

Spokane Transit Authority  
1230 West Boone Avenue  
Spokane, WA 99201-2686  
(509) 325-6000

## BOARD OPERATIONS COMMITTEE MEETING

Wednesday, January 14, 2026  
1:30 p.m. – 3:00 p.m.

**Northside Conference Room**  
**Spokane Transit Authority**  
**1230 W. Boone Avenue, Spokane, WA**  
*w/Virtual Public Viewing Option*

### AGENDA

1. Call to Order and Roll Call
2. Approve Committee Agenda (*Speirs*)
3. Chair's Comments (*Speirs*) (5 minutes)
4. Committee Action/Discussion (5 minutes)
  - A. Minutes of the December 10, 2025, Committee Meeting – Corrections/Approval
5. Appointment of Board Members and Chairs to Planning & Development and Performance Monitoring & External Relations Committees (*Speirs*) (15 minutes)
6. Appointment of Board Members to Board Operations Committee (*Speirs*) (15 minutes)
7. Community Van Program (*Otterstrom*) (10 minutes)
8. New Board Member Orientation Program (*Otterstrom*) (10 minutes)
9. Board of Directors Draft January 15, 2026, Meeting Agenda – Corrections/Approval (*Otterstrom*) (5 minutes)
10. Board Operations Committee Draft February 11, 2026, Meeting Agenda – Information (*Otterstrom*) (5 minutes)
11. CEO Report (*Otterstrom*) (5 minutes)
12. New Business
13. Executive Session (*Otterstrom*) (15 minutes)

*RCW 42.30.110(1)(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee*
14. Adjourn

Next Committee Meeting: Wednesday, February 11, 2026, at 1:30 p.m. in person with virtual public viewing option.

Virtual Link: [Join here](#)

Meeting ID: 284 100 552 306 40

Password: tK2BV2U6

Call-in Number: 1-509-824-1714

Conference ID: 160 108 29#

Agendas of regular Committee and Board meetings are posted the Friday afternoon preceding each meeting at the STA's website: [www.spokanetransit.com](http://www.spokanetransit.com). Discussions concerning matters to be brought to the Board are held in Committee meetings. The public is welcome to attend and participate. Spokane Transit assures nondiscrimination in accordance with Title VI of the Civil Rights Act of 1964 and the Americans with Disabilities Act. For more information, see [www.spokanetransit.com](http://www.spokanetransit.com). Upon request, alternative formats of this information will be produced for people who are disabled. The meeting facility is accessible for people using wheelchairs. For other accommodations, please call 325-6094 (TTY Relay 711) at least forty-eight (48) hours in advance.



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Approve Agenda
Meeting Date: January 14, 2026
AGENDA ITEM: <b>2</b>

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**Presented To:** Board Operations Committee  
**Referral Committee:** n/a  
**Title:** APPROVE COMMITTEE AGENDA  
**Submitted by:** Lance Speirs, STA Board Chair

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**Purpose:** For decision.  
**Recommendation:** Approve Board Operations Committee agenda.  
**Attachments and/or Online Links:** n/a

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**SUMMARY:** At this time, the Board Operations Committee will review and approve the meeting agenda with any revisions provided.



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Chair Report
Meeting Date: January 14, 2026
AGENDA ITEM: <b>3</b>

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**Presented To:** Board Operations Committee  
**Referral Committee:** n/a  
**Title:** BOARD OPERATIONS COMMITTEE CHAIR'S COMMENTS  
**Submitted by:** Lance Speirs, STA Board Chair

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**Purpose:** For information.  
**Recommendation:** n/a  
**Attachments and/or  
Online Links:** n/a

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**SUMMARY:** At this time, the Committee Chair will have an opportunity to comment on various topics of interest regarding Spokane Transit.



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Committee Action
Meeting Date: January 14, 2026
AGENDA ITEM: <b>4A</b>

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**Presented To:** Board Operations Committee  
**Referral Committee:** n/a  
**Title:** MINUTES OF THE DECEMBER 10, 2025, COMMITTEE MEETING – CORRECTIONS AND/OR APPROVAL  
**Submitted by:** Lance Speirs, STA Board Chair

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**Purpose:** For decision.  
**Recommendation:** Corrections and/or approval.  
**Attachments and/or Online Links:** n/a

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**SUMMARY:** The December 10, 2025, meeting minutes are attached for your information and correction and/or approval.

Spokane Transit Authority  
1230 West Boone Avenue  
Spokane, Washington 99201-2686  
(509) 325-6000

**BOARD OPERATIONS COMMITTEE MEETING**

Minutes of the December 10, 2025, Meeting

**Spokane Transit Authority, 1230 W. Boone Avenue, Spokane, WA**  
*w/ Virtual Public Viewing Option*

**MEMBERS PRESENT**

Pam Haley, City of Spokane Valley, *Chair*  
Lance Speirs, Small Cities Representative  
(Medical Lake), *Chair Pro Tempore*  
Kitty Klitzke, City of Spokane  
Al French, Spokane County  
Tim Hattenburg, City of Spokane Valley  
*Non-Voting*  
Karl Otterstrom, STA CEO, *Ex Officio*

**STAFF PRESENT**

Brandon Rapez-Betty, Chief Operations Officer  
Carly Cortright, Chief Communications &  
Customer Service Officer  
Emily Poole, Interim Chief Planning &  
Development Officer  
Kade Peterson, Chief Information Officer  
Nancy Williams, Chief Human Resources Officer  
Robert Hamud, Chief Financial Officer  
Dana Infalt, Clerk of the Authority  
Amie Blain, Executive Assistant to the Chief Financial  
Officer and Chief Information Officer

**MEMBERS ABSENT**

None

**STAFF ABSENT**

None

**PROVIDING LEGAL COUNSEL**

Megan Clark, Etter, McMahon, Lamberson,  
Van Wert & Oreskovich, P.C.

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1. **CALL TO ORDER AND ROLL CALL**

Chair Haley called the meeting to order at 1:30 p.m. Ms. Infalt conducted roll call.

2. **APPROVE COMMITTEE AGENDA**

**Mr. Speirs moved to approve the agenda as amended with the removal of the Executive Session.  
Mr. French seconded, and the motion passed unanimously.**

3. **CHAIR'S COMMENTS**

None

4. COMMITTEE ACTION

A. November 12, 2025, Committee Meeting Minutes

**Mr. Speirs moved to approve the November 12, 2025, Committee meeting minutes as submitted. Mr. French seconded, and the motion passed unanimously.**

5. COMMITTEE ACTION/DISCUSSION

A. Consent Agenda

i. 2026 Board & Committee Meeting Calendar

Ms. Infalt reviewed the proposed calendar for 2026 with the Committee and noted exceptions to the traditional meetings days for meetings in January, August, and October. The Committee discussed potential quorum challenges for the dates of April 8 and July 1.

**Mr. French moved to recommend the Board approve the 2026 Board & Committee Meeting Calendar. Mr. Speirs seconded, and the motion passed unanimously.**

ii. Proposed CEO Performance Evaluation Framework

Chair Haley, Mr. Otterstrom, and Ms. Williams shared the Proposed CEO Performance Evaluation Framework with the Committee. Mr. Otterstrom recommended implementing research or a survey gathering feedback from key community stakeholders with a recommendation from the Committee to include all education rather than limiting it to higher education. Ms. Williams shared the proposed evaluation process with the Committee. After Committee discussion, Mr. Otterstrom agreed to incorporate a CEO personal work plan into the framework.

**Ms. Klitzke moved to recommend the Board approve the Proposed CEO Performance Evaluation Framework as amended. Mr. French seconded, and the motion passed unanimously.**

6. BOARD ATTENDANCE REVIEW

Mr. Otterstrom reviewed Board attendance from July 1 through November 30, 2025, with the Committee, and no concerns were noted.

7. 2026 BOARD OPERATIONS COMMITTEE WORK PROGRAM

Mr. Otterstrom shared the proposed work program with the Committee noting that it proposes discussing House Bill (HB) 1418 in May. HB 1418 enables the board of a Public Transportation Benefit Area to add two voting members that are transit users to the governing body. Discussions ensued on the implications of any future action the Board takes on HB 1418 on the timing and outcome of a ballot measure to renew the local option sales tax authorized by voters in 2016.

*Chair Haley asked the Committee to amend the agenda by moving the Committee Chair Reports to item 8 since Mr. French had to leave the meeting within the following few minutes.*

**Mr. French moved to amend the Board Operations Committee agenda for December 10, 2025, by moving the Committee Chair Reports to item 8. Mr. Speirs seconded, and the motion passed unanimously.**

8. COMMITTEE CHAIR REPORTS

A. Lance Speirs, Chair, Performance Monitoring & External Relations

Mr. Speirs reported on a discussion from the Performance Monitoring & External Relations meeting on December 3, 2025, regarding the PMER Committee’s work program and committee members’ desire for opportunities to expand their impact on STA policies and practices.

B. Tim Hattenburg, Chair, Planning & Development (P&D)

Mr. Hattenburg briefly reported on the items presented at the Planning & Development Committee meeting on December 3, 2025.

9. NEW BOARD MEMBER ORIENTATION PLAN

Mr. Otterstrom presented past Board Orientation processes with the Committee. CM Speirs expressed he enjoyed the facility tours and requested a checklist of Board Members and related responsibilities. CM Speirs noted the Small Cities could meet outside of STA Board and Committee meetings to discuss their process and organization regarding the STA Board and related assignments. The Committee discussed incorporating training regarding basic governance, Board Member responsibilities and responsibilities assigned to each Committee, processes for routing STA requests from community members being routed through Board Members, and processes for conveying data and reports to the Board with consideration of Board Member time. Staff will take input from the discussion in finalizing the orientation plan in early 2026.

10. BOARD OF DIRECTORS DRAFT AGENDA DECEMBER 18, 2025

**Ms. Klitzke moved to approve the Board of Directors agenda as presented. Mr. Speirs seconded, and the motion passed unanimously.**

11. BOARD OPERATIONS COMMITTEE DRAFT AGENDA JANUARY 7, 2026

Mr. Otterstrom noted the addition of an Executive Session to discuss the 2026 CEO Work Plan.

12. CEO REPORT

Mr. Otterstrom presented the CEO report, noting that sales tax revenue was 0.9% above budget YTD at \$0.9M, 0.6% above the November 2024 actuals at \$61.8K, and 1.8% above 2024 actuals at \$1.9M.

13. NEW BUSINESS

None

14. EXECUTIVE SESSION

Ms. Clark advised the purpose of the Executive Session was in accordance with RCW 42.30.110(1)(b); “considering the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price.”

The Committee entered Executive Session at 2:44 p.m., with a 10-minute projected timeframe. At 2:54 p.m., the Executive Session ended, and the meeting was called back into open session.

15. ADJOURN

With no further business to come before the Committee, Chair Haley adjourned the meeting at 2:54 p.m.

Respectfully submitted,

*Amie Blain*

Amie Blain  
Executive Assistant to the Chief Financial Officer and Chief Information Officer



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Committee Action
Meeting Date: January 14, 2026
AGENDA ITEM: 5

**Presented To:** Board Operations Committee

**Referral Committee:** n/a

**Title:** APPOINTMENT OF BOARD MEMBERS AND CHAIRS TO PLANNING & DEVELOPMENT AND PERFORMANCE MONITORING & EXTERNAL RELATIONS COMMITTEES

**Submitted by:** Lance Speirs, STA Board Chair

**Purpose:** For decision.

**Recommendation:** Recommend confirmation of the Board Chair’s 2026 appointment of Members and Chairs to the Planning & Development and Performance Monitoring & External Relations Committees as presented.

**Attachments and/or Online Links:** n/a

**SUMMARY:** The STA Board Chair appoints the Board members and Chairs of STA’s Planning & Development Committee and the Performance Monitoring & External Relations Committee for the coming year, subject to confirmation by the Board. The Chief Executive Officer is an ex-officio member of all Board committees.

The proposed 2026 committee appointments will be presented at the Board Operations meeting.



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Committee Action
Meeting Date: January 14, 2026
AGENDA ITEM: 6

**Presented To:** Board Operations Committee  
**Referral Committee:** n/a  
**Title:** APPOINTMENT OF BOARD MEMBERS TO BOARD OPERATIONS COMMITTEE  
**Submitted by:** Lance Speirs, STA Board Chair

**Purpose:** For decision.  
**Recommendation:** Recommend the Board confirm, by motion, the appointments made by the Board Chair to the Board Operations Committee, as presented.  
**Attachments and/or Online Links:** n/a

**SUMMARY:** Pursuant to Resolution No. 832-24, the Board Operations Committee is automatically composed of:

- Chair of STA Board (also chairs Board Operations Committee)
- Chair of Performance Monitoring & External Relations Committee
- Chair of Planning & Development Committee
- Chair Pro Tempore of the Board
- Chief Executive Officer in an ex-officio capacity

In any calendar year in which the composition listed above does not include at least one Director appointed by the legislative body of each of the governments or groups of governments appointing Directors to the Board, the Chair of the Board shall make such additional appointments to the Board Operations Committee as are needed to provide for such representation.

The Board Chair’s proposed 2026 committee appointments will be presented at the meeting.



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Report to Committee
Meeting Date: January 14, 2026
AGENDA ITEM: <b>7</b>

**Presented To:** Board Operations Committee  
**Referral Committee:** n/a  
**Title:** COMMUNITY VAN PROGRAM  
**Submitted by:** Brandon Rapez-Betty, Chief Operations Officer

**Purpose:** Receive report.  
**Recommendation:** n/a  
**Attachments and/or Online Links:** n/a

**SUMMARY:** *Connect 2035* Goal 2, “Lead and Collaborate with Community Partners,” is an ambitious endeavor to advance STA’s vision to connect everyone to opportunity and is being pursued through initiatives identified in *Connect 2035*.

Ongoing community conversations have identified a potential new initiative that is responsive to Goal 2: a community van program that could address gaps not addressed with current mobility offerings. Several transit agencies already offer similar programs, each one unique from another, demonstrating proof of concept and success outcomes.

In the case of Spokane Transit, the community van program could be presented as an opportunity to work with non-profit organizations that serve targeted populations where specific mobility needs are not addressed through STA’s traditional transit mode options of Fixed Route Bus, Paratransit, or Rideshare. These organizations could lease STA-owned vans at an equitable rate to meet specific transportation needs. The low rate will cover all fuel, all maintenance, and a portion of the insurance costs. As an extension of our investments in public transportation services, vans could be funded through the resources identified in *Connect 2035*.

In recent months, STA has had initial conversations of the conceptual program with Launch NW, a local nonprofit working with school districts and non-profit organizations to improve the availability of and participation in after school programs. Subject to further concept development and approval by the STA Board as a new initiative within *Connect 2035*, STA could work with Launch NW to pilot the program with up to four to six vans as early as fall 2026, beginning with vans that have been retired from the Rideshare fleet. They will all be equipped with appropriate safety features and with telematics for successful delivery of service.

Staff will provide a brief overview of the proposed program, seeking input from Committee members on whether to explore the opportunity further for continued evaluation and Board consideration.



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Report to Committee
Meeting Date: January 14, 2026
AGENDA ITEM: 8

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**Presented To:** Board Operations Committee  
**Referral Committee:** n/a  
**Title:** NEW BOARD MEMBER ORIENTATION PROGRAM  
**Submitted by:** Karl Otterstrom, Chief Executive Officer

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**Purpose:** Receive report.  
**Recommendation:** n/a  
**Attachments and/or Online Links:** n/a

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**SUMMARY:** An initial New Board Member Orientation meeting has been scheduled to introduce new Board Members to STA. This meeting will take place January 15, 2026, at 9:30 – 11:00 am.

A second meeting includes a tour of the Boone Campus, a bus ride and tour of the STA Plaza, lunch and a trip back to Boone Avenue has been scheduled for February 4, 2026, between the Planning & Development and Performance Monitoring and External Relations Committee meetings.

A third follow-up virtual meeting will be scheduled at a convenient time for the new members to ask questions and for staff to provide any additional information requested.



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Committee Action
Meeting Date: January 14, 2026
AGENDA ITEM: 9

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**Presented To:** Board Operations Committee  
**Referral Committee:** n/a  
**Title:** BOARD OF DIRECTORS MEETING AGENDA JANUARY 22, 2026, – CORRECTIONS AND/OR APPROVAL  
**Submitted by:** Karl Otterstrom, Chief Executive Officer

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**Purpose:** For decision.  
**Recommendation:** Corrections and/or approval.  
**Attachments and/or Online Links:** n/a

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**SUMMARY:** The Board of Directors meeting agenda for January 22, 2026, is attached for the Committee’s information, correction and/or approval.

Spokane Transit Authority  
1230 West Boone Avenue  
Spokane, WA 99201  
509-325-6000

## BOARD MEETING

Thursday, January 22, 2026 *(1 week late)*  
1:30 – 3:00 p.m.

**STA Boardroom**  
**1230 West Boone Avenue, Spokane, WA**  
*w/Virtual Public Viewing Option Link on Page 2*

## AGENDA

1. Call to Order and Roll Call *(Chair)*
2. Pledge of Allegiance
3. Excused Absences
4. Approve Board Agenda *(Chair)*
5. Public Expressions
6. Recognitions & Presentations: *10 minutes*
  - A. Lisa McMaster, Paratransit Van Operator, Retirement *(Brandon Rapez-Betty)*
  - B. Years of Service – 4<sup>th</sup> Quarter 2025 *(Nancy Williams)*
  - C. Employee Recognition Committee (ERC) 4<sup>th</sup> Quarter Awards *(Nancy Williams)*
7. Board Action - Consent Agenda: *5 minutes*
  - A. Minutes of December 18, 2025, STA Board Meeting – Corrections/Approval
  - B. Approval of the December 2025 Vouchers *(Robert Hamud)*
  - C. Public Works Contracts under \$35,000: Final Acceptance *(Jordan Hayes-Horton)*
  - D. Boone Security Camera Replacement: Final Acceptance *(Jordan Hayes-Horton)*
  - E. Plaza Rotunda 1 Furniture: Final Acceptance *(Jordan Hayes-Horton)*
8. Board Action – Other: *10 minutes*
  - A. Election of Chair Pro Tempore *(Chair)*  
**Note: Item 8A requires a majority vote of 5**
9. Board Action – Committee Recommendation: *20 minutes*

Board Operations Committee

  - A. Confirmation of Appointment of Board Members and Chairs to the Planning & Development and the Performance Monitoring and External Relations Committees for 2026 *(Chair)*  
**Note: Item 9A requires a majority vote of 5**
  - B. Confirmation of Appointment of Board Members to Board Operations Committee *(Chair)*  
**Note: Item 9B requires a majority vote of 5**
10. Board Operations Committee: *5 minutes*
  - A. Chair Report *(Chair Haley)*
    - i. Community Van Program *(Brandon Rapez-Betty)*
11. Planning & Development Committee: *No January Meeting*
12. Performance Monitoring & External Relations Committee: *No January Meeting*

13. CEO Report: *15 minutes*
14. Board Information – *no action or discussion*
  - A. Committee Minutes
  - B. December 2025 Sales Tax Revenue (*Robert Hamud*)
  - C. November 2025 Financial Results Summary (*Robert Hamud*)
  - D. December 2025 Operating Indicators (*Brandon Ropez-Betty*)
15. Executive Session (*Etter, McMahon*): *15 minutes*  
*The Board will adjourn to Executive Session at this time, pursuant to RCW 42.30.110(1)(g), To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.*
16. New Business
17. Board Member Expressions: *5 minutes*
18. Adjourn (*Chair*)

Optional Virtual link:	<a href="#">Click here to join virtually</a>	
Password:	<b>Members:</b> 2026	<b>Guests:</b> <i>Guest</i>
Call-in Number:	1-408-418-9388	Event #: 2487 828 0799

**Cable 5 Broadcast Dates and Times of January 22, 2026, Board Meeting:**

Saturday, January 24, 2026	4:00 p.m.
Monday, January 26, 2026	10:00 a.m.
Tuesday, January 27, 2026	8:00 p.m.

**Next Committee Meetings, Wednesday:**

Planning & Development	February 4, 2026, 10:00 a.m.
Performance Monitoring & External Relations	February 4, 2026, 1:30 p.m.
Board Operations	February 11, 2026, 1:30 p.m.

**Next Board Meeting:**

Thursday, February 19, 2025, 1:30 p.m. STA Boardroom, 1230 West Boone Avenue, Spokane, Washington  
*(A virtual joining option will be available for all Committee and Board meetings)*

*Agendas of regular Committee and Board meetings are posted the Friday afternoon preceding each meeting on STA's website: [www.spokanetransit.com](http://www.spokanetransit.com). A video of the Board meeting may be viewed on the website the week after the meeting. Discussions concerning matters to be brought to the Board are held in Committee meetings. The public is welcome to attend and participate. Anyone wishing to address the Board of Directors on a specific subject at a Board meeting may do so by submitting written comments to the STA Chair of the Board (1230 West Boone Avenue, Spokane, WA 99201-2686) 24 hours prior to the Board meeting. Mail addressed to the Board of Directors will be distributed by STA at its next meeting. Mail addressed to a named Board Member will be forwarded to the Board Member, unopened. Spokane Transit assures nondiscrimination in accordance with Title VI of the Civil Rights Act of 1964. For more information, see [www.spokanetransit.com](http://www.spokanetransit.com). Upon request, alternative formats of this information will be produced for people who are disabled. The meeting facility is accessible for people using wheelchairs. For other accommodations, please call 325-6094 (TTY Relay 711) at least forty-eight (48) hours in advance.*



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Committee Information
Meeting Date: January 14, 2026
AGENDA ITEM: <b>10</b>

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**Presented To:** Board Operations Committee  
**Referral Committee:** n/a  
**Title:** BOARD OPERATIONS COMMITTEE DRAFT FEBRUARY 11, 2026, MEETING AGENDA – INFORMATION  
**Submitted by:** Karl Otterstrom, Chief Executive Officer

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**Purpose:** For information.  
**Recommendation:** n/a  
**Attachments and/or Online Links:** n/a

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**SUMMARY:** The draft Board Operations Committee meeting agenda for February 11, 2026, is attached for your information.

Spokane Transit Authority  
1230 West Boone Avenue  
Spokane, WA 99201-2686  
(509) 325-6000

## BOARD OPERATIONS COMMITTEE MEETING

Wednesday, February 11, 2026

1:30 p.m. – 3:00 p.m.

**Northside Conference Room**  
**Spokane Transit Authority**  
**1230 W. Boone Avenue, Spokane, WA**  
*w/Virtual Public Viewing Option*

### DRAFT AGENDA

1. Call to Order and Roll Call
  2. Approve Committee Agenda (*Speirs*)
  3. Chair's Comments (*Speirs*) (5 minutes)
  4. Committee Action/Discussion (10 minutes)
    - A. Minutes of the January 14, 2026, Committee Meeting – Corrections/Approval
    - B. 2026 Board Operations Committee Work Program (*Otterstrom*)
  5. Committee Action/Discussion (5 minutes)
    - A. Consent Agenda
      - i. Board Member Travel – APTA Conferences (*Otterstrom*)
  6. Committee Chair Reports (10 minutes)
    - A. Planning & Development
    - B. Performance Monitoring & External Relations
  7. Board of Directors Draft February 19, 2026, Meeting Agenda – Corrections/Approval (*Otterstrom*) (5 minutes)
  8. Board Operations Committee Draft March 11, 2026, Meeting Agenda – Information (*Otterstrom*) (5 minutes)
  9. CEO Report (*Otterstrom*) (15 minutes)
  10. New Business
  11. Executive Session (*Etter, McMahon*) (10 minutes)

*RCW 42.30.110(1)(b) To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price*
  12. Adjourn
- Next Committee Meeting: Wednesday, March 11, 2026, at 1:30 p.m. in person with virtual public viewing option.

Virtual Link: Join here

Meeting ID:

Password:

Call-in Number: 1-509-824-1714

Conference ID:

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CEO Report
Meeting Date: January 14, 2026
AGENDA ITEM: <b>11</b>

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**Presented To:** Board Operations Committee  
**Referral Committee:** n/a  
**Title:** CEO REPORT  
**Submitted by:** Karl Otterstrom, Chief Executive Officer

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**Purpose:** For information.  
**Recommendation:** n/a  
**Attachments and/or  
Online Links:** n/a

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**SUMMARY:** At this time, the CEO will have an opportunity to comment on various topics of interest regarding Spokane Transit.



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New Business
Meeting Date: January 14, 2026
AGENDA ITEM: <b>12</b>

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**Presented To:** Board Operations Committee  
**Referral Committee:** n/a  
**Title:** NEW BUSINESS  
**Submitted by:** Karl Otterstrom, Chief Executive Officer

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**Purpose:** For information.  
**Recommendation:** n/a  
**Attachments and/or  
Online Links:** n/a

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**SUMMARY:** At this time, the Committee will have the opportunity to discuss new business relating to Board Operations.



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Executive Session
Meeting Date: January 14, 2026
AGENDA ITEM: <b>13</b>

**Presented To:** Board Operations Committee  
**Referral Committee:** n/a  
**Title:** EXECUTIVE SESSION  
**Submitted by:** Karl Otterstrom, Chief Executive Officer

**Purpose:** For information.  
**Recommendation:** n/a  
**Attachments and/or Online Links:** n/a

**SUMMARY:** At this time, in accordance with RCW 42.30.110(1)(g) the Board Operations Committee will adjourn to Executive Session for the purpose of:

- 1) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.*

The STA Board of Directors will reconvene in open session at approximately \_\_\_\_\_ p.m. If it becomes necessary to extend the executive session, a member of the staff will return to announce the time at which the STA Board will reconvene.

If any action is to be taken as a result of discussions in the executive session, that action will occur at the open public meeting.