-	-	-	-	-	-	31,000	-	66,000	-	97,000		
	1120	Firewall-Edge 2031	Not started	Funded	103,500	-	103,500	-	-	-	-	-	-	-	-	-	103,500	103,500		
	1121	Firewall-Internal 2031	Not started	Funded	83,657	-	83,657	-	-	-	-	-	-	-	-	-	-	83,657		
	1122	Storage -Flashblade 2031	Not started	Funded	250,000	-	250,000	-	-	-	-	-	-	-	-	-	-	250,000		
	1123	Mobile Routers-Non-Revenue Vehicles and Paratransit	Not started	Funded	501,146	-	501,146	-	-	-	-	-	-	-	-	-	-	501,146		
	1125	Network Access Control 2031	Not started	Funded	202,500	-	202,500	-	-	-	-	-	-	-	-	-	-	202,500		
	1126	Network Switches 2031	Not started	Funded	621,996	-	621,996	-	-	-	-	-	-	-	-	-	-	621,996		
	1127	Primary Storage 2031	Not started	Funded	112,571	-	112,571	-	-	-	-	-	-	-	-	-	-	112,571		
IS Infrastructure and End User Equipment Total						7,023,725	547,155	6,476,570	-	2,265,600	-	-	2,265,600	461,900	277,400	649,000	248,000	1,875,370	5,774,270	
Operating & Customer Service Software																				
	1038	Fare Collection System Upgrades - 2024-2028	Not started	Funded	1,000,000	-	1,000,000	-	200,000	-	-	200,000	200,000	300,000	-	-	-	600,000		
	1114	2035: Customer Relationship Management (CRM) Software	Not Started-2035	Funded-2035	610,000	-	610,000	-	100,000	-	-	100,000	150,000	90,000	90,000	90,000	90,000	610,000		
Operating & Customer Service Software Total						1,610,000	-	1,610,000	-	300,000	-	-	300,000	350,000	290,000	90,000	90,000	90,000	1,210,000	
Security and Access Technology																				
	608	Park and Ride Camera System - Hastings	Not started	Funded	96,500	-	96,500	-	25,000	-	-	25,000	-	-	-	-	-	25,000		
	609	Park and Ride Camera System - Liberty Lake	Not started	Funded	85,900	-	85,900	-	85,900	-	-	85,900	-	-	-	-	-	85,900		
	1088	Security Cameras/NVR-Boone	Not started	Funded	313,000	-	313,000	-	-	-	-	-	-	313,000	-	-	-	313,000		
	1089	Security Cameras/NVR-City Line BRT	Not started	Funded	300,000	-	300,000	-	-	-	-	-	-	300,000	-	-	-	300,000		
	1090	Security Cameras/NVR-Hastings P&R	Not started	Funded	90,000	-	90,000	-	-	-	-	-	-	90,000	-	-	-	90,000		
	1091	Security Cameras/NVR-Jefferson P&R	Not started	Funded	69,000	-	69,000	-	-	-	-	-	-	69,000	-	-	-	69,000		
	1092	Security Cameras/NVR-Liberty Lake P&R	Not started	Funded	108,000	-	108,000	-	-	-	-	-	-	-	-	108,000	-	108,000		
	1093	Security Cameras/NVR-Mirabeau P&R	Not started	Funded	147,000	-	147,000	-	-	-	-	-	-	-	-	82,000	-	82,000		
	1094	Security Cameras/NVR-Moran Prairie P&R	Not started	Funded	65,000	-	65,000	-	65,000	-	-	65,000	-	-	-	-	-	65,000		
	1095	Security Cameras/NVR-Plaza	Not started	Funded	250,000	-	250,000	-	-	-	-	-	-	250,000	-	-	-	250,000		
	1096	Security Cameras/NVR-South Hill P&R	Not started	Funded	94,000	-	94,000	-	-	-	-	-	-	94,000	-	-	-	94,000		
	1097	Security Cameras/NVR-VTC	Not started	Funded	275,000	-	275,000	-	150,000	-	-	150,000	-	-	125,000	-	-	275,000		
	1098	Security Cameras/NVR-West Plains TC	Not started	Funded	147,000	-	147,000	-	-	-	-	-	-	-	-	82,000	-	82,000		
	1119	Security Cameras/NVR-Mirabeau P&R	Not started	Funded	81,250	-	81,250	-	-	-	-	-	-	-	-	-	81,250	81,250		
	1129	Onboard Surveillance System Replacement/Upgrade	Not started	Funded	3,065,036	-	3,065,036	-	350,000	-	-	350,000	905,012	905,012	905,012	-	-	3,065,036		
	1163	Lenel Access Panel Replacement	Not started	Funded	100,000	-	100,000	-	100,000	-	-	100,000	-	-	-	-	-	100,000		
Security and Access Technology Total						5,286,686	-	5,286,686	-	775,900	-	-	775,900	905,012	1,455,012	1,596,012	272,000	81,250	5,085,186	
Technology Total						35,583,641	547,155	35,036,506	-	10,091,500	-	-	10,091,500	5,944,912	2,747,412	5,738,012	6,914,250	2,046,620	33,482,706	
High Performance Transit Implementation	Central City Line																			
		347	MF Design and Construction	Work in Progress-MF	Funded-MF	85,410,407	67,550,334	17,860,073	1	-	-	-	-	2,038,630	-	-	-	-	2,038,630	
	Central City Line Total						85,410,407	67,550,334	17,860,073	1	-	-	-	2,038,630	-	-	-	-	2,038,630	
	Cheney Line																			
		764	MF: Cheney Corridor Improvements	Work in Progress-MF	Funded-MF	4,490,000	3,905,583	584,417	-	300,000	-	-	300,000	-	-	-	-	-	300,000	
	Cheney Line Total						4,490,000	3,905,583	584,417	-	300,000	-	-	300,000	-	-	-	-	300,000	
	I-90/Valley Line																			
		477	MF: Appley Station Park and Ride	Work in Progress-MF	Funded-MF	7,415,133	156,351	7,258,782	-	6,575,000	-	-	6,575,000	-	-	-	-	-	6,575,000	
		955	2035: Argonne Station Park and Ride	Work in Progress-2035	Funded-2035	13,000,000	230,281	12,769,719	-	450,000	2,400,000	150,000	3,000,000	7,151,995	-	-	-	-	10,151,995	
		1020	I-90/Valley HPT, Route 7	Work in Progress	Funded	6,150,000	1,468	6,148,532	-	1,182,432	1,316,100	-	2,498,532	2,150,000	-	-	-	-	4,648,532	
	I-90/Valley Line Total						26,565,133	388,099	26,177,034	-	8,207,432	3,716,100	150,000	12,073,532	9,301,995	-	-	-	-	21,775,527
	Monroe-Regal Line																			
		479	MF: Monroe-Regal Shelter and Stop Enhancements	Work in Progress-MF	Funded-MF	5,810,798	4,654,423	1,156,375	-	706,000	-	-	706,000	-	-	-	-	-	706,000	
		897	Monroe-Regal Line HPT Branding	Work in Progress	Funded	688,937	62,985	625,952	-	535,952	-	-	535,952	-	-	-	-	-	535,952	
	Monroe-Regal Line Total						6,499,735	4,717,410	1,782,325	-	1,241,952	-	-	1,241,952	-	-	-	-	-	1,241,952
	Sprague Line																			
		540	MF: Sprague HPT Improvements	Work in Progress-MF	Funded-MF	6,556,000	4,121,629	2,434,371	-	467,185	467,186	-	934,371	-	-	-	-	-	934,371	
	901	Sprague Line HPT Branding	Work in Progress	Funded	1,207,607	7,676	1,199,931	-	-	-	-	-	-	794,93						

Program Category	Program Name	ID	Project Name	Project Status	Financial Status	Expenditure		CITY	2026 - Local	2026 - State	2026 - Federal	2026 Total	2027 Total	2028 Total	2029 Total	2030 Total	2031 Total	2026-2031 Total CF	
						Budget Control	FTD as of												
Implementation	Division Street BRT	85	2035: Division Line BRT: Project Development	Work In Progress-2035	Funded-2035	15,082,218	2,657,894	12,424,324	-	1,238,109	3,300,000	500,000	5,038,109	2,486,215	-	-	-	-	7,524,324
		956	2035: Division BRT Construction and Implementation	Not Started-2035	Funded-2035	111,925,344	-	111,925,344	-	1,750,000	-	-	1,750,000	2,250,000	25,500,000	39,800,000	39,525,344	2,800,000	111,925,344
		1143	2035: Division Street BRT Artwork	Not Started-2035	Funded-2035	500,000	-	500,000	-	500,000	-	-	500,000	-	-	-	-	-	500,000
		1160	2035: Ruby Street Pedestrian/Bicycle Facility	Not Started-2035	Funded-2035	15,000,000	-	15,000,000	-	-	-	-	-	-	-	-	-	-	3,000,000
Division Street BRT Total						142,507,562	2,657,894	139,849,668	-	3,488,109	3,300,000	500,000	7,288,109	5,036,215	25,500,000	39,800,000	39,525,344	7,800,000	124,949,668
	Wellesley Line	1069	2035: Wellesley HPT Line Design and Construction	Not Started-2035	Funded-2035	9,325,000	-	9,325,000	-	200,000	-	-	200,000	1,350,000	7,550,000	-	-	-	9,100,000
Wellesley Line Total						9,325,000	-	9,325,000	-	200,000	-	-	200,000	1,350,000	7,550,000	-	-	-	9,100,000
	Airway Heights High Performance Tran	1143	2035: Route 61 HPT - Highway 2 to Fairchild AFB - 60% Design & L	Not Started-2035	Funded-2035	850,000	-	850,000	-	-	-	-	-	-	-	300,000	150,000	850,000	
Airway Heights High Performance Transit Corridor Total						850,000	-	850,000	-	-	-	-	-	-	-	300,000	150,000	850,000	
High Performance Transit Implementation Total						326,038,882	83,351,245	242,687,637	13	14,549,678	7,483,286	650,000	22,682,964	19,501,771	33,050,000	59,548,719	59,624,063	8,950,000	263,357,517
Grand Total						605,541,379	87,492,454	518,048,925	199	72,278,762	10,432,086	4,128,686	86,839,534	76,785,645	82,665,350	104,152,862	86,287,360	30,876,977	467,607,727



SPOKANE TRANSIT AUTHORITY

BOARD MEETING OF

December 18, 2025

AGENDA ITEM: **8B** 2026 STATE LEGISLATIVE FOCUS AND PRIORITIES

REFERRAL COMMITTEE: Performance Monitoring & External Relations (*Speirs*)

SUBMITTED BY: Carly Cortright, Chief Communications & Customer Service Officer

SUMMARY: Each year the Board of Directors adopts Legislative Priorities to assist with the communication of Spokane Transit interests and priorities to the Legislature. During the session, staff will watch for and analyze legislation that presents opportunities and challenges to Spokane Transit. These focus and priorities were developed with input from the Performance Monitoring & External Relations Committee, and the input received is reflected below.

Spokane Transit Authority (STA) Focus and Priorities for the 2026 Washington State Legislative Session

General Focus

Monitor and provide information to the Washington State Legislature on proposed legislation that may impact STA or jurisdictions in the Spokane region.

Specific Priorities

- **Preserve public transit investments**
Maintain current state funding for public transit and associated projects; continue grant funding, including Transit Support and Special Needs grants in Move Ahead Washington legislation.
- **Maintain local authority for public transportation**
Maintain decision making on effective and efficient delivery of transit services at the PTBA level.
- **Safety and Security for Transit Employees and Customers**
Support policies that strengthen and advance transit employees' and customers' safety and security that are consistent with STA policy and strategy.
- **Transit-Oriented Development**
Support land use policy and investment in high-performance transit corridors that incentivizes and concentrates employment and household growth appropriate to market factors in Spokane County.

Funding Priorities for 2025-2027 biennium

Category	Project/Grant	2025-2027 Enacted Appropriations	Requested Re- appropriations (2023-2025 Carryover)	Current Biennium Total
Existing Project	<i>Division Street BRT/Move Ahead Washington</i>	\$16,626,000	\$434,913	\$17,060,913
Existing Project	I-90/Valley High Performance Transit (HPT) Corridor Infrastructure: Mirabeau and Appleway Stations / Regional Mobility Grant Program	\$3,667,000	\$612,348	\$4,279,348
Existing Project	I-90/Valley High Performance Transit (HPT) Corridor Infrastructure: Argonne Station Park and Ride/Regional Mobility Program	\$9,832,000	\$84,372	\$9,916,372
Existing Project	Sprague Line High Performance Transit (HPT)/Regional Mobility Grant	\$751,000	\$480,171	\$1,231,171
Existing Project	On-Route Battery Electric Bus (BEB) Charging Infrastructure/Green Transportation Grant	\$3,208,000		\$3,208,000
Existing Project	Electric Operations Support Vehicles/Green Transportation Grant	\$210,000		\$210,000
Recurring	Special Needs (Paratransit) Formula Grant	\$8,043,612		\$8,043,612
Recurring	Transit Support Grant (Formula)	\$16,240,722		\$16,240,722
Existing Project	Vanpool Replacement Vehicles		\$301,534	\$301,534
Existing Project	Vanpool Replacement Vehicles (already encumbered)	\$137,500		\$137,500
New	World Cup (Formula)	\$529,569		\$529,569
	Total	\$59,245,403	\$1,913,338	\$61,158,741

8B: 2026 State Legislative Focus and Priorities
December 18, 2025
Page 3

RECOMMENDATION TO COMMITTEE: Review and recommended the Board approve, by motion, the 2026 Legislative Focus and Priorities as presented.

COMMITTEE ACTION: Approved as presented and forwarded to the Board Action agenda.

RECOMMENDATION TO BOARD: Approve, by motion, the 2026 Legislative Focus and Priorities as presented.

FINAL REVIEW FOR BOARD BY:

Division Head CC Chief Executive Officer KO Legal Counsel MC

SPOKANE TRANSIT AUTHORITY

BOARD MEETING OF

December 18, 2025

AGENDA ITEM 8C : PROPOSED CEO PERFORMANCE EVALUTION FRAMEWORK

REFERRAL COMMITTEE: Board Operations (*Haley*)

SUBMITTED BY: Karl Otterstrom, Chief Executive Officer

SUMMARY: At the November 12, 2025, Board Operations Committee meeting, members discussed key performance categories and priorities for CEO evaluation. Feedback and suggestions from Board Operations committee have informed the attached CEO Performance Evaluation framework.

On December 10, 2025, the Board Operations Committee reviewed a draft CEO Performance Evaluation Framework and provided input for a final draft to be brought to the Board of Directors for approval. An updated draft framework is attached.

RECOMMENDATION TO COMMITTEE: Review and recommend the Board approve, by motion, the proposed CEO performance evaluation framework.

COMMITTEE RECOMMENDATION: Approved with discussed changes and forwarded to the Board Action agenda.

RECOMMENDATION TO BOARD: Approve, by motion, the proposed CEO performance evaluation framework.

FINAL REVIEW FOR BOARD BY:

Division Head CC Chief Executive Officer KO Legal Counsel MC

CEO Performance Evaluation Framework

12/10/2025 Update (Reflects Board Operations Committee Input)

Purpose
Establish a framework for evaluating the performance of the Chief Executive Officer to ensure he provides the highest level of service to STA.
Performance Goal
The CEO advances the vision and mission of STA by delivering progress on agency priorities, moving forward on strategic plans and initiatives, and leading in a way that cultivates a vibrant work culture and collaborative community influence.
Performance Objective #1
Deliver on STA's organizational priorities to ensure safety, earn and retain the community's trust, provide outstanding customer service, enable organizational success, and exemplify financial stewardship.
Associated Measures: Annual Performance Measures as approved each year by the STA Board of Directors (typically in December for the following year).
Performance Objective #2
Move STA's strategic goals forward by implementing projects and initiatives identified in agency plans and programs.
Associated Measures: <i>STA Moving Forward</i> Project Delivery tracking, <i>Connect 2035</i> headline performance measures and initiatives delivery.
Performance Objective #3
Lead in a way that enhances the agency's culture, cultivating trust, belonging, respect, engagement, and learning. Energetically invest time and attention into building collaborative relationships, contributing positively to the region as a leader and public servant.
Associated Measures: Employee engagement survey; survey of community stakeholders and business partners.
CEO Work Plan
The CEO should develop an annual work plan that identifies key actions he will undertake in advance of the goal and objectives of the framework.
Evaluation Process
The annual evaluation process is formally conducted near the end of each calendar year, with a mid-year check-in.
Year-end evaluation and measurement development:
<ul style="list-style-type: none">• October: The CEO provides a confidential report to STA Board members, reflecting on the measures and results represented.• November: Board Operations Committee evaluates the CEO based on the performance results and the CEO's accompanying reflections.• December: The CEO works with Board Operations Committee to confirm/update performance measures for the coming year along with his annual work plan. Adjustments to performance measures may be subject to Board approval.
Semi-annual check-in:
<ul style="list-style-type: none">• May-June: The CEO provides a confidential report to STA Board members on progress toward the annual performance measures. The Board Operations Committee may gather feedback to share with the CEO.

SPOKANE TRANSIT AUTHORITY

BOARD MEETING OF

December 18, 2025

AGENDA ITEM 9A : BOARD OPERATIONS COMMITTEE CHAIR REPORT

REFERRAL COMMITTEE: N/A

SUBMITTED BY: Pam Haley, Committee & Board Chair

SUMMARY: A verbal report will be given at the Board meeting.

RECOMMENDATION TO BOARD: Receive report.

SPOKANE TRANSIT AUTHORITY

BOARD MEETING OF

December 18, 2025

AGENDA ITEM 10A: PLANNING & DEVELOPMENT COMMITTEE CHAIR REPORT

REFERRAL COMMITTEE: N/A

SUBMITTED BY: Tim Hattenburg, Committee Chair

SUMMARY: A verbal report will be given at the Board meeting.

RECOMMENDATION TO BOARD: Receive report.

SPOKANE TRANSIT AUTHORITY

BOARD MEETING OF

December 18, 2025

AGENDA ITEM 11A: PERFORMANCE MONITORING & EXTERNAL RELATIONS COMMITTEE
CHAIR REPORT

REFERRAL COMMITTEE: N/A

SUBMITTED BY: Lance Speirs, Committee Chair

SUMMARY: A verbal report will be given at the Board meeting.

RECOMMENDATION TO BOARD: Receive report.

SPOKANE TRANSIT AUTHORITY

BOARD MEETING OF

December 18, 2025

AGENDA ITEM 12 : CEO REPORT

REFERRAL COMMITTEE: N/A

SUBMITTED BY: Karl Otterstrom, Chief Executive Officer

SUMMARY: At this time, the CEO will provide the Board with a report on items of interest.

RECOMMENDATION TO BOARD: Receive report.

SPOKANE TRANSIT AUTHORITY

BOARD MEETING OF

December 18, 2025

AGENDA ITEM 13A:

COMMITTEE MINUTES – INFORMATION

- Board Operations Committee
- Planning & Development Committee
- Performance Monitoring & External Relations Committee

REFERRAL COMMITTEE:

N/A

SUBMITTED BY:

Dana Infalt, Sr. Executive Assistant to CEO & Clerk of the Authority

SUMMARY: The November 5, 2025, minutes of the Planning & Development and Performance Monitoring & External Relations Committee meetings were approved December 3, 2025, and are attached. The November 12, 2025, Board Operations Committee meeting minutes were approved at the December 10, 2025, meeting and are attached.

RECOMMENDATION TO BOARD: Information only.

Spokane Transit Authority
1230 West Boone Avenue
Spokane, Washington 99201-2686
(509) 325-6000

BOARD OPERATIONS COMMITTEE MEETING

Approved Minutes of the November 12, 2025, Meeting

Spokane Transit Authority, 1230 W. Boone Avenue, Spokane, WA
w/ Virtual Public Viewing Option

MEMBERS PRESENT

Pam Haley, City of Spokane Valley, *Chair*
Lance Speirs, Small Cities Representative
(Medical Lake), *Chair Pro Tempore*
Kitty Klitzke, City of Spokane
Al French, Spokane County
Tim Hattenburg, City of Spokane Valley
Non-Voting
Karl Otterstrom, STA CEO, *Ex Officio*

STAFF PRESENT

Brandon Rapez-Betty, Chief Operations Officer
Carly Cortright, Chief Communications &
Customer Service Officer
Emily Poole, Interim Chief Planning &
Development Officer
Kade Peterson, Chief Information Officer
Nancy Williams, Chief Human Resources Officer
Robert Hamud, Chief Financial Officer
Dana Infalt, Clerk of the Authority
Amie Blain, Executive Assistant to the Chief Financial
Officer and Chief Information Officer

MEMBERS ABSENT

None

STAFF ABSENT

None

PROVIDING LEGAL COUNSEL

Megan Clark, Etter, McMahon, Lamberson,
Van Wert & Oreskovich, P.C.

1. **CALL TO ORDER AND ROLL CALL**

Chair Haley called the meeting to order at 1:30 p.m. Ms. Infalt conducted roll call.

2. **APPROVE COMMITTEE AGENDA**

**Mr. Speirs moved to approve the agenda as amended with the removal of the Executive Session.
Ms. Klitzke seconded, and the motion passed unanimously.**

3. **CHAIR'S COMMENTS**

None

4. COMMITTEE ACTION

A. October 8, 2025, Committee Meeting Minutes

Mr. Speirs moved to approve the October 8, 2025, Committee meeting minutes as submitted. Ms. Klitzke seconded, and the motion passed unanimously.

5. BOARD OPERATIONS COMMITTEE WORK PROGRAM

Mr. Otterstrom presented the Draft 2026 Work Program to the Committee. The proposal involves organizing the work program into “buckets” as follows: Board Governance, CEO Performance, Board Leadership, and Other Activities. The work program will be reviewed and updated based upon committee member feedback, presented to the Committee at the Board Operations Committee meeting in December 2025, and finalized in February 2026.

6. CEO ANNUAL PERFORMANCE MEASURES

Chair Haley facilitated a discussion of the Committee to gather input on key elements of the CEO performance evaluation process and annual performance measures. The Committee focused on aligning CEO expectations with the agency’s strategic plan and overall goals. Committee members discussed key areas such as operational efficiency, financial stewardship, community and employee engagement, organizational culture, workforce leadership, and innovation. Committee members also noted the importance of integrating CEO performance measures with agency-wide measures and balancing quantitative data with qualitative indicators. The Committee noted that any review of the CEO’s performance should be conducted in an executive session. Mr. Otterstrom will bring back a proposed evaluation framework for Committee consideration at the Board Operations Committee meeting on December 10, 2025.

7. CONNECT 2035 FUNDING REQUIREMENTS PUBLIC OUTREACH PLAN

Dr. Cortright presented the Connect 2035 Funding Requirements Outreach Plan to the Committee. She discussed the funding requirements and the next steps following the recent Board workshop, including a formal outreach plan to the community with outreach strategies and goals. Dr. Cortright also explained the three scenarios of STA’s sales tax initiative. Members emphasized the importance of accurate media engagement and suggested approaches such as editorial board meetings and creating official podcasts or short video updates to ensure consistent messaging. The outreach effort will begin with the Citizen Advisory Committee on December 10, followed by committee reviews and updates through early 2026. The Board of Directors will receive a final report on outreach outcomes and approve any adjustments to the Connect 2035 plan.

8. COMMITTEE CHAIR REPORTS

A. Tim Hattenburg, Chair, Planning & Development (P&D)

Mr. Hattenburg shared the items presented at the Performance Monitoring & External Relations meeting on November 5, 2025.

B. Lance Speirs, Chair, Performance Monitoring & External Relations

Mr. Speirs shared the items presented at the Performance Monitoring & External Relations meeting on November 5, 2025.

9. BOARD OF DIRECTORS DRAFT AGENDA NOVEMBER 20, 2025

Mr. Speirs moved to approve the Board of Directors agenda as amended. Ms. Klitzke seconded, and the motion passed unanimously.

10. BOARD OPERATIONS COMMITTEE DRAFT AGENDA DECEMBER 10, 2025

Mr. Otterstrom noted the addition of the agenda items including the Board Attendance Review, the New Board Member Orientation Plan, and the CEO Annual Performance Measures in lieu of the removal of the Executive Session – CEO Annual Performance Measures.

11. CEO REPORT

Mr. Otterstrom presented the CEO report, noting that sales tax revenue was 0.9% above budget YTD at \$0.9M, 2.8% above the October 2024 actuals at \$0.3M, and 1.9% above 2024 actuals at \$1.9M. Mr. Hamud explained that the construction category was impacted by the concrete strike in August 2025, but it is expected to recover.

12. NEW BUSINESS

None

13. EXECUTIVE SESSION

The Executive Session was cancelled.

14. ADJOURN

With no further business to come before the Committee, Chair Haley adjourned the meeting at 2:51 p.m.

Respectfully submitted,

Amie Blain

Amie Blain
Executive Assistant to the Chief Financial Officer and Chief Information Officer

Spokane Transit Authority
1230 West Boone Avenue
Spokane, Washington 99201-2686
(509) 325-6000

PLANNING & DEVELOPMENT COMMITTEE MEETING

Approved Minutes of the November 5, 2025, Meeting

Northside Conference Room
Spokane Transit Authority, 1230 W. Boone Avenue, Spokane, WA
w/Virtual Public Viewing Option

MEMBERS PRESENT

Tim Hattenburg, City of Spokane Valley – *Chair*
Kitty Klitzke, City of Spokane
Al French, Spokane County
Chris Grover, Small Cities Representative (Cheney)
Ex-Officio
Rhonda Bowers, Labor Representative
(Non-voting)
Karl Otterstrom, Chief Executive Officer

MEMBERS ABSENT

Dan Dunne, Small Cities Representative (Liberty Lake)
Betsy Wilkerson, City of Spokane

STAFF PRESENT

Brandon Rapez-Betty, Chief Operations Officer
Emily Poole, Interim Chief Planning &
Development Officer
Carly Cortright, Chief Communications &
Customer Service Officer
Kade Peterson, Chief Information Officer
Robert Hamud, Chief Financial Officer
Vicki Clancy, Executive Assistant to the Chief
Planning & Development Officer

PROVIDING LEGAL COUNSEL

Megan Clark, Etter, McMahan, Lamberson, Van
Wert & Oreskovich, P.C.

STAFF ABSENT

Nancy Williams, Chief Human Resources Officer

GUESTS PRESENT

Brian Jennings, Director of Community
Development
Tara Limon, Principal Planner
Mike Tresidder, Senior Transit Planner

1. **CALL TO ORDER AND ROLL CALL**

Chair Tim Hattenburg called the meeting to order at 10:00 a.m. and Ms. Vicki Clancy conducted roll call.

2. **COMMITTEE CHAIR REPORT**

Chair Hattenburg had no updates for the Planning & Development Committee.

3. **COMMITTEE ACTION**

A. **MINUTES OF THE SEPTEMBER 3, 2025, COMMITTEE MEETING**

Ms. Kitty Klitzke moved to approve the September 3, 2025, Planning & Development Committee meeting minutes. Mr. Al French seconded, and the motion passed unanimously.

4. COMMITTEE ACTION

A. BOARD CONSENT AGENDA

1. FEDERAL TRANSIT ADMINISTRATION SECTION 5310: RECOMMEND FUNDING AWARDS

Ms. Emily Poole introduced Ms. Tara Limon, Principal Planner for the Planning & Grants Department, to present. Ms. Limon reviewed the summary of available 2025 funding: total funding available is \$927,142 which is comprised of \$687,09 in federal Section 5310 funds and \$240,000 in local funding approved by the STA Board in July 2025. Ms. Limon outlined the timeline for this year's FTA 5310 call for projects. STA received eight project applications from five nonprofit organizations, totaling \$1.34M, exceeding available funds. All proposed applications require a minimum 15% organizational match. Ms. Limon presented the evaluation criteria for applicants, along with project scoring and ranking. She noted that one of the eight projects was disqualified due to ineligibility of the project scope. The funding award process and the recommended amount of funding for each project application was presented to the committee. Ms. Limon presented the next steps for subrecipients following Board approval include notifying applicants and developing scopes of work/budgets for awarded projects.

Mr. French asked about the project proposed by Cancer Can't, inquiring on the process someone would follow to receive transportation. Ms. Limon explained that a cancer patient would call to request a ride, and Cancer Can't would identify a driver to pick up the individual, sometimes with same day service. The program provides rides to various services, including the pharmacy for medication pick up, and is considered "a very successful program." Mr. Hattenburg expressed concurrence with Ms. Limon's assessment of the program.

Ms. Kitty Klitzke moved to recommend the endorse, by motion, the funding recommendations for Federal Transit Administration Section 5310 Funding, as listed in Exhibit A "Funding Recommendations 2025 FTA 5310 Call for Projects" and authorize staff to make administrative adjustments to the final grant awards as necessary to address minor revisions to project costs, local match percentages and schedule. Mr. Al French seconded, and the motion passed unanimously.

B. BOARD DISCUSSION AGENDA – *none*

5. REPORTS TO COMMITTEE

A. PROPOSED 2026 BUDGET

Mr. Hamud presented the proposed 2026 budget, noting that some modifications will follow. He explained that the current presentation is a template similar to last year's budget video, which will be posted on the STA website in the coming weeks. He then invited Mr. Otterstrom to outline the 2026 action plan priorities. Mr. Otterstrom stated that the proposed budget was previously shared at the October Board Operations Committee meeting, using the same figures but in a more refined format. He provided an overview of the budget and its action plan, emphasizing that the plan aligns with the three strategic goals of Connect 2035. Mr. Otterstrom highlighted key elements of Connect 2035 within the 2026 budget, including \$2.7 million in operating enhancements and \$21 million in capital projects, along with other strategic priorities.

Mr. Hamud presented the budget comparison of the amended 2025 budget to the 2026 proposed budget (dollar amounts presented below are in millions).

	2025 AMENDED BUDGET	2026 DRAFT BUDGET	\$ CHANGE FROM 2025 BUDGET	% CHANGE FROM 2025 BUDGET
Total Revenues	\$170.6	\$177.7	\$ 7.1	4.2%
Total Operating Expenditures	\$135.3	\$142.4	\$7.1	5.2%
Total Capital Expenditures	\$67.6	\$87.8	\$20.3	30.0%
Total Fleet Replacement Allocation	\$16.5	\$9.2	(\$7.3)	-44.2%
Total Revenues over Expenditures	(\$48.8)	(\$61.7)	(\$12.9)	26.5%
Total Use of Funds (includes fund balance)	\$219.3	\$239.4	\$20.1	9.2%

Mr. Hamud reviewed the changes from the 2025 budget to the proposed 2026 budget. There are five key sources of revenue: sales tax, fares and other transit revenue, federal grants, state grants, and miscellaneous revenue. Total 2026 operating expenses are proposed at \$142.4M with salaries and benefits accounting for \$97M, or 68% of the total. Mr. Hamud provided an overview of the 2026 operating expense changes, and the assumptions based on new Full Time Equivalent (FTE) positions throughout the agency. Mr. Hamud shared a breakdown of the capital budget by the program category and the recommended 2026 budget reserve amounts, including the recommendation to replenish the real estate acquisition reserve. Mr. Hamud reviewed the 2026 budget action calendar, noting the public hearing scheduled for November 20, 2025, and the planned adoption of the 2026 budget by the Board at the December 18, 2025, Board meeting.

Mr. Hattenburg expressed his support for the additional staff (15 FTEs total) that are proposed to address safety and security, noting that it aligned several presentations made during the American Public Transportation Association (APTA) conference in Boston this past September, where safety was a key theme.

B. 2026-2029 TITLE VI PROGRAM DRAFT

Ms. Poole introduced Ms. Tara Limon to present. The Title VI Program is required under Section 601 of the Civil Rights Act (1964), and all entities receiving federal funding must comply. STA's Title VI program ensures the agency and its subrecipients under Section 5310 comply with these requirements. Ms. Limon reviewed the Planning & Development Committee timeline for the Title VI program. For major service changes, staff assess cost and ridership impacts to determine if an equity analysis is needed. For service and fare change policies, staff evaluate potential disparate impacts and disproportionate burdens to determine if a change impacts 10% of a population. If this occurs, an analysis is conducted, and mitigation strategies are considered. For individuals with limited English proficiency, translation assistance is available for STA safe harbor languages.

Mr. French asked how passengers who speak another language such as Marshallese receive assistance when boarding buses. Ms. Limon explained that Title VI requires public notices, and every vehicle displays a statement with a phone number for translation assistance. This meets the requirements of the act. Additionally, vital documents—such as complaint forms and eligibility forms for services like Paratransit—are available in safe harbor languages as required.

Ms. Limon highlighted meaningful access to limited speaking populations as a very important part of Title VI; 2.8% of the Public Transportation Benefit Area (PTBA) identifies as limited English proficiency. Spanish, Russian, Vietnamese, Ukrainian, Marshallese, and Arabic have been designated as safe harbor languages in this program update. The Title VI program update is influenced by census data, rider surveys, provider surveys, and targeted outreach. Ms. Limon provided a summary of completed outreach activities. The Draft 2026-2029 Title VI Program is available on the STA website. A Public Hearing will be held at the November 20, 2025, Board meeting. Considering any edits following the hearing, adoption is anticipated at the December 18, 2025, Board meeting. Discussion ensued about availability of translation services through customer service and on the STA website.

Due to Mr. French's tight schedule, it was suggested by Mr. Otterstrom to review agenda item 5F (Transit Oriented Development Pilot: Input and Guidance) at this time and then return to the regular outline at 5C.

F. TRANSIT ORIENTED DEVELOPMENT PILOT: INPUT AND GUIDANCE

Ms. Poole introduced Mr. Brian Jennings, the Director of Community Development, to present. Mr. Jennings explained that Spokane Transit's Transit Oriented Development (TOD) Pilot project is intended to support and advance development near existing and future transit and improve service effectiveness in the Public Transportation Benefit Area (PTBA), especially in High Performance Transit (HPT) corridors. Analyses have been conducted, specifically on development within a ten-minute walk of STA's high performance corridors and found, between 2021 and 2024, 58% of the region's residential new unit development were within a ten-minute walk of an STA high-performance transit route.

Mr. Jennings reviewed feedback, the project timeline, and the structure for the TOD Pilot. The original Board resolution from December 2021, allocated \$2M for the TOD Pilot project. Subsequent revisions in July 2024 split the pilot into two main elements: (1) competitive grants for PTBA jurisdictions and (2) property evaluation – each totaling \$1M. Throughout 2025, staff analyzed Board feedback on the first element's call for projects. Mr. Jennings provided a revised approach for the second element. The original goal of the TOD Pilot was to pursue development partnerships on or adjacent to existing or prospective STA properties, all consistent with the original intent of the TOD Pilot. Mr. Jennings provided discussion questions regarding the TOD pilot and opened the floor for feedback on element two.

Mr. French identified the factors that a developer considers when evaluating a project. Discussion ensued on those factors. Mr. French continued that a key challenge is finding a developer that will move forward with this type of project and suggested the STA might consider a partnership with a developer to build a facility and subsequently lease to other entities to be able to introduce this new product to the market. Ms. Klitzke asked for clarification of what is meant by an existing or prospective STA property. Mr. Otterstrom explained this could be an existing STA-owned park and ride lot or property STA acquires within a High Performance Transit corridor. Committee discussion was in general favor of the revised approach. Staff will work to refine the process based on committee input and guidance received.

C. CONNECT SPOKANE COMPREHENSIVE PLAN: MINOR UPDATE REDLINE REVIEW

Ms. Poole introduced Mr. Mike Tresidder, Senior Transit Planner and project lead. Ms. Poole explained that *Connect Spokane* is STA's long-range comprehensive plan, originally adopted in 2010. The last major revision was completed in 2024. Today's update is a minor amendment, which supports the *Connect 2035* adoption and improves internal plan conformity. The revisions included updated High Performance Transit (HPT) content, updates to the fixed route performance standards, and policy clarifications. Ms. Poole presented the proposed timeline and next steps for the minor

update and presented where the draft red lines are available on the STA website. Mr. Hattenburg asked for clarification regarding the provision of benches. Ms. Poole and Mr. Otterstrom explained that the ridership threshold for benches is not proposed to change. However, Mr. Otterstrom noted that previous language suggests, though not clearly, that jurisdictions provide benches through advertising contracts. The proposed language intends to add flexibility that would allow greater discretion on who places benches.

D. WELLESLEY CORRIDOR DEVELOPMENT PLAN: OVERVIEW

Ms. Poole presented the introduction of the Wellesley Corridor Development Plan (CDP) and the corridor development planning process. Route 33 Wellesley is one of STA's busiest routes and has long been identified as a future High Performance Transit corridor. The plan will identify the location of stations and other amenities. Ms. Poole presented the planning timeline and intended structure for the plan. The corridor development planning process would culminate with a public hearing in October of 2026 and proposed action on a final CDP at the November 2026 Board meeting.

Ms. Klitzke requested digital materials to be shared with her and Mr. Cathcart's office once available so that the council members could include in jurisdictional newsletters for their constituents.

E. DRAFT 2026 PLANNING & DEVELOPMENT PLAN: OVERVIEW

Ms. Poole presented the draft 2026 Planning & Development Work Program, which includes the annual planning calendar, and is used to identify other major planning efforts that will take place during the year. The core work of the plan is a review of the 2027-2032 Transit Development Plan (TDP) and the 2027 action plan, along with the operating and capital budgets. Ms. Poole provided an overview of the additional proposed projects for the work program. Next steps include finalizing and approving the work program in December.

6. CEO REPORT

Mr. Otterstrom introduced Ms. Carly Cortright to present the features of Transit App, a mobile app which allows riders to plan their trip and track buses in real time. The app is now the official trip planning app for STA and available for free download for STA customers.

7. COMMITTEE INFORMATION – none

8. REVIEW DECEMBER 3, 2025, COMMITTEE MEETING AGENDA

9. NEW BUSINESS – none

10. COMMITTEE MEMBERS' EXPRESSIONS –

Ms. Klitzke commented that she has used the Transit App in other cities and has had difficulties in Spokane based on her service area; she hopes that more input will help it work better.

11. ADJOURN

With no further business to come before the Committee, Chair Hattenburg adjourned the meeting at 11:29 a.m.

Respectfully submitted,



Vicki Clancy, Executive Assistant
Planning & Development Department

PERFORMANCE MONITORING & EXTERNAL RELATIONS COMMITTEE MEETING

Minutes of November 5, 2025, Meeting
Northside Conference Room
1230 W Boone Avenue, Spokane, WA

In person meeting with optional virtual link

COMMITTEE MEMBERS' PRESENT

Lance Speirs, City of Medical Lake*
Dan Sander, City of Millwood (*Ex-Officio*)
Josh Kerns, Spokane County
Michael Cathcart, City of Spokane
Zack Zappone, City of Spokane
Karl Otterstrom, Chief Executive Officer

COMMITTEE MEMBERS ABSENT

Hank Bynaker, City of Airway Heights (*Ex-Officio*)

**Committee Chairman*

STAFF PRESENT

Brandon Rapez-Betty, Chief Operations Officer
Carly Cortright, Chief Communications and Customer Service Officer
Emily Poole, Interim Chief Planning & Development Officer
Kade Peterson, Chief Information Officer
Robert Hamud, Chief Financial Officer
Molly Fricano, Executive Assistant to the COO

PROVIDING LEGAL COUNSEL

Megan Clark, Etter, McMahan, Lamberson, Van Wert & Oreskovich, P.C.

STAFF ABSENT

Nancy Williams, Chief Human Resources Officer

1. CALL TO ORDER AND ROLL CALL

Chair Speirs called the meeting to order at 1:30 p.m. and roll call was conducted.

2. COMMITTEE CHAIR REPORT

Chair Speirs had no report at this time.

3. COMMITTEE APPROVAL

A. Minutes of October 1, 2025, Committee Meeting

Mr. Kerns moved to approve the October 1, 2025, committee meeting minutes. Mr. Zappone seconded, and the motion passed unanimously.

B. Appointment of Members to Citizen Advisory Committee

Dr. Cortright advised the Citizen Advisory Committee (CAC) is requesting approval of the appointment of four new members: Mr. Pablo Monsivais, Ms. Eileen Schurtz, Mr. Connor Williams, and Ms. Michelle Johnson. Dr. Cortright noted the committee is composed of no more than fifteen members and currently has eleven, leaving four vacancies. She stated that the recommended candidates bring diverse experience and perspectives. Chair Dan Brown was in attendance and expressed strong support for these candidates, noting their qualifications and commitment to public transit. Approval of their appointments would bring the CAC closer to its full membership and strengthen its role as a forum for public input and accountability.

There was discussion about possible new requirements for CAC members when the charter is next updated which could include emphasizing the importance of diversity among participants, particularly regarding geographic location, and commuting patterns. In addition, it was suggested that input be gathered from potential riders, in addition to current riders, specifically those who don't use transit now but might if certain conditions were met.

Mr. Cathcart moved to approve, by motion, the appointment of Pablo Monsivais, Eileen Schurtz, Connor Williams, and Michelle Johnson to the Citizen Advisory Committee for a first term and upon the effective dates presented. Mr. Zappone seconded, and the motion passed unanimously.

4. COMMITTEE ACTION

A. Board Consent Agenda

1. Legislative & Government Consulting Services - Award of Contract

Mr. Otterstrom explained the purpose of contracting Legislative and Government Consulting Services is to ensure STA remains informed about legislative activities and supports effective advocacy. A competitive Request for Proposals (RFP) process was completed, and Jennifer Zeigler Public Affairs Corporation was identified as the top-ranked and cost-effective firm. The proposed agreement is for a three-year contract, with two optional one-year renewals, totaling an estimated \$397,616 over five years.

Discussion ensued about the collaboration between Ms. Zeigler and Ms. Munguia, STA's current lobbyist. Ms. Munguia is partnering with Ms. Zeigler on this contract, therefore, STA will continue to retain her services but to a lesser extent.

Mr. Zappone moved to approve, by motion, the award of contract for Legislative & Government Consulting Services and authorize the CEO to execute a five-year contract with Jennifer Ziegler Public Affairs Corporation for a total estimated cost of \$397,616. Mr. Cathcart seconded, and the motion passed unanimously.

2. Boone Electrical Systems Upgrade - Award of Contract

Mr. Rapez-Betty provided background on the Boone Electrical System Upgrade project which will replace the Main Distribution Panels (MDP) for Boone North and South. He shared an Invitation for Bid was advertised on August 13, 2025, and only one responsive bid was received from Colvico, Inc. The bid evaluation committee confirmed the bid was fair and reasonable. The proposed contract amount is \$2,551,319 with a recommended 20% contingency. Work is expected to begin in December 2025 and will take approximately 12 months to complete. The project aligns with STA's Facilities Master Plan and Zero Emission Transition efforts.

Mr. Zappone moved to approve, by motion, the award of contract for the Boone Electrical Systems Upgrade project to Colvico, Inc. for \$2,551,319 and authorize the CEO to apply contingency funds, as necessary. Mr. Cathcart seconded, and the motion passed unanimously.

3. Customer Safety & Security Reporting Solution - Award of Contract

Ms. Williams provided background on the Customer Safety & Security Reporting Solution. This initiative, which is part of the System-Wide Enhanced Safety and Security Strategy, will allow customers to report safety concerns confidentially and in real time, improving responsiveness and operational efficiency. An Invitation for Bid was advertised on July 10, 2025, and five responses were received. After a committee

evaluation of all responses, ELERTS Corporation was selected as the most qualified and cost-effective vendor. The recommended contract is for five years, from February 2026 through January 2031, at an estimated cost of \$510,678.

Mr. Cathcart moved to approve, by motion, the award of contract for the Customer Safety & Security Reporting Solution and authorize the CEO to execute a five-year contract with ELERTS Corporation for a total estimated cost of \$510,678. Mr. Zappone seconded, and the motion passed unanimously.

B. Board Discussion Agenda (*none*)

5. REPORTS TO COMMITTEE

A. Draft 2026 Performance Monitoring & External Relations Committee Work Program

Mr. Rapez-Betty presented an overview of the Draft 2026 Performance Monitoring & External Relations (PMER) Committee work program. This work program is made up of annual reports, surveys, procurement timelines, and other items as needed. Items and timelines are subject to change, and new items will be added as they arise. The next step is to finalize and approve in December and share with the Board of Directors as information.

Discussion ensued about adding an update on the Opportunity Fare Program and Employee Survey Results.

B. FIFA World Cup Grant

Dr. Cortright outlined key details about the 2026 FIFA World Cup which will take place in June and July 2026 in Seattle and Vancouver, BC. She shared that Spokane has been selected as a potential team Base Camp and confirmed as a Fan Zone location, with Spokane Sports serving as the point of contact for FIFA. Dr. Cortright reported that the Washington State legislature has allocated \$9 million in the transportation budget, noting that \$529,569 is designated for Spokane Transit to improve service and customer experience during the event. The grant proposal deadline is December 1, 2025, and funds must be used between June 1 and July 30, 2026.

There was discussion on the status and future plans for fan zones, and potential promotional fare options and strategic partnerships. Dr. Cortright shared that a line item for promotional passes had been included in the 2026 proposed budget.

C. 2026 Service Revisions: Draft for Public Input

Ms. Poole provided background on the 2026 Service Revisions Draft for Public Input which included an overview of proposed adjustments to routes, minor changes to service hours, and plans for public outreach and feedback.

Concerns were raised about routes with consistently low ridership, and whether policies should allow for changes when routes do not meet performance expectations.

There was a suggestion to put a mechanism in place to review route performance on a route-by-route basis rather than only at an aggregated level. Staff explained that ridership is evaluated annually as part of the fixed-route performance report. While some routes may appear underperforming in certain segments, they often serve key destinations and perform well overall. There was a request to add North Hill neighborhood and Spokane Public Schools for community outreach.

D. Draft 2026 State Legislative Priorities

Dr. Cortright reviewed the draft legislative priorities for 2026 which focused on maintaining state funding for public transit, preserving local authority over transit operations, and supporting safety and security measures for employees and riders. Funding needs for ongoing projects and grants were acknowledged. The next step is to provide Committee input before finalizing priorities in December for PMER and Board approval.

A question was raised about whether there is an opportunity for STA or its lobbyists to encourage continued funding for road maintenance. While STA's primary focus should remain on its own priorities, staff agreed to stay informed about regional transportation issues and support specific requests when appropriate. They also acknowledged that SRTC maintains a comprehensive list of regional priorities, which STA generally supports.

The committee discussed the importance of alignment between transit investments and other regional transportation projects like the North Spokane Corridor (NSC). An example was given that delays in the NSC project will create challenges for the Division Bus Rapid Transit Project. There was further discussion about support for Transit-Oriented Development (TOD) legislation and remaining neutral rather than taking a position on consolidation proposals when it comes to governance structure.

6. CEO REPORT

Mr. Otterstrom turned his CEO report over to Dr. Cortright who gave a live demonstration of the features of the mobile application Transit App, including how to trip plan, track the bus via map, receive real-time updates on bus arrival, and look up schedule information for all the routes in STA's system.

7. DECEMBER 3, 2025 – COMMITTEE MEETING DRAFT AGENDA REVIEW

8. NEW BUSINESS

9. COMMITTEE MEMBERS' EXPRESSIONS

10. ADJOURN

With no further business to come before the committee, Chair Speirs adjourned the meeting at 3:18 p.m.

The next committee meeting will be held on Wednesday, December 3, 2025, at 1:30 p.m. in person with a virtual WebEx joining option.

Respectfully submitted,

Molly Fricano
Executive Assistant to the Chief Operations Officer

SPOKANE TRANSIT AUTHORITY

BOARD MEETING OF

December 18, 2025

AGENDA ITEM 13B : NOVEMBER 2025 SALES TAX REVENUE

REFERRAL COMMITTEE: Performance Monitoring & External Relations (Speirs)

SUBMITTED BY: Robert Hamud, Chief Financial Officer
Tammy Johnston, Director of Financial Services

SUMMARY: Attached is the November 2025 voter-approved sales tax revenue information. November sales tax revenue, which represents sales for September 2025, was:

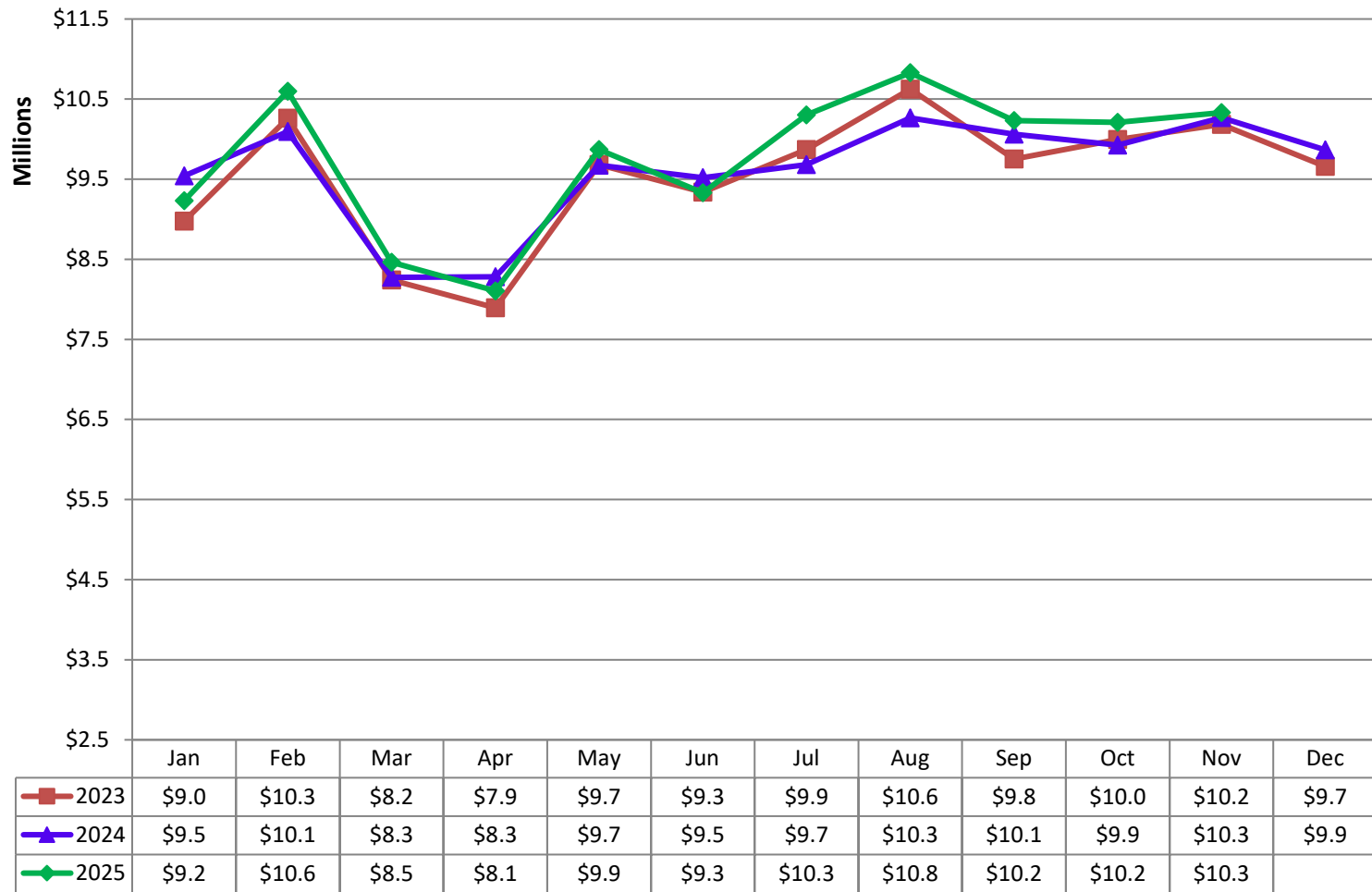
- 0.4% above 2025 budget
- 0.9% above YTD 2025 budget
- 0.6% above 2024 actual
- 1.8% above YTD 2024 actual

Total taxable sales for September were up 0.7% from September 2024. 2025 YTD sales are up 1.7% compared with September 2024 YTD. Retail, Construction and Accommodation and Food Services continue to be the top 3 rankings:

- Retail Trade increased by 0.8% or \$4.7M in September 2025 vs September 2024 and is up by 3.0% or \$147.6M September 2025 YTD vs 2024 YTD. Retail categories with the largest variances are as follows:
 - Other Misc. Retailers increased 8.7% or \$70.3M September 2025 YTD over 2024 YTD
 - Automobile Dealers increased 5.2% or \$44.5M September 2025 YTD over 2024 YTD
 - Automotive Parts, Accessories, and Tire Retailers increased 14.2% or \$27.4M September 2025 YTD over 2024 YTD
 - Electronics and Appliance Retailers increased 5.8% or \$16.7M September 2025 YTD over 2024 YTD
 - Other Motor Vehicle Dealers increased 6.1% or \$8.6M September 2025 YTD over 2024 YTD
 - Grocery and Convenience Retailers increased 2.6% or \$7.6M September 2025 YTD over 2024 YTD
 - Clothing and Clothing Accessories Retailers increased 2.9% or \$5.7M September 2025 YTD over 2024 YTD
 - Used Merchandise Retailers increased 8.6% or \$2.4M September 2025 YTD over 2024 YTD
 - Shoe Retailers decreased 9.6% or \$-2.3M September 2025 YTD over 2024 YTD
 - Warehouse Clubs, Supercenters, and Other General Merchandise Retailers decreased 0.4% or \$-2.8M September 2025 YTD over 2024 YTD
 - Furniture and Home Furnishings Retailers decreased 2.2% or \$-2.9M September 2025 YTD over 2024 YTD
 - Department Stores Retailers decreased 11.8% or \$-5.1M September 2025 YTD over 2024 YTD

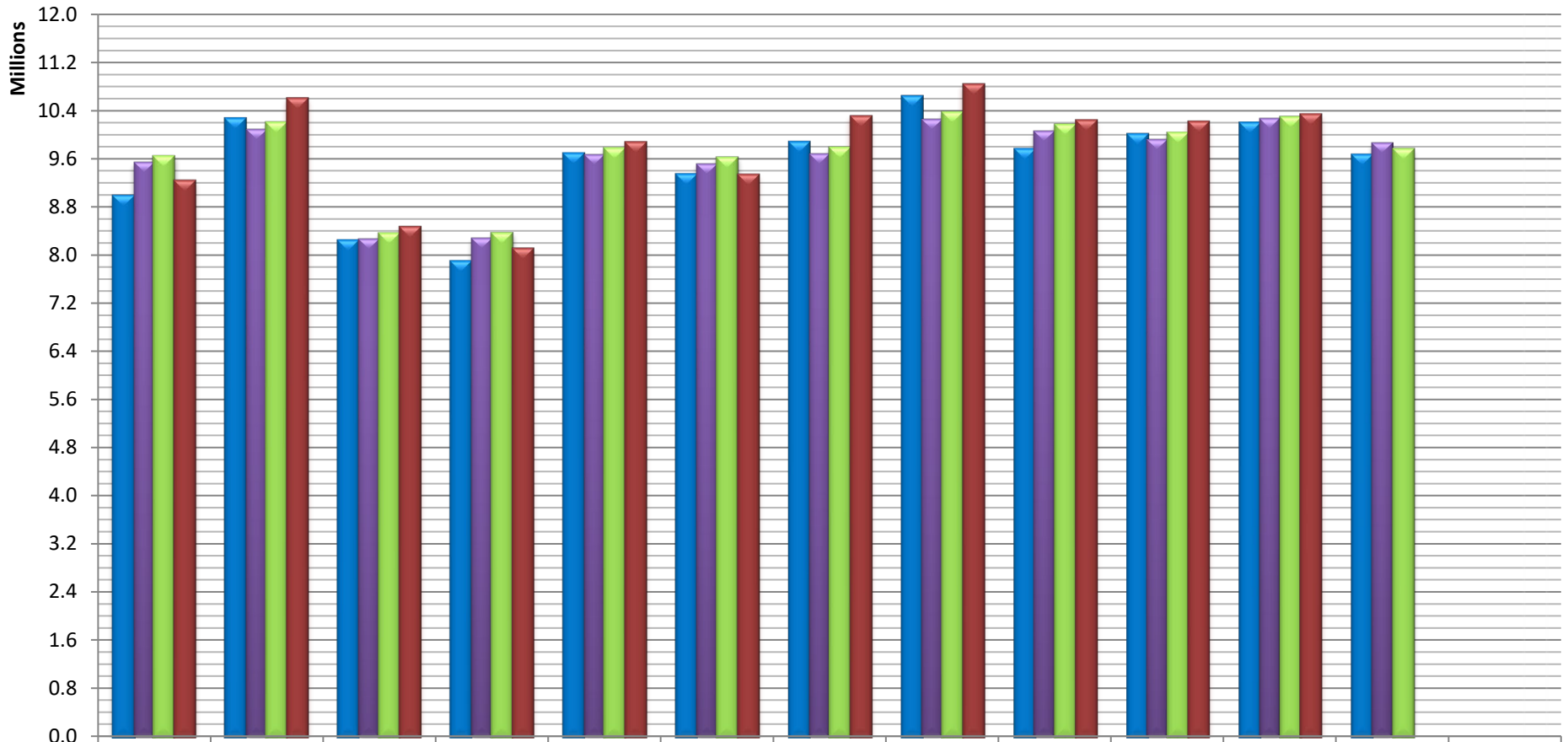
- Health and Personal Care Retailers decreased 6.3% or \$-11.9M September 2025 YTD over 2024 YTD
- Building Material and Supplies Dealers decreased 3.3% or \$-16.0M September 2025 YTD over 2024 YTD
- Construction decreased by 10.8% or \$-24.8M in September 2025 vs September 2024 and is down by 4.3% or \$-70.5M September 2025 YTD vs 2024 YTD
- Accommodation and Food Services increased by 3.4% or \$4.3M in September 2025 vs September 2024 and is up by 1.6% or \$17.1M September 2025 YTD vs 2024 YTD

Sales Tax Revenue History-November 2025⁽¹⁾



(1) Voter-approved sales tax distributions lag two months after collection by the state. For example, collection of January's sales tax revenue is distributed in March.

2023 - 2025 SALES TAX RECEIPTS ⁽¹⁾



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
■ 2023 Actual	8,976,504	10,261,069	8,241,832	7,893,772	9,682,305	9,336,760	9,869,962	10,624,848	9,752,433	9,996,776	10,185,375	9,659,670	114,481,306
■ 2024 Actual	9,541,665	10,094,347	8,274,027	8,280,274	9,674,060	9,518,036	9,681,216	10,265,657	10,060,167	9,926,563	10,268,086	9,865,311	115,449,409
■ 2025 Budget	9,637,082	10,195,290	8,356,767	8,363,077	9,770,801	9,613,216	9,778,028	10,368,314	10,160,769	10,025,829	10,287,229	9,756,266	116,312,668
■ 2025 Actual	9,232,330	10,597,034	8,464,344	8,105,275	9,870,270	9,328,991	10,301,219	10,828,301	10,232,387	10,208,330	10,329,837	-	107,498,318
\$ Mo. Var.	(309,335)	502,687	190,317	(174,999)	196,210	(189,045)	620,003	562,644	172,220	281,767	61,751	-	
% Mo. Var.	-3.2%	5.0%	2.3%	-2.1%	2.0%	-2.0%	6.4%	5.5%	1.7%	2.8%	0.6%	0.0%	
\$ YTD Var.	(309,335)	193,352	383,669	208,670	404,880	215,835	835,838	1,398,482	1,570,702	1,852,469	1,914,220	-	
% YTD Var.	-3.2%	1.0%	1.4%	0.6%	0.9%	0.4%	1.3%	1.9%	1.8%	1.9%	1.8%	0.0%	
% YTD Bud. Var.	-4.2%	0.0%	0.4%	-0.4%	-0.1%	-0.6%	0.3%	0.8%	0.8%	0.9%	0.9%	0.0%	

⁽¹⁾ Voter-approved sales tax distributions lag two months after collection. For example, collection of January's sales tax revenue is distributed in March.

SPOKANE TRANSIT AUTHORITY

BOARD MEETING OF

December 18, 2025

AGENDA ITEM 13C : OCTOBER 2025 FINANCIAL RESULTS SUMMARY

REFERRAL COMMITTEE: Performance Monitoring & External Relations (*Speirs*)

SUBMITTED BY: Robert Hamud, Chief Financial Officer
Tammy Johnston, Director of Financial Services

SUMMARY: Attached are the October 2025 financial results. The charts are being shown with a comparison to the YTD budgetary and prior year actual values.

Revenue

Overall, October year-to-date revenue is 3.9% (\$5.0M) higher than budget impacted by the following:

- Fares & Other Transit Revenue is 5.9% higher than budget
- Sales Tax Revenue is 0.9% higher than the budget
- Federal & State Grant Revenue is 16.5% higher than budget
- Miscellaneous Revenue is 7.9% higher than budget

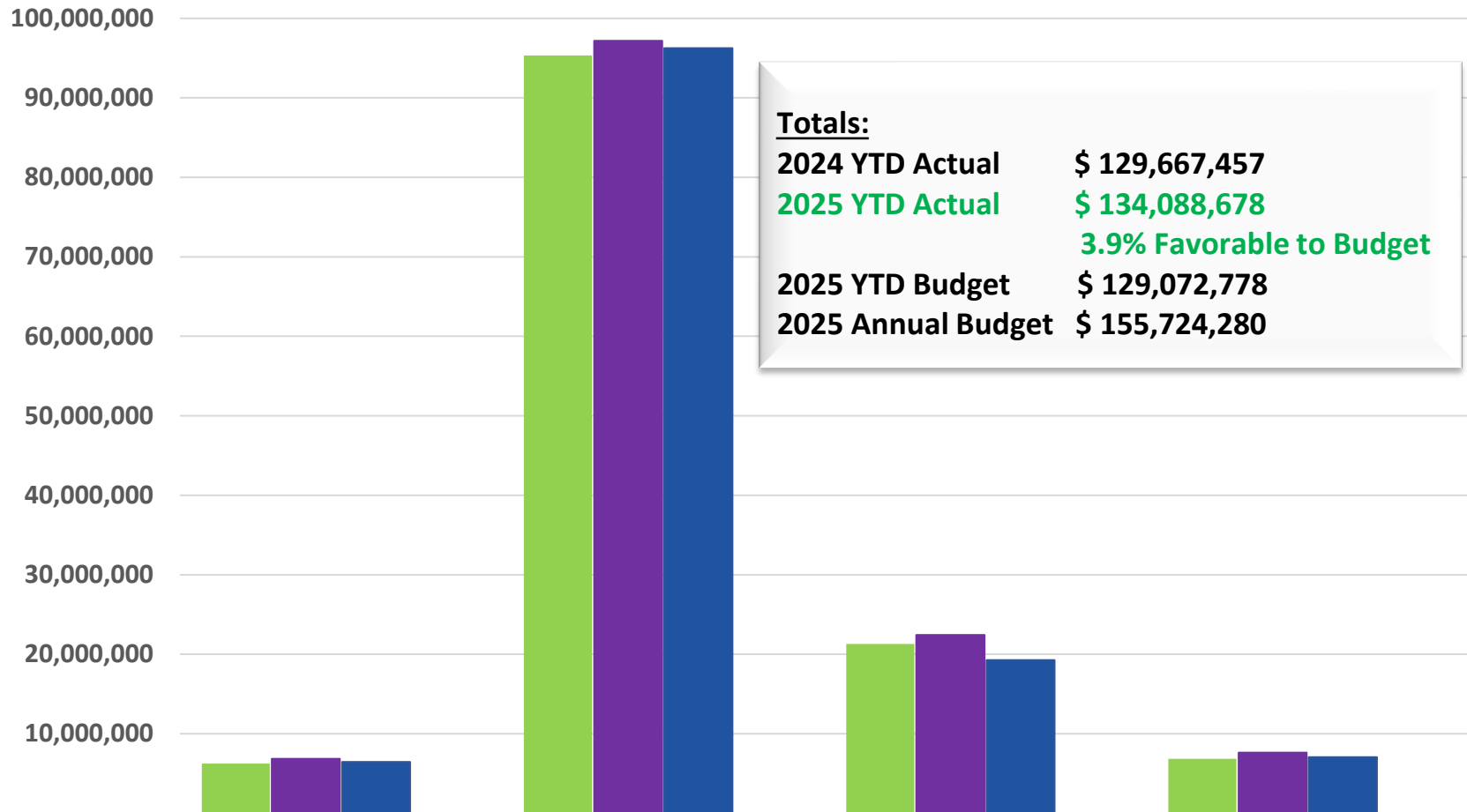
Operating Expenses

Overall, October year-to-date operating expenses are 3.6% (\$4.1M) lower than budget influenced by the timing of payments as follows:

- Fixed Route is 1.2% lower than budget
- Paratransit is 7.2% lower than budget
- Rideshare is 5.2% lower than budget
- Plaza is 16.8% lower than budget
- Administration is 7.9% lower than budget

RECOMMENDATION TO BOARD: Information only.

Spokane Transit Revenues ⁽¹⁾ - October YTD 2025



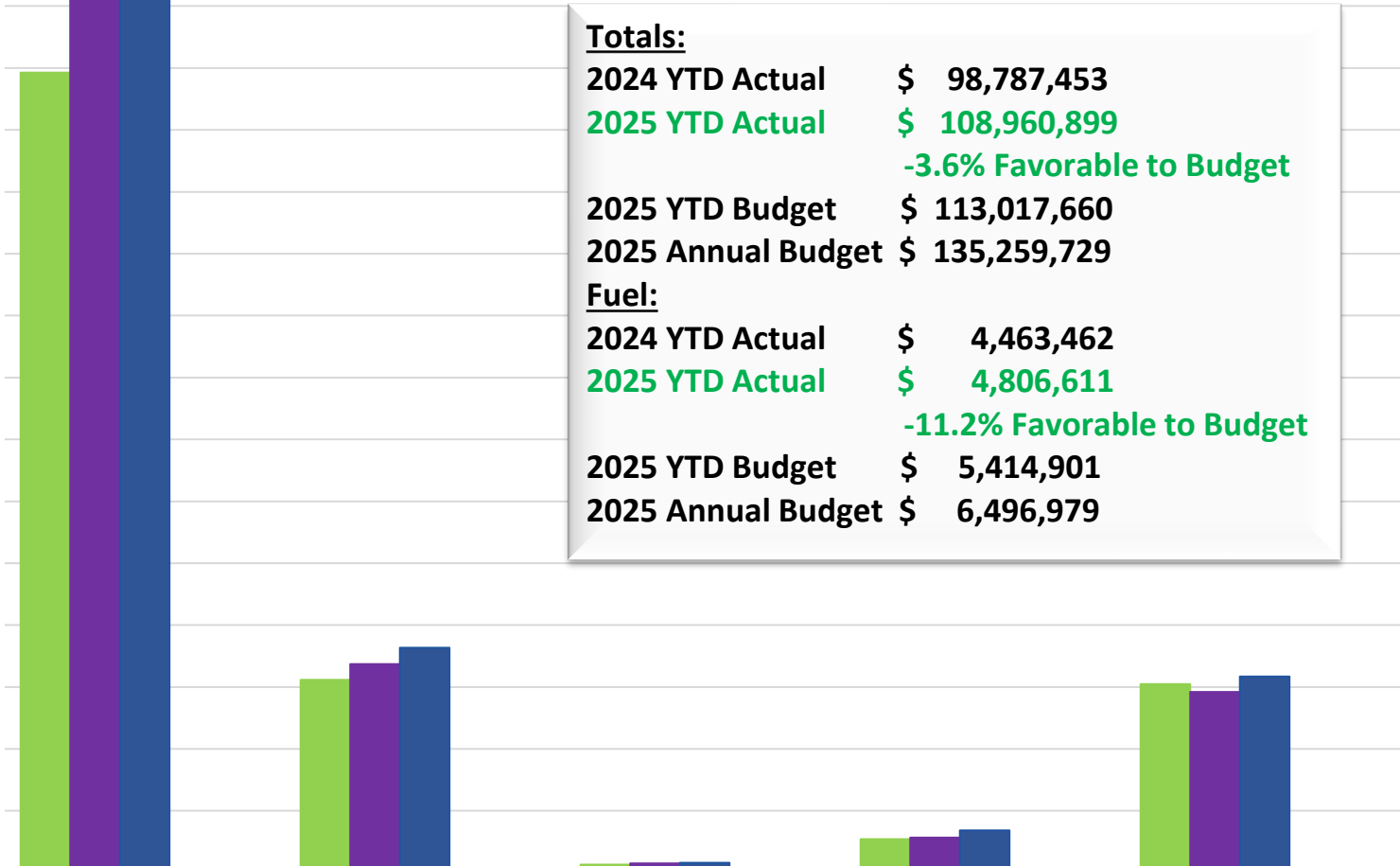
Totals:
2024 YTD Actual \$ 129,667,457
2025 YTD Actual \$ 134,088,678
3.9% Favorable to Budget
2025 YTD Budget \$ 129,072,778
2025 Annual Budget \$ 155,724,280

	Fares & Other Transit Revenue	Sales Tax	Federal & State Grants (2)	Miscellaneous
■ 2024 YTD Actual	6,231,145	95,316,011	21,275,128	6,845,173
■ 2025 YTD Actual	6,846,425	97,168,481	22,442,041	7,631,731
■ 2025 YTD Budget	6,467,309	96,269,173	19,261,293	7,075,003
2025 YTD Budget Variance	5.9%	0.9%	16.5%	7.9%
2025 Budget	7,808,056	116,312,668	23,113,552	8,490,004

(1) Above amounts exclude grants used for capital projects. Year-to-date October state capital grant reimbursements total \$6,244,750 and federal capital grant reimbursements total \$4,012,312.

Spokane Transit Operating Expenses⁽¹⁾ - October YTD 2025

75,000,000
70,000,000
65,000,000
60,000,000
55,000,000
50,000,000
45,000,000
40,000,000
35,000,000
30,000,000
25,000,000
20,000,000
15,000,000
10,000,000
5,000,000



Totals:	
2024 YTD Actual	\$ 98,787,453
2025 YTD Actual	\$ 108,960,899
	-3.6% Favorable to Budget
2025 YTD Budget	\$ 113,017,660
2025 Annual Budget	\$ 135,259,729
Fuel:	
2024 YTD Actual	\$ 4,463,462
2025 YTD Actual	\$ 4,806,611
	-11.2% Favorable to Budget
2025 YTD Budget	\$ 5,414,901
2025 Annual Budget	\$ 6,496,979

	Fixed Route	Paratransit	Rideshare	Plaza	Administration
2024 YTD Actual	64,630,759	15,572,566	647,587	2,708,307	15,228,234
2025 YTD Actual	73,906,856	16,853,316	764,106	2,841,474	14,595,147
2025 YTD Budget	74,793,535	18,164,888	805,679	3,413,672	15,839,886
2025 YTD Budget Variance	-1.2%	-7.2%	-5.2%	-16.8%	-7.9%
2025 Total Budget	89,779,111	21,875,233	955,926	4,103,871	18,545,588

(1) Operating expenses exclude capital expenditures of \$45,093,050 and Street/Road cooperative projects of \$0 for year-to-date October 2025.

SPOKANE TRANSIT AUTHORITY

BOARD MEETING OF

December 18, 2025

AGENDA ITEM 13D : OCTOBER 2025 OPERATING INDICATORS

REFERRAL COMMITTEE: Performance Monitoring & External Relations (*Speirs*)

SUBMITTED BY: Brandon Rapez-Betty, Chief Operations Officer

SUMMARY: There were the same number of weekdays in October 2025 compared to October 2024 (21 vs. 22). On-time performance for Fixed Route was 90.4% and Paratransit 95.4%.

FIXED ROUTE

Ridership	October 2025	October 2024	Month/Month % Change	Year/Year % Change
Total Monthly Ridership	1,007,193	985,079	2.2%	2.7%
Average Daily Ridership	38,083	37,063	2.8%	3.4%
Adult Ridership	367,450	405,660	-9.4%	0.2%
CCS Pass Ridership	40,171	47,213	-14.9%	10.1%
Eagle Pass Ridership	30,263	40,844	-25.9%	-15.4%
Youth Ridership	241,333	214,795	12.4%	10.3%
% of Ridership by Youth	24.0%	21.8%	2.2%	1.4%
Reduced Fare / Paratransit Ridership	122,913	113,254	8.5%	10.4%

PARATRANSIT

Ridership	October 2025	October 2024	Month/Month % Change	Year/Year % Change
Combined	36,402	36,963	-1.54%	3.26%
Directly Operated	21,116	19,374	8.25%	5.77%
Purchased Transportation	15,286	17,589	-15.07%	.28%
SUV	1,485	1,528	-2.81%	1.11%

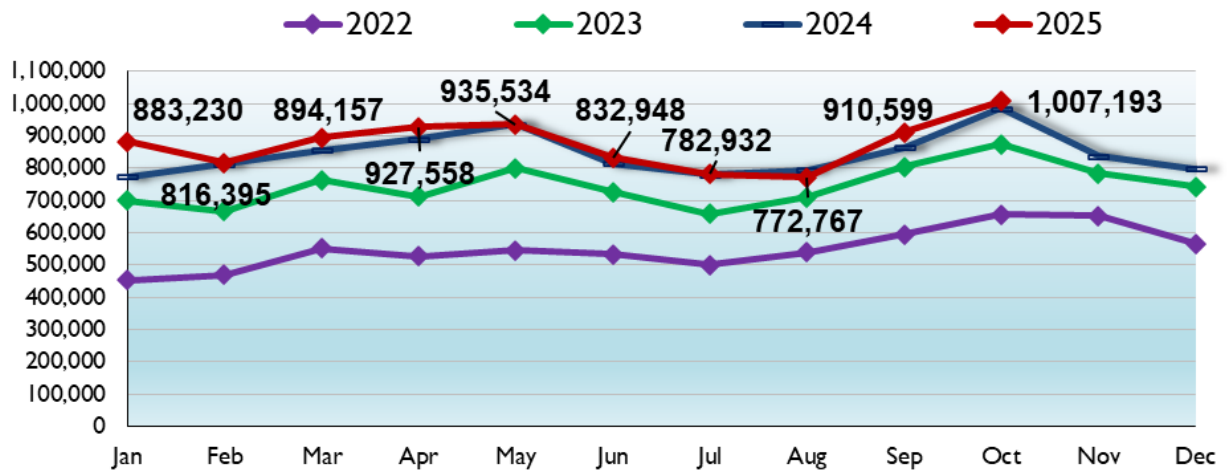
RIDESHARE

Ridership	October 2025	October 2024	Month to Month %Change	Year to Year %Change
Monthly Customer Trips	9,077	9,669		-6.1%
Year to Date Customer Trips	88,872	86,719		2.5%
Monthly Active Groups	89	87	1.1%	2.3%
Unique Riders	399	423	0.2%	-5.7%
Riders per Vehicle	4.48	4.86	-1.4%	-7.8%

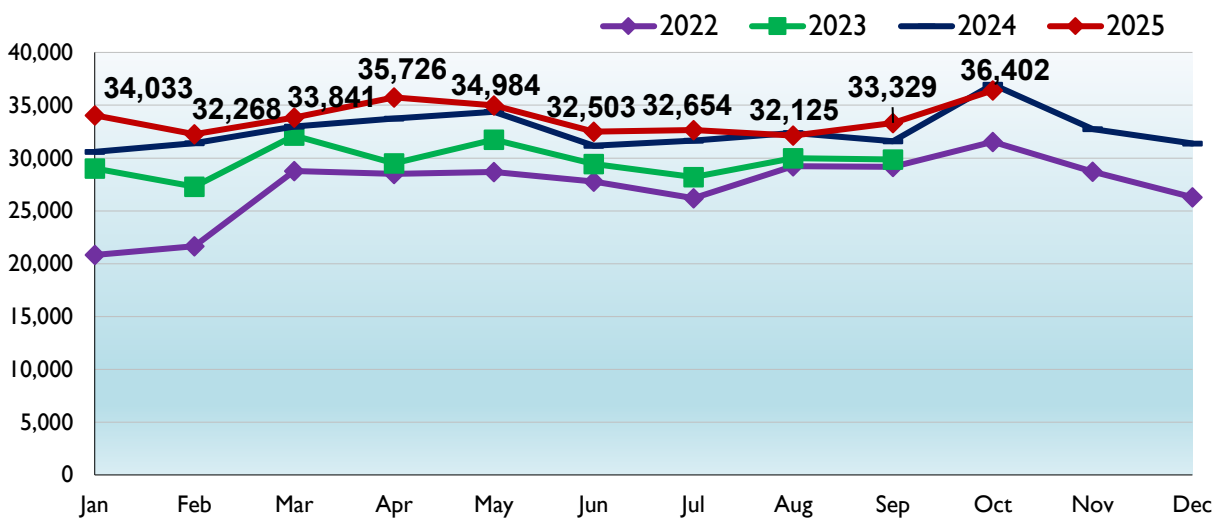
Group Formations and Folds
Two groups formed, one going to Spokane Transit and a new group to Fairchild AFB. One group going to the VA Hospital closed.

RECOMMENDATION TO BOARD: Information only.

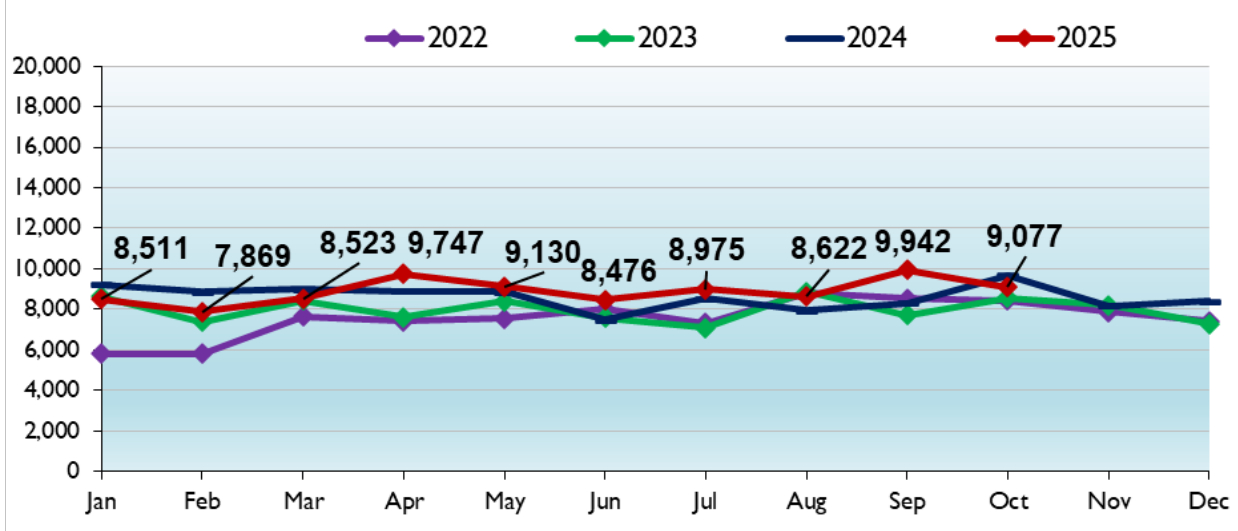
FIXED ROUTE RIDERSHIP



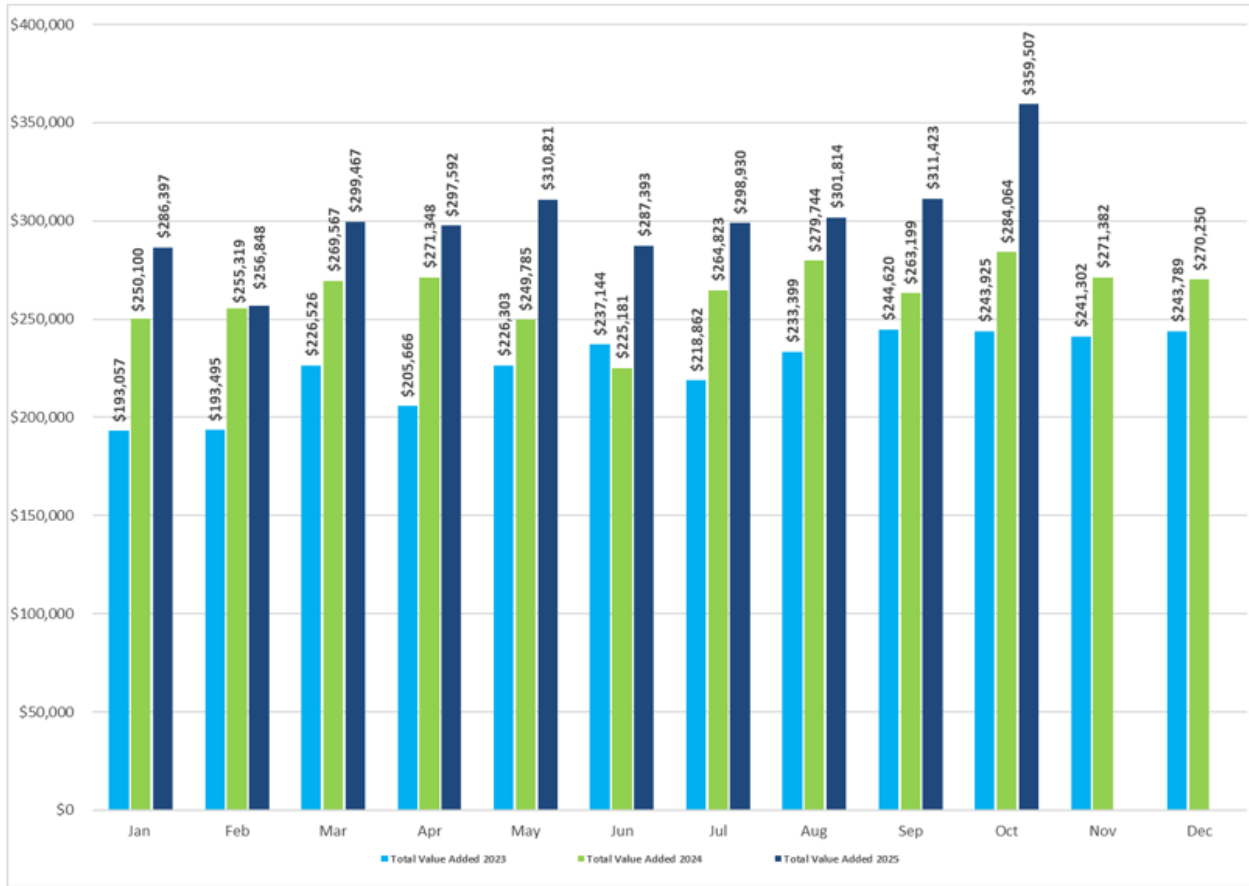
PARATRANSIT RIDERSHIP



RIDESHARE RIDERSHIP

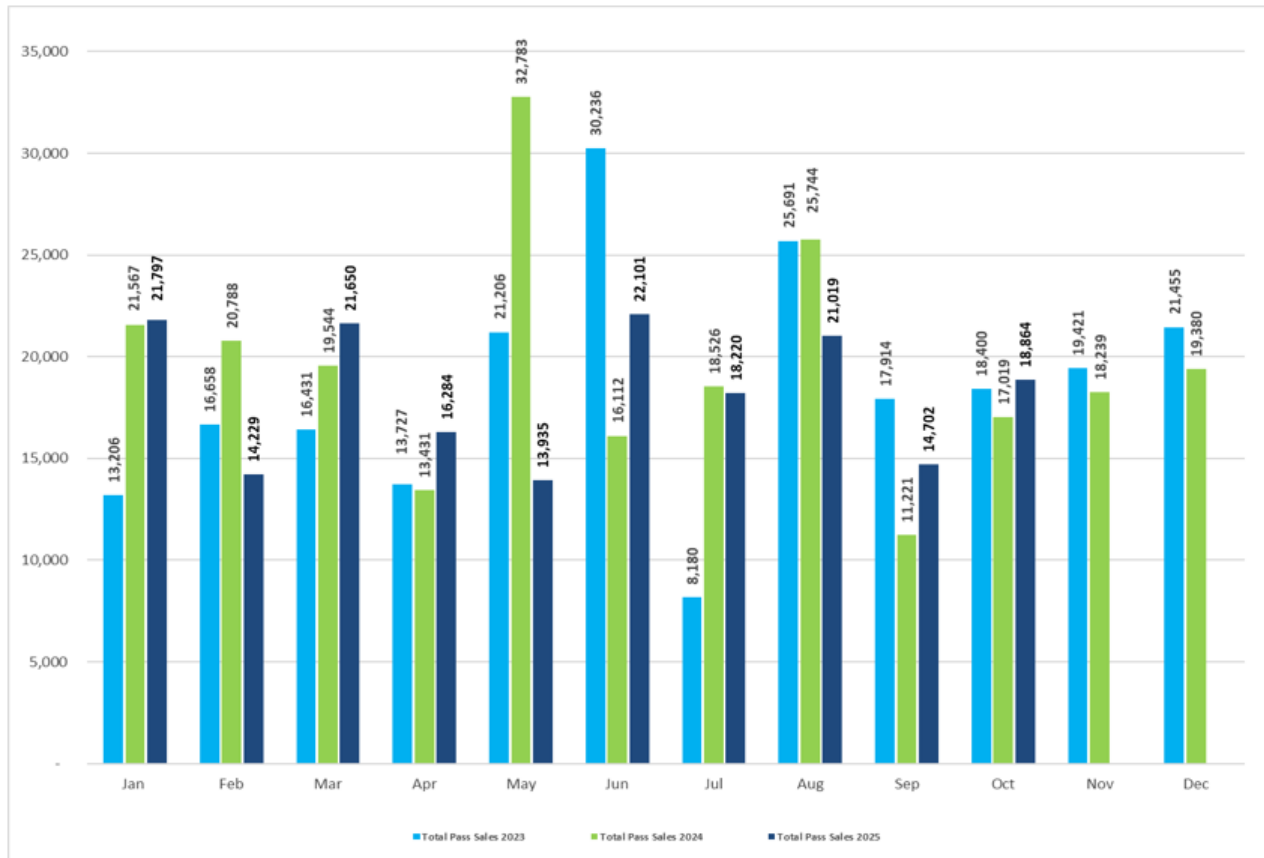


MONTHLY VALUE ADDED TO CONNECT CARDS



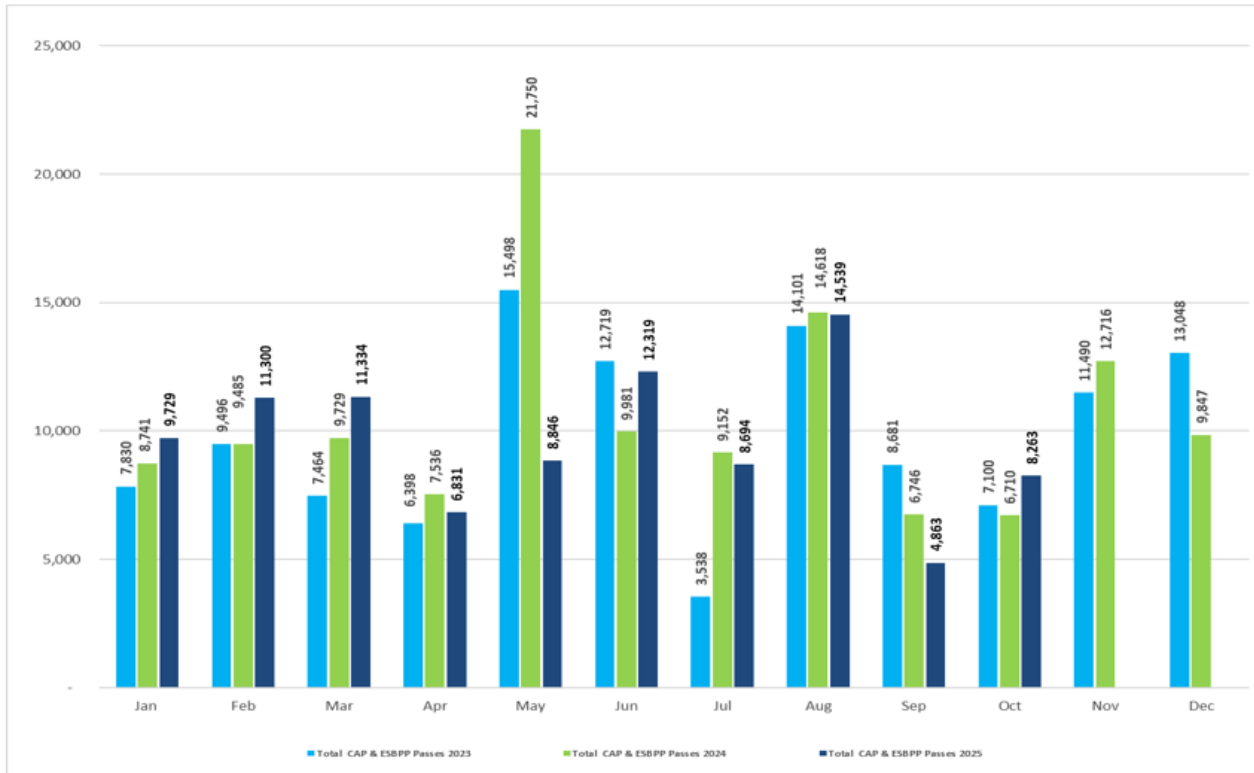
	2023 YTD	2024 YTD	2025 YTD	YTD % Change
Autoload	\$ 117,250	\$ 148,265	\$ 165,884	11.9%
Call Center	\$ 54,950	\$ 76,078	\$ 65,229	-14.3%
Customer Service Terminal	\$ 632,782	\$ 628,942	\$ 612,161	-2.7%
Customer Website	\$ 229,656	\$ 207,590	\$ 227,801	9.7%
Mobile Ticketing	\$ 1,001,910	\$ 1,115,534	\$ 1,169,238	4.8%
Institutional Website	\$ 139,317	\$ 208,531	\$ 348,481	67.1%
Open Payments	\$ 19,442	\$ 189,292	\$ 381,980	101.8%
Retail	\$ 27,689	\$ 38,897	\$ 39,418	1.3%
Total	\$ 2,222,996	\$ 2,613,129	\$ 3,010,192	15.2%

MONTHLY PASSES SOLD ON THE CONNECT SYSTEM



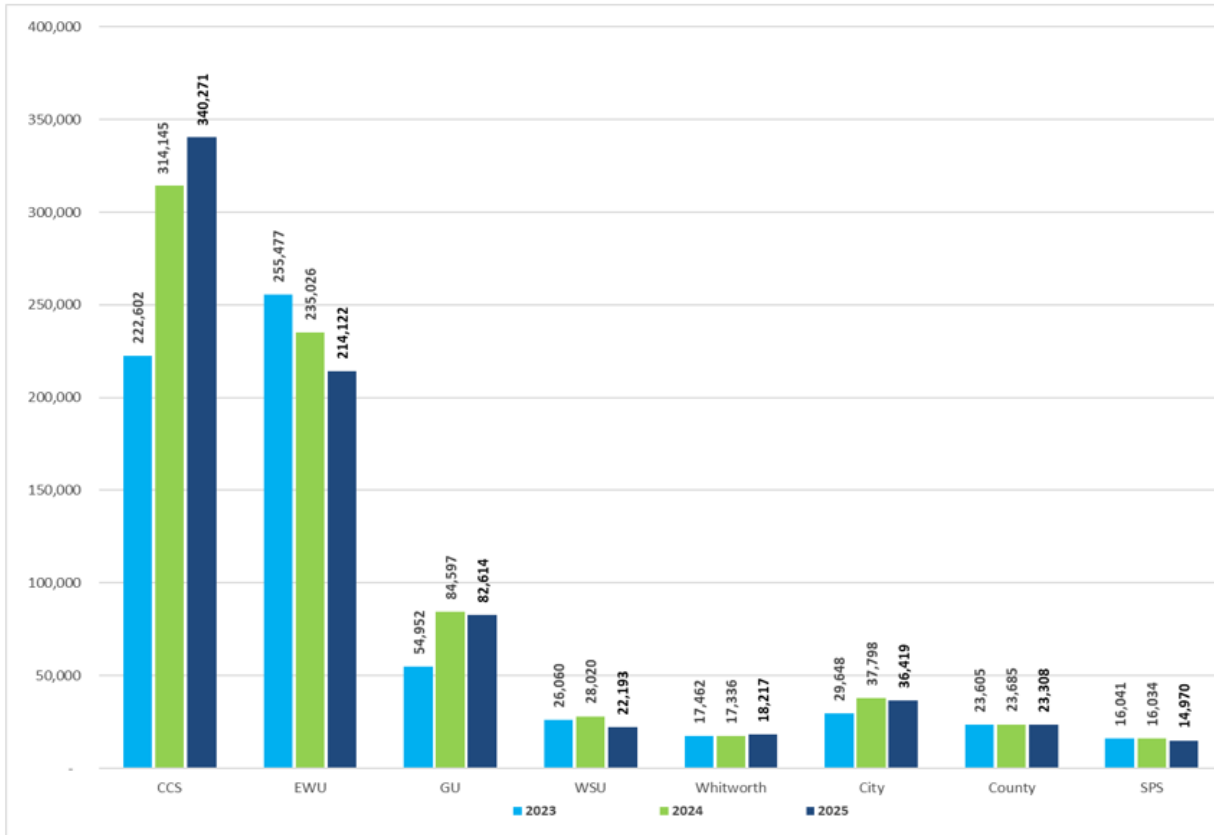
	2023 YTD	2024 YTD	2025 YTD	YTD % Change
1-Ride	73,728	65,701	60,504	-7.9%
7-Day	2,838	3,564	4,119	15.6%
Day Pass	92,615	114,116	105,212	-7.8%
Stars & Stripes/ Honored Rider	564	498	389	-21.9%
Paratransit Monthly	319	391	307	-21.5%
Shuttle Park	1,767	1,139	767	-32.7%
31-Day Rolling	9,818	11,326	11,503	1.6%
Total	181,649	196,735	182,801	-7.1%

COMMUNITY ACCESS AND EMPLOYER SPONSORED PASS SALES (Included in Total Passes Sold)



	2023 YTD	2024 YTD	2025 YTD	YTD % Change
1-Ride CAP	38,935	32,813	31,420	-4.2%
Day Pass CAP	49,492	67,154	60,988	-9.2%
Employer Sponsored Bus Pass	4,398	4,481	4,310	-3.8%
Total	92,825	104,448	96,718	-7.4%

YTD UTAP RIDES



	2023 YTD	2024 YTD	2025 YTD	YTD % Change
CCS	222,602	314,145	340,271	8.3%
EWU	255,477	235,026	214,122	-8.9%
GU	54,952	84,597	82,614	-2.3%
WSU	26,060	28,020	22,193	-20.8%
Whitworth	17,462	17,336	18,217	5.1%
City	29,648	37,798	36,419	-3.6%
County	23,605	23,685	23,308	-1.6%
Spokane Public Schools	16,041	16,034	14,970	-6.6%
Total	645,847	756,641	752,114	-0.6%

SPOKANE TRANSIT AUTHORITY

BOARD MEETING OF

December 18, 2025

AGENDA ITEM 13E : JANUARY 2026 SERVICE CHANGES

REFERRAL COMMITTEE: Performance Monitoring & External Relations (*Speirs*)

SUBMITTED BY: Emily S. Poole, Interim Chief Planning & Development Officer
Chad Johnson, Interim Service Development Manager

SUMMARY: The January 2026 Service Change, in effect beginning Sunday, January 18, 2026, is comprised of several minor schedule adjustments. Outlined below, these changes are made primarily in response to customer or operator input, and to improve scheduling efficiency.

The overall revenue service hours impact to the STA fixed route system is a decrease of approximately 228 revenue service hours (annualized) for the January markup period, compared to schedules currently in place. This decrease brings the STA fixed route network overall revenue service hours to approximately 540,000 (annualized).

The following table outlines the planned adjustments to regular service as part of the January 2026 Service Change, as well as associated routes and the rationale for each change. New schedules will be available in print and online at www.spokanetransit.com in the weeks leading to the change.

January 2026 Schedule Changes

Route	Planned Adjustment	Details/Rationale
4 Monroe/Regal	Add one 2:35 pm southbound bus from Stevens Street and Fourth Avenue on SPS school days	An extra bus is needed for Route 4 Monroe/Regal southbound to help with overloaded buses
6 Cheney	Two-minute earlier adjustment of one weekday morning eastbound to 5:08 am and one westbound trip to 5:55 am	Allows better early morning connections to Route 63 Geiger/Airport at West Plains Transit Center
7 Valley/Airport	Adjust one eastbound morning trip on weekdays to depart at 6:37 am	Change due to interlined weekday Route 63 Geiger/Airport adjustment
12 Southside Medical Shuttle	Delete 2:27 pm and 2:57 pm outbound trips and 2:40 pm and 3:11 pm inbound trips	Resources for these trips moved to Route 4 Monroe/Regal to help with afternoon loads at Lewis and Clark High School

Route	Planned Adjustment	Details/Rationale
21 West Broadway	Inbound trips between 2:17 pm and 5:02 pm weekdays adjusted to allow two additional minutes to travel to downtown	This adjustment is to better schedule arrivals at the Plaza to help alleviate afternoon bus congestion at Plaza Bay 6
25 Division	Begin the first two weekday morning inbound trips at Hastings Park and Ride instead of at Division Street and Price Road.	Addresses customer feedback to be able to travel from Hastings Park and Ride to the Spokane Valley by 6:00 am
27 Crestline	Earlier departures of up to five minutes for select morning and afternoon inbound trips	Adjustments were made to improve on-time arrival of Route 27 at the Plaza and address Bay congestion; adjustments also improve on-time departures from the Plaza for interlined Route 61 Highway 2/Fairchild trips.
63 Geiger/Airport	Adjustment to one weekday morning trip to allow a connection from 6:05 am Route 6 Cheney outbound weekday from the Plaza	This adjustment provides better early morning connections at West Plains Transit Center
722 Liberty Lake Express	Two outbound trips in the 5:00 pm hour adjusted to depart four minutes later at stops in Liberty Lake	Adjustments accommodate customers who walk from nearby employment sites at 5:00 pm to the stop at Appleway Avenue and Molter Road to travel downtown
724 Liberty Lake Tech Express	Last two evening inbound trips scheduled departure times shifted four minutes later	Adjustments to these trips are required based on the changes in the departure times to the interline partner Route 722 Liberty Lake Express

RECOMMENDATION TO BOARD: Information only.

SPOKANE TRANSIT AUTHORITY

BOARD MEETING OF

December 18, 2025

AGENDA ITEM 13F : 2026 SERVICE REVISIONS PUBLIC OUTREACH UPDATE

REFERRAL COMMITTEE: Performance Monitoring & External Relations (*Speirs*)

SUBMITTED BY: Emily S Poole, Interim Chief Planning & Development Officer
Chad Johnson, Acting Service Development Manager

SUMMARY: Staff presented the draft 2026 Service Revisions Report on November 5, 2025, which identifies a variety of proposed changes to the fixed route network aimed at implementing planned improvements and response to customer and employee input. The 2026 Service Revisions Report is available online at the following link:

<https://www.spokanetransit.com/projects/2026-service-revisions/>

UPDATE: Staff are currently conducting public outreach on the proposed revisions. This includes an online survey found at the link above which is available between November 13, 2025, and December 15, 2025. As of November 24, 2025, 297 respondents have taken the public survey.

Staff have met with the following jurisdictions, stakeholders, and community organizations as part of the outreach efforts:

- City of Spokane Transportation Commission
- Peaceful Valley Neighborhood Council
- Hillyard/Bemiss Neighborhood Council
- Shiloh Hills Neighborhood Council
- Audubon/Downriver Neighborhood Council
- Mead School District
- Spokane Pedestrian Transportation and Traffic (PeTT) Committee

Staff are continuing to meet with Neighborhood Councils and other stakeholders as part of the agency's outreach efforts, including but not limited to:

- Spokane Public Schools
- North Hills Neighborhood Council
- Lighthouse for the Blind
- Spokane County

Following the completion of STA's outreach efforts and analysis, further information will be presented to the Committee in February 2026 with the final report being presented in March 2026.

RECOMMENDATION TO BOARD: Information only.

SPOKANE TRANSIT AUTHORITY

BOARD MEETING OF

December 18, 2025

AGENDA ITEM 13G : REVIEW OF SHELTER INSTALLS

REFERRAL COMMITTEE: Performance Monitoring & External Relations (*Speirs*)

SUBMITTED BY: Emily S. Poole, Interim Chief Planning & Development Officer
Dan Wells, Director of Capital Development

SUMMARY: Report on 32 locations planned for shelter installation in 2025.

BACKGROUND: In March 2025, staff shared a summary of 32 planned new shelter installations with the STA Board to highlight STA's efforts at installing shelters throughout the Public Transportation Benefit Area (PTBA). Four additional shelter locations have been added to the original installation list based on the importance of the locations. The 36 locations are funded from a variety of CIP projects:

- Route Segments (CIP # 898)
- 2025 Shelters & Lighting Program (CIP # 899)
- West Broadway Bus Stop Improvements (CIP # 952)
- Route 7 HPT Liberty Lake/Airport (CIP # 1020)
- Monroe/Regal Phase III (CIP # 479)
- Route 9 HPT Sprague (CIP # 540)
- Eagle Station Bay 1 (CIP # 965)
- Whitworth University Comfort Station (CIP # 903)

All proposed new shelter locations have been surveyed and are in various stages of the design and implementation process.

STATUS: To date, nine (9) shelters have been installed with an estimated installation of an additional five (5) shelters to be completed by the end of the year. Nineteen (19) planned 2025 shelter installations will continue to move forward with construction and installation in 2026. Throughout the survey and assessment process, these projects are determined to be completed after 2025 based on the need for property acquisition, temporary construction easements and/or site license agreements and, the need for appropriate weather conditions for construction. Property owners at three (3) locations which require the acquisition of private property to complete construction are currently unwilling to negotiate a sales agreement with STA.

The following list represents the status of each shelter on the list of 32 shelter installations planned for 2025:

Stop ID	Location	Direction	Routes	Status	CIP#
2980	Sprague @ Thierman	WB	9	<i>Installed</i>	901
2985	Sprague @ Carnahan	WB	9	<i>Installed</i>	901
2865	Sprague @ Havana	EB	9	<i>Installed</i>	901
2862	Sprague @ Freya	EB	9	<i>Installed</i>	901
4594	Elm St. @ C St.	EB	67 / 68	<i>Installed</i>	965
4009	Indiana @ Pines	WB	7 / 771	<i>Installed</i>	1020
3700	Garland @ Cook	WB	31 / 36	<i>Installed</i>	899
4740	Mirabeau Transit Center Bay 2	WB	7 / 771	<i>Installed</i>	1020
3278	Ivanhoe @ Whitworth Dr. SB		28	<i>Installed</i>	903
2383	Washington @ 6th	NB	4	2025 Install	479
4119	57th @ Hailee	WB	4	2025 Install	479
3257	5th @ Thor	WB	94	2025 Install	899
2567	Hayford @ 9th Av	SB	61 / 65	2025 Install	899
2153	Sunset @ Cannon	WB	7 / 61	2025 Install	1020
4712	12 th @ Hayford	EB	61	2026 Install	899
2400	Regal @ 37th	SB	4	2026 Install	479
2342	29th @ Grand	EB	4	2026 Install	479
3306	Monroe @ Summit Pkwy	NB	4 / 21 / 22 / 23	2026 Install	479
1217	Maple @ Maxwell	NB	23 / 22	2026 Install	898
1267	Ash @ Montgomery	SB	23 / 22	2026 Install	898
1272	Ash @ Maxwell	SB	23 / 22	2026 Install	898
Stop ID	Location	Direction	Routes	Status	CIP#
1397	Ash @ Grace	SB	23 / 223	2026 Install	898
1399	Ash @ Northwest Blvd	SB	23	2026 Install	898
1366	Indian Trail @ Barnes	SB	23 / 223	2026 Install	899
1381	Francis @ Alberta	EB	23 / 35 / 223	2026 Install	899
1653	Nevada @ Empire	SB	28	2026 Install	899

Stop ID	Location	Direction	Routes	Status	CIP#
1664	Hamilton @ Mission	SB	28	2026 Install	899
2911	Sullivan @ Broadway	NB	97	2026 Install	899
3601	Nevada @ Magnesium	SB	38 / 31	2026 Install	899
3620	Nevada @ Lyons	SB	28	2026 Install	899
4634	Hamilton @ Mission	NB	28	2026 Install	899
1184	Pettet @ Augusta	NB	21 / 36	2026 Install	952
New	A St @ Mallon	SB	21	2026 Install	952
New	Boone @ Ash	EB	23 / 22	Unwilling Property Owner	898
2993	Sprague @ Freya	WB	9	Unwilling Property Owner	901
6308	Sprague @ Sherman	WB	9	Unwilling Property Owner	901

RECOMMENDATION TO BOARD: Information only.

SPOKANE TRANSIT AUTHORITY

BOARD MEETING OF

December 18, 2025

AGENDA ITEM 13H : STA PLAZA SMOKING AREA PILOT CLOSURE

REFERRAL COMMITTEE: Performance Monitoring & External Relations (*Speirs*)

SUBMITTED BY: Brandon Rapez-Betty, Chief Operations Officer
Nancy Williams, Chief Human Resources Officer

SUMMARY: STA will be implementing a 90-day pilot closure of the STA Plaza smoking section beginning early January 2026, to evaluate its operational, safety, and community impacts.

This initiative, sponsored by Nancy Williams and led by Director of Security, Kelly L. Williams, aims to improve accessibility for Paratransit riders, enhance public health and safety, and reduce crime and maintenance burdens associated with the current smoking area.

Working in coordination with Downtown Spokane Partnership (DSP), Spokane Police Department (SPD), Operations, and Communications, staff will execute a structured outreach plan, enforce the closure, and conduct comprehensive data collection and analysis throughout the pilot. Findings will be compiled into a final report to guide STA leadership in determining whether the smoking area should be permanently closed, modified, or reinstated.

RECOMMENDATION TO BOARD: Information only.

SPOKANE TRANSIT AUTHORITY

BOARD MEETING OF

December 18, 2025

AGENDA ITEM 13I: DIVISION STREET BUS RAPID TRANSIT: DESIGN AND PUBLIC OUTREACH UPDATE

REFERRAL COMMITTEE: Planning & Development (*Hattenburg*)

SUBMITTED BY: Emily S. Poole, Interim Chief Planning & Development Officer
Don Skillingstad, Senior Project Manager

SUMMARY: Division Street Bus Rapid Transit (BRT) is currently in the project development phase. The purpose of this report is to highlight current design and public outreach activities for this important regional project.

BACKGROUND: Division Street Bus Rapid Transit (BRT) is envisioned to be the second BRT line in the Spokane region, extending from downtown Spokane along the Division Street Corridor for approximately ten miles to the Mead area. The project is identified in the region's Metropolitan Transportation Plan and has garnered state legislative and financial support as a complementary investment to the North Spokane Corridor (NSC). The Board approved Minimum Operable Segment (MOS) is scheduled to begin revenue service in 2030 with future phases to follow. The MOS includes:

- Construct BRT stations from Downtown Spokane to Hastings Park and Ride
- Ruby Street stations move to the left side
- Implement Business Access and Transit (BAT) lanes through the couplet (Cataldo Avenue to North Foothills Drive/Cleveland Avenue)
- Pursue a "Corridor-Based BRT" Capital Investment Grant

UPDATES: The following presents a general update on the public outreach and project design. During the December 3, 2025, Planning & Development Committee meeting, staff presented detailed information on ongoing outreach and design activities.

Public Outreach Update

Since the last Committee and Board update in September 2025, the project team has continued public outreach efforts. Letters have been sent to landowners, business owners, and taxpayers in the Division Street and Ruby Street couplet informing them of the project and requesting a meeting to discuss the project and future construction adjacent to their property. Staff have met with several landowners to discuss the project and address any concerns. The project website and interactive map have been updated and additional project information added to each. Outreach materials are currently being updated to reflect the MOS. Staff attended the Shiloh Hills neighborhood council meeting to provide an update on the project. The team is preparing to meet with the remaining neighborhood councils in early 2026 to provide an update on the project.

Project Design Update

Project design activities continue to move forward. The project has transitioned into the 60% design phase. Plans continue to be submitted to agencies for review and comment according to the project schedule. Four (4) stations north of the Division Street “Y” continue to be on hold pending final design of WSDOT’s Wandermere to Wye paving project. 60% design of the station amenities has begun. The team has met with STA staff to confirm designs moving forward. The team continues to hold regular design meetings internally and with agency partners. Bi-weekly meetings have been set up with the City of Spokane’s Streets Department to further the design of the transit signal priority system. The final traffic impact analysis has been reviewed by review agencies and comments are being addressed.

STA received approval of a NEPA geotechnical re-evaluation environmental package to allow for additional geotechnical borings. The FTA continues to review the project NEPA package, no comments received to date. Review of the Capital Improvement Grant (CIG) Small Starts ratings package continues. Staff continue to respond to FTA requests for additional information or clarifications. Staff meet with FTA monthly to review the project status and address any comments or questions from FTA staff.

Staff continue to coordinate with WSDOT to confirm requirements and expectations of Complete Streets integration into the project.

SPOKANE TRANSIT AUTHORITY

BOARD MEETING OF

December 18, 2025

AGENDA ITEM 13J : 2026 PLANNING & DEVELOPMENT COMMITTEE WORK PROGRAM:
FINALIZE AND APPROVE

REFERRAL COMMITTEE: Planning & Development (*Hattenburg*)

SUBMITTED BY: Emily S. Poole, Interim Chief Planning & Development Officer

SUMMARY: Near the conclusion of each year, the Planning & Development Committee prepares a work program to outline activities it expects to undertake the following year. At the December 3, 2025, meeting, staff reviewed the draft of the proposed 2026 work program for committee discussion and approval.

BACKGROUND: According to STA Board Resolution 681-11, adopted at the September 21, 2011, STA Board Meeting, the Planning & Development Committee is accountable for designing and coordinating the Board’s participation in STA strategic and operational planning, including annual budget preparation, and the annual planning calendar. The annual planning calendar is embodied within the Committee work program as presented below.

Connect Spokane: A Comprehensive Plan for Public Transportation identifies two core planning documents that are prepared annually. First, is the Transit Development Plan (TDP), which includes a six-year capital improvement program (CIP) and a three-year service improvement program (SIP). The second is the annual action plan and accompanying operating and capital budgets. These plans are founded on the principles and policies of *Connect Spokane* and advance STA’s strategic goals adopted as part of Phase 1 of *Connect 2035*.

The draft work program includes the major planning activities described above, along with other recurring activities that come before the Planning & Development Committee, including updates on the annual Federal Transit Administration (FTA) Section 5310 Call for Projects. Several other major planning activities in progress next year reflected in the work program include the Division Street Bus Rapid Transit (BRT) project, the Facilities Master Plan (FMP), and the Wellesley High Performance Transit (HPT) Corridor Development Plan.

DRAFT 2026 Planning & Development Committee Work Program

Month	Committee Activities
January 2026	<i>No Committee Meetings in January</i>
February 2026	Review Committee Work Program Transit Development Plan (TDP) 2027-2032: Overview Wellesley Corridor Development Plan Update and Engagement Activities

March 2026	TDP 2027-2032: Develop mid-range planning guidance Facilities Master Plan: Phase 2 Plaza Update Propose Amendment to <i>Connect 2035</i>
April 2026	TDP 2027-2032 <ul style="list-style-type: none"> • Finalize mid-range planning guidance • Review preliminary revenue and expenditure forecast assumptions • Identify major activities Division Street BRT: Design and Public Outreach Update Wellesley Corridor Development Plan: Update Engagement Round 1 Adoption of Amendment to <i>Connect 2035</i> by Resolution
May 2026	Facilities Master Plan: Phase 2 Update TDP 2027-2032 <ul style="list-style-type: none"> • Proposed 2027-2029 Service Improvements • Review Preliminary Capital Improvement Program (2027-2032) • Review Financial Forecasts
June 2026	Division Street BRT: Design and Public Outreach Update TDP 2027-2032: Complete Draft Plan Public hearing conducted on draft TDP
July 2026	TDP 2027-2032: Finalize and approve FTA Section 5310: Notice of Funding Opportunity Facilities Master Plan: Phase 2 Finalize and approve Wellesley Corridor Development Plan: Update Engagement Round 2
August 2026	<i>No Board/Committee Meetings in August</i>
September 2026	Wellesley Corridor Development Plan: Draft for Review
October 2026	Review draft proposed 2026 Action Plan, Operating and Capital Budgets Division Street BRT: Design and Public Outreach Update
November 2026	Prepare 2027 Committee Work Program Public hearing on draft proposed 2027 Action Plan, Operating and Capital Budgets FTA Section 5310: recommend funding awards Approve final proposed Wellesley Corridor Development Plan
December 2026	Approve final proposed 2027 Action Plan, Operating and Capital Budgets Finalize and approve 2026 Work Program

In addition to Committee activities that have already been slotted into specific months of 2026, there are other upcoming planning projects that are expected to come before the Planning & Development Committee next year. They include:

- Connect 2035: Public Education
- TOD Pilot Project
- Five Mile Mobility Hub
- Other grant application approvals, as necessary

RECOMMENDATION TO COMMITTEE: Approve the 2026 Planning & Development Committee Work Program.

COMMITTEE ACTION: Approved as presented by Committee and forwarded to the Board for information.

RECOMMENDATION TO BOARD: Information only.

FINAL REVIEW FOR BOARD BY:

Division Head ESP Chief Executive Officer KO Legal Counsel MC

SPOKANE TRANSIT AUTHORITY

BOARD MEETING OF

December 18, 2025

AGENDA ITEM 13K : 2026 PERFORMANCE MONITORING & EXTERNAL RELATIONS
COMMITTEE WORK PROGRAM

REFERRAL COMMITTEE: Performance Monitoring & External Relations (*Speirs*)

SUBMITTED BY: Brandon Rapez-Betty, Chief Operations Officer

SUMMARY: As a roadmap for the Performance Monitoring & External Relations Committee members, staff prepared a work program to outline activities expected to be undertaken in 2026. Staff reviewed and approved the attached 2026 Work Program at the December 3, 2025, committee meeting.

In addition to Committee activities that have already been slotted into specific months of 2026, there are other upcoming planning projects that are expected to come before the Performance Monitoring & External Relations Committee next year. They include actions related to the following projects:

- 2026 Service Change Bus Stop Improvements
- On-Route BEB Charging Infrastructure Route 9
- Argonne Station Park & Ride
- Downtown Charging and Layover Facility
- Boone Northwest Parking Expansion
- Discuss KPI's and Community Engagement

Items and dates in the work plan are subject to change. New items will be added as needed.

RECOMMENDATION TO BOARD: Information only.

2026 Performance Monitoring & External Relations Work Program

Month	Committee Activities
January 2026	<i>No PMER Meeting in January</i>
February 2026	HPT Markers & Light Poles 2025 Fixed Route Rider Survey Results Legislative Update Connect 2035 Funding Requirements Public Outreach Plan Update
March 2026	2025 Year-End Performance Measures 2025 State Audit Timeline 2025 Unaudited Year-End Financial Report 2026 Service Revision Final Report Review Enterprise Asset Management Solution Opportunity Fare Program Update Connect 2035 Funding Requirements Public Outreach Plan Update
April 2026	2026 Community Perception Survey Results Summary 2025 Annual Fixed Route Performance Report Customer ELERTS Safety and Security Reporting App Update Legislative Update
May 2026	2025 State of Good Repair Update 2026 Community Perception Survey Results Summary
June 2026	2026 First Quarter Year-to-Date Performance Measures 2025 Fixed Route System Performance Report Opportunity Fare Program Update
July 2026	
August 2026	<i>No Board/Committee Meetings in August</i>
September 2026	2025 State Audit Report 2026 Second Quarter Year-to-Date Performance Measures Opportunity Fare Program Update
October 2026	2026 Paratransit Survey Results
November 2026	Draft 2027 PMER Committee Work Program Draft 2027 State Legislative Focus and Priorities Employee Engagement Survey Results
December 2026	Draft 2027 PMER Committee Work program - Finalize and Approve Appointment of Members to Citizen Advisory Committee 2027 Performance Measures 2027 State Legislative Focus and Priorities Approval 2026 Third Quarter Year-to-Date Performance Measures Opportunity Fare Program Update

SPOKANE TRANSIT AUTHORITY

BOARD MEETING OF

December 18, 2025

AGENDA ITEM: 13L : CONNECT 2035 FUNDING REQUIREMENTS PUBLIC OUTREACH PLAN UPDATE

REFERRAL COMMITTEE: Performance Monitoring & External Relations (*Speirs*)

SUBMITTED BY: Carly Cortright, Chief Communications & Customer Service Officer

SUMMARY: In follow-up to the Board workshop held on October 16, 2025, staff presented the framework for an outreach plan that will guide STA's efforts to communicate and receive input on *Connect 2035* funding requirements to the Board Operations Committee on November 12, 2025. As outreach begins, regular updates will be provided to the Performance Monitoring & External Relations Committee.

BACKGROUND: After a multi-year planning and public outreach effort, the STA Board of Directors adopted the *Connect 2035* strategic plan in December 2024 by way of Board Resolution No. 831-24. The plan establishes STA's strategic goals and lays out initiatives to implement over a ten-year period that achieve those goals. The sequencing of initiatives was formally approved by the Board in April 2025 and is outlined in the appendix to the plan. The full plan can be found here: <https://staconnect2035.com/>. Completion of the plan is reliant on renewal of a 0.2% sales tax authorized by voters in 2016, which will sunset at the end of 2028 unless reauthorized prior to September 2028.

In preparation for a future ballot measure to renew the 0.2% sales tax, Spokane Transit staff will conduct outreach with the following key objectives:

- Review the delivery outcomes of the *STA Moving Forward* plan delivered in connection with the 2016 ballot proposition.
- Review the initiatives that are incorporated within *Connect 2035* and receive impact on plan priorities.
- Inform the public on the sales tax reauthorization requirement and review the implications associated with the timing of the successful ballot measure.

STA intends to reach a variety of audiences using multiple outreach tactics with the goal of increasing awareness and community dialog concerning the future of public transportation. Outreach efforts are expected to run from early December 2025 to late February 2026. An update on outreach efforts planned in December, including the involvement of the Citizen Advisory Committee, will be provided at the meeting.

RECOMMENDATION TO BOARD: Information only.

SPOKANE TRANSIT AUTHORITY

BOARD MEETING OF

December 18, 2025

AGENDA ITEM 13M : 2025 THIRD QUARTER YEAR-TO-DATE PERFORMANCE MEASURES

REFERRAL COMMITTEE: Performance Monitoring & External Relations (*Speirs*)

SUBMITTED BY: Brandon Rapez-Betty, Chief Operations Officer

SUMMARY: The complete report has been posted to the STA website: [2025 Q3 Performance Measures](#)

The following is a summary of significant measures that are of particular interest, or the committee has provided guidance for staff to highlight on a routine basis.

Ensure Safety

Preventable Accident Rate

- Fixed Route's rate of preventable accidents was 0.15 per 10,000 miles, missing the targeted goal of no greater than 0.11.
- Paratransit's rate of preventable accidents was 0.21 per 10,000 miles, missing the targeted goal of no greater than 0.10.

Earn and Retain the Community's Trust

Ridership

- Fixed Route 2025 third quarter, year-to-date ridership was up 2.7% compared to our ridership in 2024. Fixed Route provided 8,763,313 rides in 2025 vs. 8,530,946 in 2024. The ridership goal for Fixed Route in 2025 is 10.39 million trips; 2.2% higher than 2024.
- Paratransit 2025 third quarter, year-to-date ridership was up 5.2% compared to our ridership in 2024. Paratransit provided 301,463 rides in 2025 vs. 289,872 in 2024. The ridership goal for Paratransit in 2025 is 404,960 trips; 3.8% higher than 2024.
- Rideshare 2025 third quarter year-to-date ridership was up 3.6% compared to our ridership in 2024. Rideshare provided 79,795 rides in 2025 vs. 77,050 in 2024. The ridership goal for Rideshare in 2025 is 109,000; 4.7% higher than 2024.

Passengers per Revenue Hour (PPRH)

- Fixed Route PPRH was 19.30. The goal was to transport 19.18 or more passengers per revenue hour.
- Paratransit PPRH was 2.26. The goal was to transport 2.4 or more passengers per revenue hour.

Provide Excellent Customer Service

On-Time Performance: Fixed Route

On-time performance is measured as a bus departing between 0 to 5 minutes after the scheduled departure time.

- Fixed Route on-time performance was 91.8%, below STA's goal of 93%.

On-Time Performance: Paratransit

On-time performance is measured as a van arriving no more than 30 minutes after the scheduled arrival time.

- Paratransit on-time performance was 94.9%, above STA's goal of 93%.

Operator Ride Checks

- There were 295 ride checks completed for Fixed Route, on track to achieve the annual goal of 330.
- There were 63 ride checks completed for Paratransit, the annual goal of 63 has been met.

Exemplify Financial Stewardship

Cost per Passenger

Fixed Route and Paratransit continue to exceed STA's goal to keep the cost per passenger less than 95% of the average cost of the urban systems in Washington State.

- Fixed Route cost per passenger was \$10.21. This was 71.8% of the urban systems' average.
- Paratransit cost per passenger was \$59.69. This was 85.2% of the urban systems' average.

Cost Recovery from User Fees (Farebox Recovery)

- Fixed Route farebox recovery was 23.4%, above the goal of 20% as calculated using the new farebox recovery methodology set forth for establishing the standard fare.
- Paratransit farebox recovery was 4.0%, below the goal of 5%, as calculated using the new farebox recovery methodology set forth for establishing the standard fare.

RECOMMENDATION TO BOARD: Information only.

14. EXECUTIVE SESSION

At this time, the STA Board of Directors will adjourn to an executive session for the purposes of:

- 1) *Discussing, planning, or adopting the strategy or position to be taken during the course of ongoing collective bargaining.*

The STA Board of Directors will reconvene in open session at approximately _____ p.m. If it becomes necessary to extend the executive session, a member of the staff will return to announce the time at which the STA Board will reconvene.

If any action is to be taken as a result of discussions in the executive session, that action will occur at the open public meeting.

Estimated time - 10 minutes

SPOKANE TRANSIT AUTHORITY

BOARD MEETING OF

December 18, 2025

AGENDA ITEM 15A: ELECTION OF 2026 CHAIR AND PRESENTATION OF GAVEL

REFERRAL COMMITTEE: N/A

SUBMITTED BY: Pam Haley, 2025 STA Board Chair

SUMMARY: In accordance with the STA Bylaws, Section 3.3(f), the Board Chair is elected annually by a majority vote of the total voting membership of the Board and serves a one-year term from January 1 through December 31 of each year. The office of the Chair rotates each year among the jurisdictions that are located within the boundaries of the Public Transportation Benefit Area and comprise the nine-voting member STA Board. The rotation has the following sequence:

- (1) City of Spokane
- (2) County of Spokane
- (3) City of Spokane Valley
- (4) towns and cities, excluding the Cities of Spokane and Spokane Valley (Small Cities)

According to the regular rotation schedule for the office of the Chair, the City of Medical Lake, (Small Cities) is designated as the jurisdiction from which the 2026 Chair should be selected.

Following the election of the 2026 Chair, the 2025 Board Chair will present the gavel to the incoming Board Chair.

RECOMMENDATION TO BOARD: Elect, by motion, the 2026 STA Board Chair pursuant to STA Bylaws.

FINAL REVIEW FOR BOARD BY:

Division Head // Chief Executive Officer KO Legal Counsel MC

SPOKANE TRANSIT AUTHORITY

BOARD MEETING OF

December 18, 2025

AGENDA ITEM 16A: PRESENTATION OF COMMENDATION TO PAMELA HALEY (OUTGOING BOARD CHAIR)

REFERRAL COMMITTEE: N/A

SUBMITTED BY: 2026 Board Chair

SUMMARY: During her tenure as a representative of the City of Spokane Valley, Mayor Pamela Haley has served on the STA Board of Directors from September 2016 to present. In addition to chairing the Board in 2017, 2021, and 2025, she also chaired the Board Operations Committee. Mayor Haley chaired the Performance Monitoring & External Relations Committee in 2018, 2022, and 2023, as well as the Planning & Development Committee in 2024.

Mayor Haley's knowledge and expertise is greatly appreciated. In recognition of Mayor Haley's outstanding service to Spokane Transit and the citizens of the Public Transportation Benefit Area during her term as Chair of the STA Board for 2025, a commendation has been prepared.

RECOMMENDATION TO BOARD: Recognize the City of Spokane Valley Mayor Pamela Haley for her leadership, service, and dedication to Spokane Transit and public transportation.

FINAL REVIEW FOR BOARD BY:

Division Head // Chief Executive Officer KO Legal Counsel MC

SPOKANE TRANSIT AUTHORITY

BOARD MEETING OF

December 18, 2025

AGENDA ITEM 16B: PRESENTATION OF COMMENDATION TO CHRIS GROVER (RETIRING BOARD MEMBER)

REFERRAL COMMITTEE: N/A

SUBMITTED BY: 2026 Board Chair

SUMMARY: During his tenure with STA, Cheney Mayor Chris Grover has served on the Board as a representative of the Small Cities from 2018 to present. He was appointed by Airway Heights and chaired the STA Board and the Board Operations Committee in 2022.

Mayor Grover served on the Planning & Development Committee from 2018-2020, chairing the committee in 2019 and 2020. In 2021, he chaired the Performance Monitoring and External Relations Committee, before returning to Planning & Development Committee in 2023, 2024, and 2025.

Mayor Grover's knowledge and expertise will be greatly missed. In recognition of his outstanding service to Spokane Transit and the citizens of the Public Transportation Benefit Area during his term as a member of the STA Board, a commendation has been prepared.

RECOMMENDATION TO BOARD: Recognize Cheney Mayor Chris Grover for his service and dedication to Spokane Transit and public transportation.

FINAL REVIEW FOR BOARD BY:

Division Head // Chief Executive Officer KO Legal Counsel MC

SPOKANE TRANSIT AUTHORITY

BOARD MEETING OF

December 18, 2025

AGENDA ITEM 16C : PRESENTATION OF COMMENDATION TO HANK BYNAKER (OUTGOING BOARD MEMBER)

REFERRAL COMMITTEE: N/A

SUBMITTED BY: 2026 Board Chair

SUMMARY: During his tenure as a representative of the City of Airway Heights, Council Member Hank Bynaker served on the STA Board of Directors from January 2023 to present.

Mr. Bynaker also served as a member of the Performance Monitoring & External Relations Committee since his appointment.

Mr. Bynaker's knowledge and expertise will be greatly missed. In recognition of his outstanding service to Spokane Transit and the citizens of the Public Transportation Benefit Area during her term as a member of the STA Board, a commendation has been prepared.

RECOMMENDATION TO BOARD: Recognize Airway Heights Council Member Hank Bynaker for his service and dedication to Spokane Transit and public transportation.

FINAL REVIEW FOR BOARD BY:

Division Head // Chief Executive Officer KO Legal Counsel MC