

Spokane Transit Authority
1230 West Boone Avenue
Spokane, WA 99201-2686
(509) 325-6000

NOTICE OF BOARD MEETING

NOTICE IS HEREBY GIVEN by the Board of Directors of the Spokane Transit Authority of Spokane County, Washington, that the Board will hold a meeting at 1:30 p.m. on Thursday, January 22, 2026, in the Spokane Transit Boardroom, 1230 West Boone Avenue, Spokane Washington. A virtual video conference option is available, and the joining information is listed below.

NOTICE IS FURTHER GIVEN that business to be discussed and/or action taken shall be in accordance with the attached agenda, which is also on file at the STA Administrative Offices.

THE MEETING SHALL BE OPEN TO THE PUBLIC.

BY ORDER OF THE STA BOARD OF DIRECTORS.

DATED THIS 22ND DAY OF JANUARY 2026.



Dana Infalt
Clerk of the Authority
Sr. Executive Assistant to the CEO
Manager Board & Executive Support

Optional virtual joining links available on agenda



1230 W. Boone Avenue, Spokane, WA 99201
(509) 328-RIDE | www.spokanetransit.com

Approve Agenda
Meeting Date: January 22, 2026
Agenda Item: 4

Presented To: Board of Directors
Referral Committee: n/a
Title: APPROVE BOARD AGENDA
Submitted by: Lance Speirs, STA 2026 Board Chair

Purpose: For decision.
Recommendation: Approve Board agenda.
Attachments and/or Online Links: January 22, 2026, STA Board Agenda

BOARD MEETING

Thursday, January 22, 2026
1:30 – 3:00 p.m.

STA Boardroom
1230 West Boone Avenue, Spokane, WA
w/Virtual Public Viewing Option Link on Page 2

UPDATED - AGENDA

1. Call to Order and Roll Call (*Chair Speirs*)
2. Pledge of Allegiance
3. Excused Absences
4. Approve Board Agenda (*Chair Speirs*)
5. Public Expressions
6. Recognitions & Presentations: *10 minutes*
 - A. Lisa McMaster, Paratransit Van Operator, Retirement (*Brandon Ropez-Betty*)
 - B. Years of Service – 4th Quarter 2025 (*Nancy Williams*)
 - C. Employee Recognition Committee (ERC) 4th Quarter Awards (*Nancy Williams*)
7. Board Action - Consent Agenda: *5 minutes*
 - A. Minutes of December 18, 2025, STA Board Meeting – Corrections/Approval
 - B. Approval of the December 2025 Vouchers (*Robert Hamud*)
 - C. Public Works Contracts under \$35,000: Final Acceptance (*Jordan Hayes-Horton*)
 - D. Boone Security Camera Replacement: Final Acceptance (*Jordan Hayes-Horton*)
 - E. Plaza Rotunda 1 Furniture: Final Acceptance (*Jordan Hayes-Horton*)
8. Board Action – Other: *10 minutes*
 - A. Election of Chair Pro Tempore (*Chair Speirs*)
Note: Item 8A requires a majority vote of 5
9. Board Action – Committee Recommendation: *20 minutes*

Board Operations Committee

 - A. Confirmation of Appointment of Board Members and Chairs to the Planning & Development and the Performance Monitoring and External Relations Committees for 2026 (*Chair Speirs*)
Note: Item 9A requires a majority vote of 5
 - B. Confirmation of Appointment of Board Members to Board Operations Committee (*Chair Speirs*)
Note: Item 9B requires a majority vote of 5
10. Board Operations Committee: *5 minutes*
 - A. Chair Report (*Chair Speirs*)
 - i. Community Van Program (*Brandon Ropez-Betty*)
11. Planning & Development Committee: *No January Meeting*
12. Performance Monitoring & External Relations Committee: *No January Meeting*
13. CEO Report: *15 minutes*

14. Board Information – *no action or discussion*
 - A. Committee Minutes
 - B. December 2025 Sales Tax Revenue (*Robert Hamud*)
 - C. November 2025 Financial Results Summary (*Robert Hamud*)
15. Executive Session (*Etter, McMahon*): **30 minutes**
The Board will adjourn to Executive Session at this time, pursuant to RCW 42.30.110(1)(g), to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee and Pursuant to RCW 43.30.110.(1)(i) (i) to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.
16. New Business
17. Board Member Expressions: *5 minutes*
18. Adjourn (*Chair*)

Optional Virtual link:	Click here to join virtually	
Password:	Members: 2026	Guests: <i>Guest</i>
Call-in Number:	1-408-418-9388	Event #: 2487 828 0799

Cable 5 Broadcast Dates and Times of January 22, 2026, Board Meeting:

Saturday, January 24, 2026	4:00 p.m.
Monday, January 26, 2026	10:00 a.m.
Tuesday, January 27, 2026	8:00 p.m.

Next Committee Meetings, Wednesday:

Planning & Development	February 4, 2026, 10:00 a.m.
Performance Monitoring & External Relations	February 4, 2026, 1:30 p.m.
Board Operations	February 11, 2026, 1:30 p.m.

Next **Special STA Board Workshop** & STA Board Meeting:

Thursday, February 19, 2025, 11:30am and 1:30pm, respectively. STA Boardroom, 1230 West Boone Avenue, Spokane, Washington
(A virtual joining option will be available for all Committee and Board meetings)

Agendas of regular Committee and Board meetings are posted the Friday afternoon preceding each meeting on STA's website: www.spokanetransit.com. A video of the Board meeting may be viewed on the website the week after the meeting. Discussions concerning matters to be brought to the Board are held in Committee meetings. The public is welcome to attend and participate. Anyone wishing to address the Board of Directors on a specific subject at a Board meeting may do so by submitting written comments to the STA Chair of the Board (1230 West Boone Avenue, Spokane, WA 99201-2686) 24 hours prior to the Board meeting. Mail addressed to the Board of Directors will be distributed by STA at its next meeting. Mail addressed to a named Board Member will be forwarded to the Board Member, unopened. Spokane Transit assures nondiscrimination in accordance with Title VI of the Civil Rights Act of 1964. For more information, see www.spokanetransit.com. Upon request, alternative formats of this information will be produced for people who are disabled. The meeting facility is accessible for people using wheelchairs. For other accommodations, please call 325-6094 (TTY Relay 711) at least forty-eight (48) hours in advance.

5.

PUBLIC EXPRESSIONS

At this time, the STA Board of Directors will give the public the opportunity to express comments or opinions.

Anyone attending the meeting in person wishing to speak should sign in on the sheet provided and indicate the subject of interest. Comments will be limited to three minutes per person and, if requested, answers will be provided by staff at a later date.

Anyone attending virtually and wishing to comment at the meeting should follow the directions below to sign up for Oral Public Expressions or to submit Written Public Expressions to be distributed to the board. Any written public expressions to be distributed must be submitted to the Clerk no later than the day preceding the meeting. If requested, answers will be provided by staff at a later date.

To provide **Oral Public** via telephone or computer, please complete this [form](#) and/or email your intent to provide comment to clerk@spokanetransit.com to be added to the Public Expressions Speakers' list.

To provide **Written Public Expressions** to be distributed to the board, please complete this [form](#) and/or email your comments to clerk@spokanetransit.com.



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Recognitions & Presentations
Meeting Date: January 22, 2026
Agenda Item: 6A

Presented To: Board of Directors
Referral Committee: n/a
Title: LISA MCMASTER, PARATRANSIT VAN OPERATOR, RETIREMENT
Submitted by: Brandon Rapez-Betty, Chief Operations Officer

Purpose: For recognition.
Recommendation: n/a
Attachments and/or Online Links: n/a

SUMMARY: Lisa McMaster started with STA on August 21, 1995, and after a 30-year career, she retired on December 26, 2025.

During her tenure, Lisa drove more than 730,000 miles and safely transported over 100,000 passengers. These milestones reflect decades of consistent performance in a role that requires technical skill, attentiveness, and compassion;

Lisa also maintained an extraordinary 25-plus year safe driving record, demonstrating a sustained commitment to safety and professionalism and providing safe, reliable service. Her ability to perform at this level over such an extended period highlights her reliability and dedication to passengers and the agency.

Lisa’s 30-year career represents the core values of Paratransit service—safety, dependability, and respect for the individuals served. Her contributions have had a lasting impact on the community and set a high standard for excellence within the organization.

We wish her all the best in her retirement.



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Recognitions & Presentations
Meeting Date: January 22, 2026
Agenda Item: 6B

Presented To: Board of Directors
Referral Committee: n/a
Title: YEARS OF SERVICE – 4Q 2025
Submitted by: Nancy Williams, Chief Human Resources Officer

Purpose: For recognition.
Recommendation: n/a
Attachments and/or Online Links: n/a

SUMMARY:

<u>30 Years</u>	<u>10 Years</u>	<u>5 Years</u>
<u>Fixed Route Operator</u> Donald Pierce	<u>Transportation Manager</u> Michelle Trotchie	<u>Network Administrator</u> Trey Barnett Kevin James
<u>20 Years</u>	<u>Paratransit Dispatcher</u> Merissa Newell	
<u>Paratransit Supervisor</u> Angela Brown	<u>Fixed Route Operator</u> John Kepsel Jeffery Koppa	
<u>Fixed Route Operator</u> Sam Cassan Thomas Mott	<u>Transit Officer</u> Jeremy Green	
<u>General Repair Technician</u> Troy Kennedy		
<u>Paratransit Van Operator</u> David Sulgrove		



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Recognitions & Presentations
Meeting Date: January 22, 2026
Agenda Item: 6C

Presented To: Board of Directors
Referral Committee: n/a
Title: EMPLOYEE RECOGNITION COMMITTEE (ERC) 4TH QUARTER AWARDS
Submitted by: Nancy Williams, Chief Human Resources Officer

Purpose: For recognition.
Recommendation: n/a
Attachments and/or Online Links: n/a

SUMMARY: Employees are nominated to the Employee Recognition Committee for embodying and displaying STA’s core values of teamwork, respect, accountability, neighborliness, service, innovation, and trained. Nominations include a description of why that employee is being proposed for the recognition and whether they display the additional attributes of communication, leadership, safety, effort, problem solving skills, creativity, and helpfulness. Employees are nominated by their peers. A list of award winners follows:

September:

- Shawn Frazier- Fixed Route Coach Operator
- Virginia Whisman-Samuels- Fixed Route Coach Operator
- Brian Bale- Facilities & Grounds Foreperson

October:

- Cameron Eckersley- Paratransit Van Operator
- Angela Brown- Paratransit Supervisor
- Lorri Smith- Fixed Route Transportation Manager

November:

- Justin Marshall- Fixed Route Coach Operator
- Juan Orozco- Fixed Route Coach Operator
- Brock Roberts- Fixed Route Coach Operator

December:

- Sarah Austin- Human Resources Specialist
- Haley Wilson- Procurement Coordinator
- Christian Bigger- Zero Emission Fleet & Facilities Transition Manager



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Board Action-Consent Agenda
Meeting Date: January 22, 2026
Agenda Item: 7A

Presented To: Board of Directors
Referral Committee: n/a
Title: APPROVAL OF MINUTES OF DECEMBER 18, 2025, STA BOARD MEETING
Submitted by: Dana Infalt, Clerk of the Board

Purpose: For decision.
Recommendation: Corrections and/or Approval
Attachments and/or Online Links: Draft Minutes of December 2025 STA Board Meeting

SUMMARY: The draft minutes of the December 18, 2025, STA Board meeting are attached for information, corrections and/or approval.

Spokane Transit Authority
1230 West Boone Avenue
Spokane, Washington 99201-2686
(509) 325-6000

STA BOARD MEETING

Draft Minutes of December 18, 2025, Meeting
STA Boardroom with Virtual Joining Option

MEMBERS PRESENT

Pam Haley, City of Spokane Valley, *Chair*
Lance Speirs, Small Cities Medical Lake (*Chair pro tem*)
Al French, Spokane County
Josh Kerns, Spokane County
Kitty Klitzke, City of Spokane
Michael Cathcart, City of Spokane
Tim Hattenburg, City of Spokane Valley
Zack Zappone, City of Spokane
Dan Dunne, Small Cities Liberty Lake *ex-officio*
Dan Sander, Small Cities Millwood-*ex-officio*
Hank Bynaker, Small Cities Airway Heights-*ex-officio*
Rhonda Bowers, Labor Representative, *Non-Voting*

MEMBERS ABSENT

Betsy Wilkerson, City of Spokane
Chris Grover, Small Cities Cheney-*ex-officio*

STAFF PRESENT

Karl Otterstrom, Chief Executive Officer
Brandon Rapez-Betty, Chief Operations Officer
Emily Poole, Interim Chief Planning & Development
Officer
Carly Cortright, Chief Communications & Customer
Service Officer
Nancy Williams, Chief Human Resources Officer
Robert Hamud, Chief Financial Officer
Kade Peterson, Chief Information Officer
Dana Infalt, Clerk of the Authority

PROVIDING LEGAL COUNSEL

Megan Clark, Etter, McMahon, Lamberson,
VanWert and Oreskovich, P.C.

GUESTS

Bill Campbell, Council Member, Airway Heights

-
1. **Call to Order and Roll Call** – The Chair called the meeting to order at 1:32 pm and the Clerk conducted roll call.
 2. **Pledge of Allegiance** - Board Members, staff, and guests stood for the Pledge of Allegiance.
 3. **Excused Absences** – none
 4. **Approve Board Agenda**
Mr. Hattenburg moved to approve the agenda as amended. Mr. Speirs seconded, and the motion passed unanimously.
 5. **Public Expressions**
Public expressions were presented in person by Mr. Erik Lowe, Ms. Sara Rose, and Ms. Silvia Blodorn. They spoke in favor of night-owl service, late night service, and free fares on buses.
At 1:34, Mr. Zappone arrived
At 1:36, Ms. Klitzke arrived.
 6. **Recognitions and Presentations**
 - A. Mr. Don Pierce, Fixed Route Supervisor, Retirement – Ms. Williams expressed her appreciation for Mr. Pierce’s 30 years of service and shared some of his accomplishments, noting he will be missed by the team. The Board and staff wished Mr. Pierce all the best in his retirement.

7. Board Action - Consent Agenda

Mr. Zappone moved to approve Consent Agenda Items 8A-8H as presented. Mr. Hattenburg seconded, and the motion passed unanimously.

- A. Minutes of November 20, 2025, STA Board Meeting– Corrections/Approval
- B. Approval of the November 2025 Vouchers - Approval of claims as listed.
- C. Public Works Contracts under \$35,000: Final Acceptance -Acceptance of the contracts listed as complete and authorize release of retainage security subject to receipt of Department of Labor & Industries approved prevailing wage affidavits.
- D. Plaza Trash Compactor Replacement: Final Acceptance - Acceptance of the contract with Solid Waste Systems, Inc. for the Plaza Trash Compactor Replacement project as complete and authorize release of retainage security subject to the receipt of such certificates and releases as are required by law.
- E. 2026-2029 Title VI Program: Adoption – Resolution - Adopt, by Resolution 850-25, the 2026-2029 Title VI Program.
- F. 2026 Performance Measures - Approval of the 2026 Performance Measures as presented.
- G. Farebox Replacement – Award of Contract – Approved the award of contract for Farebox Replacement and authorize the CEO to execute a five-year contract with LECIP INC. for a total estimated cost of \$3,692,502.87.
- H. 2026 Board & Committee Meeting Calendar - Approved the 2026 Board and Committee Meeting calendar as presented.

8. Board Action – Committee Recommendation

Planning & Development Committee

- A. Final Proposed 2026 Budget - Resolution (**Majority vote of five required**)

Mr. Hamud shared slides and reviewed the proposed 2026 budget. He called out and explained items that had changed since the last meeting and presentation. After his review, he offered to answer questions. None were forthcoming.

Mr. Speirs moved to approve, by Resolution 851-25, the proposed 2026 Budget as presented. Mr. Cathcart seconded. Mr. Speirs, Mr. Cathcart, Mr. Hattenburg, Ms. Klitzke, Mr. Zappone, Mr. Kerns, and Ms. Haley voted yes. Mr. French voted no. The motion passed 7-1.

Performance Monitoring & External Relations Committee

- B. 2026 State Legislative Focus and Priorities

Ms. Cortright reviewed the legislative focus and priorities recommended by the Performance Monitoring & External Relations committee and offered to answer questions. There were none.

Mr. Hattenburg moved to approve the 2026 State Legislative Focus and Priorities as presented. Mr. Cathcart seconded, and the motion passed unanimously.

Board Operations Committee

- C. Proposed CEO Performance Evaluation Framework (*Chair Haley*)

Chair Haley asked Mr. Otterstrom to present. Mr. Otterstrom explained the proposed CEO performance evaluation framework. He advised that based on Board Operations Committee member feedback, a 2026 CEO Work Plan will be presented at the January Board Operations Committee meeting for approval by the Board in Executive Session at the January meeting.

Mr. Hattenburg moved to approve the Proposed CEO Performance Evaluation Framework as presented. Mr. Zappone seconded and the motion passed unanimously.

9. Board Operations Committee
 - A. Chair Report – Ms. Haley provided a brief review of the meeting and mentioned the Committee Work Program which included establishing the CEO Performance Measures for 2026. Brief discussion ensued.
10. Planning & Development Committee (P&D)
 - A. Chair Report – Mr. Hattenburg gave an update from the P&D meeting.
11. Performance Monitoring & External Relations Committee (PMER)
 - A. Chair Report – Mr. Speirs shared an update from the PMER meeting.
12. CEO Report – Mr. Otterstrom reviewed the following topics:
 - Ridership for Fixed Route increased 0.2% in November 2025 vs 2024 and year to date is 2.5% higher than 2024. Paratransit ridership decreased 4.6% in November 2025 vs. 2024 and year-to-date has increased 2.7%. Rideshare realized a 3.9% decrease November 2025 vs. 2024 and has increased 1.9% year-to-date.
 - November 2025 voter approved sales tax came in at 0.9% above budget and 1.8% year-to-date above 2024 actual.
 - Monthly Fare revenue by service type through November 2025.
 - Financial Results summary of revenue and expenses charts were shared, and members were advised they could be found in the information section of the Board packet each month.
 - Opportunity Fare open enrollment for the low-income pilot program started December 1. Enrollment outreach with Spokane Housing Authority began two weeks earlier. To date, 89 participants have enrolled and 987 rides have been taken. Beginning in January, staff will partner with community-based organizations (CBOs) to maximize outreach.
 - Pictures were shared of the second annual free photo opportunity with Santa at the Plaza. It was estimated that 250 people attended. Families received a polaroid photo in a Christmas card and candy canes, and most people also took pictures with their cell phones. The event is increasing in popularity every year and staff enjoyed the time they spent spreading cheer.
13. Board Information
 - A. Committee Minutes (Board Operations, Planning & Development, and Performance Monitoring & External Relations Committees)
 - B. November 2025 Sales Tax Revenue
 - C. October 2025 Financial Results Summary
 - D. October 2025 Operating Indicators
 - E. January 2026 Service Change
 - F. 2026 Service Revisions Public Outreach Update
 - G. Review of Shelter Installs
 - H. STA Plaza Smoking Area Pilot Closure
 - I. Division Street Bus Rapid Transit: Design & Public Outreach Update
 - J. 2026 Planning & Development Committee Work Program
 - K. 2026 Performance Monitoring & External Relations Committee Work Program
 - L. Connect 2035 Funding Requirements Public Outreach Plan Update
 - M. 3rd Quarter Year-to-Date Performance Measures

14. Executive Session – At 2:20, the Board adjourned to Executive Session for the purpose of discussing, planning, or adopting the strategy or position to be taken during the course of ongoing collective bargaining.
- At 2:30, the Board requested an additional 5 minutes.
At 2:35, the Board requested an additional 5 minutes.
At 2:35, the Board requested an additional 2 minutes.
At 2:37, the Board reconvened in open session. There was no action as a result of the Executive session.
15. New Business
- A. Election of 2026 Board Chair and Presentation of Gavel
- Chair Haley asked Mr. Otterstrom to review the rotation schedule. Mr. Otterstrom explained the STA Board rotation and advised the City of Medical Lake on the rotation to be Chair of STA Board in 2026. Chair Haley asked if anyone had questions or comments. There were none.
- Mr. Hattenburg moved to approve Lance Speirs as the 2026 Chair. Mr. Cathcart seconded, and the motion passed unanimously.**
- Ms. Haley passed the gavel to Mr. Speirs to complete the meeting.
16. Board Member Expressions (*2026 Chair*)
- A. Presentation of Commendation to Pam Haley - Outgoing Board Chair
- Incoming Chair Speirs presented a commendation to Pam Haley as outgoing Board Chair. He articulated the years Ms. Haley chaired the Board and Committees and provided her with a commemorative plaque. Mr. Haley thanked him and said how much she enjoys being on the STA Board.
- B. Presentation of Commendation to Chris Grover – Retiring Board Member
- Incoming Chair Speirs read a commendation into the record for Mr. Grover, who was unable to attend. A commemorative plaque in honor of his service to STA will be mailed to him.
- C. Presentation of Commendation to Hank Bynaker – Retiring Board Member
- Incoming Chair Speirs presented a commemorative plaque to Mr. Bynaker and thanked him for his service to STA. Mr. Bynaker also mentioned how he enjoyed being on the STA Board.
17. Adjourn - With there being no further business to come before the Board, the Chair adjourned the meeting at 2:48 pm.

Respectfully submitted,



Dana Infalt
Clerk of the Authority



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Board Action-Consent Agenda

Meeting Date: January 22, 2026

Agenda Item: **7B**

Presented To: Board of Directors
Referral Committee: n/a
Title: DECEMBER 2025 VOUCHERS
Submitted by: Robert Hamud, Chief Financial Officer

Purpose: For decision.
Recommendation: Approve claims as listed.
Attachments and/or Online Links: STAFF REPORT: December 2025 Vouchers & December Disbursements

SUMMARY: The following warrants and ACH transfers for the period of December 1 through 31, 2025, have been audited and processed for payment by the Finance Department in accordance with RCW 42.24.080 and are hereby recommended for STA Board approval. Supporting invoices are in the Finance Department for review.

SPOKANE TRANSIT AUTHORITY

Staff Report: Agenda Item **7B**
Presented to: Board of Directors
SUBJECT: DECEMBER 2025 VOUCHERS

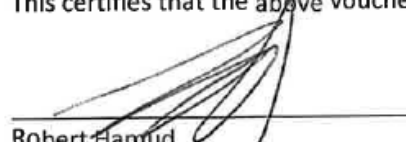
DESCRIPTION	VOUCHER/ACH NUMBERS	AMOUNT
Accounts Payable Vouchers (December)	Nos. 635602 – 636013	\$ 5,779,945.11
Worker’s Comp Vouchers (December)	ACH – 2286	\$ 213,281.75
Payroll 12/12/2025	ACH – 12/12/2025	\$ 3,055,617.95
Payroll 12/26/2025	ACH – 12/26/2025	\$ 2,401,142.84
WA State – DOR (Excise Tax)	ACH – 1767	\$ 6,411.60
WFG NATIONAL TITLE COMPANY OF EASTERN WA	ACH – 1767	\$ 1,402,266.06
DECEMBER TOTAL		\$ 12,858,665.31

Certified:



Tammy Johnston
Director of Financial Services

This certifies that the above vouchers have been audited and certified as required by RCW 42.24.080



Robert Hamud
Chief Financial Officer
(Auditing Officer)

Spokane Transit Authority
Vouchers - December 2025

<u>Check Date</u>	<u>Check #</u>	<u>Pavee</u>	<u>Reference</u>	<u>Amount</u>
10/24/2025	634994/VOID	CRAVENS COFFEE	2705	(156.00)
12/05/2025	635602	4IMPRINT INC	1263	3,811.74
12/05/2025	635603	A TO Z RENTALS	1033	670.82
12/05/2025	635604	ASH & ROWAN HARDWARE LLC	2278	14.17
12/05/2025	635605	CONTINENTAL AMERICAN INSURANCE COMPANY	2682	3,348.04
12/05/2025	635606	AMAZON CAPITAL SERVICES INC	2098	461.95
12/05/2025	635607	AMPD ENTERTAINMENT LLC	2463	4,076.13
12/05/2025	635608	ANGELA REEVES	3075	74.47
12/05/2025	635609	AVISTA UTILITIES	1081	59,239.38
12/05/2025	635610	AWESOME DIECAST, LLC	3071	94.69
12/05/2025	635611	BUDINGER & ASSOCIATES INC	2149	570.96
12/05/2025	635612	LITHIA MOTORS SUPPORT SERVICES	1024	159.87
12/05/2025	635613	CANON FINANCIAL SERVICES INC	1154	292.09
12/05/2025	635614	COMMUNTY COLLEGES OF SPOKANE	1174	17,459.40
12/05/2025	635615	CONSOLIDATED ELECTRICAL DISTRIBUTORS	1133	343.77
12/05/2025	635616	QWEST CORPORATION	1148	255.31
12/05/2025	635617	CITY GLASS SPOKANE INC	2599	5,564.10
12/05/2025	635618	COFFMAN ENGINEERS INC	1162	74,281.44
12/05/2025	635619	COMPUNET INC	1166	4,065.50
12/05/2025	635620	CONSEAL CONTAINERS LLC	1176	398.07
12/05/2025	635621	CROWN CASTLE INTERNATIONAL CORP.	2733	2,323.55
12/05/2025	635622	CUMMINS INC	1027	10,364.95
12/05/2025	635623	DEBORA L. BROWN MUNGUIA	2960	5,000.00
12/05/2025	635624	EL JAY OIL CO INC	1003	11,809.38
12/05/2025	635625	FASTENAL COMPANY	1249	876.50
12/05/2025	635626	FEDEX FREIGHT	2346	353.66
12/05/2025	635627	BUSINESS INTERIORS OF IDAHO	2715	14,784.74
12/05/2025	635628	FEDEX	1808	289.14
12/05/2025	635629	FREIGHTLINER NORTHWEST	1018	3,967.35
12/05/2025	635630	GILLIG LLC	1279	27,452.02
12/05/2025	635631	GMCO CORPORATION	2623	8,106.47
12/05/2025	635632	W.W. GRAINGER INC	1285	2,118.27
12/05/2025	635633	GT'S DRYWALL SUPPLY COMPANY	1994	1,481.47
12/05/2025	635634	HAGERTY CONSULTING INC	2957	42,063.69
12/05/2025	635635	HDR ENGINEERING, INC.	2953	16,189.64
12/05/2025	635636	HORIZON DISTRIBUTORS INC	1321	294.12
12/05/2025	635637	IDAHO STATE TAX COMMISSION	2504	7,082.16
12/05/2025	635638	INIT INNOVATIONS IN TRANSPORTATION INC	2392	46,727.08
12/05/2025	635639	G-A-P SUPPLY CORP	1363	553.07
12/05/2025	635640	KIRK'S AUTOMOTIVE INC	1007	491.01
12/05/2025	635641	LAIRD PLASTICS	1383	276.84
12/05/2025	635642	MCGUIRE BEARING COMPANY	1010	133.48
12/05/2025	635643	MOHAWK MANUFACTURING & SUPPLY CO	1011	651.06
12/05/2025	635644	MOTION AUTO SUPPLY INC	1012	257.04
12/05/2025	635645	MUNCIE RECLAMATION AND SUPPLY CO	1013	6,046.54
12/05/2025	635646	NANONATION INC	2554	2,062.62
12/05/2025	635647	DVM INSURANCE AGENCY	2592	1,892.58
12/05/2025	635648	THE AFTERMARKET PARTS COMPANY LLC	1015	19,689.70
12/05/2025	635649	NORLIFT INC	1470	720.68
12/05/2025	635650	CSWW INC	1102	396.13
12/05/2025	635651	NORTHWEST FENCE COMPANY INC	1473	472.41
12/05/2025	635652	OFFICE DEPOT INC	1483	159.24
12/05/2025	635653	JOY ROBINSON	901	20.00
12/05/2025	635654	POHL SPRING WORKS INC	1967	270.07
12/05/2025	635655	RUBY ON THE RIVER, LLC	3073	1,099.73
12/05/2025	635656	SAFETY-KLEEN SYSTEMS INC	1564	21,836.37
12/05/2025	635657	SIERRA TRANSPORTATION AND TECHNOLOGY, LLC	3067	5,836.85
12/05/2025	635658	SIX ROBBLEES INC	1017	109.53
12/05/2025	635659	SPOKANE SUNSCREEN LLC	1926	5,350.26
12/05/2025	635660	STONEWAY ELECTRIC SUPPLY CO	1633	2,931.88
12/05/2025	635661	SUMMIT LAW GROUP PLLC	1637	427.50
12/05/2025	635662	SUMMIT REHABILITATION ASSOCIATES PLLC	1638	1,312.50
12/05/2025	635663	TACOMA SCREW PRODUCTS INC.	2708	17.21
12/05/2025	635664	TERMINAL SUPPLY INC	1648	421.13
12/05/2025	635665	TYLER BUSINESS FORMS	1788	27.40
12/05/2025	635666	US BANK	1678	33,992.01
12/05/2025	635667	USSC ACQUISITION CORP	1676	1,076.85
12/05/2025	635668	VERIZON WIRELESS LLC	1686	7,268.31
12/05/2025	635669	WALTER E NELSON CO	1721	691.09
12/05/2025	635670	WENDLE MOTORS INCORPORATED	1021	80.45
12/05/2025	635671	WEX BANK	2642	14,742.67
12/05/2025	635672	VERIZON	2142	7,561.96
12/05/2025	635673	ZIPLINE COMMUNICATIONS INC	2492	8,051.00
12/12/2025	635674	4IMPRINT INC	1263	518.62

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12/12/2025	635675	FRANCIS AVENUE HARDWARE	2279	18.54
12/12/2025	635676	CBS REPORTING INC	1035	402.58
12/12/2025	635677	AFSCME	1328	718.86
12/12/2025	635678	AFSCME	1328	110.00
12/12/2025	635679	UNIVERSAL PROTECTION SERVICE LP	2338	104,751.25
12/12/2025	635680	AMAZON CAPITAL SERVICES INC	2098	2,404.34
12/12/2025	635681	ANGELA REEVES	3075	50.00
12/12/2025	635682	ARCTIC LIGHTING & ELECTRIC LLC	2100	13,644.50
12/12/2025	635683	AMALG TRANSIT UNION #1015	1055	26,014.39
12/12/2025	635684	AMALG TRANSIT UNION #1598	1056	1,214.57
12/12/2025	635685	AUTO B CLEAN INC	1077	6,706.48
12/12/2025	635686	APPLEWAY CHEVROLET INC	1068	19.00
12/12/2025	635687	BATTERY SYSTEMS INC	1089	317.86
12/12/2025	635688	ROBERT J BERG	1099	136.38
12/12/2025	635689	THE BRAUN CORPORATION	1117	126.80
12/12/2025	635690	BDI	1022	1,264.69
12/12/2025	635691	BULLDOG ROOTER INC	1126	893.95
12/12/2025	635692	CALIFORNIA DEPARTMENT OF CHILD SUPPORT SERVICES	1130	1,620.90
12/12/2025	635693	LITHIA MOTORS SUPPORT SERVICES	1024	439.40
12/12/2025	635694	CANON FINANCIAL SERVICES INC	1154	568.05
12/12/2025	635695	CARDINAL INFRASTRUCTURE LLC	2059	14,000.00
12/12/2025	635696	COMMUNITY COLLEGES OF SPOKANE	1174	28,809.00
12/12/2025	635697	CDW-GOVERNMENT	1132	13,756.44
12/12/2025	635698	CONSOLIDATED ELECTRICAL DISTRIBUTORS	1133	244.17
12/12/2025	635699	CENTER FOR TRANSPORTATION AND THE ENVIRONMENT	2335	1,579.89
12/12/2025	635700	QWEST CORPORATION	1148	165.76
12/12/2025	635701	NCH CORPORATION	2853	1,942.25
12/12/2025	635702	CHILD SUPPORT ENFORCEMENT AGENCY	1825	392.30
12/12/2025	635703	CITY OF CHENEY - UTILITY	1158	870.89
12/12/2025	635704	CITY OF SPOKANE	1601	378.00
12/12/2025	635705	CITY OF SPOKANE	1601	914.30
12/12/2025	635706	CLEAN CONCEPTS GROUP INC	1471	33.22
12/12/2025	635707	COLEMAN OIL COMPANY LLC.	2683	198,039.26
12/12/2025	635708	COMCAST	1170	1,940.89
12/12/2025	635709	CROWN CASTLE INTERNATIONAL CORP.	2733	2,323.55
12/12/2025	635710	CUMMINS INC	1027	23,854.85
12/12/2025	635711	DELTA DENTAL OF WASHINGTON	1726	72,551.55
12/12/2025	635712	DELTA KITS INC.	2771	49.85
12/12/2025	635713	DEVRIES BUSINESS RECORDS MANAGEMENT INC	1766	1,467.00
12/12/2025	635714	DOW JONES & COMPANY	2698	198.56
12/12/2025	635715	DOWNTOWN SPOKANE DEVELOPMENT ASSOCIATION	1217	146.00
12/12/2025	635716	DEPARTMENT OF SOCIAL AND HEALTH SERVICES	1210	50.00
12/12/2025	635717	EMPLOYEE ADVISORY COUNCIL	1236	842.50
12/12/2025	635718	EARTHWORKS RECYCLING INC.	2816	242.50
12/12/2025	635719	EL JAY OIL CO INC	1003	32,564.72
12/12/2025	635720	EMBROIDERED SPORTSWEAR INC	1232	122.80
12/12/2025	635721	EMPLOYMENT SECURITY DEPARTMENT	1237	199.13
12/12/2025	635722	ETTER MCMAHON LAMBERSON VAN WERT & ORESKOVICH P.C.	2737	12,752.00
12/12/2025	635723	FASTENAL COMPANY	1249	3,026.97
12/12/2025	635724	FERGUSON ENTERPRISES INC	1252	92.58
12/12/2025	635725	FERNANDO VELASCO	3079	2,300.00
12/12/2025	635726	FIRST DIGITAL TELECOM	2730	1,421.36
12/12/2025	635727	FLEET EFORCE INC	2970	1,024.71
12/12/2025	635728	FRANCOTYP-POSTALIA INC	1878	171.80
12/12/2025	635729	FEDEX	1808	244.78
12/12/2025	635730	FREIGHTLINER NORTHWEST	1018	15,697.46
12/12/2025	635731	GALLS LLC	1271	5,111.15
12/12/2025	635732	THE GENERAL STORE	1956	157.09
12/12/2025	635733	GENFARE LLC	1268	2,093.27
12/12/2025	635734	GENSCO INC	2540	2,416.50
12/12/2025	635735	GIBSON'S NURSERY & LANDSCAPE SUPPLY INC	1278	220.75
12/12/2025	635736	GILLIG LLC	1279	29,030.57
12/12/2025	635737	W.W. GRAINGER INC	1285	3,927.61
12/12/2025	635738	GTS INTERIOR SUPPLY	1994	1,456.99
12/12/2025	635739	H & H BUSINESS SYSTEMS	1298	2,639.62
12/12/2025	635740	JEFFREY S SAYERS / JESSICA CRABTREE	3065	13,150.00
12/12/2025	635741	G-A-P SUPPLY CORP	1363	38.65
12/12/2025	635742	JON ADAMS	3080	6,800.00
12/12/2025	635743	KIRK'S AUTOMOTIVE INC	1007	1,689.00
12/12/2025	635744	LANDAU ASSOCIATES INC	3000	11,592.50
12/12/2025	635745	LEVEL 3 FINANCING, INC	3047	1,680.20
12/12/2025	635746	LIBERTY CONCRETE LLC	3034	125,187.91
12/12/2025	635747	LITHOGRAPHIC REPRODUCTIONS INC	1403	292.39
12/12/2025	635748	LOOMIS ARMORED US LLC	1408	0.00
12/12/2025	635749	LOWE'S COMPANIES, INC	2913	82.72
12/12/2025	635750	M & L SUPPLY CO INC	1413	2,017.18
12/12/2025	635751	MAGALDI & MAGALDI INC	1416	929.30
12/12/2025	635752	MAINTENANCE SOLUTIONS	1418	776.79

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12/12/2025	635753	MARLIN WINDOWS INC	2924	1,272.07
12/12/2025	635754	MCKINSTRY ESSENTION LLC	1422	432,133.68
12/12/2025	635755	MCMASTER-CARR SUPPLY CO	1423	234.53
12/12/2025	635756	MICHIGAN TRUCK SPRING OF SAGINAW INC	2634	858.96
12/12/2025	635757	Q49 SOLUTIONS LLC	2594	50.19
12/12/2025	635758	MODERN ELECTRIC WATER CO INC	1439	2,625.13
12/12/2025	635759	MOHAWK MANUFACTURING & SUPPLY CO	1011	387.38
12/12/2025	635760	MOTION AUTO SUPPLY INC	1012	3,450.73
12/12/2025	635761	MOUNTAIN DOG SIGN COMPANY INC	2663	206.91
12/12/2025	635762	MOUSER ELECTRONICS INC	1449	80.92
12/12/2025	635763	BLACK REALTY MANAGEMENT INC	1658	65,284.12
12/12/2025	635764	NAPA AUTO PARTS INC	1014	1,288.94
12/12/2025	635765	NATIONAL COLOR GRAPHICS INC	1455	3,216.27
12/12/2025	635766	THE AFTERMARKET PARTS COMPANY LLC	1015	32,740.21
12/12/2025	635767	CSWW INC	1102	212.42
12/12/2025	635768	NYS CHILD SUPPORT PROCESSING CENTER	3040	509.36
12/12/2025	635769	ONEBRIDGE BENEFITS INC	2880	267.00
12/12/2025	635770	OREILLY AUTO ENTERPRISES LLC	3011	9.97
12/12/2025	635771	PREMERA BLUE CROSS	1521	453,665.68
12/12/2025	635772	RC WORST & COMPANY INC	2516	648.29
12/12/2025	635773	RODDA PAINT CO.	2966	475.20
12/12/2025	635774	ROMAINE ELECTRIC CORPORATION	1548	2,012.78
12/12/2025	635775	S T A - WELL	1557	628.50
12/12/2025	635776	SAFETY-KLEEN SYSTEMS INC	1564	5,251.50
12/12/2025	635777	KRIS KREUTZER	2907	677.02
12/12/2025	635778	SBA TOWERS II LLC	1569	2,636.43
12/12/2025	635779	SENSKE LAWN & TREE CARE INC	2194	108.01
12/12/2025	635780	SIMPLIFILE LC	2375	314.96
12/12/2025	635781	SIX ROBBLEES INC	1017	719.78
12/12/2025	635782	SPOKANE PUBLIC FACILITIES DISTRICT	1941	1,022.00
12/12/2025	635783	SPOKANE ART SUPPLY INC	1599	369.59
12/12/2025	635784	THE SPOKESMAN REVIEW	1616	62.50
12/12/2025	635785	STA OPERATIONS	1556	217.58
12/12/2025	635786	SUMMIT REHABILITATION ASSOCIATES PLLC	1638	306.25
12/12/2025	635787	TERMINAL SUPPLY INC	1648	193.30
12/12/2025	635788	TESSCO INCORPORATED	1649	1,593.17
12/12/2025	635789	THE ENGRAVER INC	1242	165.14
12/12/2025	635790	THERMO KING NORTHWEST	1650	664.03
12/12/2025	635791	TRANSMACHINE MTT INC	2899	94.00
12/12/2025	635792	TRAPEZE SOFTWARE GROUP	1669	19,804.93
12/12/2025	635793	TWILIO INC	2994	1,107.41
12/12/2025	635794	UNIFIRST CORPORATION	2868	4,051.18
12/12/2025	635795	USSC ACQUISITION CORP	1676	683.69
12/12/2025	635796	VANNER INC	2534	3,507.78
12/12/2025	635797	JEFFREY OIEN	2155	380.76
12/12/2025	635798	CARACAL ENTERPRISES LLC	2419	18.22
12/12/2025	635799	VERIZON WIRELESS LLC	1686	13,093.04
12/12/2025	635800	AMERICAN FEDERATION OF STATE COUNTY 2 WA COUNCIL	1705	1,674.39
12/12/2025	635801	STATE OF WASHINGTON DEPARTMENT OF REVENUE	1767	272.97
12/12/2025	635802	WESTINGHOUSE AIR BRAKE TECHNOLOGIES CORP	2507	761.19
12/12/2025	635803	WALTER E NELSON CO	1721	10,066.18
12/12/2025	635804	WASHINGTON STATE DEPARTMENT OF TRANSPORTATION	1709	303.02
12/12/2025	635805	WASTE MANAGEMENT RECYCLE AMERICA	1702	240.25
12/12/2025	635806	WENDLE MOTORS INCORPORATED	1021	6,199.41
12/12/2025	635807	WESCO GROUP LLC	2368	5,550.51
12/12/2025	635808	THE W.W. WILLIAMS COMPANY	2870	5,321.69
12/12/2025	635809	WASHINGTON STATE TRANSIT ASSOC	1715	217.20
12/12/2025	635810	ZAYO GROUP LLC	2321	41,474.31
12/19/2025	635811	A TO Z RENTALS	1033	335.41
12/19/2025	635812	ABCORP NA INC	2814	1,818.25
12/19/2025	635813	ABM INDUSTRY GROUPS LLC	1066	2,471.13
12/19/2025	635814	ASH & ROWAN HARDWARE LLC	2278	51.01
12/19/2025	635815	CBS REPORTING INC	1035	121.35
12/19/2025	635816	AIRGAS, INC	3063	444.96
12/19/2025	635817	ALBERTSONS COMPANIES, INC	3055	450.00
12/19/2025	635818	ALL-STAR AUTO GLASS LLC	2983	217.80
12/19/2025	635819	AMAZON CAPITAL SERVICES INC	2098	5,232.52
12/19/2025	635820	STEVEN W NILES JR	2276	17.41
12/19/2025	635821	NORTHWEST INDUSTRIAL SERVICES LLC	1058	297.74
12/19/2025	635822	NORTHWEST CENTER SERVICES	2271	61,064.96
12/19/2025	635823	AVISTA CORPORATION	1081	37,611.83
12/19/2025	635824	AVISTA UTILITIES	1081	15,342.10
12/19/2025	635825	B & H FOTO & ELECTRONICS CORP	1082	571.99
12/19/2025	635826	BUDINGER & ASSOCIATES INC	2149	23,717.15
12/19/2025	635827	BULLDOG ROOTER INC	1126	3,763.06
12/19/2025	635828	LITHIA MOTORS SUPPORT SERVICES	1024	606.21
12/19/2025	635829	CDW-GOVERNMENT	1132	4,938.68
12/19/2025	635830	QWEST CORPORATION	1148	255.31

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12/19/2025	635831	CHEM-RITE INC	2984	2,563.85
12/19/2025	635832	CITY OF MEDICAL LAKE	1424	93.00
12/19/2025	635833	CITY OF SPOKANE	1601	11,170.21
12/19/2025	635834	KELLY S SMITH JOHNSTON	2946	750.00
12/19/2025	635835	COLEMAN OIL COMPANY LLC.	2683	58,178.14
12/19/2025	635836	COMPUNET INC	1166	53,414.65
12/19/2025	635837	CONSOLIDATED IRRIGATION	1177	54.50
12/19/2025	635838	COSTAR REALTY INFORMATION INC.	2851	514.26
12/19/2025	635839	CORPORATE TRANSLATION SERVICES INC	2158	28.01
12/19/2025	635840	D-MCP CONSTRUCTION LLC	2536	7,954.60
12/19/2025	635841	DOWNTOWN SPOKANE DEVELOPMENT ASSOCIATION	1217	5,775.00
12/19/2025	635842	EMBROIDERED SPORTSWEAR INC	1232	117.35
12/19/2025	635843	FASTENAL COMPANY	1249	104.25
12/19/2025	635844	FISERV-FIRST DATA MERCHANT SERVICES CORPORATION	1257	10,054.98
12/19/2025	635845	FIRST TRANSIT INC	2430	617,019.04
12/19/2025	635846	FLEET EFORCE INC	2970	218.20
12/19/2025	635847	FEDERAL EXPRESS CORPORATION	1808	1,121.64
12/19/2025	635848	FEDEX	1808	283.82
12/19/2025	635849	FREIGHTLINER NORTHWEST	1018	7,060.23
12/19/2025	635850	GALLS LLC	1271	3,130.36
12/19/2025	635851	GILLIG LLC	1279	14,505.92
12/19/2025	635852	W.W. GRAINGER INC	1285	2,193.68
12/19/2025	635853	H & H BUSINESS SYSTEMS	1298	498.52
12/19/2025	635854	HOGAN MFG INC	1008	141.40
12/19/2025	635855	INLAND FIRST AID AND SAFETY	2895	844.06
12/19/2025	635856	JACOBS ENGINEERING GROUP INC	2285	2,644.36
12/19/2025	635857	G-A-P SUPPLY CORP	1363	554.91
12/19/2025	635858	KERSHAW'S INC	1374	120.67
12/19/2025	635859	KEYSTONE PEER REVIEW ORGANIZATION LLC	2840	1,461.15
12/19/2025	635860	KIRK'S AUTOMOTIVE INC	1007	5,421.70
12/19/2025	635861	NAVITABS	1950	425.49
12/19/2025	635862	LIBERTY CONCRETE LLC	3034	52,077.46
12/19/2025	635863	LIBERTY LAKE SEWER AND WATER DISTRICT	1396	167.59
12/19/2025	635864	LITHOGRAPHIC REPRODUCTIONS INC	1403	1,468.48
12/19/2025	635865	MAINTENANCE SOLUTIONS	1418	342.15
12/19/2025	635866	MCGUIRE BEARING COMPANY	1010	66.75
12/19/2025	635867	MCKINSTRY ESSENTION LLC	1422	107,545.68
12/19/2025	635868	MOHAWK MANUFACTURING & SUPPLY CO	1011	546.63
12/19/2025	635869	MOTION AUTO SUPPLY INC	1012	37.77
12/19/2025	635870	MOTOROLA SOLUTIONS INC	1448	2,429.92
12/19/2025	635871	BLACK REALTY MANAGEMENT INC	1658	24,850.91
12/19/2025	635872	NAPA AUTO PARTS INC	1014	3,733.85
12/19/2025	635873	NATIONAL COLOR GRAPHICS INC	1455	258.57
12/19/2025	635874	THE AFTERMARKET PARTS COMPANY LLC	1015	12,996.78
12/19/2025	635875	NORLIFT INC	1470	1,472.85
12/19/2025	635876	CSWW INC	1102	743.04
12/19/2025	635877	OFFICE DEPOT INC	1483	849.89
12/19/2025	635878	OFFICE OF MINORITY AND WOMENS BUSINESS ENTERPRISES	1481	4,787.84
12/19/2025	635879	OREILLY AUTO ENTERPRISES LLC	3011	72.66
12/19/2025	635880	THE PAPE GROUP INC	1860	65.08
12/19/2025	635881	PURE FILTRATION PRODUCTS INC	1531	730.01
12/19/2025	635882	MULTI SERVICE TECHNOLOGY SOLUTIONS INC	2146	231.82
12/19/2025	635883	REHN & ASSOCIATES	2395	332.00
12/19/2025	635884	RODDA PAINT CO.	2966	260.94
12/19/2025	635885	SAMSARA INC	2872	1,259,706.93
12/19/2025	635886	SHELBY A ALLISON	2955	1,700.00
12/19/2025	635887	THE SHERWIN-WILLIAMS CO	1580	399.32
12/19/2025	635888	SIX ROBBLEES INC	1017	637.06
12/19/2025	635889	WICK ENTERPRIZES LLC	2008	1,468.00
12/19/2025	635890	SPOKANE COUNTY SOLID WASTE	1603	705.40
12/19/2025	635891	SPOKANE COUNTY ENVIRONMENTAL SERVICES	1603	445.76
12/19/2025	635892	SPOKANE HOUSE OF HOSE INC	1605	107.31
12/19/2025	635893	SPOKANE POWER TOOL	1608	41.44
12/19/2025	635894	DGT ENTERPRISES LLC	2670	11,338.80
12/19/2025	635895	SPORTWORKS GLOBAL LLC	1617	207.73
12/19/2025	635896	STONEWAY ELECTRIC SUPPLY CO	1633	256.18
12/19/2025	635897	TRAPEZE SOFTWARE GROUP	1669	909.06
12/19/2025	635898	UNIFIRST CORPORATION	2868	10,325.54
12/19/2025	635899	UNITED PARCEL SERVICE INC	1683	25.50
12/19/2025	635900	UTILITIES PLUS	2606	8.00
12/19/2025	635901	APRIL WALLACE	3046	48.00
12/19/2025	635902	WASTE MANAGEMENT SPOKANE	1702	438.47
12/19/2025	635903	WENDLE MOTORS INCORPORATED	1021	260.96
12/19/2025	635904	WHITES BOOTS INC	1744	136.36
12/19/2025	635905	WHITWORTH WATER DISTRICT	1746	61.92
12/19/2025	635906	WILBUR-ELLIS COMPANY	1747	841.15
12/19/2025	635907	THE W.W. WILLIAMS COMPANY	2870	380.70
12/19/2025	635908	WASHINGTON STATE TRANSIT ASSOC	1715	365.30

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12/24/2025	635909	A TO Z RENTALS	1033	678.99
12/24/2025	635910	ASH & ROWAN HARDWARE LLC	2278	25.16
12/24/2025	635911	FRANCIS AVENUE HARDWARE	2279	121.28
12/24/2025	635912	JANT GROUP II	2263	285.09
12/24/2025	635913	IRIS GROUP HOLDINGS	2462	4,973.20
12/24/2025	635914	AIRGAS, INC	3063	243.24
12/24/2025	635915	ALCOBRA METALS INC	2140	736.08
12/24/2025	635916	ALL-STAR AUTO GLASS LLC	2983	716.46
12/24/2025	635917	AMAZON CAPITAL SERVICES INC	2098	7,649.08
12/24/2025	635918	STEVEN W NILES JR	2276	268.35
12/24/2025	635919	NORTHWEST INDUSTRIAL SERVICES LLC	1058	156.37
12/24/2025	635920	AMERICAN PUBLIC TRANSPORTATION ASSOCIATION	1060	934.00
12/24/2025	635921	THE ARC OF SPOKANE	2361	5,967.83
12/24/2025	635922	BROADWAY INDUSTRIAL SUPPLY CO LLC	1120	62.73
12/24/2025	635923	CLARY LONGVIEW LLC	2611	45,052.12
12/24/2025	635924	BUDINGER & ASSOCIATES INC	2149	1,335.47
12/24/2025	635925	CAMERON-REILLY LLC	1137	36,321.07
12/24/2025	635926	CANON FINANCIAL SERVICES INC	1154	2,171.89
12/24/2025	635927	CONSOLIDATED ELECTRICAL DISTRIBUTORS	1133	283.66
12/24/2025	635928	CHEMETALL US, INC	3027	1,156.46
12/24/2025	635929	CITY OF SPOKANE	1601	144.44
12/24/2025	635930	COFFMAN ENGINEERS INC	1162	95,277.31
12/24/2025	635931	COLEMAN OIL COMPANY LLC.	2683	98,245.07
12/24/2025	635932	CONSOLIDATED SUPPLY CO	2956	217.56
12/24/2025	635933	CONTINENTAL DOOR COMPANY	1986	36,572.04
12/24/2025	635934	CUMMINS INC	1027	18,492.99
12/24/2025	635935	EARTHWORKS RECYCLING INC.	2816	222.50
12/24/2025	635936	EDGE CONSTRUCTION SUPPLY INC	1224	16.35
12/24/2025	635937	EL JAY OIL CO INC	1003	19,025.28
12/24/2025	635938	FASTENAL COMPANY	1249	2,658.87
12/24/2025	635939	V02 COLLECTION INC.	2860	752.44
12/24/2025	635940	FRANCOTYP-POSTALIA INC	1878	170.20
12/24/2025	635941	FREIGHTLINER NORTHWEST	1018	2,234.99
12/24/2025	635942	GALLAGHER HEALTHINVEST FSA	3084	139,910.00
12/24/2025	635943	GALLS LLC	1271	3,553.47
12/24/2025	635944	GENFARE LLC	1268	2,677.39
12/24/2025	635945	GILLIG LLC	1279	3,990.55
12/24/2025	635946	GLOBAL EQUIPMENT COMPANY INC	1280	96.22
12/24/2025	635947	GMCO CORPORATION	2623	8,101.70
12/24/2025	635948	W.W. GRAINGER INC	1285	3,492.28
12/24/2025	635949	GRIMCO INC	2696	815.25
12/24/2025	635950	HUMANIX CORP	1329	186.25
12/24/2025	635951	ARCADIS A CALIFORNIA PARTNERSHIP	1336	10,016.63
12/24/2025	635952	JACOBS ENGINEERING GROUP INC	2285	4,344.60
12/24/2025	635953	KATHRYN LYNN HOLMES	3069	1,189.00
12/24/2025	635954	KERSHAW'S INC	1374	26.02
12/24/2025	635955	KIRK'S AUTOMOTIVE INC	1007	135.00
12/24/2025	635956	KPFF INC	2510	63,415.78
12/24/2025	635957	LITHOGRAPHIC REPRODUCTIONS INC	1403	812.78
12/24/2025	635958	LOWE'S COMPANIES, INC	2913	323.75
12/24/2025	635959	M & L SUPPLY CO INC	1413	148.13
12/24/2025	635960	MCGUIRE BEARING COMPANY	1010	78.18
12/24/2025	635961	MOMAR INC	1441	1,655.59
12/24/2025	635962	MOON SHADOW ETCHERS INC.	2770	1,778.71
12/24/2025	635963	MOTION AUTO SUPPLY INC	1012	64.17
12/24/2025	635964	MOTOROLA SOLUTIONS INC	1448	974.05
12/24/2025	635965	MUNCIE RECLAMATION AND SUPPLY CO	1013	7,626.44
12/24/2025	635966	BLACK REALTY MANAGEMENT INC	1658	12,926.39
12/24/2025	635967	NANONATION INC	2554	3,652.90
12/24/2025	635968	NAPA AUTO PARTS INC	1014	913.84
12/24/2025	635969	NATIONAL COLOR GRAPHICS INC	1455	2,898.79
12/24/2025	635970	THE AFTERMARKET PARTS COMPANY LLC	1015	23,098.28
12/24/2025	635971	NEWARK ELEMENT14	1463	566.99
12/24/2025	635972	NORTHWEST INTERPRETERS INC.	2712	1,946.40
12/24/2025	635973	O'REILLY AUTO ENTERPRISES LLC	3011	352.70
12/24/2025	635974	DANA COLE	903	56.34
12/24/2025	635975	Matthew Boyle	900	38.21
12/24/2025	635976	Matthew Boyle	900	38.21
12/24/2025	635977	PHOENIX MOTOR INC	2885	365.44
12/24/2025	635978	ALLISON POWERS	3058	61,800.00
12/24/2025	635979	WILPAT ENTERPRISES INC	1550	250.38
12/24/2025	635980	SAFETY-KLEEN SYSTEMS INC	1564	2,192.46
12/24/2025	635981	BECKI B COACHING, LLC	2982	300.00
12/24/2025	635982	SECURITAS TECHNOLOGY CORP	2967	347.43
12/24/2025	635983	SPOKANE COUNTY ENVIRONMENTAL SERVICES	1603	28.18
12/24/2025	635984	SPOKANE HOUSE OF HOSE INC	1605	62.37
12/24/2025	635985	SPOKANE POWER TOOL	1608	22.89
12/24/2025	635986	STONEWAY ELECTRIC SUPPLY CO	1633	49.93

<u>Check Date</u>	<u>Check #</u>	<u>Payee</u>	<u>Reference</u>	<u>Amount</u>
12/24/2025	635987	SUMMIT LAW GROUP PLLC	1637	1,958.00
12/24/2025	635988	TERMINAL SUPPLY INC	1648	803.23
12/24/2025	635989	THE ENGRAVER INC	1242	348.48
12/24/2025	635990	THE WRIGHT GROUP LLC	1664	599.94
12/24/2025	635991	WALTER E NELSON CO	1721	9,683.37
12/24/2025	635992	WENDLE MOTORS INCORPORATED	1021	1,876.00
12/24/2025	635993	THE W.W. WILLIAMS COMPANY	2870	629.97
12/24/2025	635994	VERIZON	2142	3,619.71
12/24/2025	635995	ZIPLINE COMMUNICATIONS INC	2492	6,515.50
12/26/2025	635996	ABADAN	1034	464.28
12/26/2025	635997	AFSCME	1328	684.92
12/26/2025	635998	AFSCME	1328	106.00
12/26/2025	635999	AK CHILD SUPPORT	3085	99.23
12/26/2025	636000	AMALG TRANSIT UNION #1015	1055	25,898.28
12/26/2025	636001	AMALG TRANSIT UNION #1598	1056	1,214.57
12/26/2025	636002	AMALGAMATED TRANSIT UNION	1057	205.11
12/26/2025	636003	CALIFORNIA DEPARTMENT OF CHILD SUPPORT SERVICES	1130	1,620.90
12/26/2025	636004	QWEST CORPORATION	1148	41.41
12/26/2025	636005	CHILD SUPPORT ENFORCEMENT AGENCY	1825	392.30
12/26/2025	636006	COFFMAN ENGINEERS INC	1162	31,099.67
12/26/2025	636007	DEPARTMENT OF SOCIAL AND HEALTH SERVICES	1210	50.00
12/26/2025	636008	EMPLOYEE ADVISORY COUNCIL	1236	834.50
12/26/2025	636009	INLAND FIRST AID AND SAFETY	2895	777.28
12/26/2025	636010	NYS CHILD SUPPORT PROCESSING CENTER	3040	509.36
12/26/2025	636011	S T A - WELL	1557	627.50
12/26/2025	636012	AMERICAN FEDERATION OF STATE COUNTY 2 WA COUNCIL	1705	1,628.63
12/26/2025	636013	STATE OF WASHINGTON DEPARTMENT OF REVENUE	1767	275.67
TOTAL DECEMBER ACCOUNTS PAYABLE				5,779,945.11
12/1/2025-12/31/2025	ACH	WORKER'S COMPENSATION	2286	213,281.75
TOTAL DECEMBER WORKER'S COMPENSATION DISBURSEMENTS				213,281.75
12/12/2025	731466-731495	PAYROLL AND TAXES PR 25, 2025	VARIES	3,055,617.95
12/26/2025	731496-731522	PAYROLL AND TAXES PR 26, 2025	VARIES	2,401,142.84
TOTAL DECEMBER PAYROLL AND TAXES				5,456,760.79
12/19/2025	ACH	WA STATE - DOR (EXCISE TAX)	1767	6,411.60
TOTAL DECEMBER EXCISE AND LEASEHOLD TAX DISBURSEMENT				6,411.60
12/26/2025	ACH	WFG NATIONAL TITLE COMPANY OF EASTERN WA	1767	1,402,266.06
TOTAL DECEMBER LAND AQUISITION DISBURSEMENT				1,402,266.06
TOTAL DECEMBER DISBURSEMENTS FROM TO1 ACCOUNTS				12,858,665.31
TOTAL DECEMBER DISBURSEMENTS FROM TO5 TRAVEL ADVANCE ACCOUNT				0.00
TOTAL DECEMBER DISBURSEMENTS TO1 & TO5 ACCOUNTS				12,858,665.31

Presented To: Board of Directors

Referral Committee: n/a

Title: PUBLIC WORKS CONTRACTS UNDER \$35,000: FINAL ACCEPTANCE

Submitted by: Jordan Hayes-Horton, Director of Procurement

Purpose: For decision.

Recommendation: Approve, by motion, acceptance of the attached contracts as complete and authorize release of retainage security subject to receipt of Department of Labor & Industries approved prevailing wage affidavits.

Attachments and/or

Online Links: Table of Public Works Contracts Under \$35,000

SUMMARY: Per RCW 39.08.030, all Public Works contracts require acceptance for completion by the STA Board of Directors and an approved affidavit of wages paid from the Washington State Department of Labor & Industries.

Public Works contracts with a value of \$35,000 or more (before tax) also require release of retainage authorization from the Washington State Employment Security Department, Department of Revenue, & Department of Labor & Industries. These contracts are presented individually to the Board for approval as part of the consent agenda when needed.

The attached table summarizes projects below \$35,000 ready for acceptance by the Board.

SPOKANE TRANSIT AUTHORITY

Staff Report: Agenda Item 7C

Presented to: STA Board of Directors

SUBJECT: PUBLIC WORKS CONTRACTS UNDER \$35,000: FINAL ACCEPTANCE

Purchase Order/ Contract Number	Project Description	Contractor	Purchase Order/ Contract Value	Substantial Completion Date of the Work
20250697	Plaza Fall Window Cleaning	ABM Industry Groups, LLC	\$2,601.19	11/8/2025
20252734	Plaza Sewer Ejector Pump Repair	RC Worst & Company, Inc.	\$751.64	12/4/2025
20250653	Plaza Drain Jetting	Bulldog Rooter, Inc.	\$11,659.52	12/9/2025
20252733	Plaza ADA Door Closer Repair	Marlin Windows, Inc.	\$2,189.00	12/18/2025
20253070	Plaza Annual Door Maintenance	Marin Windows, Inc.	\$4,274.25	12/18/2025
20251711	Boone NW Garage Exterior Wall Repair - Door 9	Garco Construction, Inc.	\$27,082.00	12/19/2025
20250359	Annual Camera & Badge Access Service Maintenance	Everon, LLC	\$20,165.00	12/31/2025



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Board Action-Consent Agenda
Meeting Date: January 22, 2026
Agenda Item: 7D

Presented To: Board of Directors
Referral Committee: n/a
Title: BOONE CAMPUS SECURITY CAMERA REPLACEMENT: FINAL ACCEPTANCE
Submitted by: Jordan Hayes-Horton, Director of Procurement

Purpose: For decision.
Recommendation: Approve, by motion, acceptance of the contract with Everon, LLC for the Boone Campus Security Camera Replacement Project as complete and authorize release of retainage security subject to the receipt of such certificates and releases as are required by law.
Attachments and/or Online Links: n/a

SUMMARY: All Public Works contracts require STA Board of Directors acceptance for completion.

Public Works Contract for:	Boone Campus Security Camera Replacement
Purchase Order Number:	20250669
Contractor:	Everon, LLC
Project Start:	March 14, 2025
Substantial Completion:	December 12, 2022
Final Completion:	December 12, 2025
Scope of Work:	Upgrade existing Boone Campus security cameras and add additional cameras for improved coverage. Upgrade recorders.

Contract Authority, Including Contingency	N/A
Awarded Contract	\$352,835.89
Additive Change Orders (Applied Contingency)	(\$0.00)
Deductive Amount	(\$0.00)
Total Final Contract Value	\$353,159.59 (2025 tax increase)
Unspent	\$0



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Board Action-Consent Agenda
Meeting Date: January 22, 2026
Agenda Item: 7E

Presented To: Board of Directors
Referral Committee: n/a
Title: PLAZA ROTUNDA 1 FURNITURE: FINAL ACCEPTANCE
Submitted by: Jordan Hayes-Horton, Director of Procurement

Purpose: For decision.
Recommendation: Approve, by motion, acceptance of the contract with Business Interiors of Idaho, *dba* Freeform Interiors, for the Plaza Rotunda 1 Furniture Project as complete and authorize release of retainage security subject to the receipt of such certificates and releases as are required by law.

Attachments and/or Online Links: n/a

SUMMARY: All Public Works contracts require STA Board of Directors acceptance for completion.

Public Works Contract for:	Plaza Rotunda 1 Furniture
Purchase Order Number:	20251577
Contractor:	Business Interiors of Idaho <i>dba</i> Freeform Interiors
Project Start:	September 1, 2025
Substantial Completion:	October 1, 2025
Final Completion:	October 1, 2025
Scope of Work:	Acquire, deliver and install furniture for the Plaza Rotunda 1. STA created eleven (11) workstations for Security, as well as installing a conference table and some soft seating.

Contract Authority, Including Contingency	N/A
Awarded Contract	\$61,231.17
Additive Change Orders (Applied Contingency)	(\$0.00)
Deductive Amount	(\$0.00)
Total Final Contract Value	\$61,231.17
Unspent	\$0



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Board Action-Other
Meeting Date: January 22, 2026
Agenda Item: 8A

Presented To: Board of Directors
Referral Committee: n/a
Title: ELECTION OF 2026 CHAIR PRO TEMPORE
Submitted by: Lance Speirs, 2026 Board Chair

Purpose: For decision.
Recommendation: By motion, nominate and vote on the election of the Chair Pro Tempore for the 2026 calendar year.
Attachments and/or Online Links: n/a

SUMMARY: In accordance with existing STA Bylaws Article VI, Sec. 4.1, the Board shall select a Chairperson Pro Tempore from among its voting members. This person is elected to serve a one-year term. Typically, the Chairperson Pro Tempore is selected from the representative category identified for the Chairperson role in the succeeding year.

The City of Spokane is the jurisdiction (i.e. representative category) in the rotation for the position of Chairperson in 2027.

The Bylaws also state that this selection requires a majority of five votes.



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Board Action – Committee Recommendation

Meeting Date: January 22, 2026

Agenda Item: **9A**

Presented To: Board of Directors
Referral Committee: Board Operations Committee
Title: APPOINTMENT OF BOARD MEMBERS AND CHAIRS TO PLANNING & DEVELOPMENT AND PERFORMANCE MONITORING & EXTERNAL RELATIONS COMMITTEES
Submitted by: Lance Speirs, STA Board Chair

Purpose: For decision.
Recommendation: Confirm, by motion, the Board Chair’s appointment of Members and Chairs to the Planning & Development and Performance Monitoring & External Relations Committees, as presented.
Attachments and/or Online Links: STAFF REPORT – PROPOSED COMMITTEE & CHAIR APPOINTMENTS PLANNING & DEVELOPMENT AND PERFORMANCE MONITORING & EXTERNAL RELATIONS COMMITTEE

SUMMARY: The STA Board Chair appoints the Board members and Chairs of STA’s Planning & Development (P&D) Committee and the Performance Monitoring & External Relations (PMER) Committee for the coming year, subject to confirmation by the Board. The Chief Executive Officer is an ex-officio member of all Board committees.

The Board Chair’s proposed 2026 P&D and PMER committee appointments were presented at the Board Operations meeting and are attached for reference.

SPOKANE TRANSIT AUTHORITY

Staff Report: Agenda Item **9A**

Presented to: STA Board of Directors

SUBJECT: PROPOSED COMMITTEE & CHAIR APPOINTMENTS PLANNING & DEVELOPMENT AND PERFORMANCE MONITORING & EXTERNAL RELATIONS COMMITTEE

Planning & Development (P&D) Committee

Committee meets 1st Wednesday at 10:00 a.m.

1. **Kitty Klitzke, City of Spokane, Chair**
2. Al French, Spokane County
3. Pam Haley, City of Spokane Valley
4. Sarah Dixit, City of Spokane
5. Dan Dunne, Small Cities (Liberty Lake) (Ex-Officio)
6. Elsa Martin, Small Cities (Cheney) (Ex-Officio)
7. Rhonda Bowers, Labor Representative (Non-Voting)
8. Karl Otterstrom, CEO* (Ex-Officio)

Performance Monitoring & External Relations (PMER) Committee

Committee meets 1st Wednesday of the month at 1:30

1. **Tim Hattenburg, City of Spokane Valley, Chair**
2. Josh Kerns, Spokane County
3. Zack Zappone, City of Spokane
4. Michael Cathcart, City of Spokane
5. Dan Sander, Small Cities (Millwood) (Ex-Officio)
6. Bill Campbell, Small Cities (Airway Heights) (Ex-Officio)
7. Karl Otterstrom, CEO* (Ex-Officio)

Jurisdiction Representative Categories

City of Spokane – 4 representatives (1 expected to serve as Chair Pro Tempore in 2026)

Spokane County – 2 representatives

City of Spokane Valley – 2 representatives

Small Cities – 5 representatives (1 each - Airway Heights, Millwood, Liberty Lake, Cheney, and Medical Lake as Chair 2026)

Labor Representative – 1 representative

**Approval not required for CEO*



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Board Action-Committee Recommendation
Meeting Date: January 22, 2026
Agenda Item: 9B

Presented To: Board of Directors
Referral Committee: Board Operations Committee
Title: APPOINTMENT OF BOARD MEMBERS TO BOARD OPERATIONS COMMITTEE
Submitted by: Lance Speirs, STA Board Chair

Purpose: For decision.
Recommendation: Confirm, by motion, the Board Chair’s appointments to the Board Operations Committee as presented.
Attachments and/or Online Links: STAFF REPORT – PROPOSED BOARD OPERATIONS COMMITTEE APPOINTMENTS

SUMMARY:

Pursuant to Resolution No. 832-24, the Board Operations Committee is automatically composed of:

- Chair of STA Board (also chairs Board Operations Committee)
- Chair of Performance Monitoring & External Relations Committee
- Chair of Planning & Development Committee
- Chair Pro Tempore of the Board
- Chief Executive Officer in an ex-officio capacity

In any calendar year in which the composition listed above does not include at least one Director appointed by the legislative body of each of the governments or groups of governments appointing Directors to the Board, the Chair of the Board shall make such additional appointments to the Board Operations Committee as are needed to provide for such representation.

The Board Chair’s proposed 2026 Board Operations Committee appointments were presented at the Board Operations meeting and are attached for reference

SPOKANE TRANSIT AUTHORITY

Staff Report: Agenda Item **9B**

Presented to: Board of Directors

SUBJECT: PROPOSED BOARD OPERATIONS COMMITTEE APPOINTMENTS

Board Operations Committee

Committee meets 2nd Wednesday at 1:30 a.m.

1. ***Lance Speirs, Small Cities, Medical Lake, 2026 Chair***
2. Kitty Klitzke, City of Spokane, Chair Pro Tempore (Chair P&D)
3. Tim Hattenburg, City of Spokane Valley (Chair PMER)
4. Al French, Spokane County
5. Karl Otterstrom, CEO (*Ex-Officio*) *

**Approval not required for CEO.*



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Chair Report
Meeting Date: January 22, 2026
Agenda Item: 10A

Presented To: Board of Directors
Referral Committee: n/a
Title: BOARD OPERATIONS CHAIR REPORT
Submitted by: Lance Speirs, Committee & Board Chair

Purpose: For information.
Recommendation: n/a
Attachments and/or Online Links: n/a

SUMMARY: A verbal report will be given at the Board meeting.



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Chair Report
Meeting Date: January 22, 2026
Agenda Item: 11A

Presented To: Board of Directors
Referral Committee: n/a
Title: PLANNING & DEVELOPMENT COMMITTEE CHAIR REPORT
Submitted by: n/a

Purpose: For information.
Recommendation: n/a
**Attachments and/or
Online Links:** n/a

SUMMARY: There was no Planning & Development Committee meeting in January.



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Chair Report

Meeting Date: January 22, 2026

Agenda Item: **12A**

Presented To: Board of Directors

Referral Committee: n/a

Title: PERFORMANCE MONITORING & EXTERNAL RELATIONS CHAIR REPORT

Submitted by: n/a

Purpose: For information.

Recommendation: n/a

Attachments and/or

Online Links: n/a

SUMMARY: There was no Performance Monitoring & External Relations meeting in January.



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Board Information

Meeting Date: January 22, 2026

Agenda Item: **14A**

Presented To: Board of Directors
Referral Committee: n/a
Title: COMMITTEE MINUTES
- Board Operations Committee
Submitted by: Dana Infalt, Clerk of the Authority

Purpose: For information.

Recommendation: n/a

Attachments and/or

Online Links: n/a

SUMMARY: The December 10, 2025, minutes of the Board Operations Committee were approved at the January 14, 2026, meeting and are attached.

There were no Planning & Development or Performance Monitoring & External Relations Committee meetings in January.

Spokane Transit Authority
1230 West Boone Avenue
Spokane, Washington 99201-2686
(509) 325-6000

BOARD OPERATIONS COMMITTEE MEETING

Minutes of the December 10, 2025, Meeting

Spokane Transit Authority, 1230 W. Boone Avenue, Spokane, WA
w/ Virtual Public Viewing Option

MEMBERS PRESENT

Pam Haley, City of Spokane Valley, *Chair*
Lance Speirs, Small Cities Representative
(Medical Lake), *Chair Pro Tempore*
Kitty Klitzke, City of Spokane
Al French, Spokane County
Tim Hattenburg, City of Spokane Valley
Non-Voting
Karl Otterstrom, STA CEO, *Ex Officio*

STAFF PRESENT

Brandon Rapez-Betty, Chief Operations Officer
Carly Cortright, Chief Communications &
Customer Service Officer
Emily Poole, Interim Chief Planning &
Development Officer
Kade Peterson, Chief Information Officer
Nancy Williams, Chief Human Resources Officer
Robert Hamud, Chief Financial Officer
Dana Infalt, Clerk of the Authority
Amie Blain, Executive Assistant to the Chief Financial
Officer and Chief Information Officer

MEMBERS ABSENT

None

STAFF ABSENT

None

PROVIDING LEGAL COUNSEL

Megan Clark, Etter, McMahon, Lamberson,
Van Wert & Oreskovich, P.C.

1. **CALL TO ORDER AND ROLL CALL**

Chair Haley called the meeting to order at 1:30 p.m. Ms. Infalt conducted roll call.

2. **APPROVE COMMITTEE AGENDA**

**Mr. Speirs moved to approve the agenda as amended with the removal of the Executive Session.
Mr. French seconded, and the motion passed unanimously.**

3. **CHAIR'S COMMENTS**

None

4. COMMITTEE ACTION

A. November 12, 2025, Committee Meeting Minutes

Mr. Speirs moved to approve the November 12, 2025, Committee meeting minutes as submitted. Mr. French seconded, and the motion passed unanimously.

5. COMMITTEE ACTION/DISCUSSION

A. Consent Agenda

i. 2026 Board & Committee Meeting Calendar

Ms. Infalt reviewed the proposed calendar for 2026 with the Committee and noted exceptions for meetings in January, August, and October. The Committee discussed potential quorum challenges for the dates of April 8 and July 1.

Mr. French moved to recommend the Board approve the 2026 Board & Committee Meeting Calendar. Mr. Speirs seconded, and the motion passed unanimously.

ii. Proposed CEO Performance Evaluation Framework

Chair Haley, Mr. Otterstrom, and Ms. Williams shared the Proposed CEO Performance Evaluation Framework with the Committee. Mr. Otterstrom recommended implementing research or a survey gathering feedback from key community stakeholders with a recommendation from the Committee to include all education rather than limiting to higher education. Ms. Williams shared the proposed evaluation process with the Committee. After Committee discussion, Mr. Otterstrom agreed to incorporate a CEO personal work plan into the framework.

Ms. Klitzke moved to recommend the Board approve the Proposed CEO Performance Evaluation Framework as amended. Mr. French seconded, and the motion passed unanimously.

6. BOARD ATTENDANCE REVIEW

Mr. Otterstrom reviewed Board attendance from July 1 through November 30, 2025, with the Committee, and no concerns were noted.

7. 2026 BOARD OPERATIONS COMMITTEE WORK PROGRAM

Mr. Otterstrom shared the proposed work program with the Committee noting the timing of House Bill 1418 in May (HB 1418 - 2025-26: Adding two voting members that are transit users to the governing body of public transportation benefit areas) and the potential resulting ballot measure.

Chair Haley asked the Committee to amend the agenda by moving the Committee Chair Reports to item 8 since Mr. French had to leave the meeting within the following few minutes.

Mr. French moved to amend the Board Operations Committee agenda for December 10, 2025, by moving the Committee Chair Reports to item 8. Mr. Speirs seconded, and the motion passed unanimously.

8. COMMITTEE CHAIR REPORTS

A. Lance Speirs, Chair, Performance Monitoring & External Relations

Mr. Speirs shared discussion from the Performance Monitoring & External Relations meeting on December 3, 2025, regarding the PMER Committee’s desire for opportunities to impact STA policy.

B. Tim Hattenburg, Chair, Planning & Development (P&D)

Mr. Hattenburg shared the items presented at the Planning & Development Committee meeting on December 3, 2025.

9. NEW BOARD MEMBER ORIENTATION PLAN

Mr. Otterstrom presented historical Board Orientation processes with the Committee. Potential changes were discussed including adding Small Cities and incorporating training regarding governance basics.

10. BOARD OF DIRECTORS DRAFT AGENDA DECEMBER 18, 2025

Ms. Klitzke moved to approve the Board of Directors agenda as presented. Mr. Speirs seconded, and the motion passed unanimously.

11. BOARD OPERATIONS COMMITTEE DRAFT AGENDA JANUARY 7, 2026

Mr. Otterstrom noted the addition of an Executive Session to discuss the 2026 CEO Work Plan.

12. CEO REPORT

Mr. Otterstrom presented the CEO report, noting that sales tax revenue was 0.9% above budget YTD at \$0.9M, 0.6% above the November 2024 actuals at \$61.8K, and 1.8% above 2024 actuals at \$1.9M.

13. NEW BUSINESS

None

14. EXECUTIVE SESSION

Ms. Clark advised the purpose of the Executive Session was in accordance with RCW 42.30.110(1)(b); “considering the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price.”

The Committee entered Executive Session at 2:44 p.m., with a 10-minute projected timeframe. At 2:54 p.m., the Executive Session ended, and the meeting was called back into open session.

15. ADJOURN

With no further business to come before the Committee, Chair Haley adjourned the meeting at 2:54 p.m.

Respectfully submitted,

Amie Blain

Amie Blain
Executive Assistant to the Chief Financial Officer and Chief Information Officer



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Board Information
Meeting Date: January 22, 2026
Agenda Item: 14B

Presented To: Board of Directors
Referral Committee: n/a
Title: DECEMBER 2025 SALES TAX REVENUE
Submitted by: Robert Hamud, Chief Financial Officer

Purpose: For information.
Recommendation: n/a
**Attachments and/or
Online Links:** n/a

SUMMARY: The attached Staff Report, along with the Sales Tax Revenue History and 2023-2025 Sales Tax Receipts graphs reflect the December 2025 voter-approved sales tax revenue information.

SPOKANE TRANSIT AUTHORITY

Staff Report: Agenda Item 14B

Presented to: Board of Directors

SUBJECT: DECEMBER 2025 SALES TAX REVENUE

STA December sales tax revenue, which represents sales for October 2025, was:

- 3.2% above 2025 budget
- 1.1% above YTD 2025 budget
- 2.1% above 2024 actual
- 1.8% above YTD 2024 actual

Total taxable sales for October were up 2.1% from October 2024. 2025 YTD sales are up 1.7% compared with October 2024 YTD. Retail, Construction and Accommodation and Food Services continue to be the top 3 rankings:

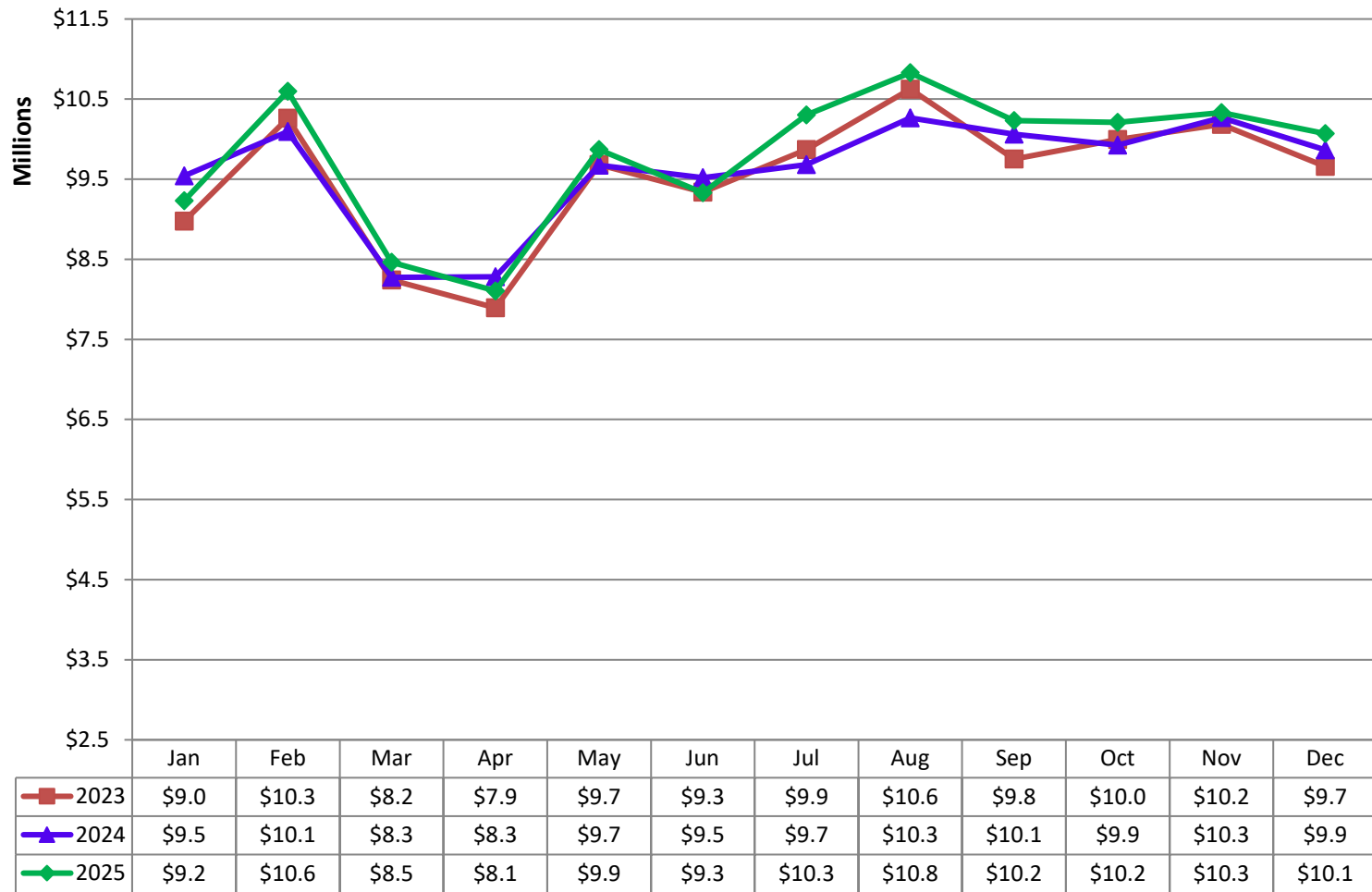
- Retail Trade decreased by 1.0% or \$-5.3M in October 2025 vs October 2024 and is up by 2.6% or \$142.3M October 2025 YTD vs 2024 YTD. Retail categories with the largest variances are as follows:
 - Other Misc. Retailers increased 8.9% or \$80.3M October 2025 YTD over 2024 YTD
 - Automotive Parts, Accessories, and Tire Retailers increased 13.5% or \$29.6M October 2025 YTD over 2024 YTD
 - Automobile Dealers increased 2.1% or \$20.3M October 2025 YTD over 2024 YTD
 - Electronics and Appliance Retailers increased 5.7% or \$18.6M October 2025 YTD over 2024 YTD
 - Other Motor Vehicle Dealers increased 7.3% or \$11.0M October 2025 YTD over 2024 YTD
 - Grocery and Convenience Retailers increased 3.0% or \$9.6M October 2025 YTD over 2024 YTD
 - Clothing and Clothing Accessories Retailers increased 3.0% or \$6.6M October 2025 YTD over 2024 YTD
 - Jewelry, Luggage, and Leather Goods Retailers increased 8.2% or \$2.9M October 2025 YTD over 2024 YTD
 - Used Merchandise Retailers increased 7.9% or \$2.5M October 2025 YTD over 2024 YTD
 - Sporting Goods, Hobby, and Musical Instrument Retailers increased 1.2% or \$2.3M October 2025 YTD over 2024 YTD
 - Gasoline Stations increased 1.3% or \$1.9M October 2025 YTD over 2024 YTD
 - Furniture and Home Furnishings Retailers decreased 1.4% or \$-2.0M October 2025 YTD over 2024 YTD
 - Shoe Retailers decreased 9.5% or \$-2.5M October 2025 YTD over 2024 YTD

- Warehouse Clubs, Supercenters, and Other General Merchandise Retailers decreased 0.4% or \$-2.8M October 2025 YTD over 2024 YTD
- Department Stores Retailers decreased 11.7% or \$-5.6M October 2025 YTD over 2024 YTD
- Health and Personal Care Retailers decreased 5.8% or \$-12.1M October 2025 YTD over 2024 YTD
- Building Material and Supplies Dealers decreased 3.4% or \$-18.1M October 2025 YTD over 2024 YTD

- Construction decreased by 8.7% or \$-17.8M in October 2025 vs October 2024 and is down 4.8% or \$-88.3M 2025 YTD vs 2024 YTD

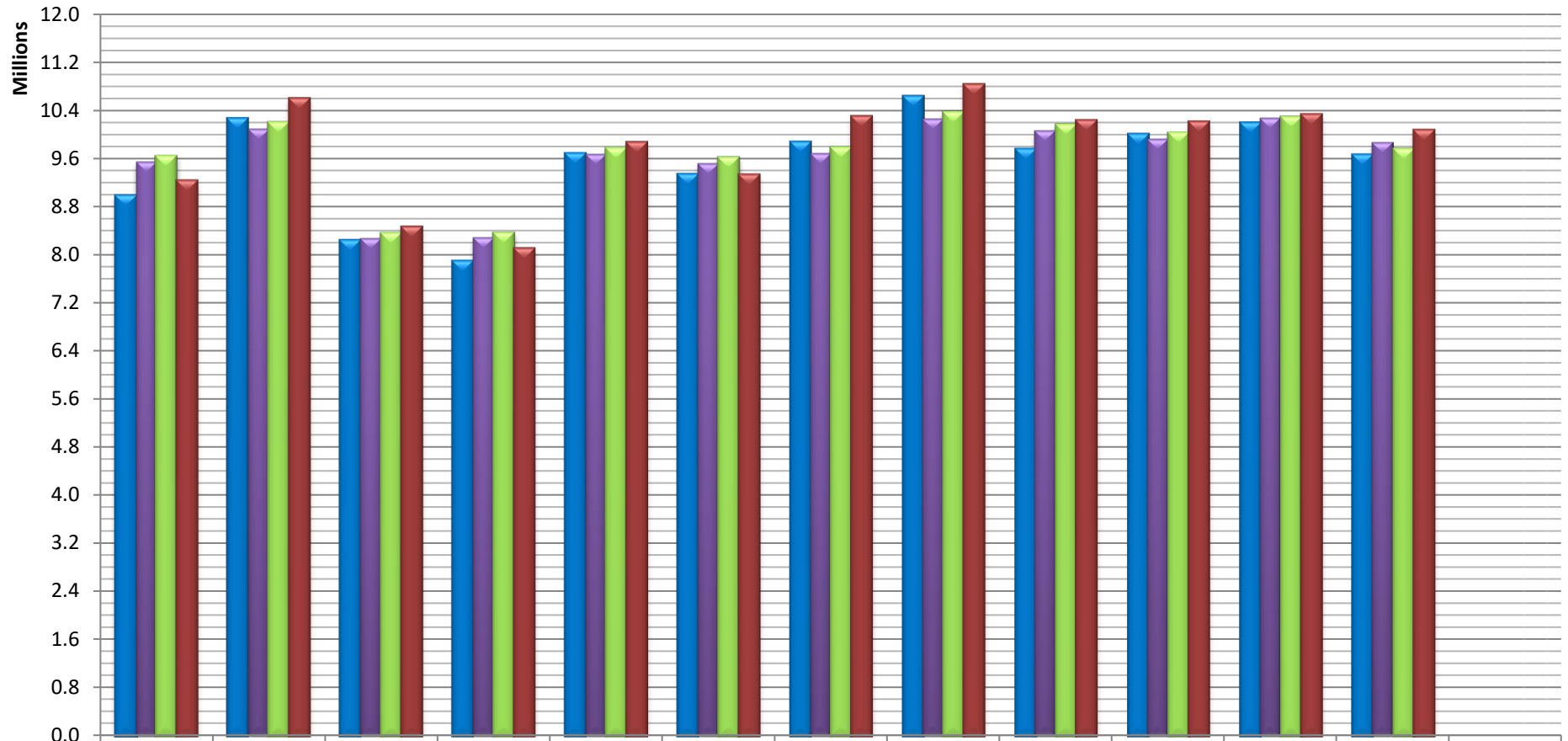
- Accommodation and Food Services increased by 4.7% or \$5.8M in October 2025 vs October 2024 and is up by 1.9% or \$22.9M 2025 YTD vs 2024 YTD

Sales Tax Revenue History-December 2025⁽¹⁾



(1) Voter-approved sales tax distributions lag two months after collection by the state. For example, collection of January's sales tax revenue is distributed in March.

2023 - 2025 SALES TAX RECEIPTS ⁽¹⁾



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
■ 2023 Actual	8,976,504	10,261,069	8,241,832	7,893,772	9,682,305	9,336,760	9,869,962	10,624,848	9,752,433	9,996,776	10,185,375	9,659,670	114,481,306
■ 2024 Actual	9,541,665	10,094,347	8,274,027	8,280,274	9,674,060	9,518,036	9,681,216	10,265,657	10,060,167	9,926,563	10,268,086	9,865,311	115,449,409
■ 2025 Budget	9,637,082	10,195,290	8,356,767	8,363,077	9,770,801	9,613,216	9,778,028	10,368,314	10,160,769	10,025,829	10,287,229	9,756,266	116,312,668
■ 2025 Actual	9,232,330	10,597,034	8,464,344	8,105,275	9,870,270	9,328,991	10,301,219	10,828,301	10,232,387	10,208,330	10,329,837	10,070,143	117,568,461
\$ Mo. Var.	(309,335)	502,687	190,317	(174,999)	196,210	(189,045)	620,003	562,644	172,220	281,767	61,751	204,832	
% Mo. Var.	-3.2%	5.0%	2.3%	-2.1%	2.0%	-2.0%	6.4%	5.5%	1.7%	2.8%	0.6%	2.1%	
\$ YTD Var.	(309,335)	193,352	383,669	208,670	404,880	215,835	835,838	1,398,482	1,570,702	1,852,469	1,914,220	2,119,052	
% YTD Var.	-3.2%	1.0%	1.4%	0.6%	0.9%	0.4%	1.3%	1.9%	1.8%	1.9%	1.8%	1.8%	
% YTD Bud. Var.	-4.2%	0.0%	0.4%	-0.4%	-0.1%	-0.6%	0.3%	0.8%	0.8%	0.9%	0.9%	1.1%	

⁽¹⁾ Voter-approved sales tax distributions lag two months after collection. For example, collection of January's sales tax revenue is distributed in March.



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Board Information
Meeting Date: January 22, 2026
Agenda Item: 14C

Presented To: Board of Directors
Referral Committee: n/a
Title: NOVEMBER 2025 FINANCIAL RESULTS SUMMARY
Submitted by: Robert Hamud, Chief Financial Officer

Purpose: For information.
Recommendation: n/a
Attachments and/or Online Links: n/a

SUMMARY: Listed below are the November 2025 financial results. The attached revenue and operating expense charts are shown with a comparison to the year-to-date budgetary and prior year actual values.

Revenue

Overall, November year-to-date revenue is 3.1% (\$4.4M) higher than budget, impacted by the following:

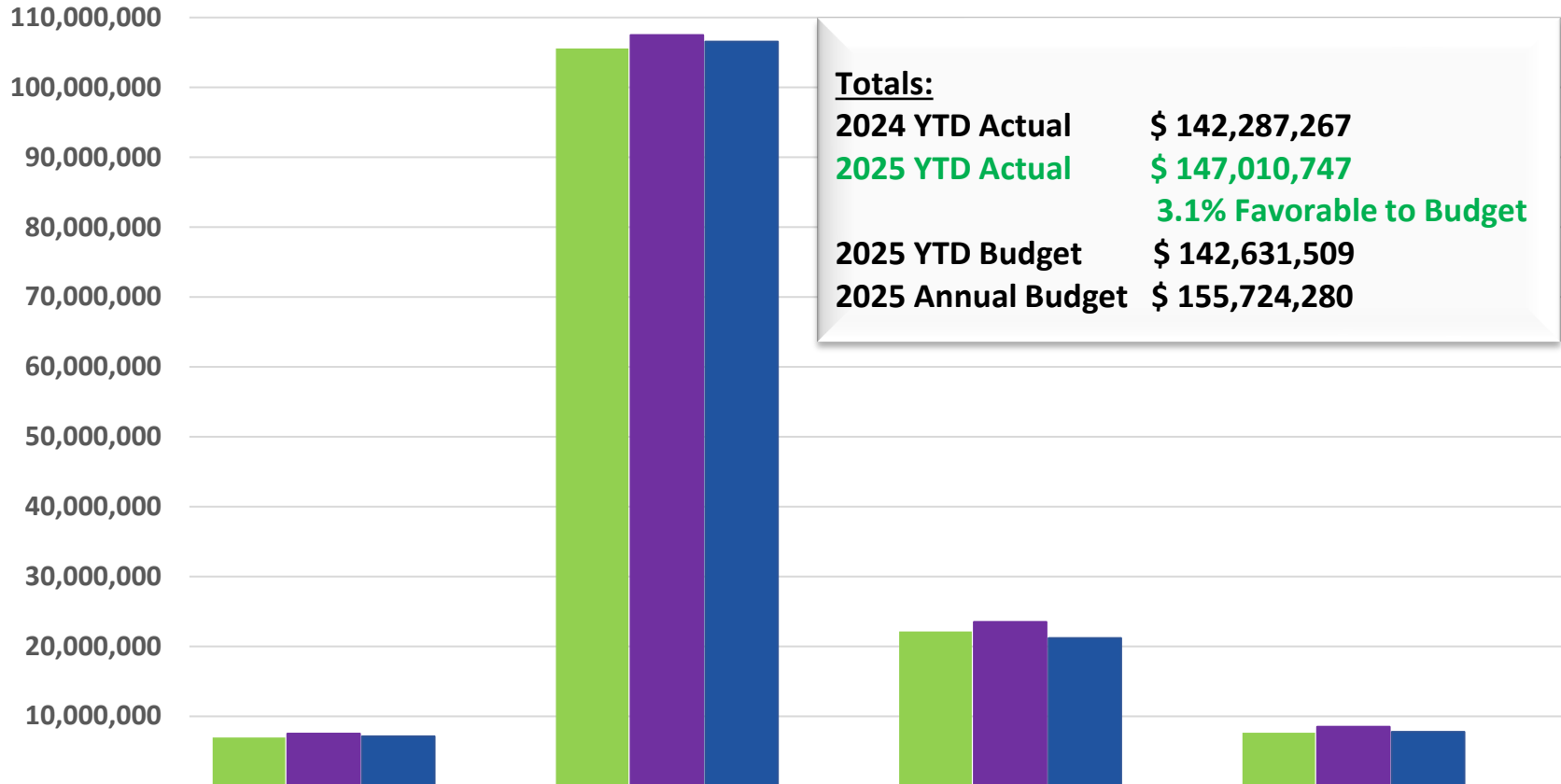
- Fares & Other Transit Revenue is 5.8% higher than budget
- Sales Tax Revenue is 0.9% higher than budget
- Federal & State Grant Revenue is 10.9% higher than budget
- Miscellaneous Revenue is 9.2% higher than budget

Operating Expenses

Overall, November year-to-date operating expenses are 3.7% (\$4.6M) lower than budget influenced by the timing of payments as follows:

- Fixed Route is 1.5% lower than budget
- Paratransit is 7.7% lower than budget
- Rideshare is 3.0% lower than budget
- Plaza is 15.7% lower than budget
- Administration is 7.2% lower than budget

Spokane Transit Revenues ⁽¹⁾ - November YTD 2025

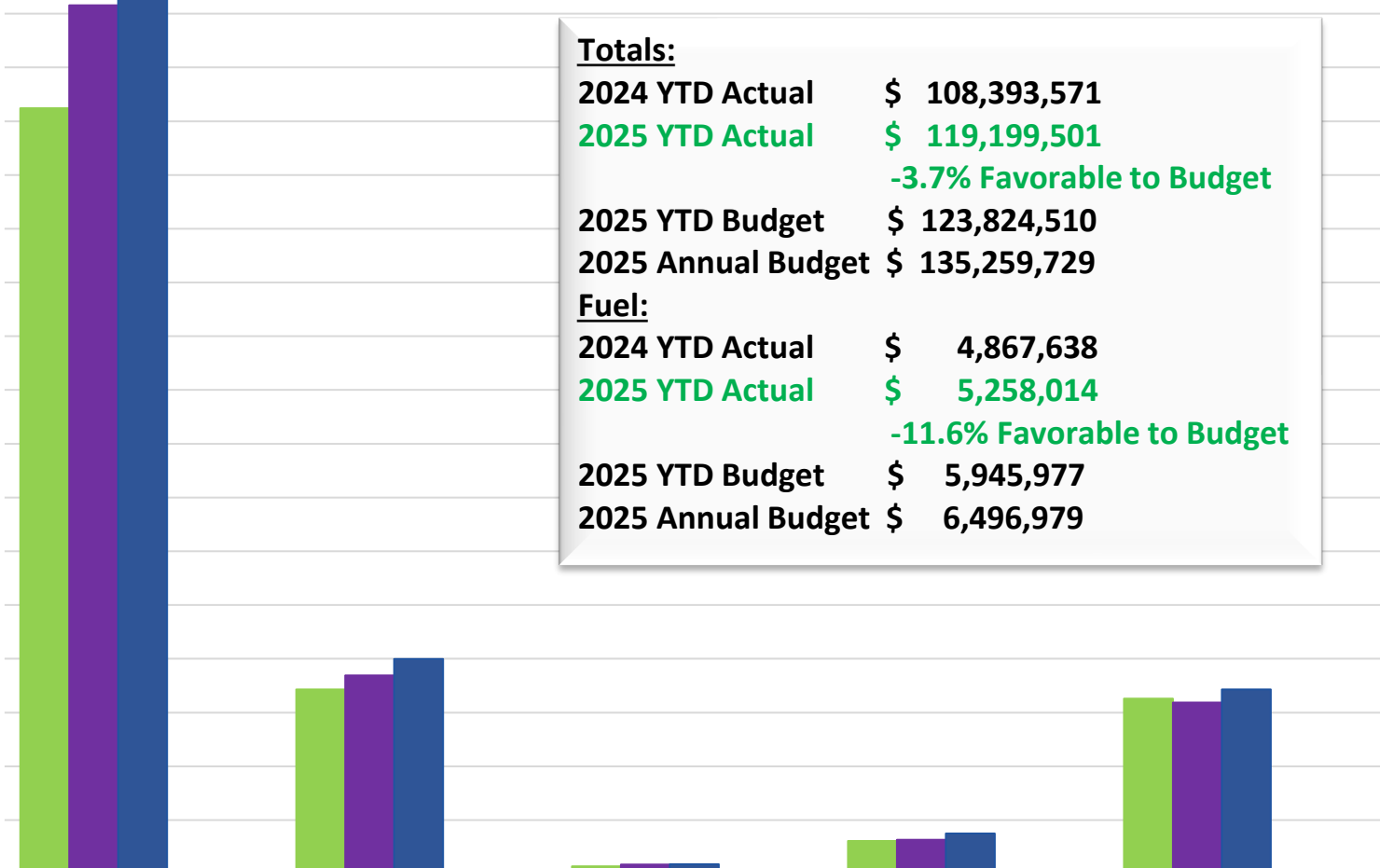


	Fares & Other Transit Revenue	Sales Tax	Federal & State Grants (2)	Miscellaneous
2024 YTD Actual	6,965,289	105,584,097	22,124,367	7,613,514
2025 YTD Actual	7,518,268	107,498,318	23,495,086	8,499,075
2025 YTD Budget	7,105,180	106,556,402	21,187,423	7,782,504
2025 YTD Budget Variance	5.8%	0.9%	10.9%	9.2%
2025 Budget	7,808,056	116,312,668	23,113,552	8,490,004

(1) Above amounts exclude grants used for capital projects. Year-to-date November state capital grant reimbursements total \$6,511,590 and federal capital grant reimbursements total \$4,292,732.

Spokane Transit Operating Expenses⁽¹⁾ - November YTD 2025

85,000,000
80,000,000
75,000,000
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Totals:	
2024 YTD Actual	\$ 108,393,571
2025 YTD Actual	\$ 119,199,501
	-3.7% Favorable to Budget
2025 YTD Budget	\$ 123,824,510
2025 Annual Budget	\$ 135,259,729
Fuel:	
2024 YTD Actual	\$ 4,867,638
2025 YTD Actual	\$ 5,258,014
	-11.6% Favorable to Budget
2025 YTD Budget	\$ 5,945,977
2025 Annual Budget	\$ 6,496,979

	Fixed Route	Paratransit	Rideshare	Plaza	Administration
2024 YTD Actual	71,199,597	17,149,101	709,452	3,052,434	16,282,987
2025 YTD Actual	80,792,042	18,463,057	855,215	3,164,731	15,924,456
2025 YTD Budget	82,034,397	19,993,477	881,716	3,755,261	17,159,659
2025 YTD Budget Variance	-1.5%	-7.7%	-3.0%	-15.7%	-7.2%
2025 Total Budget	89,779,111	21,875,233	955,926	4,103,871	18,545,588

(1) Operating expenses exclude capital expenditures of \$46,200,553 and Street/Road cooperative projects of \$0 for year-to-date November 2025.



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Executive Session
Meeting Date: January 22, 2026
Agenda Item: 15

Presented To: Board of Directors
Referral Committee: n/a
Title: EXECUTIVE SESSION
Submitted by: Karl Otterstrom, Chief Executive Officer

Purpose: For information.
Recommendation: n/a
Attachments and/or Online Links: n/a

SUMMARY: At this time, in accordance with RCW 42.30.110(1)(g) the Board Operations Committee will adjourn to Executive Session for the purpose of:

- 1) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee **and***
- 2) Pursuant to RCW 43.30.110.(1)(i) (i) to discuss with legal counsel representing the agency _____ litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.*

The STA Board of Directors will reconvene in open session at approximately session at approximately _____ p.m. If it becomes necessary to extend the executive session, a member of the staff will return to announce the time at which the STA Board will reconvene.

If any action is to be taken as a result of discussions in the executive session, that action will occur at the open public meeting.

Estimated time - 30 minutes